

Regular meeting of Plainview City Council was called to order January 12, 2009 at 7:00 p.m. by Mayor Richard Sawyer.

Council Present – Mayor Richard Sawyer, Jim Pederson, Larry Fix, Fred Heaser

Council Absent – none

City Administrator – Steven Robertson

Finance Director/City Clerk – Renee Mierau

Attorney – none

Visitors: Michael Burgdorf, Peg Tentis, Randy Doughty, Kim Lock, Kathie Roussopoulos, Leo Sagissor, Deanna Sawyer, Steve & Tami Sawyer, Judith Jordan, Jean Speedling, Trish Iverson.

OATH OF OFFICE

City Clerk administered the Oath of Office to the new council members, Larry Fix and Fred Heaser; and mayor, Richard Sawyer.

APPROVAL OF AGENDA

Council member Heaser had a question regarding the \$5000.00 that was to go to the community center. He wanted to go on record that he recalled a few years ago at a council meeting, that it had been stated that the center could be financially stable and would no longer need the \$5000.00 when asked about the city taking over the center. Administrator Robertson stated that he is on the board, as the treasurer and the city had made the pledge of \$5000.00 per year.

MOTION: Heaser moved, Pederson second to approve the agenda. Motion passed unanimously.

CONSENT AGENDA

Minutes- 12/22/2008

Building Permits-0

Bills-\$160,896.69

Other Licenses/Permits- 2

Department Head Reports- 1

MOTION: Fix moved, Pederson second to approve the consent agenda. Motion passed unanimously.

PRESENTATION OF COMMUNITY PETITIONS/GUESTS

No one at this time.

UNFINISHED BUSINESS

Elgin Contract with Ambulance

Administrator Robertson stated that last November council had agreed to have the ambulance directors from both cities get together and discuss the contract. The contract expires on January 25, 2009. Discussion was held regarding a fee of \$50.00.

TIF Decertification Resolution

Discussion was held regarding the five lots in 1-8 in the LeVan Housing district. Administrator Robertson stated that it would need to be done by resolution, record keeping would be easier than going through council meeting minutes for motions.

MOTION: Pederson moved, Heaser second to approve the TIF Decertification Resolution number 09-01 of non qualifying lots. Motion passed unanimously.

EDA Information

Administrator Robertson stated that in the council packet is information regarding background information on how other municipalities have approached key issues of promoting industrial and residential growth.

Police 800 Number, Animal Control Fees and Administrative Fines

Police Chief Doughty stated that he would like to eliminate the 800 number. People can call 911 or the office. The cost for the 800 number is around \$45.00-\$60.00 per month. He also stated that the city loses around \$2000-\$2500 per year on animal control fees. He stated that he would like to see a \$50.00 pound fee and \$50.00 pick-up fee to recover some of our costs to the city. Council decided to eliminate the 800 number.

Liquor Store Hire

MOTION: Fix moved, Pederson second to approve the hire of Lori Salzl part-time, on-call, at the liquor store at \$8.69 per hour. Motion passed unanimously.

Ambulance Mutual Aid Agreements

Administrator Robertson stated that the ambulance is close to getting the ALS certification. The city attorney reviewed the contracts and would like to have the change of "Plainview Emergency Medical Services" to the "City of Plainview".

MOTION: Heaser moved, Pederson second to approve the contracts along with the name change. Motion passed unanimously.

Appoint Official Designations and City Council Liaisons for 2009

Discussion was held regarding the official designations for 2009.

MOTION: Sawyer moved, Heaser second to approve the official designations for 2009. Motion passed unanimously.

MOTION: Pederson moved, Fix second to approve the appointment of city council liaisons for 2009. Motion passed unanimously.

City Council – Job Description

Administrator Robertson stated that in the council packet were some job descriptions for the council members and for the mayor that he had received from the league for information.

Water and Sewer Rates

Discussion was held regarding water and sewer rates. Council member Pederson stated that he would like to see what other cities charge. He also stated that the costs shouldn't be so high that businesses couldn't afford to stay in town. He would also like to put some money away for future projects. This item to be put back on the agenda for further discussion.

City Attorney Meeting Attendance

Discussion was held regarding the extra meeting on the third Tuesday of the month with the city attorney. Council would like to have attorney present at the meetings and discussion was held about the possibility of switching the nights of the council meeting.

MOTION: Pederson moved, Heaser second to have city staff re-write the ordinance stating that the city council meetings will be held on the second and fourth Tuesday of the month so the city attorney can attend. Motion passed.

NEW BUSINESS

Tax Levy Information 2002-2009

Administrator Robertson stated that he had compiled this information for council to review.

Home Occupation/Business Permit

MOTION: Pederson moved, Fix second to approve the Home Business Application at 845 West Broadway. Motion passed unanimously.

Greenwood Cemetery

Administrator Robertson stated that Dave Walkes will now be doing the grave locating at the cemetery and the paperwork will be handled with the office staff.

Employee Retention 2002-2008

Administrator Robertson stated that he did this for council information. Council had asked if exit interviews are being conducted when employees leave.

Sump Pump Inspections

Administrator Robertson stated that there are still several individuals who have not complied with the sump pump inspections and whether or not the fee should be imposed at \$10.00 per day until inspections are done. Discussion was held. Mayor Sawyer will make contact with the individuals and a deadline of May 1, 2009 to have the inspections completed.

City Council Vacancy

Mayor Sawyer stated that Chris Carter, Bill Goede, and Lee Peterson had expressed interest in filling the council vacancy position. Discussion was held.

MOTION: Heaser moved, Sawyer second to appoint Bill Goede for the council vacancy.

MOTION: Pederson moved, Fix second to appoint Lee Peterson for the council vacancy.

Mayor Sawyer stated that due to a tie, he has the authority to make an appointment as stated in the LMC-A Good Start to Good Governance-Power to Make appointments. He will appoint Bill Goede to fill the council vacancy to break the tie.

2009 Fees – Ordinance 09-01

Discussion was held regarding some of the fees. Tabled until the next meeting.

Renter Deposit – Ordinance 09-02

City Clerk stated that the ordinance and a resolution needed to be changed and would try to have the wording done by the next meeting. Tabled until the next meeting.

Temporary Liquor License

City Clerk stated that she had received the temporary liquor application today from the American Legion and they would like it for February 1st.

MOTION: Fix moved, Pederson second to approve the temporary liquor license application for the American Legion for February 1, 2009. Motion passed unanimously.

Donation to Fire Department

City Clerk asked council to approve the donation from AgStar Financial Services of \$2500.00 for pagers for the Fire Department.

MOTION: Pederson moved, Fix second to approve the donation for the fire department. Motion passed unanimously.

COUNCIL COMMENT

Council member Fix asked about the television channels and maybe it should be looked into for utilizing the channels for information.

Council member Heaser asked about the refurbishing of the fire truck and the addition to the building.

Administrator Robertson stated that the city attorney had stated that in order to collect on unpaid fire call (runs), we can take the larger bills to court and the smaller ones we can send to a collection agency.

Additional Packet Items for Information Only

Oath of Office forms from new council members
Mutual Aid Agreements from Altura Ambulance, Gold Cross, St. Charles & Wabasha
Letter from Plainview Area Community & Youth Center
Plainview New Housing Units from 1990-2008
Letter to Verlynn LeVan regarding TIF
EDA info on Small City Incentive/Infrastructure Comparison
2009 Volunteer Fire Department Officers
Copy of proposed 2009 assignments
Job descriptions for Mayor & Council members
Employee Retention 2002-2008
Memo regarding sump pump inspections
Levy Information

ADJOURNMENT

MOTION: Heaser moved, Sawyer second to adjourn the meeting. Motion passed unanimously.

Meeting adjourned at 8:45 p.m.

Richard Sawyer, Mayor

Renee Mierau, Finance Director/City Clerk

Regular meeting of Plainview City Council was called to order January 26, 2009 at 7:00 p.m. by Mayor Richard Sawyer.

Council Present – Mayor Richard Sawyer, Jim Pederson, Larry Fix, Fred Heaser, Bill Goede

Council Absent – none

City Administrator – Steven Robertson

Finance Director/City Clerk – Renee Mierau

Attorney – none

Visitors: Michael Burgdorf, Randy Doughty, Linda Bateman, Bill Getschman, Greg Jacobs, John Coons, Jenny Schumacher

OATH OF OFFICE

City Clerk administered the Oath of Office to the newly appointed council member, Bill Goede.

APPROVAL OF AGENDA

MOTION: Goede moved, Heaser second to approve the agenda. Motion passed unanimously.

CONSENT AGENDA

Minutes- 1/12/2009

Building Permits-0

Bills-\$317,703.63

Other Licenses/Permits- 1

Department Head Reports- 3

MOTION: Fix moved, Pederson second to approve the consent agenda. Motion passed unanimously.

PRESENTATION OF COMMUNITY PETITIONS/GUESTS

The American Legion commander, Bill Getschmann, stated that the Legion would like to thank the city staff for all they have done in the past and hopes we can continue having a good relationship.

UNFINISHED BUSINESS

Elgin Ambulance Contract

Discussion was held regarding the fee amount set per non-load call, whether or not the fifty dollars was enough. The fifty dollars is intended to cover the city's cost of payroll and wear and tear on the vehicle.

MOTION: Heaser moved, Pederson second to approve the contract as written. Motion passed unanimously.

TIF Decertification Resolution #09-02 (Sunset Acres)

MOTION: Pederson moved, Heaser second to approve the TIF decertification resolution #09-02. Motion passed unanimously.

Renter Deposit Resolution #09-03

Discussion was held regarding the renter's deposit of \$125.00 for water/sewer service. Council member Fix asked what the landlord's responsibilities were and what do other towns do regarding the issue. City Administrator to look into that. Council member Pederson stated that he would like some pros and cons from city staff regarding this issue. Tabled until the first meeting in March. Administrator Robertson stated that in December the council chose to eliminate this, but we had to re-word the resolution and what should city staff do until the meeting in March. It was decided that city staff would continue to collect the \$125.00 fee until then.

Sunday On-Sale Liquor License

City Clerk stated that the Plainview American Legion have filled out the application and paid the \$200.00 fee for Sunday On-Sale Liquor and would like council approval.

MOTION: Heaser moved, Pederson second to approve the Sunday On-Sale Liquor License for the American Legion. Motion passed. Goede abstained.

NEW BUSINESS

Water and Sewer Rates

Council member Heaser stated that Public Works Director Burgdorf and he sat down to discuss the water and sewer rates. Public Works Director Burgdorf told council that we have pumped 19,000,000 gallons of water less than last year and the projected revenue from the 2008 budget came in at a loss of \$50,000.00. Will be getting more information from Lakeside Foods in February. Tabled until the first meeting in March.

Adopt Ordinance 09-01, 2009 Fees

Police Chief Doughty explained the cost of animal control to the council and how the city loses money each year. Discussion was held. Council members decided to charge \$15.00 to license a dog, \$50.00 pick-up fee, and \$100.00 fine for a dog being picked up without a license.

MOTION: Goede moved, Heaser second to approve the 2009 Fees, except for water and sewer charges. Motion passed unanimously. City Administrator to check what other cities do regarding dogs and cats and what they charge.

First and Second Reading of Ordinance 09-02, Changing Council meeting dates

Discussion was held about having the council meetings on a different night so we can have the city attorney there. Administrator Robertson stated that the city attorney can attend every Tuesday.

MOTION: Heaser moved, Pederson second the first and second reading of Ordinance 09-02, to change the city council meetings to the second and fourth Tuesdays of the month starting in February. Motion passed unanimously.

Funding Options/Programs from State

Administrator Robertson stated that there is some information in the packet regarding different programs for council to review.

City Council Biographies

Administrator Robertson asked council to turn in a biography so that the website can be updated.

COUNCIL COMMENT

Council member Goede stated that he is glad to serve the city.

Council member Fix asked what came out of the discussion from the November meeting about getting monthly reports from departments. Request to have on next agenda for more discussion.

Council member Pederson stated that he would like for citizens to get more involved. He would like to see periodic letters to city corner, to the editor, to educate and inform the citizens what it takes to operate the city.

Council member Heaser stated that he would like to say thank you to Public Works Director Burgdorf and his crew for their hard work the last couple of weeks dealing with water main breaks and plowing snow. He also stated that he is going to enjoy being the liaison for the library. The numbers have increased over the past year and he did not realize how much the library was being used.

Mayor Sawyer asked how the city ordinance is regarding a strip club whether or not it is tight. City Administrator to check with attorney.

Additional Packet Items for Information Only

Revised Agreement between City of Elgin & City of Plainview Volunteer Ambulance Service
Information regarding Sunset Acres

Resolution 06-13 regarding rental property deposits

2008 Fee Schedule

EDA information-USDA Water & Waste Disposal Grants & Loan program

EDA information-USDA Renewable Energy & Energy Efficiency Program

EDA information-Intermediary Relending Program (IRP)

EDA information-USDA Rural Business Enterprise Grant Program (RBEG)

EDA information-USDA Rural Business Opportunity Grant (RBOG)

Coalition of Greater Minnesota Cities memo

ADJOURNMENT

MOTION: Goede moved, Heaser second to adjourn the meeting. Motion passed unanimously.

Meeting adjourned at 8:10 p.m.

Richard Sawyer, Mayor

Renee Mierau, Finance Director/City Clerk

Regular meeting of Plainview City Council was called to order February 10, 2009 at 7:00 p.m. by Mayor Richard Sawyer.

Council Present – Mayor Richard Sawyer, Jim Pederson, Larry Fix, Fred Heaser, Bill Goede

Council Absent – none

City Administrator – Steven Robertson

Finance Director/City Clerk – Renee Mierau

Attorney – Fred Suhler, Jr.

Visitors: Michael Burgdorf, Randy Doughty, Peg Tentis, Tim Schneider, Tami & Steve Sawyer, Fran Grover, Ruth Bakken, Anastasia Fainrough, Greg Neumann

APPROVAL OF AGENDA

MOTION: Goede moved, Heaser second to approve the agenda. Motion passed unanimously.

CONSENT AGENDA

Minutes- 1/26/2009

Building Permits-0

Bills-\$152,620.34

Other Licenses/Permits- 0

Department Head Reports- 3

MOTION: Fix moved, Goede second to approve the consent agenda. Motion passed unanimously.

PRESENTATION OF COMMUNITY PETITIONS/GUESTS

Pool Update

Steve Sawyer gave a presentation regarding the pool upgrade. Mr. Sawyer stated that the members of the pool committee would like to speak with local contractors to see what they can do to help. He stated that the committee would like to see the city look for grants to help with the funding, and to contact the paper and television stations to inform the citizens. The current pool would be updated. Council thanked Mr. Sawyer and the committee for the update of the pool presentation.

Water Shut-off

Ruth Bakken stated to the council that she did not appreciate getting their water shut-off without any notice. She stated that some sort of notice would have been appreciated and that the ordinance should be revisited. Mayor Sawyer stated that we are looking at different ideas.

UNFINISHED BUSINESS

Two Hour Parking Downtown

Discussion was held regarding the two hour parking on Main Street. Council read the petition and letter submitted by Mr. Steve Erwin. EDA Director to send out letters to the businesses that are affected by the parking and ask them to attend the next council meeting.

MOTION: Sawyer moved, Fix second to table the two hour parking until the next council meeting. Motion passed unanimously.

Fisk Acres Road

Council member Heaser gave the council a history background regarding the second road at Fisk Acres. Discussion was held. City Attorney Fred Suhler stated that it is a private drive and the city should not be maintaining the road. It belongs to the citizens that live out there. Public Works Director Burgdorf stated that the city approved the plat and required the developer to have it in the construction plan. Mr. Burgdorf then asked about the ponds that are out there and they were approved to be out there and who is to maintain those then? City Attorney Suhler stated that the access is clearly a driveway easement and is not public right of way.

MOTION: Goede moved, Pederson second to no longer have the city maintain the road. Motion passed unanimously.

Status Reports from Department Heads

Council member Fix stated that he was following up on an idea that previous Council member Eversman had regarding reports from department heads on a regular basis. He stated that he felt it was a good idea, that way council is more informed about each department. Discussion was held.

MOTION: Fix moved, Pederson second to have the department heads submit a report monthly for council review. Motion passed unanimously.

Vacation and Sick Time Conversion to P.T.O.

Some of the council members stated that they would like more time to review this. City Administrator Robertson stated that he would like to have the entire Personnel Policy reviewed along with the conversion at the next meeting. Tabled until the next meeting.

NEW BUSINESS

Insurance Tort Limits

MOTION: Goede moved, Fix second to not waive the monetary limits on municipal tort liability. Motion passed unanimously.

Board of Equalization

Administrator Robertson stated that the county would like to have the board of equalization meeting on April 28th at 6:00 pm. He also stated that we need to have two council members attend training regarding this. Council members to let staff know who can attend the training sessions.

MOTION: Pederson moved, Heaser second to approve the Board of Equalization meeting on April 28th at 6:00pm. Motion passed unanimously.

Liquor Store Contract for Credit Card Machine

MOTION: Pederson moved, Heaser second to approve changing credit card machine vendor. Motion passed unanimously.

LGA Update for 2009-2010

Administrator Robertson stated that in the council packets was some updated information regarding the loss of LGA dollars the city will not be receiving. 2008 loss of \$73,137.00. 2009 loss of \$93,370.00 and 2010 loss of \$194,972.

Financial Policies

Administrator Robertson asked council if the city could adopt a policy that would cover NSF checks and the city staff not to accept them from individuals who have written out ones in the past. Tabled for two weeks.

City/County Salt Shed Contract

MOTION: Goede moved, Fix second to approve the contract with the county for \$400.00 per year for sand and salt storage. Motion passed unanimously.

Disconnect/Connect Fee for Water Service, Ordinance 09-04

Discussion was held. City Clerk drafted a notice that could go on the postcards, but would have to go on all of them. City Attorney Suhler stated that he thought rental properties should be treated the same as homeowners. If homeowners are not required to pay the \$125.00 water deposit, then renters shouldn't be either.

MOTION: Heaser moved, Fix second to table this until the next meeting. Motion passed unanimously.

New Hire-Ambulance

MOTION: Pederson moved, Heaser second to approve hiring Joshua Hollister for the ambulance pending background and drug test. Motion passed unanimously.

COUNCIL COMMENTS

Council member Goede stated that he had met with the liquor store manager and the fire department. The fire department had inquired whether or not they should start getting bids for the roof and the addition to the fire station.

MOTION: Goede moved, Heaser second to have the fire department get quotes for the roof and the addition to the fire station. Motion passed unanimously.

Administrator Robertson stated that he was inquiring about the fee for renting out the room to groups. Discussion was held. Council chose to not charge government groups that benefit the community.

The Migrant Council is looking for a council member to be involved in their group. Jim Pederson volunteered.

The bike trail is also looking for a couple of council members to be on their committee. Updated phone system quote came in from Embarq and it was just over \$10,000, what we had budgeted for and was approved.

Additional Packet Items for Information Only

Local Board of Appeal & Equalization Catch-up Training Sessions memo
Downtown parking petition & letter to council
Liquor Store credit card contract
LGA information for 2009-2010
Fisk Acres Gravel Access Road information
Vacation/Sick Leave conversion to PTO information
Draft Contract between City of Plainview & Wabasha County for sand/salt storage
Letter from resident
Letter from City Attorney
Letter from Wabasha County Attorney
Memo from Plainview Chamber of Commerce
Newsletter from Plainview Chamber of Commerce
EDA Director's Report
EDA financial spreadsheet for 2008
Letter from Plainview-Elgin-Millville School District
Graphs regarding Plainview Milk Products and Lakeside Foods Flows & Loadings
Sample department status report from other cities

ADJOURNMENT

MOTION: Heaser moved, Fix second to adjourn the meeting. Motion passed unanimously.

Meeting adjourned at 9:30 p.m.

Richard Sawyer, Mayor

Renee Mierau, Finance Director/City Clerk

Regular meeting of Plainview City Council was called to order February 24, 2009 at 7:00 p.m. by Mayor Richard Sawyer.

Council Present – Mayor Richard Sawyer, Jim Pederson, Fred Heaser, Bill Goede

Council Absent – Larry Fix

City Administrator – Steven Robertson

Finance Director/City Clerk – Renee Mierau

Attorney – none

Visitors: Michael Burgdorf, Randy Doughty, Peg Tentis, Tim Schneider, Tim Hruska, Herb Wurst, Joe Haley, Steve Erwin, Sally Harrington, Paul & Mary Beth Quiram

APPROVAL OF AGENDA

MOTION: Goede moved, Heaser second to approve the agenda. Motion passed unanimously.

CONSENT AGENDA

Minutes- 2/10/2009

Building Permits-0

Bills-\$189,508.76

Other Licenses/Permits- 0

Department Head Reports- 3

MOTION: Heaser moved, Pederson second to approve the consent agenda. Motion passed unanimously.

PRESENTATION OF COMMUNITY PETITIONS/GUESTS

Two Hour Parking

Council listened to several business owners regarding the two hour parking downtown. Discussion was held.

MOTION: Heaser moved, Pederson second to approve three hour parking on Broadway from 3rd Street to 5th street. Goede moved and Sawyer opposed. Motion passed.

Public Hearing Ordinance 09-04 Disconnect/Connect Fee for Water Service

The second reading of Ordinance 09-04 was held. No citizens commented. Discussion was held and Administrator Robertson stated that he wanted council to know that City staff at the direction of the City Council, does not offer payment plans. The postcards will state on them that the bill is due on the 24th and if not paid in full, water will be shut-off the last day of the month.

MOTION: Heaser moved, Goede second to approve Ordinance 09-04 Disconnect/Connect Fee for water service effective the month of April. Motion passed unanimously.

Public Hearing, Ordinance 09-05 Holding Period for Animals

First reading of Ordinance 09-05 was held. The change is the holding time for the animals from ten days to five. Second reading at next council meeting.

UNFINISHED BUSINESS

Ambulance promotion for crewmembers to Assistant Ambulance Director

Discussion was held regarding the promotions, along with the pay increase that they would receive. In the past, the ambulance has had one, two, and three assistant directors and this time two will share. The question was asked when the contract is up with Gold Cross. Council asked city clerk to get information on wages and benefits from the last ambulance director and what we pay Gold Cross.

MOTION: Pederson moved, Heaser second to approve Amy Selnes and Chad Jensen as Assistant Directors for the Ambulance. Motion passed unanimously.

Liquor License Renewals

City Clerk asked council to approve the renewal of the 3.2% liquor renewals for Gopher Lanes, New Fresh Wok, and Lyon's Oil. All businesses had turned in the fee and correct paper work.

MOTION: Goede moved, Heaser second to approve the 3.2% liquor licenses. Motion passed unanimously.

Changes to Personnel Policy

Administrator Robertson stated that some of the staff met with a couple of the council members to go over the policy. Hopes to have it approved at the next meeting.

City Financial Policies

Administrator Robertson stated that he will have more information on this for the next meeting. This pertains to city staff receiving NSF checks. Tabled until next meeting.

Fire Building and Truck

Discussion was held regarding the fire building addition, repairing the roof and the fire pumper. It was also brought up that the rural fire may need to borrow \$40,000.00 for the pumper.

Proposal for Inspecting Manholes

WHS Engineer, Tim Hruska, explained to the council the need to inspect the all the City's manholes to determine the condition of them and to check for inflow and infiltration. Discussion was held. Council member Pederson asked about the funding for this. Public Works Director Burgdorf stated that in last year and this years budget, he had budgeted \$50,000.00 each year for this.

MOTION: Heaser moved, Goede second to approve the WHKS contract for the manhole inspections. Motion passed unanimously.

COUNCIL COMMENT

Council member Heaser stated that there was a letter received from Dorothy Suntken asking the city for compensation for the damages that were sustained in her home due to the water main break at 315 3rd Street SW on Saturday, February 14, 2009. Discussion was held. This item tabled until the City Attorney can review it.

Council member Heaser also stated that on Saturday, he attended the meeting here with Representative Andy Welti and the state will not be able to tax ourselves out of this deficit.

Peg Tentis had asked council where they were at for getting some sort of sound system for council chambers. Mayor Sawyer and Administrator Robertson to look into that.

Herb Wurst addressed that council regarding the road at Fisk Acres. He stated that Lyle Liskow believed that he was paid for the ten acres of land where the road was and gave the property to PADCO. Council members Pederson and Heaser are going to look into this and possibly see if the land could be acquired by the City for \$1.00. Public Works Director Burgdorf commented that he could give a copy of the legal description to WHKS Engineer Hruska and he could determine whether or not it belongs to the city.

Additional Packet Items for Information Only

Copy of Proposal from KBS for Fire Hall addition
Copy of Proposal from Emergency Apparatus Maintenance, Inc. for fire pumper
Copy of WHKS agreement for manhole inspections
Copy of letter from Dorothy Suntken of appreciation of P.W. employees
Copy of LMC memo regarding water & sewer payments on rental properties
Department reports from City Hall, Public Works and library
Memo from Plainview-Elgin Sanitary District regarding Bond #3 payment
Letter from Dorothy Suntken asking for compensation for losses
Several letters from businesses regarding the two hour parking
Copy of letter sent to residents of Fisk Acres Subdivision
Copy of letter sent to Winona County Planning regarding road in Whitewater Township

ADJOURNMENT

MOTION: Pederson moved, Heaser second to adjourn the meeting. Motion passed unanimously.

Meeting adjourned at 8:40 p.m.

Richard Sawyer, Mayor

Renee Mierau, Finance Director/City Clerk

Regular meeting of Plainview City Council was called to order March 10, 2009 at 7:00 p.m. by Mayor Richard Sawyer.

Council Present – Mayor Richard Sawyer, Larry Fix, Jim Pederson, Fred Heaser, Bill Goede

Council Absent – none

City Administrator – Steven Robertson

Finance Director/City Clerk – Renee Mierau

Attorney – Fred Suhler, Jr.

Visitors: Michael Burgdorf, Randy Doughty, Peg Tentis, Tim Schneider, Herb Wurst, John Coons, Dorothy Suntken, Marie Zabel, Greg Neumann, Gary Timm, Rob Ebin.

APPROVAL OF AGENDA

MOTION: Goede moved, Pederson second to approve the agenda. Motion passed unanimously.

CONSENT AGENDA

Minutes- 2/24/2009

Building Permits-0

Bills-\$189,262.88

Other Licenses/Permits- 0

Department Head Reports- 5

MOTION: Fix moved, Heaser second to approve the consent agenda. Motion passed unanimously.

PRESENTATION OF COMMUNITY PETITIONS/GUESTS

Public Hearing, Second Reading, Ordinance 09-05, Holding Period for Animals

Mayor Sawyer stated that this is the second reading for Ordinance 09-05 regarding the holding period for animals, the change is from holding the animal for 10 days and now it will be for 5 days. Council member Heaser read the ordinance out loud. Mayor Sawyer asked for comments. No comments were made.

MOTION: Heaser moved, Goede second to approve Ordinance 09-05, Holding period for animals. Motion passed unanimously.

Public Hearing, Ordinance 09-06, Relating to Utility Accounts & Property Owners

Mayor Sawyer stated that this is the first reading of Ordinance 09-06, relating to only property owners can establish water accounts. Council member Heaser read the ordinance out loud. Mayor Sawyer asked for comments and stated he would like a five minute time limit for each person. John Coons asked how many times this has been read. Mayor Sawyer stated that this is the first reading. John Coons told the council that if they choose to do this, the city will lose money from the base charges from one of his buildings, because instead of three meters up there, he will go down to one. The city will lose money that way. Mayor Sawyer stated that we have tried to work with landlord and renters in the past. Right now the city is out about \$2000.00 that we can't get now on rental properties. John Coons also said that a lot of the landlords are not aware of this going on; when he spoke with a couple of them they were unaware of this. Council

member Heaser stated that is not correct, they do know, because a couple of them were at a meeting and were told this was to be discussed at the first meeting in March. Council member Fix stated that the landlord should accept some responsibility. Administrator Robertson stated that he wrote the ordinance and can change it to how the council wants it. John Coons asked council how he will know if anything changes. Administrator Robertson stated that the packets for the next council meeting are ready on Thursday afternoon and he could stop in and get a copy. Council member Pederson suggested putting a form in the legal section of the paper, having the landlord get the tenants signature and deposit. Item tabled for two weeks.

Presentation by Herb Wurst

Herb Wurst told the council what he had found in the council minutes from July, 2000 to the present regarding the road in Fisk Acres. He felt that the road should still be maintained by the city. Much discussion was held. City attorney stated that the easement is on private property and outside city limits that the easement is designated to PADCO's successors. He also stated that the city has no responsibility and no right to maintain the road. More discussion was held regarding the plans for Fisk Acres. According to the city attorney, the property is owned by Lyle Liskow and it is in the township.

UNFINISHED BUSINESS

Changes to Personnel Policy

MOTION: Heaser moved, Fix second to approve the changes to the personnel policy. Motion passed unanimously. Council member Goede stated that it is a good policy.

Water and Sewer Rates

Administrator Robertson told the council that this was just for information only and actual rates to be discussed at the next meeting.

City Financial Policies

Administrator Robertson told the council that he would like approval of the purchase policy, and the other policies can be reviewed and discussed at another meeting.

MOTION: Goede moved, Pederson second to approve the revised purchase policy. Motion passed unanimously.

NEW BUSINESS

Ambulance Mutual Aid Agreement with Elgin

Discussion was held regarding the revised agreement from Elgin. Council stated they would like the agreement to be the same as with the other cities.

MOTION: Heaser moved, Fix second to reject the Joint Powers agreement with Elgin and ask for approval on the first mutual aid agreement that we had sent out. Motion passed unanimously.

Resolution: April is Sexual Assault Awareness Month

Administrator Robertson stated that Goodhue Wabasha Sexual Assault Services is asking the city to adopt this resolution out of support.

MOTION: Goede moved, Fix second to approve the resolution. Motion passed unanimously.

Contract with City Attorney

MOTION: Heaser moved, Pederson second to approve the contract with city attorney, Fred Suhler, JR at \$900.00/ mo. Motion passed unanimously.

Information on City Request for Financial Assistance (Federal Stimulus Package)

Administrator Robertson shared with the council what projects were sent in for application for the grant money from the Federal Stimulus Package. Council member Pederson stated that it should have gone to the council for approval first. Administrator Robertson stated that it was his fault; the information was turned in late. Council member Pederson stated that he had no problem with the projects that were on the list, he stated that he had dropped off information regarding this in January and had given it to the Administrator and we have had several meetings since then that this could have been discussed. If needed, an emergency meeting should have been called.

Water main Break Information

Council member Heaser spoke regarding the compensation that Dorothy Suntken was asking for due to the damage to her property from the water main break. The league had turned down the claim, along with the city attorney, but he feels that she should receive some sort of compensation.

MOTION: Heaser moved to reimburse Mrs. Suntken half of what she is requesting which is \$510.00. Fix second. More discussion was held. City attorney stated that there is a lot of sewer back-ups and it is a terrible thing when it happens but if the city isn't negligent then the city shouldn't pay. Public Works Director stated that there have been seven breaks with that water main due to the soil, and the type of material used. Heaser removed his motion.

MOTION: Heaser moved, Fix second to pay Mrs. Suntken the full amount of \$1015.00. Goede and Pederson moved. Sawyer abstained. Motion passed.

COUNCIL COMMENT

Council member Pederson asked about cemetery perpetual care and what it does. Public Works Director stated that there are two different budgets for the cemetery, perpetual care and operating expenses. Have to be very careful of how money is spent. Council member Pederson also suggested that the EDA should move forward with an industrial park and financial packages for new homeowners.

Council member Heaser stated that he had received a complaint from a citizen about smoke in his neighborhood. He also stated that he wanted to remind the council that there is a TIF on Fisk Acres that goes to 2012, and the city does not get much tax dollars from Fisk Acres.

City Clerk/Finance Director reminded council that a couple of members should attend the training for Board of Equalization from the state.

Administrator Robertson clarified the city's position on double time for EMT's on holidays, that we do pay double time for on call, but not for actual runs. He also stated that a bid for a sound system came in at about \$6000.00, and he felt we could find something cheaper.

Additional Packet Items for Information Only

Copy of letter from Dorothy Suntken of appreciation of P.W. employees
Copy of LMC memo regarding water & sewer payments on rental properties
Department reports from City Hall, Public Works, Police, Liquor Store, Administrator
Letter from Dorothy Suntken asking for compensation for losses
Memo from WHKS regarding Plainview Water Storage Facility
Copy of old and proposed Purchasing Policy
Copy of Financial Policy from Chatfield
Letter from city attorney regarding Revenue Recapture complaint
Copy of invoice for ambulance calls for Elgin
Copies of letters that went out for un-paid fire calls

ADJOURNMENT

MOTION: Heaser moved, Fix second to adjourn the meeting. Motion passed unanimously.

Meeting adjourned at 9:15 p.m.

Richard Sawyer, Mayor

Renee Mierau, Finance Director/City Clerk

Regular meeting of Plainview City Council was called to order March 24, 2009 at 7:00 p.m. by Mayor Richard Sawyer.

Council Present – Mayor Richard Sawyer, Larry Fix, Jim Pederson, Fred Heaser, Bill Goede

Council Absent – none

City Administrator – Steven Robertson

Finance Director/City Clerk – Renee Mierau

Attorney – none

Visitors: Michael Burgdorf, Randy Doughty, Peg Tentis, Michael Hutchison, Adam Nienow, Tim Hruska, Joe Haley, Beth Hoffman, Fran Grover, John Coons, Greg Neumann, Ken Holtz, Don Schrieber

APPROVAL OF AGENDA

MOTION: Goede moved, Fix second to approve the agenda. Motion passed unanimously.

CONSENT AGENDA

Minutes- 3/10/2009

Building Permits-0

Bills-\$71,520.39

Other Licenses/Permits- 0

Department Head Reports- 2

MOTION: Pederson moved, Heaser second to approve the consent agenda. Motion passed unanimously.

PRESENTATION OF COMMUNITY PETITIONS/GUESTS

Public Hearing, Ordinance 09-06, Relating to Utility Accounts & Property Owners

Mayor Sawyer stated that guests can make a presentation and stated that each person has a five minute time limit. Many landlords addressed the council and expressed their concerns about their role regarding shutoffs. Cities can shutoff water but a landlord can not. Mayor Sawyer stated that we are not a bank. Council member Pederson stated that he is opposed to the ordinance and we need affordable housing to bring more people to town. Item tabled for two weeks.

UNFINISHED BUSINESS

Presentation by Tim Hruska (WHKS) regarding 3rd Avenue SW Water/Sewer Study

Tim Hruska from WHKS presented a plan to replace the water main on 3rd Avenue SW. This would address the concern with the constant water main breaks that have occurred over the last few years and is due for replacement. He also recommended working on the manhole on 3rd Avenue and 1st Street to address sewer backup issues. Police Chief Doughty brought up Corn on the Cob Days and the traffic congestion that it would create. Mr. Hruska said would try to schedule the construction before or after the event.

MOTION: Heaser moved, Fix second to have WHKS proceed with the plans. Motion passed unanimously.

NEW BUSINESS

Spring Cleanup

Administrator Robertson stated that the Spring Cleanup will be Saturday, May 16, 2009 and is looking for a couple of volunteers. Mayor Sawyer and Council member Heaser volunteered to help. Public Works Director Burgdorf suggested that the cleanup site be at a different location so people can drive in and out. He suggested the pool. Administrator Robertson also stated that the items dropped off will have a charge for them.

Gold Cross Ambulance Contract Renewal

Discussion was held regarding the contract.

MOTION: Pederson moved, Heaser second to renew the contract. Opposed: Fix, Goede, and Sawyer. Council would like more clarification on Attachment B. Will be discussed in two weeks.

Water/Sewer Rates

Discussion was held regarding how much to raise the water and sewer rates.

MOTION: Fix moved, Heaser second to increase the rates by 5%. Motion passed. First and second reading will be held in two weeks.

Newsletter

Discussion was held regarding whether or not to send out a newsletter. Discussion involved the costs that the city incurs to do this. Council all agreed with the changes that we have had in some ordinances that it would be good to send out one soon.

MOTION: Pederson moved, Goede second to send out a newsletter. Motion passed unanimously.

COUNCIL COMMENT

Mayor Sawyer asked when would be a good time for the pool referendum. The month of June was mentioned.

Administrator Robertson told council that he would continue to go after the five delinquent fire bills. He also stated that he received another proposal for a sound system for \$3000.00. He also discussed the Fisk Acres road.

City Clerk/Finance Director asked council that we should set a date to have a workshop to discuss the budget with all the LGA cuts. Council agreed to meet on April 6 at 2:00pm. She also stated that the city attorney had stated at a previous meeting that renters should not be treated differently than homeowners. She also told council about the County's decision to switch over to a different radio system and that will take place by 2011 and the cost for the city could be around \$200,000.00.

Additional Packet Items for Information Only

Music in the Park Dates for 2009

Workshop invitation on Working Nature into Land Use Decisions in Ag. Landscapes

Minnesota Public Facilities Authority Public Notice for Federal ARRA Funds for Projects

Plainview's Economic Incentives for Home Building, Purchasing & Improvements

USDA Intermediary Relending Program information

USDA Rural Business Enterprise Grant (RBEG) Program information

EDA Report

ADJOURNMENT

MOTION: Heaser moved, Fix second to adjourn the meeting. Motion passed unanimously.

Meeting adjourned at 9:20 p.m.

Richard Sawyer, Mayor

Renee Mierau, Finance Director/City Clerk

Executive Worksession of Plainview City Council was called to order Monday, April 6, 2009 at 2:03 p.m. by Mayor Richard Sawyer.

Council Present – Mayor Richard Sawyer, Larry Fix, Jim Pederson, Fred Heaser, Bill Goede

Council Absent – none

City Administrator – Steven Robertson

Finance Director/City Clerk – Renee Mierau

Attorney – none

Visitors: Michael Burgdorf, Greg Neumann, Don Hall, Kathie Roussopoulos.

Mayor Sawyer stated that we could start the meeting by reviewing the draft copy that Administrator Robertson had prepared. City Clerk made copies and handed out. Items on the list were: EDA tax levy, Community Center, Corn on the Cob, Blue Bell Festival, Old Fashioned Christmas, Health Insurance, Tax Support for Ambulance, Cut PD Uniform Allowance, Ambulance loan, Water/Sewer Office Staff, Building Permit fees, Take from City Funds, Payout for employees.

Mayor Sawyer suggested that we just go down the list for discussion. City Clerk stated that we had lost \$78,000.00 in 2008 of our LGA. The estimated amounts for 2009 are \$94,000.00 and for 2010 \$195,000.00.

Council member Pederson had asked if all the department heads had received this. Administrator Robertson had stated that the list of items had been for the Mayor and City Clerk's eyes only. Council member Pederson thought that each department should discuss this first and come up with ways to trim the budget in their departments and come up with an idea for another department. Librarian Roussopoulos stated that she would not feel comfortable giving other ideas to other departments because she does not know everything that goes on in the other departments.

Discussion was held regarding the EDA tax levy. Council member Heaser stated that he felt we should not be loaning out money now when there these LGA cuts.

Discussion was held regarding the money that is donated to the Community Center, Corn on the Cob, Blue Bell Festival, and Old Fashioned Christmas. Council would like to see some numbers from the Lions Club on how these activities are doing before cutting any of the money that is donated. Would also like to see numbers on how the Community Center is doing. Administrator Robertson to ask for this information.

Council member Fix stated that he felt that we should take the total budget and figure out the percentage of the estimated losses of LGA and cut from that budget. He also stated that we need to come up with money to pay for the new radio system that the county is switching over to soon. Council member Goede stated that we should be looking at the cuts of 2009 as well as the cuts for 2010.

Discussion was held regarding health insurance for the employees. Mayor Sawyer stated that there will be a meeting at 8:00 am on Monday, April 13 for the employees to review three options from Greenwood Agency. Council member Fix stated that he felt council should be there to hear the same thing that the employees hear. Administrator Robertson stated he thinks it is a mistake for council to be at the meeting. Mayor Sawyer stated that he was going to have the insurance agent come to a council meeting and speak with the council. Liquor Store Manager Hall asked if the city was going to receive other bids from other companies. City Clerk to start looking for other insurance quotes.

Administrator Robertson to post for the meeting on Monday, council will be attending the insurance meeting also.

City Clerk stated that the levy did not include any support to the ambulance in the last couple of years.

Discussion was held regarding the police department uniform allowance. Tabled until Police Chief Doughty can be present, who was at the Police Convention.

Discussion was held regarding the loan for the ambulance building. Will look into refinancing at a lower interest rate if able to. Council member Heaser also stated that the loan involved the EDA and they may have to be involved in the process.

Discussion was held regarding office staff wages being proportioned out from special revenue and enterprise funds.

Discussion was held about the building permit fees. Administrator Robertson stated that our fees are lower than surrounding cities. The last year the cost of the permits versus CMS costs was a wash. This did not include staff hours.

Discussion was held regarding the transfer of funds from UBF or the Liquor Store. This would be a short term fix.

Discussion was held regarding the payout for employees. Mayor Sawyer stated that we should not do this.

ADJOURNMENT

Meeting adjourned at 3:30 p.m.

Richard Sawyer, Mayor

Renee Mierau, Finance Director/City Clerk

Regular meeting of Plainview City Council was called to order April 14, 2009 at 7:00 p.m. by Mayor Richard Sawyer.

Council Present – Mayor Richard Sawyer, Larry Fix, Jim Pederson, Fred Heaser, Bill Goede

Council Absent – none

City Administrator – Steven Robertson

Finance Director/City Clerk – Renee Mierau

Attorney – Fred Suhler, Jr.

Visitors: Michael Burgdorf, Herb Wurst, Peg Tentis, Joan Cochran, Glen Cochran, Fran Grover, Judith Jordan, Joe Haley, Greg Neumann, John Coons, Jay Holst, Randy Doughty.

APPROVAL OF AGENDA

MOTION: Fix moved, Pederson second to approve the agenda. Motion passed unanimously.

CONSENT AGENDA

Minutes- 3/24/2009 & 4/13/2009

Building Permits-18

Bills-\$217,129.05

Other Licenses/Permits- 1

Department Head Reports- 5

MOTION: Goede moved, Heaser second to approve the consent agenda. Motion passed unanimously.

PRESENTATION OF COMMUNITY PETITIONS/GUESTS

Public Hearing, Ordinance 09-06, Relating to Utility Accounts & Property Owners

Mayor Sawyer stated that guests can make a presentation and stated that each person has a five minute time limit. Many landlords addressed the council and expressed their concerns about their role regarding shutoffs and the rental deposits. Many of the landlords asked that this issue be left the way it is. Council member Fix suggested that the landlord should be responsible for signing up the renter, both would get copies of the utility bill, and the city would not collect the \$125.00 for the landlord. The bill would stay with the owner of the property. Council member Pederson stated he would like it to stay the way it is.

MOTION: Goede moved, Pederson second to close the public hearing. Motion passed unanimously.

MOTION: Pederson moved, Heaser second not to approve the ordinance. Administrator Robertson stated that he had written the ordinance with the owner being responsible for the bill, which meant that only property owners, not renters, could have utility accounts.

MOTION: Goede moved, Fix second to send the bill to the renter and the owner and to eliminate resolution 06-13 which requires the \$125.00 deposit from the renter. Heaser and Sawyer moved. Pederson opposed. Motion passed.

Public Hearing, Ordinance 09-03, Water and Sewer Rates

Discussion was held regarding the five percent increase across the board for water and sewer rates.

MOTION: Pederson moved, Fix second to approve Ordinance 09-03, for the rate increase of five percent for water and sewer. Motion passed unanimously.

UNFINISHED BUSINESS

Gold Cross Ambulance Contract Renewal

Discussion was held. Council member Fix stated that he would like to see the renewal contract brought to the council at least three months in advance.

MOTION: Heaser moved, Goede second to renew the Gold Cross Ambulance contract. Motion passed unanimously.

Contract with Wabasha County Attorney

MOTION: Fix moved, Heaser second to approve the contract with the Wabasha County Attorney for 2009-2010. Motion passed unanimously.

Rural Business Enterprise Grant (RBEG) Application

EDA Director Judith Jordan spoke to the council regarding the RBEG grant application. Ms. Jordan explained that it is a revolving loan fund and that PADCO & the EDA will each match \$25,000.00. Ms. Jordan stated that if we receive the grant, the money will need to have its own separate account.

MOTION: Pederson moved, Heaser second to approve the RBEG grant application. Motion passed unanimously.

NEW BUSINESS

Wood Chip Property Lease

Administrator Robertson stated that PADCO owns the lot next to our lot and after discussion with Public Works Director Burgdorf, the city could lease the lot for \$100.00 per month for wood chipping and would save the city around \$2500.00. Administrator Robertson is requesting to draw up a contract with PADCO.

MOTION: Fix moved, Heaser second to approve the leasing of the lot for wood chipping. Motion passed unanimously.

Cemetery Mowing Quotes

Public Works Director Burgdorf stated that quotes were opened on April 9th for the mowing of Greenwood Cemetery. The results were as follows:

Indian Creek Lawn & Services	290.00 to mow/time	360.00 to trim/time
Masons Lawn & Snow	310.00 to mow/time	390.00 to trim/time

Public Works Director Burgdorf recommends the cemetery mowing to be awarded to Indian Creek Lawn & Services for the 2009 & 2010 seasons.

MOTION: Goede moved, Pederson second to approve Indian Creek Lawn & Services the contract for cemetery mowing. Motion passed unanimously.

Pool Referendum Date

City Clerk stated that after discussions with Public Works Director Burgdorf that June 16, 2009 would be a good date to have the election.

MOTION: Heaser moved, Goede second to approve June 16, 2009 for the pool referendum. Motion passed unanimously.

COUNCIL COMMENT

Council member Goede asked if there was any items left to discuss that had been tabled. Administrator Robertson stated that he believed the only item left was the sound system. Council member Fix stated that he felt we do not need such an elaborate system. Public Works Director Burgdorf volunteered to take it somewhere and have the old system looked at.

Council member Pederson asked about the TULIP insurance information that was in the packet. City Clerk stated that it was for council to review and would like to discuss it; it should be put on the agenda in the future.

Council member Heaser commented that he appreciated Mr. Wurst sitting in the audience and would like an update on the road in Fisk Acres. This will be discussed at the next PADCO meeting to see whether or not they would pay for the survey. Then he asked about the EDA loans that have been given out and if there is language regarding to check to see if the money was used for what it had been requested for. Administrator Robertson stated that the Haley loan for \$50,000 had, but the two smaller loans didn't and he would check with the EDA director.

City Clerk/Finance Director Mierau reminded council that the Board of Appeal-Equalization will be at 6:00 pm on the 28th of April.

Administrator Robertson stated to council that he was applying for a grant through Alliant Energy for up to \$5000.00., which was a matching grant.

MOTION: Goede moved, Pederson second to approve the matching grant. Motion passed unanimously.

Administrator Robertson stated that he had received a noise complaint out by Anastasia estates.

Administrator Robertson stated that he wanted to make sure we were all on the same page regarding health insurance and asked for more direction from council. Mayor Sawyer stated that he would like to get some more quotes or solicit another bid from another insurance agent to compare the numbers. City Clerk to seek additional quotes and to send out a survey to employees regarding the insurance meeting on the 13th of April.

Administrator Robertson also stated that his contract requires a resolution from council for him to attend training. Mayor Sawyer stated that he had a problem with putting it on the credit card without approval first. Administrator Robertson stated that he would take personnel time off to attend. Other council members asked if this conference pertained to his job. Administrator Robertson stated no that it isn't mandatory for his position but it is for certified planners. More discussion was held. Administrator Robertson stated that he would reimburse the city and would pay for the conference himself and take personnel time to attend.

Attorney Suhler stated that he recommends getting a better recording device.

Additional Packet Items for Information Only

TULIP (Tenant User Liability Insurance Program) Information

Notice from PEM Active Aging Committee for volunteer appreciation

Sound system information

City Pro Financial Planning Tool

Spring Clean up Day suggested price list

2009 Wabasha County Recycling Collections

Copy of Invoice for City of Elgin for ambulance run

Letters & pictures to residents regarding conditions of property

Revolving Loan Fund Plan

Scope of Work for Revolving Loan Fund

ADJOURNMENT

MOTION: Heaser moved, Pederson second to adjourn the meeting. Motion passed unanimously.

Meeting adjourned at 9:05 p.m.

Richard Sawyer, Mayor

Renee Mierau, Finance Director/City Clerk

Regular meeting of Plainview City Council was called to order April 28, 2009 at 7:00 p.m. by Mayor Richard Sawyer.

Council Present – Mayor Richard Sawyer, Larry Fix, Jim Pederson, Fred Heaser, Bill Goede

Council Absent – none

City Administrator – Absent

Finance Director/City Clerk – Renee Mierau

Attorney – none

Visitors: Michael Burgdorf, Randy Doughty, Peg Tentis, Kevin Kuhlmeier, Tim Schneider, Ken Douglas, Darlene Goergen, Carol Berg, Rose Mary Miller, Carrel Steneman, Darold Heddlesten, Mike Bubany, Ken Casey, Greg Browning, Jerome Kosel, Lougene Peterson.

BOARD OF APPEALS AND EQUALIZATION

Donna Gabor and Loren Benz were in attendance from the Wabasha County Assessor's office. Loren Benz stated that this meeting will be different than ones in the past due to no one on the council being certified at this time. In 2004 state legislators passed a law that each city or township needs a certified person to conduct these meetings. Up until this meeting, the city had been certified. Certifications ran out last month. So now it is considered an open book meeting this year and next year will be an open meeting. More training will be this fall and a tentative meeting is scheduled for September 24, in Lake City. Five separate meetings will be coming up this fall for southeast Minnesota. Council will not be able to make any decisions strictly 2009 taxes payable in 2010. Mr. Kosel asked what the difference is between an open book & other. With an open book meeting, the city council will not have a say in the outcome of your property. Donna Gabor stated that after tonight, I will notify you and if you are not happy with the outcome, then you can appear before the county board and you will need to be signed up for that.

Lougene Peterson (Parcel 26.00604.00)

My taxes crept up so high, since 2008. Donna Gabor stated that we are not here to discuss taxes. We are here to discuss the value for pay for 2010. Donna Gabor stated with the new government center, everyone got hit and everyone will be paying for some time. In November, you will receive truth in taxation notices to discuss your taxes. Tonight we are just here for your value. Donna Gabor stated that overall there was a 6% decrease for the City of Plainview. Donna Gabor stated that she would be willing to set up an appointment with you tomorrow. Lougene agreed to meet at 2:15 pm on Wednesday.

Jerry Kosel (Parcel 26.01365.00) Mr. Kosel stated that the County has the house valued higher than what it had it appraised at and the bank had said that they it had been a generous appraisal. He inquired what the county had for square footage for his property. Donna Gabor had asked if she could take the appraisal with her and make a copy of it and return it and Jerry agreed. Mr. Kosel asked what she had the flooring down as. She stated laminate and carpet. She will review the appraisal and get back to him. Sales study from Sept 2007-Oct 2008, everyone is welcome to stop in our office and look at our CRV's, which states what is selling, sale prices, and market value from this sales study. She will review the appraisal and get back to him

Greg Browning (Parcel 26.00335.00) Increases of taxes, increase of market value and have been trying to sell a house. Donna Gabor stated that the market value has been brought down. Confused marketing analysis from two years ago, MN Dept of Revenue, all know market has not been good. Aggressive tax increase of home, value of home vs

market value-derived from sales, every county the same? Donna stated that she knows that homes have not been selling. Donna stated that overall the City of Plainview had a decrease of 6%. Donna will do a walk through, tomorrow at 1:30pm.

Ken Casey (Parcel 26.01088.00) County has the market value set at \$22,500 more than the purchase price and just moved to town last July and purchased the home. Have an appraisal with me. Donna Gabor stated she would make a copy of the appraisal and get it back to him. Donna Gabor stated that the market value did drop a little compared to last year. Donna Gabor stated that she is familiar with the house, and would gladly do a walk through if he would like. Mr. Casey stated that nothing has changed or been updated. Donna Gabor stated that in 2004 looked at interior. Donna Gabor stated she will look over the appraisal and if a change is needed, will call you and to look at the interior.

MOTION: Heaser moved, Goede second to close the Board of Review meeting. Motion passed unanimously. The Board recessed at 6:30 pm.

Mayor Sawyer called the Regular Council meeting to order at 6:30 pm.

APPROVAL OF AGENDA

MOTION: Heaser moved, Fix second to approve the agenda. Motion passed unanimously.

CONSENT AGENDA

Minutes- 4/14/2009
Building Permits-9
Bills-\$289,940.18
Other Licenses/Permits- 0
Department Head Reports- 2

Council member Pederson had a question on the minutes. Looking for the outcome of the vote regarding the motion not to approve the ordinance. City Clerk to listen to tape and make correction if needed. Department head reports, from the liquor store only the income, would like to see the expenses also.

MOTION: Goede moved, Fix second to approve the consent agenda. Motion passed unanimously.

PRESENTATION OF COMMUNITY PETITIONS/GUESTS

Presentation by Mike Bubany regarding City Debt Issues & the Pool Referendum

Mike Bubany stated to the council that he had two issues to discuss tonight. First he discussed the refinancing of the bond for the ambulance building. He stated that if council chooses to do this, there needs to be a public hearing. Now have the authority without an election, but need to have a public hearing, wait thirty days, if no petition, can go ahead and reissue the bond. City can prepay without penalty because the time has passed. Continue to pay like we have or have the public hearing process. Cost will be \$500.00, which is built in the savings. Spreadsheet of savings in council packet. Rates have not changed since I put this together. Risk is what the interest rates will be like in 60 days and if not feasible, city would not have to do it.

MOTION: Pederson moved, Heaser second to approve the resolution calling for a public hearing for the refinancing of the ambulance building bond for May 26, 2009. Motion passed unanimously.

The other item for discussion is the special election for the swimming pool. City clerk had asked for some information regarding the impacts of the \$1,500,000 bond if it passes. The impacts would be 6%-7% of the tax rate for \$1,500,000. So if your home is worth \$100,000, the tax increase would be \$60-\$70 dollars. If home is worth \$200,000, the tax increase would be \$120-\$140 dollars. Mike Bubany asked council if they had any other questions. Council thanked Mr. Bubany for the information.

Presentation by Darlene Goergen regarding Senior Citizen Parking Question

Darlene Goergen spoke to the council regarding the parking at the community center. The seniors at the community center are asking for some sort of parking permit so they do not get a parking ticket for the three hour time limit. Asking council if there is something that can be done. Council member Heaser stated 17 parking spots plus parking at the theater library and city lot. Has anyone ever asked seniors to park further away that are able to walk a little further and keep the spots closer to the center open for those that really need it? Darlene stated that she has come to the council in the past and asked for council to look at handicap parking and that was declined. No designated parking for the seniors. Darlene stated that eventually people will not come to the community center if they get parking tickets. SEMCAC lunch is Tuesday-Friday. This happens on Wednesday when seniors come in for lunch and play cards. Council member Pederson suggested issuing parking permits for people who can not walk, issued a sheet of paper with name on it, to place on the dash, and it would be good for 6 months. Darlene stated can't just limit it to people who can not walk, there are some that have breathing problems. Mayor Sawyer suggested tabling this until next meeting. Council member Goede asked how many tickets have been issued? Darlene stated she knew of one for sure. Council member Heaser said that the problem with designated handicap parking spots is they may be used only 4 hours then other twenty sitting there empty. Darlene asked council what to tell the seniors. Council member Heaser suggested that she asked them that are able, to park further away. Council member Pederson asked what the state law is regarding handicap parking if they have the sticker. He asked the police department to check this out and get something in writing for the next meeting. Darlene asked what prompted this. Mayor Sawyer stated that there had been a complaint. City had signs up and not enforcing the two hour parking. Mayor Sawyer requested this item to be put on the agenda for next meeting for more discussion.

NEW BUSINESS

30 Minute Parking at School

Police Chief Doughty stated that he had it announced at school that any parking on the yellow, will get a ticket. Police Chief Doughty stated that the signs at the school had been removed and he spoke with the school superintendent regarding the signs and they had stated that they had spoke with MN Dot regarding removal of the signs. The school choose to get rid of the 30 minute parking. The school put up visitor parking signs and the police department will not be enforcing that.

Heavy Vehicle Ordinance

Police Chief Doughty explained to the council that the department had received some complaints regarding semi truck parking and the department wrote out a few tickets. The ordinance states that empty tractors and trailers can sit on the street-if loaded of course then they can't. Then found out that the trailers were empty and had the tickets removed. No way of weighing. Police Chief Doughty suggested changing the wording of the ordinance to reflect the trucks or the weight to say, no semi parking on residential streets. Council member Fix asked why warning tickets can't be issued first with the three hour parking, like up at the school. Officers commented that at the school, it had been announced about the parking. Council member Fix stated that he felt some common sense should be used. Police Chief Doughty stated that if council wants the department to issue warning tickets, we can. He stated that the department has used common sense in the past and now this is what it got into. He stated that the department spends a lot of time on parking tickets, and there is more that goes into just writing a ticket, an ICR needs to be done, and paper work, and then to go check vehicles again.

MOTION: Goede moved, Pederson second to re-word the ordinance. Motion passed unanimously.

Dog Fees

Police Chief Doughty explained to the council a situation that the department had encountered. Council agreed for the police department to use their best judgment.

BCA Live Scan

Police Chief Doughty told the council that the department will be acquiring a BCA live scan machine, which is connected to the state, and which will require its own phone line. Anyone that has access to the office will have to go through a security check, which costs \$18.00 each. City Clerk stated that we would turn over the key to them. Council agreed to that. Chief Doughty also explained that the computers in the department are outdated and new ones will be needed. The cost will be around \$4000-\$5000. He is requesting approval from council to take the cost out of the vehicle account to cover the costs of the computer.

MOTION: Goede moved, Fix second to take the money out of the vehicle account to cover the cost of the computers. Motion passed unanimously.

Dependent Health Insurance Coverage

Discussion was held regarding the dependent health insurance coverage that was stated in the new personnel manual. The old personnel manual stated that the \$125.00 would be paid directly to an insurance carrier. Several employees spoke regarding this issue. City clerk stated that she would request that employees fill out a form stating that they have dependents. Mayor Sawyer stated that he would like to see everyone treated the same. An employee asked if can continue with the invoice coming to the city. City clerk stated that either way would work. An employee asked at what point would this take place.

MOTION: Goede moved, Pederson second to approve the \$125.00 per month dependent health insurance coverage to be paid to employees that have dependents and to sign a form. Motion passed unanimously.

An employee asked at what point would this take place.

MOTION: Heaser moved, Pederson second to make it retroactive to March 2009 when the new policy was approved. Motion passed unanimously.

Carroll Stenegard spoke to the council regarding handicap parking spaces, if the city designates some spots, to think about the location for others for seeing around the vehicles. She also asked about enforcing violators at the pedestrian walks, almost tempted to walk in front of them. Police Chief Doughty said they have talked about it and they know it is a problem, and it will be addressed. Carroll also stated that she and others felt the comments on the water bills were negative, and doesn't reflect well with our city residents. Couldn't more positive things be put on there like check your fire alarm, etc. Police Chief Doughty stated that we had to do something to get the word out regarding dog licenses. City Clerk stated that we changed two ordinances and wanted the public to be aware of the changes and we are only allowed about forty spaces for the message. City clerk stated that the messages were not meant to offend anyone, just wanted the public to be aware of the changes. Police Chief Doughty stated that it was meant to be more informational.

City/School Contract

Public Works Director Burgdorf stated that the contract is the basically the same as the last two years regarding recreation and Eckstein fields with a increase in cost..

MOTION: Fix moved, Pederson second to approve the contract with the school. Motion passed unanimously.

Haley Maintenance Contract for Library

After reviewing the contract, council decided that we can do a lot of the work ourselves.

MOTION: Fix moved, Pederson second that we discontinue the maintenance contract and have public works perform the maintenance. Motion passed unanimously.

City/School Partnership Regarding Parking Near the School

Discussion was held regarding the possibility to purchase some property for parking around the school. Mayor Sawyer to get more information regarding this and will be discussed at the next meeting.

Renter's Deposit Refund

City Clerk asked council to make a decision regarding the return of the renter's deposits of \$125.00, seeing we are no longer collecting this. Council asked how many do we have? City clerk thought two dozen or so.

MOTION: Goede moved, Fix second to return the renter's deposits of \$125.00 to get them off of the books. Motion passed unanimously.

Vendor Contract for City Hall

Discussion was held regarding the D & R vending Contract for the coffee machine at city hall for one year.

MOTION: Goede moved, Heaser second to approve the contract for the coffee machine for one year. Motion passed unanimously.

COUNCIL COMMENT

Council member Goede asked where we were at with selling the extra vehicles. Ambulance, city shop, sell them together, the old snow plow truck state auction pay a percentage suburban It was suggested to auction off. He also inquired where we were at with the property on 10th Street for the wood chipping. Waiting on PADCO.

Council member Pederson asked about the lights being out on Broadway from 3rd Street. Public Works Director Burgdorf stated that they were fixed yesterday. Council member Pederson asked about the sidewalk up the street. Public Works Director Burgdorf stated that the trees were removed last night and the property owner had been notified that the sidewalk needs to be repaired. Council member Pederson asked what US Cable was doing in town. Public Works Director Burgdorf stated that they were doing upgrades.

Council member Heaser asked about whether or not some sort of barricades can be put up across the street from Eastwood Park . The owner of the property says that water from sump pumps comes down and makes it wet; then 4-wheelers go through there and are tearing up the property. Public Works Director Burgdorf stated that we should ask the city attorney that question.

Mayor Sawyer asked about water in the streets from sump pumps. Public Works Director stated that if they were in place before 2006 they are legal. East Broadway and 1st Street water sits in there a lot. Any other changes we would have to change the ordinance.

Clarification of the city mastercard charges was needed whether or not membership for the American Planners Association was to be paid by the city or the City Administrator.

MOTION: Fix moved, Heaser second that the City Administrator was to pay the dues along with the other charges for the conference that were put on the city mastercard. Motion passed unanimously.

Additional Packet Items for Information Only

Information from David Drown Associates regarding Refunding 2001 Public Project Revenue Bonds & Savings Analysis

ADJOURNMENT

MOTION: Heaser moved, Goede second to adjourn the meeting. Motion passed unanimously.

Meeting adjourned at 8:30 p.m.

Richard Sawyer, Mayor

Renee Mierau, Finance Director/City Clerk

Regular meeting of Plainview City Council was called to order May 12, 2009 at 7:00 p.m. by Mayor Richard Sawyer.

Council Present – Mayor Richard Sawyer, Larry Fix, Jim Pederson, Fred Heaser, Bill Goede
Council Absent – none
City Administrator – Steven Robertson
Finance Director/City Clerk – Renee Mierau
Attorney – Fred Suhler, Jr.
Visitors: Michael Burgdorf, Randy Doughty, Peg Tentis, Tim Schneider.

APPROVAL OF AGENDA

MOTION: Fix moved, Heaser second to approve the agenda. Motion passed unanimously.

CONSENT AGENDA

Minutes- 4/28/2009
Building Permits-0
Bills-\$118,223.42
Other Licenses/Permits- 3
Department Head Reports- 4

MOTION: Pederson moved, Heaser second to approve the consent agenda. Motion passed unanimously.

PRESENTATION OF COMMUNITY PETITIONS/GUESTS

Public Hearing-Ordinance Amending Heavy Vehicles, 303.3

Discussion was held regarding this ordinance. Police Chief Doughty stated that if this ordinance needs to be enforced, then some of the language would have to be changed. Public Works Director Burgdorf stated that there are designated parking areas and routes throughout the city. Council member Pederson stated that the police department should draft an ordinance the way they would like to have it worded. Council member Fix asked how many complaints have been received regarding this issue. Police Chief Doughty stated only one or two. Mayor Sawyer stated that he would like to see no semi parking on the streets. Attorney Suhler stated that the ordinance would be easier to enforce if it related to the gross vehicle registered weight.

MOTION: Heaser moved, Pederson second to leave the ordinance the way it is and not to amend. Fix and Goede moved. Sawyer opposed. Motion passed.

UNFINISHED BUSINESS

Amending Water and Sewer Rates

City Clerk and Public Works Director Burgdorf explained to the council why they would like to see the ordinance amended, to reflect a monthly base charge and the cost per thousand gallons of water. Discussion was held. Council member Heaser stated that he would like to thank Renee, the City Clerk, and Michael, Public Works Director for all the work that went into this.

MOTION: Goede moved, Heaser second to approve the amended water rates, Ordinance 09-03.1. Motion passed unanimously.

Parking for Seniors Near Community Center

No further discussion was held.

City/School Partnership for Providing Parking

Discussion tabled until the next meeting.

City Code Question on Tire Accumulation

Administrator Robertson stated that the city code reads for residential areas and does not address commercial property. Administrator Robertson went on to say that he had spoken with Tom Mosher from Wabasha County and that he had also received a complaint regarding this issue. Mayor Sawyer stated that he felt that everyone should be treated the same way. Council member Fix asked what is the issue? Mayor Sawyer stated mosquitoes. Administrator Robertson stated that he spoke with the owner and the tires would be gone in two-three weeks. Council member Pederson stated that we shouldn't be changing the ordinances all the time for one or two people. Council gave the property in question two – three weeks to have the tires removed.

St. Joachim Gambling Permit

City Clerk asked council for approval for the gambling permit for St. Joachim's for September 13, 2009 for bingo and raffles held at the church.

MOTION: Goede moved, Pederson second to approve the gambling permit for St. Joachim's. Motion passed unanimously.

NEW BUSINESS

Renew On Sale Club Liquor License for American Legion

MOTION: Fix moved, Heaser second to approve the renewal of the Club On Sale Liquor License for the American Legion. Pederson and Sawyer moved. Goede abstained. Motion passed.

Approve Pool Resolution

MOTION: Heaser moved, Pederson second to approve the pool resolution 09-06. Motion passed unanimously.

Approve Election Judges for Pool Referendum

City Clerk asked council to approve the list of election judges for the June 16, 2009 election regarding the pool referendum. The judges are Merlin Bratberg, Ardith Longworth, Eleanor Meyer, Bev Pille, Jean Speedling, Bonnie & Glenn Zell, Steven Robertson, Peg Tentis, and Renee Mierau.

MOTION: Pederson moved, Heaser second to approve the list of election judges for the pool referendum. Motion passed unanimously.

Compost/Brush Site Contracts

MOTION: Fix moved, Pederson second to approve the lease site to be terminated at Stamschor's, and payments made for the quarry lease this year. Motion passed unanimously.

Police Resignation

Police Chief Doughty asked for council to approve the resignation of Kelly McMillin who will no longer be working full-time after May 31, 2009. Police Chief Doughty stated that Kelly will stay on and work part-time and that he will begin the hiring process.

MOTION: Fix moved, Peterson second to approve the resignation of police officer Kelly McMillin. Motion passed unanimously.

COUNCIL COMMENT

Council member Fix asked a question about the training for the Board of Review.

Council member Pederson asked whether or not it has ever been discussed to combine services with another city, like ambulance, fire and/or police. City Attorney Suhler stated that he thought the city of Lanesboro and Preston do this with their police department. Administrator Robertson to check with the two cities and get some information. Council member Heaser stated that this topic has been brought up regarding the ambulance and the ambulance personnel were not receptive to the idea at all.

City Clerk told council that the chassis for the fire truck should be here in a couple of weeks and the payment of \$93,700.00 will need to be made.

City Attorney Suhler stated that in regards to the closed meeting there are a few things that he wanted to remind the council. First, law permits that the meeting can be open if the person chooses, need to make an electronic recording of the session, and following the closed meeting, need to summarize the results at the next scheduled meeting. He also stated that he would not be participating in the meeting.

Mayor Sawyer made a motion to close the council meeting at 8:20 pm. Fix, Pederson, Heaser and Goede moved. Motion passed unanimously.

Closed Meeting to Discuss Personnel Issue.

Mayor Sawyer made a motion to open the regular council meeting at 9:55p.m.

MOTION: Heaser moved, Fix second to approve the resignation of Steven Robertson, and per his contract, and pay him the thirty days. Motion passed unanimously.

MOTION: Fix moved, Heaser second to amend the motion made at the last council meeting that Steven was to pay for all the fees associated with the conference that he attended. The city would pay for the American Planners Association membership. Motion passed unanimously.

Additional Packet Items for Information Only

CGMC in Brief newsletter

Wabasha County Attorney memo regarding blighted property case.

Letter to residents of 150 1st Ave SW regarding nuisance property

ADJOURNMENT

MOTION: Fix moved, Heaser second to adjourn the meeting. Motion passed unanimously.

Meeting adjourned at 10:00 p.m.

Richard Sawyer, Mayor

Renee Mierau, Finance Director/City Clerk

Regular meeting of Plainview City Council was called to order May 26, 2009 at 7:00 p.m. by Mayor Richard Sawyer.

Council Present – Mayor Richard Sawyer, Larry Fix, Jim Pederson, Fred Heaser, Bill Goede

Council Absent – none

City Administrator – none

Finance Director/City Clerk – Renee Mierau

Attorney – none

Visitors: Michael Burgdorf, Randy Doughty, Peg Tentis, Tim Schneider, Tim Hruska, Mike Bubany, Greg Neumann, Elizabeth Littlefield, Sharon Evers.

APPROVAL OF AGENDA

MOTION: Goede moved, Pederson second to approve the agenda. Motion passed unanimously.

CONSENT AGENDA

Minutes- 5/12/2009

Building Permits-22

Bills-\$146,345.87

Other Licenses/Permits- 6

Department Head Reports-1

Mayor Sawyer stated he would like to add under New Business an application for a loudspeaker and some temporary liquor licenses for the theater.

MOTION: Fix moved, Heaser second to approve the consent agenda. Motion passed unanimously.

PRESENTATION OF COMMUNITY PETITIONS/GUESTS

Public Hearing – Intention to issue G.O. Capital Improvement Plan Bonds and proposal to adopt a Capital Improvement Plan

Mike Bubany, from David Drown Associates, stated he was here to receive comment regarding the issuance of general obligation bonds instead of revenue bonds for the ambulance building. Mr. Bubany went over the process and stated that we will have to wait for thirty days to see if there is a petition and we could close on July 1st if there is no petition filed. The savings analysis is what it would be. Refinancing now would save the city around \$10,000.

MOTION: Heaser moved, Fix second to approve the resolution giving preliminary approval for the issuance of the city's general obligation capital improvement plan bonds in an amount not to exceed \$195,000 and adopting the City of Plainview capital improvement plan 2009-2013. Motion passed unanimously.

MOTION: Sawyer moved, Heaser second to approve the resolution for the actual issuance of the sale of \$195,000 general obligation capital improvement plan refunding bonds, Series 2009, and levying a tax for the payment thereof. Motion passed unanimously.

Mr. Bubany stated on last thing, at the next EDA meeting, please have them discuss the resolution to pay off the lease and have them sign the resolution. Council member Pederson asked if anyone has spoken with the EDA officers regarding this. City Clerk stated that she had spoken with Judith about it, and thought that the City Administrator had spoken to the group.

Water/Sewer Project on 3rd Avenue SW

Tim Hruska from WHKS, gave a presentation regarding the water/sewer project on 3rd Avenue SW. Mr. Hruska stated that the project will have to be completed before or after Corn on the Cob days.

MOTION: Pederson moved, Fix second to approve the plans and specifications, and to receive quotes for the water/sewer project on 3rd Avenue SW. Motion passed unanimously. Mr. Hruska stated that he will be back the second meeting of June to discuss the quotes.

Mr. Hruska stated that the boundary lines were done per the legal description and the ponds is not included in it. The city would need 15-20 more feet to get the ponds in the city limits.

Mr. Hruska stated he spoke with the county engineer and they are looking at pushing back construction for East Broadway next year, possibly delaying the project to 2011.

Mr. Hruska suggested that the city may want to wait for the county for the Sump pump on East Broadway.

UNFINISHED BUSINESS

Closed Meeting Action

Mayor Sawyer stated that at the last council meeting, the meeting was closed to discuss job performance with City Administrator. City Administrator Robertson offered his resignation, effective immediately and council approved.

City/School Partnership for Providing Parking

Discussion was held regarding a location for sale that could provide some additional parking. Mayor Sawyer to speak with the superintendent of the school regarding this issue. Consider purchasing it and then leasing some to the school.

Amending Fees – Ordinance 09-01 Regarding Water & Sewer Deposits

City Clerk stated that there was a mistake in the ordinance regarding the water and sewer deposit charge. It should be \$500 for each, not \$150 for both.

MOTION: Goede moved, Heaser second to approve the amendment of ordinance 09-01 to put the water and sewer deposit back to \$500. Motion passed unanimously.

NEW BUSINESS

Liquor/Food 35% Rule in City Code

Discussion was held regarding the requirement that any organization that is issued an on-sale intoxicating liquor license shall derive at least 35% of their gross sales revenue from the sale of food. Mayor Sawyer stated that not all the organizations have to follow this and would like to do away with the rule.

MOTION: Pederson moved, Heaser second to eliminate the 35% rule in the city code under liquor licenses. Motion passed unanimously.

Spring/Fall Clean-Up

Discussion was held whether or not to have the residents have a charge on their utility bill for this. The City of Elgin does this and the ad stated that the first pick-up load is free. Council member Heaser stated that there had been some confusion the day of the clean-up because of the combined ad. Council chose not to charge a monthly fee for this.

MOTION: Heaser moved, Goede second to have the City of Plainview place their own ad for the clean-up in the paper from now on. Motion passed unanimously.

Sump Pump on East Broadway

Discussion was held regarding the damage to the blacktop and the icy conditions in the winter from this.

City wide Garbage Collection

Discussion was held whether or not to have the city contract with a garbage hauler for pick up through out the city. Council decided to leave it like it is.

Temporary Liquor Licenses and Loudspeaker application

City Clerk stated that she had received some applications from the theater today and would like council to approve. The dates for the temporary liquor licenses are June 13, August 8, September 19, and November 7, 2009. The loudspeaker permit is for June 13, 2009.

MOTION: Fix moved, Pederson second to approve the licenses for the theater. Motion passed unanimously.

New Hires for Pool

MOTION: Fix moved, Heaser second to approve the new hires for the pool, pending background and drug test. Motion passed unanimously.

COUNCIL COMMENT

Public Works Director Burgdorf stated that he had received an offer for the old ambulance today for \$3200.

MOTION: Goede moved, Pederson second to sell the old ambulance for \$3200. Motion passed unanimously.

Council member Goede asked why a mower had been purchased. Council member Heaser stated it was approved last year and came out of the UBF fund. Council member Goede asked why someone was mowing the lawn on Memorial Day, and wasn't the city shut down for the day?

Council member Fix asked what steps are needed to speed up the process regarding the road in Fisk Acres. Mayor Sawyer stated that he had spoke with Gary Timm.

Council member Pederson had asked if the department heads had filled out any paperwork regarding cuts in their departments.

Mayor Sawyer made a motion to close the council meeting at 8:40 pm. Fix, Pederson, Heaser and Goede moved. Motion passed unanimously.

Closed Meeting to Discuss Personnel Issue.

Mayor Sawyer made a motion to open the regular council meeting at 9:30 p.m., and stated that this item will be discussed in two weeks.

Additional Packet Items for Information Only

List of Weed notices that were sent out 5/20/2009

Letter from Ambulance Director

Violation notices for two residents

LMC 2009 Annual Conference information for June 24-26

Capital Improvement Plan (Bond Supplement) 2009-2013

ADJOURNMENT

MOTION: Goede moved, Fix second to adjourn the meeting. Motion passed unanimously.

Meeting adjourned at 9:30 p.m.

Richard Sawyer, Mayor

Renee Mierau, Finance Director/City Clerk

Regular meeting of Plainview City Council was called to order June 9, 2009 at 7:00 p.m. by Mayor Richard Sawyer.

Council Present – Mayor Richard Sawyer, Larry Fix, Jim Pederson, Fred Heaser, Bill Goede

Council Absent – none

City Administrator – none

Finance Director/City Clerk – Renee Mierau

Attorney –Fred Suhler, Jr.

Visitors: Michael Burgdorf, Randy Doughty, Greg Neumann.

APPROVAL OF AGENDA

MOTION: Goede moved, Pederson second to approve the agenda. Motion passed unanimously.

CONSENT AGENDA

Minutes- 5/26/2009

Building Permits-14

Bills-\$131,959.63

Other Licenses/Permits- 11

Department Head Reports-3

MOTION: Heaser moved, Fix second to approve the consent agenda. Motion passed unanimously.

PRESENTATION OF COMMUNITY PETITIONS/GUESTS

No one at this time.

UNFINISHED BUSINESS

City/School Partnership for providing parking

Mayor Sawyer stated that he spoke with the school superintendent and he was going to bring the information to the school board. He asked council for their thoughts. Council member Pederson stated that it could be used for something down the road. Council member Heaser stated that we do not have the money at this time and Public Works Director Burgdorf had an estimate done and we could do additional overlay on our streets for the same amount of money that it would cost for the property. Heaser stated that he would like to see the city purchase , but not at this time. Council member Pederson stated that he would like to take a hard look at operations, to see if there is anywhere we can lower costs and would like to see more with economic development. Council member Goede stated that he would like to see what the school can do. Council member Fix stated that he too would also like to see what the school can do financially.

MOTION: Fix moved, Pederson second to continue conversation with the school. Motion passed unanimously.

City Administrator Vacancy

Mayor Sawyer asked council what they would like to do with the vacancy. Council member Pederson stated that he would like to wait, save some money, and if we hire again, the position should have more of an economic development role. Council member Goede stated that we should keep it fresh in our minds and bring it up every other month for discussion. Council member Heaser stated that he would like to give it a shot for the rest of the year without one, then talk about it. He stated he has confidence in the staff. Council member Pederson stated that he would like to visit this in three months instead of at the end of the year. Council member Fix stated that he would like to spend some time on the job description, etc. Council member Goede asked the city attorney what Chatfield has. City Attorney Suhler stated that they do not have an administrator. He stated they have a clerk-treasurer.

MOTION: Goede moved, Pederson second to visit this in three months. Motion passed unanimously.

Variance Request for LeVerne Boyd

Discussion was held and this will be revisited at the next scheduled meeting for the planning & zoning committee.

Three Rivers Hiawatha Bus Vacancy on Board

Mayor Sawyer stated that he had received a call and signed himself and council member Goede to fill the vacancy.

MOTION: Fix moved, Heaser second to approve the position on the board. Motion passed unanimously.

Elgin Contract with Ambulance

Ambulance Director Neumann stated that the contract will be up in July and he wanted to give council enough time to talk it over. The new one that was just sent has the date of June 25th and it should be July 25th.

MOTION: Heaser moved, Pederson second to renew the contract with the City of Elgin. Motion passed unanimously.

Request for Sunday Liquor

Kim's Saloon has applied for a Sunday Liquor License.

MOTION: Goede moved, Pederson second to approve the application for Sunday Liquor for Kim's Saloon. Motion passed unanimously.

Applications for Refuse

City Clerk stated that these were not turned in at the beginning of the year and staff had followed up on these.

MOTION: Pederson moved, Heaser second to approve the refuse for Waste Management and for Rommel Rubbish, providing all necessary paperwork and fees are turned in. Motion passed unanimously.

Application for Popcorn Stand

MOTION: Goede moved, Fix second to approve the application for the popcorn stand. Motion passed unanimously.

Ambulance Resignation

Ambulance Director Neumann stated that this is not really a resignation or termination, but the individual has let his EMT certificate lapse. He requested that the individual be taken off and he can reapply after he is certified again.

MOTION: Fix moved, Pederson second to approve the termination of Christopher Evanson from the ambulance service. Motion passed unanimously.

COUNCIL COMMENT

Council member Goede had asked how long it takes for the NIMS . Chief Doughty explained that it takes a couple of hours.

Council member Pederson asked who will be writing the city corner. Mayor Sawyer stated that he had asked the EDA Director Judith Jordan to do it once a month. He asked if there was going to be a public meeting about the pool before the election. Mayor Sawyer stated they will be meeting here on Saturday at 9:00 am. He asked if anything has been done at the cemetery regarding the water over gravesites. Public Works Director Burgdorf stated that it is being taken care of. He asked about if it was possible for make larger purchases and share with a neighboring town, an example would be salt. Public Works Director Burgdorf stated that we get our purchases from the state and each city receives a different price.

Mayor Sawyer made a motion to close the council meeting at 7:30 pm. Fix, Pederson, Heaser and Goede moved. Motion passed unanimously.

Closed Meeting to Discuss Personnel Issue.

Mayor Sawyer made a motion to open the regular council meeting at 7:36 p.m., and made a motion to terminate Sharon Evers from the ambulance. Heaser, Pederson, Fix, and Goede moved. Motion passed unanimously.

Additional Packet Items for Information Only

Copy of Agreement between the City of Elgin & City of Plainview for ambulance service

List of Weed notices that were sent out 5/28/2009 – 6/4/2009

Letter from Ambulance Director

Copy of invoice to City of Elgin for May Amb. Runs

Wabasha County memo on NIMS

Information on training and locations for the Local Board of Appeal & Equalization

ADJOURNMENT

MOTION: Goede moved, Fix second to adjourn the meeting. Motion passed unanimously.

Meeting adjourned at 7:30 p.m.

Richard Sawyer, Mayor

Renee Mierau, Finance Director/City Clerk

Regular meeting of Plainview City Council was called to order June 23, 2009 at 7:00 p.m. by Mayor Richard Sawyer.

Council Present – Mayor Richard Sawyer, Larry Fix, Jim Pederson, Fred Heaser, Bill Goede
Council Absent – none
City Administrator – none
Deputy Clerk – Peg Tentis.
Visitors: Michael Burgdorf, Randy Doughty, Bill Singer, Tom Schaffer, Nick Nowacki, Rick Schaffer and Dan Marcotte.

APPROVAL OF AGENDA

MOTION: Goede moved, Heaser second to approve the agenda. Motion passed unanimously.

CONSENT AGENDA

Minutes- 6/09/2009
Building Permits-6
Bills-\$109,336.47
Other Licenses/Permits- 1
Department Head Reports-3

MOTION: Fix moved, Heaser second to approve the consent agenda with the following changes: Add a Loud Speaker Permit for 7/14/09 for J.Peterson, Council member Pederson asked that the Council Minutes be corrected in the Council Comment Section and to add US Aquatics to Presentation of Community Petitions/Guests. Motion passed unanimously.

PRESENTATION OF COMMUNITY PETITIONS/GUESTS

Bill Singer of the AT Group presented information and quotes for Health Insurance from Health Partners, Life and Short Term Disability Insurance from Lincoln Financial.

Tom Schaffer representing US Aquatics and Rick Schaffer of Signature Aquatics presented information on pool design. Council moved motion to New Business following approval of Canvass of Election.

Dan Marcotte presented pictures of properties in the NE part of town and expressed his concerns about city policy for mowing and cleanup.

UNFINISHED BUSINESS

Closed Meeting Action

Mayor Sawyer stated that at the last council meeting, the meeting was closed to discuss job performance for Ambulance employee Sharon Evers. Council voted to terminate her employment.

Bids for Water/Sewer Project on 3rd Avenue SW

Michael Burgdorf, Public Works Director presented bid information from June 18, 2009. Quotes were received from nine contractors. Low bid was from SL Contracting for \$59,032.50.

MOTION: Heaser moved, Goede second to award the contract to SL Contracting for \$56,032.50. Motion passed unanimously. Fix asked to see all the bids for this project.

City/School Partnership for Providing Parking

MOTION: Fix moved, Goede second to dissolve City/School Partnership for providing parking. Motion passed unanimously. Goede asked that one sided parking by the school be put on the July 14th council agenda.

Fisk Acres Road (PADCO) Quit Claim Deed

MOTION: Fix moved, Pederson second to accept the Quit Claim Deed for Fisk Acres Road. Motion passed unanimously.

NEW BUSINESS

Canvas City Special Election Results for Pool Referendum

MOTION: Heaser moved, Pederson second to approve Resolution 09-07 for the Special Election for Pool Referendum. Motion passed unanimously.

US Aquatics

MOTION: Fix moved, Goede second to approve contract with US Aquatics for design services for the pool. Motion passed unanimously.

Part-time Hire for Library

MOTION: Fix moved, Heaser second to approve hiring a part-time Library Person for 20 hours per month at \$8.11 per hour. Motion passed unanimously.

Silt Fence Issue with Building Permits

MOTION: Heaser moved, Pederson second to hold any additional building permits to PK Meyer Builders and Kenny Sylvester until silt fences are completed. Council member Pederson asked that contractors be notified in writing. Mayor Sawyer stated that they given notice when they apply for building permits and that he also gave them a second copy of it. Motion passed unanimously.

Home Business Permits

Discussion was held concerning Home Business Permits.

MOTION: Goede moved, Fix second to table this until the July 14, 2009 council meeting.

Police Update

Police Chief Randy Doughty presented information from the Bureau of Mediation Services of the State of MN, concerning possibility of a union for the police department.

Request for Council Work Session on Community Grant Option

Judith Jordan EDA Cordinator will set up a work session with Mainstreet Broadband LLC.

Cemetery Walk

MOTION: Goede moved, Fix second to approve the Cemetery Walk on Saturday, June 27, 2009. Motion passed unanimously.

COUNCIL COMMENT

Council member Pederson asked Public Works Director about the sidewalk on 3rd Street SW, and if the owner had been notified about repairing it. Public Works Director Michael Burgdorf said the 2009 Sidewalk Letters have not been sent out yet.

Additional Packet Items for Information Only

ADJOURNMENT

MOTION: Goede moved, Fix second to adjourn the meeting. Motion passed unanimously.

Meeting adjourned at 8:42 p.m.

Richard Sawyer, Mayor

Peg Tentis Deputy Clerk

Special meeting of Plainview City Council was called to order July 9, 2009 at 10:30 a.m. by Mayor Richard Sawyer.

Council Present – Mayor Richard Sawyer, Larry Fix, Jim Pederson, Fred Heaser, Bill Goede
Council Absent – none
City Administrator – none
Deputy Clerk – Peg Tentis.
Visitors: Ed Jacobs and Judith Jordan

APPROVAL OF AGENDA

MOTION: Fix moved, Heaser second to approve the agenda. Motion passed unanimously.

NEW BUSINESS

Approve Grant & Funding for Plainview Fire Department.

Judith Jordan presented information on applying for the grant.

MOTION: Fix moved, Pederson second to approve Resolution 09-09 Supporting FEMA Fire Station Construction Grant. Motion passed unanimously.

Council thanked Judith and Fire Chief Ed Jacobs for their work and time.

MOTION: Goede moved, Heaser second to approve that Judith Jordan start working on a second grant/USDA Infrastructure. Motion passed unanimously.

ADJOURNMENT

MOTION: Goede moved, Heaser second to adjourn the meeting. Motion passed unanimously.

Meeting adjourned at 10:52 a.m.

Richard Sawyer, Mayor

Peg Tentis Deputy Clerk

Regular meeting of Plainview City Council was called to order July 14, 2009 at 7:00 p.m. by Mayor Richard Sawyer.

Council Present – Mayor Richard Sawyer, Larry Fix, Jim Pederson, Fred Heaser

Council Absent – Bill Goede

City Administrator – none

Finance Director/City Clerk – Renee Mierau

Visitors: Arthur Eggers, LaVerne & Dorothy Boyd, Tim Hruska, Steve Sawyer, Kyle Meyers, Steve Erwin, Peter Meyer, Kevin Meyer, Herb Wurst, Tim Schneider, Peg Tentis, Mike Morath, Darcie Skoda

APPROVAL OF AGENDA

MOTION: Fix moved, Heaser second to approve the agenda. Motion passed unanimously.

CONSENT AGENDA

Minutes- 6/23/2009

Building Permits-18

Bills-\$133,178.57

Other Licenses/Permits- 3

Department Head Reports-3

MOTION: Pederson moved, Heaser second to approve the consent agenda, motion passed unanimously.

PRESENTATION OF COMMUNITY PETITIONS/GUESTS

Camp Companion, waiting for speaker, put on hold until later on in meeting.

Mark Engel of Yaggy Colby and Associates presented on behalf of the County Hazard Mitigation Plan. Provided a document to the council members for them to review. A PowerPoint presentation was shown. A Hazard Mitigation Plan is required by Federal Government and State after the 1998, 2001 and 2007 flooding/disasters. Engel pointed out that Wabasha County has a large area of Radon. Engel wanted to improve severe storm warning systems in the County. A Comprehensive Plan was last updated in 2003, recommended updating every 10 years. Adoption by the County Board is necessary as well as official City adoption is required. Townships are automatically covered by the County Plan. Looking for input from the City as to what they would like as part of the plan. Council member Pederson asked what kind of timeline they would like the City to get back to them with some ideas. Yaggy Colby and Associates recommended as soon as possible, maybe the next couple of months. They still have some other communities to meet with as well. Recommended that City Clerk Renee contact the Emergency Services Manager for the City and have him review this information and come up with a plan, and have her get back to their office.

Michelle Quandt from Camp Companion presented information regarding their program. She discussed their program that offers small municipalities a city wide trap for feral cats that live in the community. Rather than remove and euthanize, when the cat population is spayed and neutered and returned back, it doesn't allow other cats in. Discussed that

when they've used the remove and euthanize program it creates a "vacuum" effect, where the cats just breed and breed and fill in that gap. Alleviates rabies concerns by vaccinating every cat against rabies. Quandt fully expects both vet clinics in town to cooperate if the City chooses to do this program, as Camp Companion has worked with them already. Quandt would like the City to split the cost 50/50. Council member Heaser voiced some concerns about how the program works. Michelle explained how they do a citywide trap, clip left ear of the cat indicating that it has been treated. Other communities such as Kellog, Elgin, and Dover have adopted this program. Average cost for a cat is \$57.00, this includes vaccinations and spaying and neutering.

MOTION: Heaser motioned to table for two weeks, Fix second, motion passed unanimously. Issue was tabled until next meeting in two weeks.

Bradley Peterson presented for the Coalition of Greater Minnesota Cities. 77 cities are members of the coalition currently. Peterson stated that they work with the legislature on 5 major areas: Local government aid for cities, annexation, environmental regulations, transportation, and economic development. Discussed LGA cuts to smaller cities.

Kyle Meyer from the accounting firm, ABDO, EICK, AND MEYERS presented the 2008 audit report to the council. He highlighted the main areas of the report. Stated that the City's revenue stayed about the same from the previous year, while expenses went up about 6%. Recommended that the City adopt an Out of State travel policy.

Tim Hruska of WHKS presented the engineer report for Sanitary Sewer. Hruska stated every single manhole in town was inspected. A chart was shown to the council which showed which manholes were leaking and which ones have been repaired. Hruska stated that there are 335 manholes in the City. Of those 335 manholes, there are 201 that are recommended for repair, 80 of which will actually be repaired. Hruska stated that he would like to sit down with Public Works Director Burgdorf and figure out what they can do for projects with what is available in the budget and try to get the project started before winter sets in.

Steve Erwin spoke on behalf of Verlynn LeVan regarding unplatted piece of land in Levan subdivision on the east side of Plainview. Erwin asked the council to change it from 1 parcel to 3 parcels. A couple of local contractors would like to purchase this land and develop it into building sites for future home.

MOTION: Heaser motioned to approve the Verlynn Levan property split. Pederson second, motion passed unanimously.

Pete Meyer spoke in front of the council regarding water usage for new construction. He doesn't feel as though he should have to pay sewer charges when the sewer is not being used. Public Works Director Burgdorf explained that if the City starts doing that for developers, then the public will want to be able to water their lawns without getting charged a sewer charge as well. City attorney Fred Suhler pointed out that the way the city fee structure is set up makes it almost impossible to differentiate whether sewer is being used or not. A new ordinance would need to be written if this were to happen. Pederson noted that a public hearing would have to be held if a change to the ordinance is going to be made. Pederson voiced his approval on the change.

MOTION: Fix motioned that the ordinance be drafted for review at the next city council meeting. Heaser second, Mayor Sawyer opposed. Motion passed.

Pete Meyer also voiced his concern about his building permit that was put on hold. He wanted to know the problem. There was miscommunication between CMS and City, and Meyer. It was noted that it was an internal problem and would try and be resolved.

UNFINISHED BUSINESS

Boyd Variance

Laverne Boyd spoke regarding his building permit variance. Currently has a one stall garage and would like to make it a two stall garage. Tried to buy some land from his neighbor, but was unwilling to sell, so started the variance process. Planning and Zoning recommended that the variance be approved. He requested that council approve the permit. Heaser noted that when that house was first built there was no planning and zoning at that time. Mr. Eggers voiced his concern about the 3 feet, and feels at though Boyd does not need it. Boyd pointed out that he does and explained why. Eggers continued to voice his concerns.

MOTION: Fix motioned to approve, Pederson second. Mayor Sawyer opposed. Motion passed.

On Sided Parking/School Area

The streets that would be affected would be 5th and 6th street and 2nd Ave. NW, on school days only. Mayor Sawyer stated that all that was going to do is spread the problem out. Heaser voiced his concern that it's not going to solve the problem. Public safety is an issue in the winter months when cars are parked on both sides and the snow is piled up that forces the cars out farther from the curb and the ambulance and fire trucks cannot safely get through. School would like an answer by August 1, 2009, so that they may notify the families with the newsletter they put out before school starts. The item was tabled until next meeting in two weeks.

Home Business Permits

The current ordinance states that the permits need to be renewed yearly. Mayor Sawyer is wondering whether or not the City is going to pursue collecting re-licensing fees annually. If not, then the wording needs to be taken out of the ordinance. City Clerk Mierau stated that when she first started that was on thing she had to do was send letters out to home based businesses to renew their license and she only heard back from two. Fix made a motion and Pederson second to pass taking the wording out of the ordinance that would require a home business to renew the license yearly. Motion passed unanimously to take out the annual fees.

Life Disability Insurance

Mayor Sawyer questioned whether we can change this without changing the health insurance. City Clerk Mierau explained that the cost is about the same, but the benefits are better to the employee. This would replace the existing policy. The council would like to have an employee meeting to inform them of what is going on. City Attorney voiced concern about change in benefits for the Police Department without having union representation. Item was tabled for two weeks.

NEW BUSINESS

Planning and Zoning Vacancy

Planning and Zoning Committee vacancy was addressed. The term is from now through December 2010. Mayor Sawyer suggested Cindy Eversman. Council member Fix stated he would take care of getting a hold of her.

Pool Update

Steve Sawyer stated he would like to have a pool board and in order to do that was under the understanding that an ordinance would have to be written for that. Talked to some people about being on the board and listed some possible names. Sawyer would also like to see a sub group to run senior activities at the pool. Council member Pederson suggested an advisory board that would not require an ordinance. Sawyer also stated that these groups would work closely with Public Works and would report to Public Works. The bidding process for construction was discussed. Potential contractors were discussed as far as having to get outside bids. If it's classified as a professional services it is not necessary to gather bids. Suhler stated that Public Works Director Burgdorf and himself discussed this earlier and stated that professional services are not subject to the strict compliance of competitive bidding rules. Suhler did advise the council of the pros and cons related to this process. Sawyer would like to keep the construction local and allow the local contractors to work on the project. Discussion took place between Sawyer and council regarding having an outside company bid the entire project for lower than what local businesses can bid it for. Sawyer stated he would like the pool closed early so demolition can begin on August 24th, and all material cleared by September 8th, so construction can start. Pederson made a motion to close the pool by August 23rd. No support, motion failed. Discussion was held regarding hiring a construction manager. Sawyer discussed volunteer workers. Heaser voiced concern about liability. City attorney Fred Suhler stated that we have to pay for liability insurance. The cost would be \$435.00 and would cover from now until September 2010.

MOTION: Fix motioned to add the insurance policy onto the existing insurance policy, Pederson second. Motion passed unanimously.

COUNCIL COMMENT

Pederson commented that he had been reviewing ordinances and the Comprehensive Plan and that they noted the City Administrator being responsible for that particular item. Being that we do not have a City Administrator, Pederson felt as though someone should be hired to take on that responsibility. Suhler stated that council could also just pass a motion to designate a current employee to take on those responsibilities until the council either replaces the position or abolishes the position. Pederson would like it brought up at the next meeting and decided upon. The next item Pederson wanted to address was the brush growing up where two trees were taken down on 3rd street in front of Finnes. Public Works Director Burgdorf stated he has spoken with the property owner. He also stated that a letter will be going out to all citizens regarding weeds in sidewalks and they will have 60 days to comply.

Mayor Sawyer discussed the scheduling for the special meeting on July 21, 2009 at 10:00 a.m. to discuss the hiring of a construction manager for the pool project. Pederson made a motion for the special meeting, Heaser second. Motion passed.

Herb Wurst was wondering what was going on with the road near his home in Fisk Acres. He was informed that a quick deed took place and the City accepted it.

City Clerk Mierau stated she would like the council to request another special meeting for July 23, 2009 at 8:15 a.m. for an unemployment appeal claim via phone conference.

MOTION: Fix made a motion for the July 23rd meeting, Heaser second, motion passed unanimously.

Additional Packet Items for Information Only

ADJOURNMENT

MOTION: Fix moved, Heaser second to adjourn the meeting. Motion passed unanimously.

Meeting adjourned at 10:30 p.m.

Richard Sawyer, Mayor

Renee Mierau, Finance Director/City Clerk

Special meeting of Plainview City Council was called to order July 21, 2009 at 10:00 a.m. by Mayor Richard Sawyer.

Council Present – Mayor Richard Sawyer, Larry Fix, Fred Heaser, Bill Goede

Council Absent – Jim Pederson

Finance Director/City Clerk – Renee Mierau

Visitors:

APPROVAL OF AGENDA

MOTION: Fix moved, Goede second to approve the agenda. Motion passed unanimously.

NEW BUSINESS

Review and Consider Bids for Pool Construction Manager

Steve Krefosky and Dan Krefosky of Plainview Developers, LLP, stated that WAK and KBS have this partnership that they have used for these types of projects. Council received a handout of the construction management proposal for the proposed renovations to the Plainview municipal pool.

MOTION: Fix moved, Heaser second to approve Plainview Developers, as the construction managers for the pool renovations. Motion passed unanimously.

ADJOURNMENT

MOTION: Goede moved, Fix second to adjourn the meeting. Motion passed unanimously.

Meeting adjourned at 10:50 a.m.

Richard Sawyer, Mayor

Renee Mierau, Finance Director/City Clerk

Special Closed meeting of Plainview City Council was called to order July 23, 2009 at 8:15 a.m. by Mayor Richard Sawyer.

Council Present – Mayor Richard Sawyer, Larry Fix, Jim Pederson, Fred Heaser, Bill Goede

Council Absent – none

Finance Director/City Clerk – Renee Mierau

Visitors: Via phone-Judge Colette Davis, Steven Robertson

APPROVAL OF AGENDA

MOTION: Fix moved, Heaser second to approve the agenda. Motion passed unanimously.

BUSINESS

Appeal for unemployment benefits.

ADJOURNMENT

MOTION: Goede moved, Heaser second to adjourn the meeting. Motion passed unanimously.

Meeting adjourned at 8:55 a.m.

Richard Sawyer, Mayor

Renee Mierau, Finance Director/City Clerk

Regular meeting of Plainview City Council was called to order July 28, 2009 at 7:00 p.m. by Mayor Richard Sawyer.

Council Present – Mayor Richard Sawyer, Larry Fix, Jim Pederson, Fred Heaser, Bill Goede
Council Absent – none

Finance Director/City Clerk – Renee Mierau

Visitors: Cheryl Nymann, Chuck & Helen Coggins, Michael Burgdorf, Jackie Pederson, Kevin Meyer, Pete Meyer, Tom Lorimor, Dean Kuhlmann, Mark Steneman, Carrel Steneman, Greg Nuemann, Don Hall, Randy Doughty

APPROVAL OF AGENDA

MOTION: Goede moved, Pederson second to approve the agenda. Motion passed unanimously.

CONSENT AGENDA

Minutes- 7/14/2009

Building Permits-8

Bills-\$134,939.36

Other Licenses/Permits- 2

Department Head Reports-2

MOTION: Pederson moved, Heaser second to approve the consent agenda, motion passed unanimously.

PUBLIC HEARINGS

Variance Request for Church of Christ

Church of Christ is requesting a variance to build a structure higher than allowed in an R-1 district (41 foot instead of the 30 foot maximum height). Property is located at 205 1st Street NE, legally described in the Posz's Addition, Lots 1, 2 3 and ½ of 4, Block 9. Mayor Sawyer asked for any comments from the public. Council member Pederson spoke of informational meeting for the people in that area. Planning and Zoning Committee recommended approval of the variance.

MOTION: Fix moved, Heaser second to approve the Variance/Building Permit Request for the Church of Christ. Motion passed unanimously.

First Reading of Ordinance Change for Water/Sewer Fees for New Construction

Mayor Sawyer read Ordinance Number 09-07 amending 09-03.1 and 09-03, creating and enacting section of the Plainview Code of Ordinances Concerning Water Service & Fees for Newly Constructed, but Currently Unoccupied, Residence. Base price of \$3.75 and \$.02/gallon and no sewer charge.

MOTION: Goede moved, Fix second to approve the first reading of Ordinance 09-07. Motion passed unanimously.

PRESENTATION OF COMMUNITY PETITIONS/GUESTS

US Aquatics

Ton Schaffer from US Aquatics presented to the council the pool specs and reviewed the project plans. He asked council to approve the specs and plans so they can be put out for bids. Tom also stated that the bids do not include the demolition.

MOTION: Pederson moved, Heaser second to approve the plans and specs and to proceed with getting bids. Motion passed unanimously.

UNFINISHED BUSINESS

Planning and Zoning Vacancy

MOTION: Fix moved, Pederson second to approve Cindy Eversman being assigned to the Planning and Zoning Committee. Motion passed unanimously.

One Sided Parking/School Area

Discussion was held regarding parking around the school.

Life/Disability Insurance

MOTION: Goede moved, Fix second to approve. Motion passed unanimously.

Camp Companion

Tabled from the July 14th meeting. Discussion was held concerning Camp Companion.

MOTION: Heaser moved, Goede second not to participate in this program. Pederson opposed. Motion passed.

Designation of Duties to Staff

Council member Pederson stated that he would like staff to review the comprehensive plan and see where we are at.

NEW BUSINESS

Liquor Store Restoration Bids

Bids were presented for restoration of the Liquor Store.

MOTION: Goede moved, Fixed second to approve WAK & Bernies Painting the bid for restoration of the Liquor Store. Motion passed unanimously.

CMS & Building Permits

Mayor Sawyer stated that he feels we pay CMS a lot of money and they should have the final word on issuing the building permits. Discussion was held regarding this and silt fences. It was suggested that the City Clerk, Public Works Director & Council member Heaser meet with CMS and determine who approves what. Council member Pederson stated that no council member or the Mayor should be involved in the day to day

operations of the City, and it is a state violation that the Mayor and the council cannot go out on their own representing the city and making promises or approvals on behalf of the entire council. There can be discussions, but it must be approved by the entire council first.

Ambulance Resignation

MOTION: Goede moved, Pederson second to accept the resignation of Alexandra Gruska. Motion passed unanimously.

Ambulance Contract with Elgin

Ambulance Director Neumann stated that the crew has been discussing this and they would like to see it cease existence. It started out as temporary, for six months, and now it is going on three years. Discussion was held.

MOTION: Pederson moved, Heaser second for the Ambulance Director and City Clerk to draft a letter to send to the City of Elgin Council members and to bring it back to council. Motion passed unanimously.

Budget Work Session Date

MOTION: Pederson moved, Fix second to hold Budget Work Session on Tuesday, August 4th at 8:00 am. Motion passed unanimously.

COUNCIL COMMENT

Council member Fix brought up that Council had not made a motion to hire Michelle Gostonczik as Part-time Library Employee at the July 14th meeting.

MOTION: Fix moved, Heaser second to hire Michelle Gostonczik as Part-time Library Employee. Motion passed unanimously.

Council member Fix stated that on the agenda for the next meeting, he would like to discuss the possibility of having one council meeting a month, versus two. He asked the other council members to consider the pros and cons, what time of the month to meet, procedures that are involved.

City Clerk stated to the council and Mayor that there are rules and procedures and regulations that need to be followed and that city staff does not have the time to continue to do damage control. She requested that council and Mayor ask questions before they act.

ADJOURNMENT

MOTION: Pederson moved, Heaser second to adjourn the meeting. Motion passed unanimously.

Meeting adjourned at 8:30 pm.

Richard Sawyer, Mayor

Renee Mierau, Finance Director/City Clerk

Executive Work Session meeting held on Tuesday, August 11, 2009 at 8:00 am was called to order by Mayor Sawyer.

Council Present – Mayor Richard Sawyer, Larry Fix, Fred Heaser, Bill Goede

Council Absent – Jim Pederson

Finance Director/City Clerk – Renee Mierau

Visitors: Michael Burgdorf, Randy Doughty, Kathleen Sagissor, Don Hall, Judith Jordan.

APPROVAL OF AGENDA

MOTION: Goede moved, Heaser second to approve the agenda. Motion passed unanimously.

2010 BUDGET DISCUSSION

Finance Director/City Clerk Mierau explained to the council that the projected 2010 LGA proposed unallotment is \$141,307.

Discussion was held regarding step increases on the payscale, COLA, and health insurance.

MOTION: Goede moved, Heaser second to keep the current health insurance plan and freeze the employees wages and no COLA for 2010. Motion passed unanimously.

Discussion was held whether or not to hire an administrator. All department heads voiced their support for operating without an administrator, citing a savings to the city.

Discussion was held regarding water & sewer fees for 2010. A 5% increase was discussed.

Discussion of EDA, Community Center and Festival contributions. Council member Goede requested more complete information regarding the income and expenses from the Lion's Club for the festivals. EDA Director Judith Jordan discussed the option of adding a special .01813 levy that Minnesota state statute allows to continue providing funding for the EDA. She stated that the current \$26,000 transferred from the General Fund to the EDA account is the equivalent of the .01813 EDA levy. Under the current EDA funding agreement, the city contributes \$8,000, PADCO \$10,000, and the EDA \$10,000. However, EDA funding is really a transfer of funds to the EDA line item. Jordan also said that PADCO will be invoiced for the 2009 contribution, and then the organization would like to be billed quarterly for the 2010 contribution. Mayor Sawyer questioned the need for an EDA and said that an additional tax on the city homeowner's 2010 tax bill would be burdensome considering the increased costs to the County jail.

MOTION: Heaser moved, Fix second to continue funding the Plainview Community Center, the three festivals and the EDA in 2010 at the same dollar amount as in 2009. Motion passed unanimously.

MOTION: Goede moved, Heaser second to allow the city clerk to move some of the CD's to the general fund as needed for some funding. Motion passed unanimously.

Discussion was held regarding the fire station construction funding. Council member Goede stated that the city will be saving money by having the ladder truck refurbished

versus buying a new one. EDA director Jordan stated that the next grant opportunity is the USDA's Community Facilities grant/loan program. She stated that the city is eligible for grant funding for the project if they request a USDA loan for the facility. She asked if the city is willing to borrow money so that it can leverage the grant funding.

MOTION: Goede moved, Heaser second to authorize up to \$56,000 for the USDA Community Facilities grant/loan request. Motion passed unanimously.

ADJOURNMENT

MOTION: Goede moved, Fix second to adjourn the meeting. Motion passed unanimously.

Meeting adjourned at 9:20 am.

Richard Sawyer, Mayor

Renee Mierau, Finance Director/City Clerk

Regular meeting of Plainview City Council was called to order August 11, 2009 at 7:00 p.m. by Mayor Richard Sawyer.

Council Present – Mayor Richard Sawyer, Larry Fix, Jim Pederson, Fred Heaser, Bill Goede

Council Absent – none

Finance Director/City Clerk – Renee Mierau

Attorney – Fred Suhler, Jr.

Visitors: Tim Hruska, Ione Spring Jacobs, Verlynn LeVan, Steve Erwin, Cheryl Nymann, Michael Burgdorf, Mike Campion.

APPROVAL OF AGENDA

MOTION: Goede moved, Pederson second to approve the agenda. Motion passed unanimously.

CONSENT AGENDA

Minutes- 7/28/2009

Building Permits-0

Bills-\$345959.84

Other Licenses/Permits- 1

Department Head Reports-1

MOTION: Pederson moved, Fix second to approve the consent agenda, motion passed unanimously.

PUBLIC HEARINGS

Second Reading of Ordinance Change for Water/Sewer Fees for New Construction

Mayor Sawyer read Ordinance Number 09-07 amending 09-03.1 and 09-03, creating and enacting section of the Plainview Code of Ordinances Concerning Water Service & Fees for Newly Constructed, but Currently Unoccupied, Residence. Base price of \$3.75 and \$.02/gallon and no sewer charge.

Discussion was held. Council member Fix stated that he had thought that the ordinance was designed to read contractors constructing new homes and would like it worded that way. Council member Pederson thought it stated the same thing. Attorney Suhler stated that if this is what is charged for hydrant sales, he can't imagine to many people would sign up for this.

MOTION: Goede moved, Heaser second to approve the second reading of Ordinance 09-07 with the amendment to change the wording and have it published. Motion passed unanimously.

PRESENTATION OF COMMUNITY PETITIONS/GUESTS

Donation/Memorial for Kenneth Jacobs

Ione Spring Jacobs stated to the City Council that she would like to present the City with a donation of \$200.00 in memory of Kenneth Jacobs for trees for the park and the pool and requested that Public Works Director Burgdorf be in charge of this project.

MOTION: Pederson moved, Heaser second to approve the donation. Motion passed unanimously. Council thanked Ione for the donation.

UNFINISHED BUSINESS

Transfer of Property

Steve Erwin spoke to the council regarding the transfer of property in LeVan Acres. Mr. Erwin stated that the transfers require city council approval. He stated that Verlynn LeVan will continue to receive the TIF.

MOTION: Heaser moved, Fix second to approve the purchase agreements regarding the transfer of property in LeVan Acres. Motion passed unanimously.

NEW BUSINESS

3rd Avenue Change Order

Tim Hruska from WHKS spoke with the council requesting approval for change order #1 for the 3rd Avenue change over. The additional cost is around \$7500.00, which is not reflected on the change order. Mr. Hruska stated that the city already has the money set aside for this project. Mr. Hruska stated that they had met with the contractor on the site, and would relocate the services to the north side of 3rd Avenue.

MOTION: Goede moved, Heaser second to approve the change order #1 for 3rd Avenue. Motion passed unanimously.

East Broadway project

Tim Hruska of WHKS stated that he has been in contact with Wabasha County and there could be a chance to put the project off for one more year in 2011. The County is looking at widening the road and at the same time we can put in the watermain. The cost of the project is just under \$300,000. This item to be tabled until the next council meeting, while information is collected for what is in the water/sewer fund.

2009 Sanitary Sewer Rehabilitation Professional Services Agreement

Tim Hruska of WHKS asked council to approve the service agreement for the sanitary sewer rehabilitation project.

MOTION: Heaser moved, Fix second to approve the professional services agreement with WHKS. Motion passed unanimously.

Approve Policies

Finance Director/City Clerk asked council to approve the three policies that the auditors required that we have.

MOTION: Goede moved, Pederson second to approve the Out of State Travel policy, Credit Card policy, and Investment policy. Motion passed unanimously.

City Council Meeting Nights

Council member Fix asked the council if they felt that we needed to have two council meetings a month. He stated that he did some research with the LMC Directory and there is quite a variety of meeting times, per month, etc., from the 850 cities in the state. Monday's and Tuesday's were the most common. Council member Fix stated that he was looking for something more suitable for the City of Plainview. Council member Fix stated that he felt one meeting per month would suffice and if needed, a special meeting could be called.

MOTION: Fix moved, Heaser second to change the ordinance to one meeting per month, the second Tuesday of the month at 7:00pm and the city clerk has permission to pay any bills that are due between the meetings. Motion passed unanimously.

Discussion was then held whether or not this would be the first reading. Attorney Suhler stated that every city does it differently. Ione Jacobs stated that in the past, this would count as a first reading.

MOTION: Goede moved, Heaser second to approve the first reading of the ordinance to change the city council meeting dates. Motion passed unanimously.

New Hire part-time Police Department

MOTION: Pederson moved, Fix second to approve the hiring of Gerald Agin, part-time, pending background and drug tests. Motion passed unanimously.

Resignation of Summer Park & Recreation Activities Director

MOTION: Fix moved, Heaser second to approve the resignation of Bill Theisen. Motion passed unanimously.

COUNCIL COMMENT

Council member Heaser stated that he would like to say thank you to the Public Works Director and staff for the nice job of getting ready for Corn on the Cob.

Mayor Sawyer stated that at the last meeting, the council decided to have the Ambulance Director and the City Clerk draft a letter for the City of Elgin Council regarding the contract from 6:00am – 6:00pm coverage. He stated that he felt that terminating was a little harsh and he would like to hand carry the letter to the council, and give them the option to work with us. With Plainview going ALS, we will need to take every call when paged from Monday – Friday, 6:00am – 6:00pm, like stated in the contract. Council agreed to have the Mayor and the Ambulance Director meet with the Elgin City Council.

Additional Packet Items for Information Only

Investment Policy

Credit Card Policy

Out of State Travel Policy

Resignation Letter

Copy of Ambulance Invoice to Elgin for contract hours assistance

ADJOURNMENT

MOTION: Goede moved, Fix second to adjourn the meeting. Motion passed unanimously.

Meeting adjourned at 7:50 pm.

Richard Sawyer, Mayor

Renee Mierau, Finance Director/City Clerk

Regular meeting of Plainview City Council was called to order August 28, 2009 at 7:00 p.m. by Mayor Richard Sawyer.

Council Present – Mayor Richard Sawyer, Larry Fix, Jim Pederson, Fred Heaser

Council Absent – Bill Goede

Finance Director/City Clerk – Renee Mierau

Attorney – Fred Suhler, Jr.

Visitors: Mike Bubany, Judith Jordan, Cheryl Nymann, Michael Burgdorf, Marian Burgdorf, Steve Sawyer, Nick Nowacki, Dan Kreofsky

APPROVAL OF AGENDA

Mayor Sawyer stated that he would like to amend the agenda and add three additional items under new business; planning & zoning resignation, Fire Relief Association donation, and discuss fall clean-up.

MOTION: Pederson moved, Heaser second to approve the amended agenda. Motion passed unanimously.

CONSENT AGENDA

Minutes- 8/11/2009(Executive Work Session), 8/11/2009

Building Permits-16

Bills-\$116,354.77

Other Licenses/Permits- 0

Department Head Reports-3

Council member Pederson stated he had a question regarding the revenues versus expenses at the liquor store, both budgeted and actual. City clerk to check into it.

MOTION: Heaser moved, Fix second to approve the consent agenda, motion passed unanimously.

PUBLIC HEARINGS

Second Reading of Ordinance Change for number of City Council Meetings

Mayor Sawyer read Ordinance Number 09-08 amending 09-02, amending and reenacting ordinance 202.1 relating to regular meeting dates of the City Council. The ordinance states that the regular meeting of the council shall be held on the 2nd Tuesday of each month at 7:00 pm.

MOTION: Heaser moved, Fix second to approve the second reading of Ordinance 09-08 and have it published. Motion passed unanimously.

MOTION: Heaser moved, Pederson second to approve the city clerk to pay the bills that come due before the next scheduled council meeting. Motion passed unanimously.

PRESENTATION OF COMMUNITY PETITIONS/GUESTS

None

UNFINISHED BUSINESS

East Broadway Project

Public Works Director Burgdorf stated that he suggests postponing the project until 2011. Council member Pederson asked why and Public Works Director Burgdorf stated that grants have already been awarded for 2010 and this will give us time to look into some grants or low interest loans to help pay for the project.

MOTION: Heaser moved, Fix second to approve to postpone the project on East Broadway until 2011. Motion passed unanimously.

NEW BUSINESS

Pool Bids- Award

Nick Nowacki, from USAquatics told the council that four items had not received any bids on them which were; concrete package, carpentry package, hollow metal door package and miscellaneous metals package and that the pool project will have to be re-bid. There had been eighteen packages to bid on and four were not bid on. The bids that did come in were over the referendum budget of 1.5 million at 1.69 million. We had a three hour meeting today and we believe we have worked out another bid package. Nick Nowacki shared with the council some of the features that have been put on hold, until we see if we can come in within the referendum budget of 1.5 million. Nick also stated that the Construction Managers will make an additional donation to the city, they would take off another ½ percent of the construction fees and ½ percent off of the administration fees for a total of 1percent.

MOTION: Pederson moved, Heaser second to re-bid the project and have it published for the timeline that is required.

Pool Bonding

Mike Bubany from David Drown & Associates, suggested that the city start to levy for the pool bond in the 2010 budget, so there would be some revenue to work with for some of the project start-ups.

TIF 1-6

Mike Bubany explained to the council that for some of the TIF districts, where there is a fund balance that the money will need to be sent back to the county, where it will be redistributed between the county, city and school.

MOTION: Heaser moved, Fix second the motion to send the money back to the county. Motion passed unanimously.

Mike Bubany went on to say that with the TIF 1-6, the city would be in violation of the TIF rules, if the budget is not amended for this district. He gave the council two options to choose from. The first would be to pay back \$9792.00 to the county out of the general fund. The second would be to pay \$2500.00-\$3000.00 to have the budget for this TIF district amended. He stated that these fees would be part of the tax increment. Council requested that he draw up some plans.

Hiawatha Transit- New Bus Purchase slated for 2010

Mayor Sawyer stated that he had attended a meeting in Zumbrota and the City of Plainview has been scheduled for a new bus in 2010. The city's cost would be around \$12,800.

PTO Hours

City staff had requested that the carry over hours be changed from 80 hours per year to 100 hours per year.

MOTION: Heaser moved, Pederson second to increase the carry over to 100 hours per year. Motion passed unanimously.

Planning & Zoning Resignation

MOTION: Fix moved, Pederson second to approve the resignation of Jim Root from the planning & zoning committee. Motion passed unanimously.

Fire Relief Association Donation

MOTION: Pederson moved, Fix second to approve the donation from the Fire Relief Association for the printer for the Fire Department for \$503.50. Motion passed unanimously.

Fall Clean – Up

Discussion was held regarding having a fall clean-up. City Clerk stated that the City of Elgin has agreed to do it this fall and Tom Mosher from the county had thought that the two cities could do it on the same day again.

MOTION: Pederson moved, Sawyer second to approve having a fall clean-up on September 26, 2009. Motion passed unanimously.

COUNCIL COMMENT

Council member Pederson asked what the status is with the 2010 budget. City Clerk stated that the department heads have the paperwork and have been filling it out. Council member Pederson also asked if there has been any follow-up on relocating the Public Works building to a different location and he suggested delegating to some other party that won't raise the price when they find out that the City would like to purchase some property.

Mayor Sawyer stated that he would like to meet with the Mayor of Elgin and the two ambulance directors to discuss our contract. Council agreed to have them meet. Council member Fix had stated that he would like to see a joint venture between the two cities.

ADJOURNMENT

MOTION: Heaser moved, Fix second to adjourn the meeting. Motion passed unanimously.

Meeting adjourned 8:15 pm.

Richard Sawyer, Mayor

Renee Mierau, Finance Director/City Clerk

Regular meeting of Plainview City Council was called to order September 8, 2009 at 7:00 p.m. by Mayor Richard Sawyer.

Council Present – Mayor Richard Sawyer, Larry Fix, Jim Pederson, Fred Heaser, Bill Goede
Council Absent – none
Finance Director/City Clerk – Renee Mierau
Attorney – Absent
Visitors: Mike Burgdorf, Tim Hruska, Cheryl Nymann, Greg Neumann, Paul Krause

APPROVAL OF AGENDA

MOTION: Goede moved, Fix second to approve the agenda. Motion passed unanimously.

CONSENT AGENDA

Minutes- 8/25/2009
Building Permits-6
Bills-\$183,109.76
Other Licenses/Permits- 4
Department Head Reports- 0

Mayor Sawyer stated that he would like to make a change to the consent agenda, the temporary liquor license should be a dance permit for the Legion.

MOTION: Goede moved, Pederson second to approve the amended consent agenda. Motion passed unanimously.

PUBLIC HEARINGS

Variance Request for Jody & Paul Krause

Jody & Paul Krause are requesting a variance to build a structure closer to the lot line than allowed in an R-1 district (2 foot instead of the 5 foot minimum setback). This property is 445 3rd Avenue SW, legally described in the Foster's Addition, Outlot 26 (WWW). Council member Pederson stated that we have recently approved other variances similar to this and that the Planning and Zoning Committee recommended approval of the variance.

MOTION: Heaser moved, Fix second to approve the Variance/Building Permit Request for the Krause's at 445 3rd Avenue SW. Motion passed unanimously.

PRESENTATION OF COMMUNITY PETITIONS/GUESTS

None

UNFINISHED BUSINESS

Sewer Rehabilitation quotes

Tim Hruska from WHKS handed out a map to the council members to view of the location of the sanitary sewer in town. Mr. Hruska indicated that the quotes would be on

the areas marked in red, which have been problem areas. He requested that council approve the specs and to go out and get quotes. He stated that the quotes will be due by October 7th and will bring to the recommendation to council on October 13th for approval.

MOTION: Fix moved, Heaser second to approve the specs and to go out for quotes. Motion passed unanimously.

3rd Avenue SW

Tim Hruska from WHKS explained to the council that on the bid for the job, the company that council had approved had bid the wrong kind of pipe for the job. Discussion was held regarding the options.

MOTION: Fix moved, Pederson second to rescind the motion that approved SL contract. Motion passed unanimously.

MOTION: Heaser moved, Goede second to approve the bid from Swenke for the project on 3rd Avenue SW. Motion passed unanimously.

Sump Pump Inspections

Tim Hruska stated that there were still three violations and that one person they haven't been able to get a hold of, one refuses to fix it, and the other states that they do not recall getting a notice. Mr. Hruska is requesting permission from council to send out certified letters with a deadline of October 9 and then he would bring back to the council at the October 13 meeting the results. Discussion was held about enforcing the ordinance for the fine amount if these violations are not taken care of. Council approved sending certified letters to the homeowners that were in violation.

TIF 1-6 Resolution

MOTION: Goede moved, Fix second the motion to approve the resolution calling for a public hearing on modification and the adoption of a modified tax increment financing plan for TIF 1-6. Motion passed unanimously.

NEW BUSINESS

Preliminary 2009 Tax Levy, Collectible in 2010 Resolution

Council member Pederson questioned why they haven't seen a draft for next year's budget.

Motion: Heaser moved, Pederson second to approve Resolution 09-10, Preliminary 2009 Tax Levy. Motion passed unanimously.

Council Meeting Date

Discussion was held about upcoming council meeting dates. There will be a special council meeting on September 17th at 3:00 pm to award bids for the pool. Then the next regular scheduled council meeting will be October 13th.

Blacktop Quotes

Public Works Director Burgdorf stated that the quotes were opened for the overlaying of 4th Street SW from 5th Avenue to the north side of 3rd Street SW. He stated that the quotes were very competitive with a \$.70 difference in blacktop per ton and a \$.04 difference in milling. Public Works Director Burgdorf recommends that the 2009 overlay project be awarded to Rochester Sand and Gravel.

MOTION: Goede moved, Fix second to approve the recommendation, and award the project to Rochester Sand and Gravel. Motion passed unanimously.

Unpaid Water Bills, Shut-Offs

Mayor Sawyer asked why we were still leaving notices on doors of delinquent utility bills. Discussion was held. Item tabled until the next council meeting.

COUNCIL COMMENT

Council member Goede stated the Liquor Store Manager had something to discuss. Liquor Store Manager, Don Hall stated that work was being done at the liquor store, it was discovered that the windows in the bathroom at the liquor store need to be replaced and a bid came in for \$600.00.

MOTION: Heaser moved, Pederson second to approve replacement of the two windows. Motion passed unanimously.

Council member Heaser stated that he would not be able to attend the Local Board of Appeal and Equalization training on September 24th at Lake City. Mayor Sawyer volunteered to attend, along with Council member Goede. Council member Heaser then spoke about a request from Roy Montgomery to purchase some City property next to the library. Council member Heaser stated that he would like to see the city engineer survey it to see how much the city really owns first.

MOTION: Goede moved, Heaser second to have the city engineer survey the lot. Motion passed unanimously.

City Clerk stated that the council needs to set a date for the Board of Appeals and Equalization meeting. Council chose Tuesday, December 8th at 6:00 pm, and if needed, the continuation date is Tuesday, December 15th at 6:00 pm. City Clerk also informed council that the Fall Clean Up on September 26th will be in the afternoon from 1:00 pm – 4:00 pm instead of in the morning.

Additional Packet Items for Information Only

Sanitary Sewer Location Map

Notice of Conciliation Court Order and Judgement

LMC dues statement

Notice of Local Board of Appeal and Equalization Training

ADJOURNMENT

MOTION: Heaser moved, Pederson second to adjourn the meeting. Motion passed unanimously.

Meeting adjourned 8:02 pm.

Richard Sawyer, Mayor

Renee Mierau, Finance Director/City Clerk

Special Council meeting held on Thursday, September 17, 2009 at 3:00 pm was called to order by Mayor Sawyer.

Council Present – Mayor Richard Sawyer, Larry Fix, Fred Heaser, Bill Goede, Jim Pederson
Council Absent – none

Finance Director/City Clerk – Renee Mierau

Visitors: Michael Burgdorf, Nick Nowacki, Steve Kreofsky, Dan Kreofsky, John Smith, Cheryl Nymann, Randy Doughty, Chris & Kim McGuire

NEW BUSINESS

Review and Award Bids for Pool Project

Mayor Sawyer stated we are here to review and award bids for the pool project. Nick Nowacki from USAquatics stated that an hour ago we had the bid letting for the pool project. The bids came in just under the budgeted amount. Discussion was held. Mr. Nowacki recommended that the low bidders be awarded. Council member Heaser stated that he felt it was a little tight, if and when there would be any change orders.

MOTION: Pederson moved, Goede second to approve the agenda. Motion passed unanimously.

ADJOURNMENT

MOTION: Goede moved, Fix second to adjourn the meeting. Motion passed unanimously.

Meeting adjourned at 3:15 pm.

Richard Sawyer, Mayor

Renee Mierau, Finance Director/City Clerk