

City of Plainview
City Council Regular Meeting Minutes
January 12, 2011

- I. CALL TO ORDER** –Acting Mayor Heaser called the meeting to order on January 12, 2011 at 6:00pm. Present: Heaser, Goede, Fix. Also Present: City Clerk Mierau, City Attorney Suhler, Public Works Director Burgdorf, Police Chief Doughty, Fire Chief Jacobs, Tim Hruska, Greg Neumann, MariClair & Tim Schneider, Mark Scheiber, Shane Loftus, Chris McGuire, Cheryl Nymann, Richard Sawyer, Kevin Kuhlmeier, Judith Jordan, and Marian Burgdorf.
- II. PLEDGE OF ALLEGIANCE**
- III. OATH OF OFFICE**- City Clerk administered the oath of office to newly elected Mayor Fix and Councilmember Goede.
- IV. APPROVAL OF AGENDA**-Motion by Heaser, second by Goede to add the request of a change of the ordinance for the ambulance advisory board. Unanimously approved.
- V. APPROVAL OF CONSENT AGENDA**- Motion by Heaser, second by Goede. Unanimously approved.
- A City Council Minutes
 - B Bills
 - C Permits/Licenses/Donations
 - D Department Head Reports and Board Minutes
- VI. PRESENTATION OF COMMUNITY PETITIONS/GUESTS**-None
- VII. PUBLIC HEARINGS** –Mayor Fix opened the floor for the continuation of last night's meeting for the DEED Microenterprise Technical Assistance Project.
- VIII. UNFINISHED BUSINESS**
- A. Discuss Industrial Water Rates**- Motion by Heaser, second by Goede to approve the new industrial water fees. Unanimously approved.
 - B. Sewer Back-ups**- Tim Hruska from WHKS gave an update on the model for the sewer backup issue along 2nd Avenue NW. Heaser moved, second by Goede to proceed with model not to exceed \$7500.00. Unanimously approved.
- IX. NEW BUSINESS**
- A. Council Vacancy-Appoint new member**- Mayor Fix stated that five individuals signed up for the council vacancy by the deadline. Council member Goede stated that two of the five had also ran in the election. He stated that Greg Neumann has been in attendance at several council meetings. Council member Heaser also agreed. Council members stated thank you to all for your interest.
Motion- Goede moved, second by Heaser to appoint Greg Neumann to fill the council vacancy. Unanimously approved. Clerk then administered oath to Greg Neumann.
 - B. Appoint City Council Liaisons & Approve Official Designations**-Motion by Goede, second by Heaser. Unanimously approved.
 - C. Review Gold Cross Contract**-Heaser stated that the increase this year is 3%. Tabled until next meeting.
 - D. Insurance Tort Limits**-Motion by Goede, second by Heaser. Unanimously approved.
 - E. Approve pool donations**- Motion by Heaser, second by Goede to approve the pool donations of \$1000 from Kent Harrington and \$200 from an anonymous donor. Unanimously approved.
 - F. Approve DEED grant & resolution**-Motion by Heaser, second by Goede. Unanimously approved.
 - G. Approve cleaning contract for library from Tom's Cleaning for \$750/month**-Motion by Heaser, second by Goede. Unanimously approved.
 - H. Approve refuse licenses for Waste Management and Green Plant Disposal**-Motion by Heaser, second by Neumann. Unanimously approved.
 - I. Approve resignation from liquor store**-Motion by Goede, second by Neumann to approve resignation of Matt Ferk. Unanimously approved.
 - J. Discuss liquor store recommendations**-Motion by Goede, second by Heaser to approve CPA Steve Jack to review the financials of the liquor store for \$260/month and to upgrade to a computerized inventory system. Unanimously approved.
 - K. Ambulance Advisory Board revision of ordinance to the training center.** City Attorney Suhler to review and will be tabled.
City Attorney Suhler stated to the council that they should close the meeting to discuss union negotiations for January 14, 2011 at 2:00pm at this meeting this evening. Motion by Goede, second by Neumann. Unanimously approved.

X. ADJOURN-Motion by Goede, second by Heaser to adjourn at 6:45pm. Unanimously approved.

Larry J. Fix, Mayor

Renee Mierau, Finance Director/City Clerk

Additional items in packet:
Three Rivers Community Action on transit program
Budget for Plainview-Elgin Sanitary District
LMC information regarding council vacancies

**City of Plainview
City Council Regular Meeting Minutes
February 8, 2011**

- I. CALL TO ORDER** –Acting Mayor Heaser called the meeting to order on February 8, 2011 at 7:00pm. Present: Heaser, Goede, Boettcher, Neumann. Absent: Fix. Also Present: City Clerk Mierau, City Attorney Suhler, Public Works Director Burgdorf, Police Chief Doughty, Fire Chief Jacobs, Cheryl Nymann, Donna Neumann, Chris McGuire, Matt Simon, Don Rademacher, Amy Holst, Darin Breza, and Chad Riess.
- II. PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF AGENDA**-Motion by Goede, second by Boettcher to add the Police Union contract, and the small cities development resolution. Unanimously approved.
- IV. APPROVAL OF CONSENT AGENDA**- Motion by Goede, second by Neumann. Unanimously approved.
- A City Council Minutes
 - B Bills
 - C Permits/Licenses/Donations
 - D Department Head Reports and Board Minutes
- V. PRESENTATION OF COMMUNITY PETITIONS/GUESTS**-None
- VI. UNFINISHED BUSINESS**
- A. **Sewer Back-ups**- No new information at this time
- VII. NEW BUSINESS**
- A. **Amy Holst-Ball Program**- Amy Holst spoke to the council regarding their ball program that is in addition to the summer rec programs and it is a competitive traveling league. Requesting the use of the ball fields and concession stand.
 - B. **Gold Cross Contract**- Motion by Goede, second by Boettcher to approve Gold Cross Contract along with Heaser. Neumann abstained. Motion passed.
 - C. **2011 Cemetery Mowing** - Motion by Neumann, second by Boettcher to approve one year extension of the contract. Unanimously approved.
 - D. **Unpaid Fire Bills 2009-2010**- Tabled until next meeting. City Attorney to check into this.
 - E. **Check Acceptance Policy Resolution**- Motion by Boettcher, second by Neumann to approve Resolution 2011-01. Unanimously approved.
 - F. **Local Board Powers Reinstated Resolution** – Motion by Goede, second by Boettcher to approve Resolution 2011-02. Unanimously approved. Boettcher & Neumann volunteered to attend the upcoming training.
 - G. **Approve Donation from Fire Relief Association** – Motion by Goede, second by Heaser to approve the donation from the Fire Relief Association for turn-out gear of \$12, 400.01. Unanimously approved.
 - H. **Police Union Contract** – Motion by Neumann, second by Goede to approve the contract also wage increase retroactive to January 1, 2011. Unanimously passed.
 - I. **Wabasha County SCDP Grant** – Motion by Goede, second by Neumann to approve Resolution 2011-3. Unanimously approved.
- VIII. ADJOURN** - Motion by Goede, second by Heaser to adjourn at 7:40pm. Unanimously approved.

Fred Heaser, Acting Mayor

Renee Mierau, Finance Director/City Clerk

Additional items in packet:

2011 Local Boards Schedule
EDA Coordinator's Update-January 2011
LMCIT Safety & Loss Control Workshop Dates
ARMER Radio Migration Meeting memo from Wabasha County
Memo from school regarding the medallion hunt
Copies of Utility Bill stubs with comments written on them to city hall
Message from MMBA

City of Plainview
Special City Council Regular Meeting Minutes
February 28, 2011

I. CALL TO ORDER –Acting Mayor Heaser called the meeting to order on February 28, 2011 at 3:00pm. Present: Heaser, Boettcher, Neumann, Goede (4:40pm). Absent: Fix. Also Present: City Clerk Mierau, Public Works Director Burgdorf, Police Chief Doughty, Richard Sawyer, Tom Beniak, Tom Fennell

II. NEW BUSINESS

- A. Review 2011 budgets-** Gold Cross Representatives spoke to the council regarding the vehicle maintenance program and what services are offered with the contract.
- B. Closed meeting to discuss personnel issues** – Acting Mayor Heaser closed the meeting at 3:55pm to discuss personnel issue. Meeting recessed until 4:40pm when council member Goede was present. Discussion was held. Closed meeting adjourned at 5:30pm.

Acting Mayor Heaser called the special meeting back to order at 5:30pm. Discussion was held on procedures to file a grievance. Council member Boettcher stated that employees should be reminded of the procedure. City Clerk Mierau stated that she would send out a memo to all of the departments to post.

Acting Mayor Heaser stated that at a department head meeting, discussion was held regarding wage increases. He stated that wages have been frozen for the last two years. Discussion was held. Motion by Heaser, second by Goede for a 5.7% increase for the department heads, full-time and part-time non-union employees retroactive to January 1, 2011. Neumann agreed. Against: Boettcher. Motion passed Discussion was held regarding the reclassification of the Finance Director/City Clerk and City Administrator job description. Heaser recommended that the position be placed in the City Administrator pay scale grade. All members of the council agreed that she is doing both jobs and should be compensated. There will be more discussion on the wage after the job description is completed.

III. ADJOURN - Motion by Goede, second by Neumann to adjourn at 5:50pm. Unanimously approved.

Fred Heaser, Acting Mayor

Renee Mierau, Finance Director/City Clerk

City of Plainview
Special Plainview City Council Meeting Minutes
Tuesday, March 8, 2011 at 9:00 A.M.

- I. CALL TO ORDER AND APPROVAL OF AGENDA** – Mayor Fix called the meeting to order on March 8, 2011 at 9:03am. Present: Heaser, Neumann, Goede. Absent: Boettcher. Also Present: City Clerk Mierau, Public Works Director Burgdorf, Police Chief Doughty, Todd Natzke. Motion by Goede, second by Heaser to approve the agenda. Unanimously approved.
- II. NEW BUSINESS**
- A. Discuss City Code regarding Home Businesses ó Todd Natzke answered questions from the council regarding his home business -Legaciesø at 410 4th Avenue NE. Motion by Goede, second by Heaser to approve the home business. Unanimously approved.
- III. ADJOURN** – Meeting adjourned at 9:55am.

Larry J. Fix, Mayor

Renee Mierau, Finance Director/City Clerk

City of Plainview
City Council Regular Meeting Minutes
Tuesday, March 8, 2011 at 7:00 P.M.

- I. CALL TO ORDER** - Mayor Fix called the meeting to order on March 8, 2011 at 7:00pm. Present: Heaser, Neumann, Goede, Boettcher. Also Present: City Attorney Suhler, City Clerk Mierau, Public Works Director Burgdorf, Police Chief Doughty, Fire Chief Ed Jacobs, Tim Hruska, Chris Eck, Donna Neumann, Mark Scheiber, Nancy Decker, Judith Jordan, Cheryl Eversman, Herman Theel, Cindy Eversman.
- II. PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF AGENDA** -Motion by Goede, second by Neumann to approve the agenda. Unanimously approved.
- IV. APPROVAL OF CONSENT AGENDA-** Motion by Goede, second by Neumann. Unanimously approved.
- A City Council Minutes
 - B Bills
 - C Permits/Licenses/Donations
 - D Department Head Reports and Board Minutes
- V. PUBLIC HEARINGS**
- A. First Reading-Ordinance change for:
Section 205 (Ambulance Advisory Board) - Mayor Fix stated that these are proposed reviews/changes and this is what is being looked at and then it will be referred to the city attorney for the correct language.
Nancy Decker spoke to the council for the ambulance advisory board. Ms. Decker stated that the board had not received information that had been previously requested and now council would like to do away with the board. She stated either to do something or get rid of us.
Cindy Eversman stated that other things are going on that people do not know about. She also stated that Gold Cross does not want to have anything to do with the training center.
Cheryl Eversman stated that the advisory board would deal with issues that came up, if unable to go to the director.
Ms. Eversman stated that she does not know what has all been going on, Council member Heaser and Nancy Decker have conversed and not all of the ambulance advisory board has been informed.
Council member Heaser stated that we are paying a professional service to run the ambulance.
Mayor Fix stated there will be a second reading and thanked everyone for speaking.
Section 216 (Duties of the City Administrator/Clerk) ó Mayor Fix stated that we have combined the position of the City Administrator and Finance Director/City Clerk.
Section 513.17 (Items D&E regarding 35% rule from sale of food)
Section 513.18 (Hours and Days of Sale) ó Mayor Fix stated that looking at changing the hours of operation from 1am to 2 am.
Section 609.17 (Home Businesses) - Mayor Fix stated that the major/minor requirements overlap and will refer to the city attorney how to write this up.
- VI. PRESENTATION OF COMMUNITY PETITIONS/GUESTS**
óThe City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City business and must adhere to Data Privacy Rules, no employee's name may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes, speakers will be recognized only once. Public Hearing items will be discussed during the public hearing. At this time we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address.ö
- VII. UNFINISHED BUSINESS**
- A. **Sewer Back-ups** ó Tim Hruska from WHKS stated that they are progressing on the sewer model.
- VIII. NEW BUSINESS**
- A. **East Broadway Main Update** ó WHKS ó Motion by Heaser, second by Boettcher to approve the Cooperative Agreement with Wabasha County. Unanimously approved. Motion by Goede, second by Heaser to approve Resolution 2011-04 for PFA Application. Unanimously approved. Motion by Heaser, second by Neumann to approve State Aid Project with Wabasha County. Unanimously approved. Motion by Goede, second by Heaser to advertise for bids. Unanimously approved. Bid opening April 27, and will need a special Council Meeting on May 2 at 2 pm.
- B. **Scott Schneider concern regarding fluoride in water** ó Scott Schneider spoke to the council and gave the clerk some hand-outs to make copies for the council. City Attorney Suhler stated that the city needs to follow the state mandate. Mayor Fix stated that at this time we will follow the state law.

- C. **Armer Radio System** - Council member Goede stated that he attended the meeting at Wabasha County with the Police Chief, Fire Chief and Ambulance Director in regards to switching to a new radio system. Motion by Goede, second by Boettcher to approve Resolution 2011-06. Unanimously approved.
- D. **Approve 3.2 on & off sale liquor licenses** ó Motion by Boettcher, second by Neumann to approve 3.2 off & on-sale liquor licenses for New Fresh Wok, Gopher Lanes, and Lyonø Oil. Unanimously approved.
- E. **Request for funding from Lions Club & Community Center & Music in the Park** ó Motion by Heaser, second by Boettcher to approve \$5000 for the Community Center. Unanimously approved. Mayor Fix requested consideration of the pending LGA cuts to give the Lions Club \$2000 now, and then \$2000 later. Mayor Fix to meet with Joel Eggenberger to discuss this. Judith Jordan stated she is planning on submitting a grant on Monday for Music in the Park.
- F. **Approve Resignation police department** ó Motion by Goede, second by Neumann to approve the resignation of Amber Fjerstad. Unanimously approved.
- G. **Approve Termination fire department** ó Motion by Goede, second by Heaser to approve the termination of Anthony Hartert. Unanimously approved.
- H. **EDA Board Resignation and appointment** ó Motion by Boettcher, second by Neumann to approve the resignation of Ted Zabel. Unanimously approved. Motion by Boettcher, second by Neumann to approve Lee Peterson to the EDA Board. Unanimously approved.
- I. **EDA – Downtown Mall & SHIP Project** ó Judith Jordan requested the council to attend a joint meeting with the EDA on Tuesday, March 15 to discuss purchase by the EDA, and discuss the grant application. Council all agreed to meet with the EDA at 7pm on March 15.
- J. **Winter Parking concern** ó Mayor Fix acknowledged that the council received the concern letter, and the individual has been made aware of the City Code. Public Works Director Burgdorf stated that snow emergencies are posted on KTTC and on Channel 6. The city also provides a place to park vehicles.
- K. **Summer Recreation Director Hire** ó Motion by Neumann, second by Boettcher to hire Val Wolf. Unanimously approved.
- L. **Approve Gambling Permit for Fourth Street Youth Boxing Gym-** Motion by Goede, second by Heaser. Unanimously approved.
- M. **Purchase Policy**-Council member Heaser requested clarification from the council regarding purchases for departments. Mayor Fix stated that he commented a year ago that due to budget shortfalls, he would like the department heads to get approval prior to purchasing, due to some line items that may need to be reduced in the budgets. Heaser asked whether or not to bring it to the liaison or the council as a whole. Fix stated he would like it shared with two council members. Boettcher would like to see some hard numbers in place. Goede stated we don't need to micromanage the departments. They are watching their budgets, it's proven. Heaser agreed; department heads are doing an excellent job.
- N. **Approve grant money from County for elections** ó Motion by Goede, second by Boettcher to approve the \$300 grant. Unanimously approved.

Council Comments

Council member Goede stated that all council members received a handout from the accountant for the liquor store and the month of January shows a profit.

Council member Heaser stated that per a request brought forth by a council member, a memo was issued that stated the grievance procedure and has been posted at all departments.

Mayor Fix stated that we received a dividend from the League of Minnesota Cities.

City Clerk reminded council that there is a meeting tomorrow morning at 11:00am for union mediation in Rochester.

IX. ADJOURN – Meeting adjourned at 8:40 pm.

Larry J. Fix, Mayor

Renee Mierau, Finance Director/City Clerk

City of Plainview
Special City Council Meeting Minutes
Tuesday, March 15, 2011 at 6:00 P.M.

- I. CALL TO ORDER AND APPROVAL OF AGENDA-** Mayor Fix called the special meeting to order on March 15, 2011 at 6:00 pm. Present: Heaser, Goede, Neumann, Boettcher. Also Present: Public Works Director Burgdorf, Police Chief Dougherty, MariClair Schneider, Shane Loftus, Mark Scheiber, Vince Welch, Cheryl Nymann.
- II. NEW BUSINESS**
- A. **Armer Radios-** Motion by Goede, second by Neumann to approve purchase of 800MHz radios. Unanimously approved.
 - B. **Local 49'ers Union Contract** ó Motion by Fix, second by Neumann to approve contract contingent on the additional wording regarding the pool manager from Memorial Day to Labor Day. Unanimously approved.
 - C. **New City Hall Hours** ó Motion by Fix, second by Heaser to approve City Hall hours 8:00 - 4:30. Unanimously approved.
 - D. **Step adjustments** ó Motion by Fix, second by Heaser to approve wage corrections for MariClair Schneider and Peg Tentis retro-active to January 1, 2011. Unanimously approved.
 - E. **Ambulance resignation-** Motion by Neumann, second by Heaser to approve resignation of Toni Hanson. Unanimously approved.
 - F. **Ambulance Hire** – Motion by Neumann, second by Goede to approve hiring Brianna Knudson. Unanimously approved.
 - G. **Police Dept. Part-Time Hire** – Motion by Goede, second by Neumann to approve hiring Anthony Wurst. Unanimously approved.
 - H. **2 AM liquor license application** – Motion by Goede, second by Heaser to approve 2 am liquor license from Kimø Saloon. Unanimously approved.
- III. ADJOURN** – Meeting adjourned 6:10pm.

Larry J. Fix, Mayor

Renee Mierau, Finance Director/City Clerk

City of Plainview
Special City Council Meeting Minutes
Thursday, March 31, 2011 at 3:00 P.M.

- I. CALL TO ORDER AND APPROVAL OF AGENDA** – Mayor Fix called meeting to order at 3:04pm. Present: Heaser, Goede, Neumann. Absent: Boettcher. Also Present: City Clerk Mierau, Public Works Director Burgdorf, Police Chief Doughty, Kathie Sagissor, Richard Sawyer, Chris Eck. Mayor Fix would like to add item F, PFA Loan Application Resolution. Motion by Goede, second by Heaser to approve the agenda with the additional item. Unanimously approved.
- II. NEW BUSINESS**
- A. **EDA Clarification** – EDA Director Judith Jordan needed clarification on whether or not to go ahead and write the grant for the downtown mall opportunity. Heaser stated that she can go ahead and write the grant, but not purchase the building.
- B. **Zoning/Land Management Discussion-** Mayor Fix spoke to council regarding the proposed duplex that had gone through planning and zoning and council approved in January. The duplex is not going to work and now the resident would like to build a single family home instead, but still use it for medically fragile people. Discussion was held. Motion by Heaser, second by Goede to have them go through the process again, and the resident can request a refund. Unanimously approved.
- C. **Step reclassification** – Motion by Heaser, second by Goede to approve combining the City Administrator/Finance Director position and to put Renee Mierau on Step 6, Grade O on the 2009 payscale plus the 5.7% increase retro-active to January 1, 2011. Unanimously approved.
- D. **Health Insurance** – Motion by Goede, second by Heaser to offer the police union employees the Local 49er's health insurance plan. Unanimously approved.
- E. **US Cable-** Motion by Heaser, second by Neumann to approve Ordinance 2011- 02 Cable Franchise Extension. Unanimously approved.
- F. **PFA Loan Application Resolution** – Motion by Goede, second by Heaser to approve Resolution 2011-01-1. Unanimously approved.
- III. ADJOURN** – Adjourned at 3:50pm.

Larry J. Fix, Mayor

Renee Mierau, Finance Director/City Clerk

City of Plainview
Special City Council Meeting Minutes
Friday, April 8, 2011 at 9:00 A.M.

- I. CALL TO ORDER AND APPROVAL OF AGENDA** – Mayor Fix called meeting to order at 9:05am. Present: Heaser, Neumann. Absent: Boettcher & Goede. Also Present: City Clerk Mierau, Public Works Director Burgdorf. Unanimously approved.
- II. NEW BUSINESS**
- A. **Dance Permit**- Motion by Heaser, second by Neumann to approve dance permit for April 9. Unanimously approved.
- B. **Review Ordinances**- Discussion was held regarding the current ordinances under review.
- III. ADJOURN** – Adjourned at 10:15am.

Larry J. Fix, Mayor

Renee Mierau, Finance Director/City Clerk

**City of Plainview
City Council Regular Meeting Minutes
Tuesday, April 12, 2011 at 7:00 P.M.**

- I. CALL TO ORDER** - Mayor Fix called the meeting to order on April 12, 2011 at 7:00pm. Present: Heaser, Neumann, Goede, Boettcher. Also Present: City Attorney Suhler, City Clerk Mierau, Public Works Director Burgdorf, Police Chief Doughty, Fire Chief Ed Jacobs, Tim Hruska, Chris Eck, Donna Neumann, Mark Scheiber, Shane Loftus, MariClair & Hillary Schneider, Peg Tentis, Tom Fennell, Richard Sawyer, Nancy Decker, Judith Jordan, Tracy Mattson, Dan Pechrina, Milda Hedblom, Val Schmidt, Fran Grover.
- II. PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF AGENDA** -Motion by Goede, second by Heaser to approve the agenda. Unanimously approved.
- IV. APPROVAL OF CONSENT AGENDA-** Motion by Boettcher, second by Goede. Goede stated that the municipal liquor store has shown a profit for the first two months of the year. Unanimously approved.
- A City Council Minutes
 - B Bills
 - C Permits/Licenses/Donations
 - D Department Head Reports and Board Minutes
- V. PUBLIC HEARINGS**
- A. Second Reading-Ordinance change for:**
- Section 205 (Ambulance Advisory Board)** - Mayor Fix stated that this is the second reading for the proposed ordinance changes. Please speak only once per topic and the data privacy rules and try to keep to the four minutes. Mayor Fix then turned it over to Council member Heaser. Tracy Mattson spoke to the council regarding how long she has been on the service and she has concerns that it is going in the wrong direction and we are losing the small town touch. She stated that the last time the ambulance advisory board met, she felt it was an excellent meeting. Council member Heaser thanked her for her years of service and for being a former city council member. Heaser then asked her if she felt the advisory board should handle personnel issues. She stated up to a point. Val Schmidt spoke to the council and stated that she felt the director was doing a good job; however, the community is part of that. She stated that she takes great pride in the community organization and that volunteerism is a key opponent. Her fear with Gold Cross is the conflict of interest with the training center and fears losing that. The advisory board is there to support crew members and to be a sounding board. Nancy Decker stated that she is on the ambulance advisory board and there are still a lot of ambulance issues to get through yet. She stated that she believes the whole thing about disbanding the board is retaliation for some concerns that she had brought up. She also stated that she would like to see the training center be given a chance. Tom Fennell of Gold Cross Ambulance spoke to the council and stated that he understands the concerns, and Gold Cross can not afford to have an ambulance service here. We feel we have offered a great service, and that we do not currently work with ambulance advisory boards. Council member Heaser then read a letter from Dr. Pesch, who is our medical director, and a letter from Gold Cross. Council member Boettcher then stated that he feels there are underlining issues and would like to know more about what happened at the meeting. Council member Goede thanked Nancy Decker for copies of minutes and stated that with the letters from Gold Cross and Dr. Pesch, along with our city attorney that stated in the other towns he represents that the is no advisory board, he felt there was no need for the advisory board. Mayor Fix stated that there is some contention involved here, along with some personalities and he would like the decision whether or not to keep the advisory board based on facts. The facts are other cities do not have a board, the letters from Gold Cross and Dr. Pesch, these all can be identified as facts. Council member Neumann abstained. Council member Heaser stated that yes, there seems to be some underlying issues and he doesn't understand himself. He thought the last meeting was good, communication breakdown was discussed, and he received a lot of phone calls which he felt some issues had been resolved. The previous council had hired Gold Cross due to problems with past directors. Motion by Goede, second by Heaser to repeal Chapter 200, section 205 of the Plainview City Code and enact Ordinance 2011-03. Fix agreed. Boettcher voted no, Neumann abstained. Motion passed.
- Section 216 (Duties of the City Administrator/Clerk)** ó Mayor Fix stated that we have combined the position of the City Administrator and Finance Director/City Clerk. Motion by Heaser, second by Goede to approve Ordinance 2011-04. Unanimously approved.
- Section 513.17 (Items D&E regarding 35% rule from sale of food)** - Motion by Goede, second by Heaser to leave as is. Unanimously approved.
- Section 513.18 (Hours and Days of Sale)** ó Motion by Goede, second by Neumann to approve Ordinance 2011-05. Unanimously approved.

Section 609.17 (Home Businesses)- Mayor Fix stated that this is complex and would like to recommend that a committee work on it and then forward it off to the attorney. Council member Goede and Mayor Fix will work on this.

VI. PRESENTATION OF COMMUNITY PETITIONS/GUESTS - None

VII. UNFINISHED BUSINESS

- A. **Sewer Back-ups** - Tim Hruska from WHKS updated council on the sewer back-ups. He handed out maps. Three possible corrections were presented. Motion by Fix, second by Heaser to proceed with the option of \$81,000 and the option of \$17,500. Unanimously approved.
- B. **Request for funding from Lions Club & Music in the Park & Flowers** ó Discussion was held regarding funding. Council asked EDA Director Jordan if she applied for a grant for music in the park. Jordan stated no. Motion by Heaser, second by Neumann to give the Lions \$4000 for three festivals, \$1500 for Music in the park providing they have it in the park and a chairperson, and \$200 for the Garden Club for flowers at the gazebo. Unanimously approved.

VIII. NEW BUSINESS

- A. **HBC presentation**- Dan Pecarina and Milda Hedblom from HBC handed out a letter as the formal request for a cable television franchise for the City of Plainview. HBC would like to start construction as soon as possible. Milda Hedblom and City Attorney Suhler to work together on a franchise agreement. Dan Pecarina stated that they currently have permits from the state and county and will get the city permits. He stated that he would like to begin construction now, without an agreement with us at this time. Every summer we do a lot of construction and will work closely with the city utility director. Motion by Goede, second by Boettcher to start construction. Unanimously approved.
- B. **Sidewalk quotes** – Motion by Heaser, second by Boettcher to approve Ron Klassen Concrete for sidewalk cement work pending certificate of insurance. Unanimously approved.
- C. **Well #1 closer quotes**- Motion by Heaser, second by Neumann to reject all quotes. Unanimously approved.
- D. **County Road 4 Resolution** – Motion by Heaser, second by Boettcher to approve Resolution 2011-05. Unanimously approved.
- E. **Resolution for EDA Rural Business Enterprise Grant submission** – Motion by Boettcher, second by Heaser to approve the resolution. Unanimously approved.
- F. **Bingo Application for Plainview Area Community & Youth Center** ó Motion by Boettcher, second by Neumann to approve the bingo application. Unanimously approved.
- G. **Spring Clean-up**- Mayor Fix stated that the date is May 14th from 1-4 at St. Joachim Parking lot and needs two people to work and to let him know.
- H. **City Hall Hours** – Mayor Fix is asking that if there is more than one person on duty, that their lunch breaks be staggered so we can comply with the city hall office hours. Mark Scheiber stated that at mediation it was discussed that both city hall and public works have the same hours. Do you want us to stagger our lunch breaks also? Heaser stated that he sees it as two departments and the department heads can handle their union employees in their department. Mayor Fix stated that I guess we can stagger lunch hours. Heaser stated that they should stagger their breaks and if two are gone on one day, then put a sign on the door. Mayor Fix stated that this was discussed with Gene and he didn't have a problem with them staggering their lunch breaks. City Clerk Mierau stated that the only problem she has with this is that it is not consistent with the public. An example would be if someone came in at 12:15 one week to buy bus tokens, then came in a week later (on the same day), and city hall would be closed. There is no consistency. Heaser said what can we do now without violating our union contract? We had talked about shutting it down, but when we went to mediation, we agreed that these would be the hours 8-4:30. Peg Tentis stated that she agrees with Renee, there needs to be some consistency. Mayor Fix said this is why we are asking you now, if we have two or more people here to stagger your lunch breaks so city hall would be open entirely from 8-4:30. Mark Scheiber stated that the public would get used to city hall being closed from 12:00-12:30 just like they were used to city hall being open at 7:00am and now lost an hour in the morning and one-half an hour in the afternoon when before they were here all the time 7-5. Mayor Fix said but on the other hand city hall was never open from 7-5. There has never been any council action taken for these hours, it has always been 8-5. City Clerk stated that anyone that stopped in or called was waited on during those hours of 7-5. Mayor Fix stated that there is a long history to this thing that you know as well as we do. Heaser asked the union rep if we would be violating the contract if city hall was open 8-12 and 12:30-4:30. Mark said no. Mayor Fix stated that when Renee isn't here, all we are asking is that you stagger your lunches. So now it is in your hands and you can decide what you want to do.

IX. ADJOURN

City of Plainview
Special City Council Meeting Minutes
Monday, April 25, 2011 at 9:30 A.M.

- I. CALL TO ORDER AND APPROVAL OF AGENDA** – Mayor Fix called meeting to order at 9:32am. Present: Heaser, Goede. Absent: Boettcher & Neumann. Also Present: City Administrator/ Clerk Mierau, Police Chief Doughty, Kevin Hinrichs, Kevin Kuhlmeier, Richard Sawyer. Unanimously approved.
- II. NEW BUSINESS**
- A. **Police Union Contract** – Discussion was held regarding health insurance and stipends. Kevin Hinrichs stated that he is not quite sure where we are at; has heard that the plan is to switch from BCBS to the 49erø insurance plan. Mayor Fix stated yes. Kevin Hinrichs stated that you canø just force this insurance on them. We have had a number of conversations and need to do a little more work. Kevin Kuhlmeier stated that we are here to talk and negotiate and to work together. Heaser stated that we have met the aggregated value by offering family coverage versus single. Kevin Hinrichs stated that he was unsure whether it would be a good move for the union or not. Mayor Fix stated effective July 1st, 2011, all city employees will go to the 49erø insurance and we will be dropping BCBS. Kevin Hinrichs stated that you are backing yourself in a corner. He has an issue with employees having a traditional health insurance plan and now going to insurance trust; not quite that simple. Mayor Fix stated the city would concede to pay a one time payment of \$500 to cover out of pocket costs for the next six months for the duration of the contract and switching insurance on July 1st. Kevin Hinrichs stated that part of the issue is that the union will need to vote on this, donø feel enough votes to pass. What about paying the employees the premium to get their own insurance? Discussion was held that included having the invoices sent here for proof of insurance. Kevin Hinrichs stated that there are huge issues with going down the path you are looking at.
- B. **Approve grant money – EDA** - Tabled
- C. **Approve donation to Fire Department** ø Motion from Heaser, second by Goede to approve donation of \$1594.99 from the Relief Association. Unanimously approved.
- D. **Approve temporary liquor licenses** ø None at this time.
- III. ADJOURN** – Adjourned at 12:00 pm.

Larry J. Fix, Mayor

Renee Mierau, Finance Director/City Clerk

PLAINVIEW CITY COUNCIL MEETING
Tuesday, May 10, 2011 at 7:00 P.M.

- I. CALL TO ORDER** ó Mayor Fix called the meeting to order at 7:00pm. Present: Heaser, Neumann, Boettcher. Absent: Goede. Also Present: City Attorney Suhler, City Administrator/Clerk Mierau, Public Works Director Burgdorf, Police Chief Doughty, Tim Hruska, Peg Tentis, Mark Scheiber, MariClair Schneider, Keith Rosenberg, Julie Danckwart, Roger Ziebell, Herm Liebenow, Jerry DeFranz, Tammy Palmer, Maria Flores, Alaina Timm, John Saterdaler, Sue Schneider, Fran Grover, Chris Eck, Curtis Schneider, Judith Jordan (7:15).
- II. PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF AGENDA** ó Mayor Fix stated that he would like to add letter I, HBC Publication to the agenda. Motion by Boettcher, second by Heaser to approve the agenda with the additional item. Unanimously approved.
- IV. APPROVAL OF CONSENT AGENDA**
- A City Council Minutes
 - B Bills ó Mayor Fix stated that there is a bill from the previous auditing firm for \$3250, but we have received no physical evidence of what it is for. Motion by Heaser, second by Neumann not to pay the invoice until there is paper documentation of what they have done for that fee. Unanimously approved.
 - C Permits/Licenses/Donations
 - D Department Head Reports and Board Minutes
- V. PUBLIC HEARINGS**
- A. **Public Hearing for lot split request for the property at 635 North Wabasha, legally described Sect-08, Twp-108, Range-011, East Plainview OutLots.56AC. That part of out lot 8 (Tract B survey) as described in DOC #222255 & 30'x 140' in out lot 8 as described in B160 P543. Front half to be used as a car lot.** Discussion was held. Tammy Palmer spoke against the lot split. Mayor Fix stated that the Planning & Zoning committee recommends approval of the lot split. Motion by Heaser, second by Boettcher to approve the lot split pending all payments have been made to city hall and that the lot split has been recorded at the county and a copy of it delivered to city hall. Unanimously approved.
 - B. **Public Hearing for conditional use permit request to build a duplex for purpose of foster home for medically fragile people. This property is 835 East Broadway, legally described Sect-16, Twp-108, Range-011, 2.00AC, Outlots 5 & 6 in NE 1/4NW1/4.** This is a second request, now it is to be a single family unit instead of a duplex. Discussion was held. Alaina Timm spoke against it. She would like to see them put up a fence. Mayor Fix stated that the city can not make them put up a fence. Mayor Fix stated that if there is an issue with the lot lines, that is between the two homeowners and they should get the properties surveyed. Mayor Fix stated that the Planning & Zoning committee recommends approval based on the stipulations in the letter regarding proper set-backs, the septic system, and the removal of the old home. Motion by Boettcher, second by Neumann to approve the conditional use pending all stipulations are met. Unanimously approved.
- VI. PRESENTATION OF COMMUNITY PETITIONS/GUESTS**
- óThe City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City business and must adhere to Data Privacy Rules, no employee's name may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes, speakers will be recognized only once. Public Hearing items will be discussed during the public hearing. At this time we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address.ó
- Roger Ziebell addressed the council regarding the heavy equipment trucks on 2nd Avenue SW. He stated that the city has an ordinance and it should be enforced. Trucks are not even stopping at the stop signs and it is a safety issue because there are a lot of kids walking on the streets because there is no sidewalk. Mayor Fix stated that he will schedule a meeting with the Public Works Director and the Police Chief to discuss this.
- VII. UNFINISHED BUSINESS**
- A. **Sewer Back-ups** ó Tim Hruska from WHKS stated that they are putting together the finishing touches and will have more information by the next council meeting.
- VIII. NEW BUSINESS**
- A. **East Broadway Project Bids** ó Tim Hruska from WHKS stated that the bids were opened yesterday at Wabasha County. Mr. Hruska recommends approving Blitz Construction and the sub-contractor will be Rochester Sand & Gravel. Motion by Heaser, second by Neumann to approve Blitz Construction and Rochester Sand & Gravel. Unanimously approved. Mr. Hruska stated that the work should start the first or second week of June. He also stated that there will be an open house on Monday, May 16 from 6:00-7:30 p.m. at city hall, to answer any questions and they will have hand outs & brochures.

- B. **Summer Hires** ó Motion by Boettcher, second by Heaser to approve the summer hires pending background checks. Unanimously approved.
- C. **Club Liquor License** – Motion by Heaser, second by Boettcher to approve the American Legion Club Liquor License. Unanimously approved.
- D. **EDA Resolution – Terms of Committee Members** – Motion by Boettcher, second by Neumann to approve the resolution 2011-07 to correct the error in 1989 that establishes how long the board members terms are. Unanimously approved.
- E. **Approve Ambulance Resignations** – Motion by Heaser, second by Boettcher to approve the resignations of Kyle Martin, Kurt Breuer, William Jansen, Jason Bartlet. Motion passed. Neumann abstained.
- F. **Ambulance Assistant Directors** – Council member Heaser stated that the terms of the assistants expired March 31, 2011. He stated that he would like these positions posted immediately, and recommends closing of applications in two weeks. He is also recommending a committee to conduct interviews that would consist of one council member (Boettcher volunteered), the city administrator or deputy clerk, and a former ambulance volunteer who worked for the city. For now, the current individuals in these positions will continue to work.
- G. **Ambulance Hire** – Motion by Heaser, second by Boettcher to approve the hiring of Matthew Taylor pending background and drug test. Motion passed. Neumann abstained.
- H. **Approve Popcorn Stand License** – Motion by Boettcher, second by Heaser to approve the popcorn license for May 25, 2011- September 5, 2011. Unanimously approved.
- I. **HBC Publication** ó City Attorney Suhler stated that at the last meeting that HBC had asked the council for a cable franchise agreement. He stated that we need to determine an amount of the application fee and to approve the publication of the notices that need to be in the paper. Motion by Boettcher, second by Heaser to approve resolution 2011-08 and the application fee of \$2500.00 and to have it posted in the paper May 19 & 26, with the application deadline of June 10th. Unanimously approved.

IX. ADJOURN – Adjourned at 8:00pm.

Larry J. Fix, Mayor

Renee Mierau, Finance Director/City Clerk

SPECIAL PLAINVIEW CITY COUNCIL MEETING
Tuesday, May 24, 2011 at 2:00 P.M.

I. CALL TO ORDER AND APPROVAL OF AGENDA– Mayor Fix called meeting to order at 2:00 p.m. Present: Heaser, Goede, Neumann. Absent: Boettcher. Also Present: City Administrator/ Clerk Mierau, Police Chief Doughty, Kevin Hinrichs, Kevin Kuhlmeier. Motion by Goede, second by Heaser to approve the agenda. Unanimously approved.

II. NEW BUSINESS

A. **Discuss health insurance with Police Union** ó Mayor Fix stated that the last meeting that we had we had left with as of July 1, 2011 the entire staff would be going to the 49erø insurance plan and would give the police union employees a one time payment of \$500 then to offset some of the deductible costs. Union Representative Kevin Hindrichs stated that there are two significant issues with this plan. He stated that it does not meet a group health plan and is not regulated by the state. He stated we would have to change the language in the contract to protect the officers which would include death and disability language. Also there are two members of the union who have opted out of the insurance and receive a monthly stipend and are not willing to give up that money. Our proposal is that each officer receive \$300 per month versus \$425 in addition to the 49erø insurance plan. Council member Heaser asked why couldn't the employees who are covered by spouses insurance at Mayo ask for a stipend not to take the insurance? Why does it always have to be the city? Kevin Hindrichs stated that he has zero knowledge regarding the Mayo plan and in our opinion the maximum out of pocket does not meet the aggravated value. Council member Heaser stated that we feel we have, it is a family plan versus single and there are things that are covered with this plan that is not covered under the current plan. Discussion was held. Mayor Fix stated that as of now we will continue with the Aware Gold insurance until the renewal date however; we are requesting that we start negotiations in early August prior to the renewal date of Sptember.

III. ADJOURN – Adjourned at 3:20p.m.

Larry J. Fix, Mayor

Renee Mierau, Finance Director/City Clerk

PLAINVIEW CITY COUNCIL MEETING
Tuesday, June 14, 2011 at 7:00 P.M.

- I. CALL TO ORDER** Mayor Fix called the meeting to order at 7:00pm. Present: Heaser, Neumann, Boettcher, Goede. Also Present: City Attorney Suhler, City Administrator/Clerk Mierau, Public Works Director Burgdorf, Police Chief Doughty, Tim Hruska, Milda Hedblom, Gary Evans, Peg Tentis, Mark Scheiber, MariClair Schneider, Shane Loftus, Dave Walkes, Roger Ziebell, Herm Liebenow, Tom Fennel, Steve Erwin, Randy & Deb Bigelow, Richard Sawyer, Cheryl Nymann.
- II. PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF AGENDA** – Mayor Fix would like to add to the agenda some additional pool hires. Motion by Goede, second by Boettcher to approve the amended agenda. Unanimously approved.
- IV. APPROVAL OF CONSENT AGENDA**- Motion by Heaser, second by Neumann to approve the consent agenda. Unanimously approved. Council member Goede stated that the liquor store is on track and has turned around.
- A City Council Minutes
 - B Bills
 - C Permits/Licenses/Donations
 - D Department Head Reports and Board Minutes
- V. PUBLIC HEARINGS**
- A. **Cable Television Applications hearing**- City attorney Fred Suhler, Jr. stated that we have received one application from HBC and it was complete. Gary Evans and Milda Hedblom from HBC addressed the council. They stated that everything has been progressing as planned and thanked the council for letting them start the construction before all the paperwork was completed. Gary Evans stated that the plan was to be up and running by September. Milda Hedblom thanked Fred Suhler and Renee Mierau for all their help. Motion by Goede, second by Heaser to approve contract with HBC. Unanimously approved.
- B. **Request of Randy & Debra Bigelow to hear the following: A lot split request for the property at 915 East Broadway, legally described as Outlot 4, except the North 201 feet of the West 70 feet thereof in Section 16-108-11, and Outlot 3 and the West 30 rods of the East 31 rods of the South 136 rods of the NW1/4, all in Section 16-108-11.** Planning and Zoning recommends approval. Motion by Boettcher, second by Neumann to approve lot split. Unanimously approved.
- C. **Request of Herm & Janet Liebenow to hear the following: A conditional use permit request to build a mini-warehouse on the East end of 635 N. Wabasha; adjacent to 7th Avenue NE, located in SW corner of Outlot 8 in East Plainview. The mini-warehouse will be 24'Wx150'Lx8'H on a cement base. (15 Units-10'x24'each). The intended use will be strictly for storage only.** Also, a variance request for the front set-back from 30' to 20.75'. Planning and Zoning recommends approval. Motion by Heaser, second by Goede to approve the conditional use permit and variance. Unanimously approved.
- VI. PRESENTATION OF COMMUNITY PETITIONS/GUESTS**
- öThe City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City business and must adhere to Data Privacy Rules, no employee's name may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes, speakers will be recognized only once. Public Hearing items will be discussed during the public hearing. At this time we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address.ö
- Roger Ziebell thanked the council for addressing the issue of heavy trucks that he brought to their attention at the last month's meeting. A few guys are still doing it but it has improved quite a bit. A few other things, regarding seasonal help. If not busy, send them home.
- Dave Walkes stated that he has received a lot of complaints about the cemetery over Memorial weekend. If the city is going to continue to contract out the service, the contractors should make sure they blow the grass off of the stones so it looks good.
- VII. UNFINISHED BUSINESS**
- A. **Sewer back-up quotes**- Tim Hruska from WHKS stated that they received the quotes today and Blitz Construction came in at \$68,840; which is lower than what had been estimated. Motion by Heaser, second by Neumann to approve Blitz Construction for the sewer project. Unanimously approved.
- VIII. NEW BUSINESS**
- A. **Approve Pool Donation**- Motion by Boettcher, second by Goede to approve the donation from Darlene & Jerry Steffens of \$50 for the pool. Unanimously approved. **Approve Pool Hires** Motion by Goede, second by

Boettcher to approve hiring of Alana Robinson, Judy Kattshade, Miranda Veenhues pending background and screening checks. Unanimously approved.

- B. **Approve Gambling Permit**- Motion by Goede, second by Boettcher to approve permit for St. Joachim Church for September 25, 2011. Unanimously approved.
- C. **Request for Zoning Refund**- Motion by Goede, second by Boettcher to approve refund of \$200 to Luke Pille. Unanimously approved.
- D. **Assistant Ambulance Directors** ó Motion by Heaser, second by Boettcher to approve Amy Selnes and Jessica Gartner to the positions along with an evaluation in 3 & 6 months and a study of the job descriptions. Unanimously approved.
- E. **Approve Fire Department Donation** ó Motion by Neumann, second by Goede to approve the donation of \$100 from Colleen Ebling. Unanimously approved.
- F. **Foreclosure Properties issues** – Discussion was held on complaint that was received.
- G. **Closed meeting to discuss early retirement options with personnel** ó Unable to close the meeting. Discussion was held regarding conditions that could be listed. Clerk to put the list together.
- H. **Closed session to discuss potential litigation** – Closed meeting at 8:15pm.

IX. ADJOURN- Adjourned at 8:50 pm.

Larry J. Fix, Mayor

Renee Mierau, City Administrator/Clerk

SPECIAL PLAINVIEW CITY COUNCIL MEETING
Tuesday, June 28, 2011 at 3:00 P.M.

- I. CALL TO ORDER AND APPROVAL OF AGENDA** – Mayor Fix called meeting to order at 3:00 p.m. Present: Heaser, Goede, Neumann, Boettcher. Also Present: City Administrator/ Clerk Mierau, Police Chief Doughty, Public Works Director Burgdorf, Bruce Swanson, John Wolter. Mayor Fix stated there is an addition to the agenda letter E clarification of new position for Renee. Motion by Goede, second by Heaser to approve the amended agenda. Unanimously approved.
- II. NEW BUSINESS**
- A. **Approve 2010 Audit** – Motion by Goede, second by Boettcher to approve 2010 audit. Unanimously approved.
- B. **Approve early retirement plan** – Mayor Fix read the plan. Discussion was held. Council suggested putting on the plan regarding the health insurance would pay up to \$1200/mo. Clerk to add to plan. Motion by Heaser, second by Boettcher to approve the early retirement plan. Unanimously approved. Mayor Fix stated that one individual came forth and was interested in the plan. Police Chief Doughty came forward with a letter of retirement for July 28, 2011. Motion by Heaser, second by Goede to approve the letter of retirement. Unanimously approved. Council member Goede stated that there is an agreement that our city attorney reviewed and stated it was o.k. Mayor Fix and Police Chief Doughty and city clerk signed the agreement and it was then notarized by deputy clerk Tentis. Motion by Neumann, second by Goede to approve agreement. Unanimously approved. Council thanked Police Chief Doughty for all of his years of service.
- C. **Approve Ambulance Ass't director resignation** ó Motion by Heaser, second by Boettcher to approve the resignation of Jessica Gartner as the ambulance assistant training director. Unanimously approved.
- D. **Approve temporary liquor licenses** – Motion by Boettcher, second by Goede to approve the temporary licenses for July 15-17, 21-24, 28-31 for the Rural American Arts. Unanimously approved. Mayor Fix stated that he spoke with Sally Harrington about the fees and her concerns and passed it on to the council. Council agreed fees to stay the same.
- E. **Clarification of City Administrator/Clerk** ó Mayor Fix stated that we were informed by the city attorney that the way the ordinance is written, the city administrator is now in charge of all the departments. Mayor Fix stated that this is different than how we operated in the past.
- III. ADJOURN** – Adjourned at 5:05 pm.

Larry J. Fix, Mayor

Renee Mierau, City Administrator/Clerk

PLAINVIEW CITY COUNCIL MEETING
Tuesday, July 12, 2011 at 7:00 P.M.

I. CALL TO ORDER ó Mayor Fix called the meeting to order at 7:00pm. Present: Heaser, Neumann, Boettcher. Absent: Goede. Also Present: City Attorney Suhler, City Administrator/Clerk Mierau, Public Works Director Burgdorf, Gary Evans, Peg Tentis, Tim Schneider, Mark Scheiber, MariClair Schneider, Shane Loftus, Dave Walkes, Roger Ziebell, Mary Schneider, Chris & Kim McGuire, Dan Marcotte, Scott & Patti Richter, Cheryl Nymann, Judith Jordan, David Catura.

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA-Mayor Fix would like to add to the agenda letter D, to appoint an interim police chief. Motion by Boettcher, second by Heaser to approve the amended agenda. Unanimously approved.

IV. APPROVAL OF CONSENT AGENDA- Motion by Heaser, second by Neumann to approve the consent agenda. Unanimously approved.

IV. APPROVAL OF CONSENT AGENDA

- A City Council Minutes
- B Bills
- C Permits/Licenses/Donations
- D Department Head Reports and Board Minutes

V. PRESENTATION OF COMMUNITY PETITIONS/GUESTS

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Dan Marcotte addressed the council with some concerns regarding the disc golf. He asked who received the grant? City Attorney Suhler stated the EDA and they are a separate body of the city. Was it for the City of Plainview? Why was it given to a private business? Why city workers were working outside of city limits? Mayor Fix stated that these questions should be directed to the EDA which meets next Tuesday at 6:30pm here at city hall. Then if you can not get answers to your questions, then you can come back and speak with us.

Cheryl Nymann said thank you to Public Works Director Burgdorf and the contractors that are working on the streets for their cooperation while she had her son's graduation party.

VI. UNFINISHED BUSINESS

- A. **HBC Cable Television Franchise Ordinance 2011-06**- Motion by Heaser, second by Boettcher to approve Ordinance 2011-06. Unanimously approved.
- B. **Change order request for street project** ó Motion by Neumann, second by Boettcher to approve the change order. Unanimously approved.

VII. NEW BUSINESS

- A. **Resolution 2011-09 to approve the assignment of the cable franchise and system from US Cable to Midcontinent Communications** – Motion by Heaser, second by Boettcher to approve Resolution 2011-09. Unanimously approved.
- B. **Ambulance Resignation** – Motion by Heaser, second by Neumann to approve resignation of Kim Framsted. Unanimously approved.
- C. **Approve Donation for Ambulance**- Motion by Neumann, second by Heaser to approve the fifty dollar donation from Sheldon & Marget Christison. Unanimously approved.
- D. **Appoint Interim Police Chief** ó Mayor Fix stated that with the retirement of Police Chief Doughty, that we need to appoint an interim police chief, and at this time it will give us the opportunity to evaluate our current program, alternatives, budget, etc. Mayor Fix recommends appointing Tim Schneider as interim for now or as long as it takes to complete the process. Motion by Heaser, second by Neumann to appoint Tim Schneider as interim police chief. Unanimously approved.

VIII. ADJOURN – Adjourn at 7:20pm.

SPECIAL PLAINVIEW CITY COUNCIL MEETING
Tuesday, July 26, 2011 at 1:00 P.M.

I. CALL TO ORDER AND APPROVAL OF AGENDA – Mayor Fix called meeting to order at 1:00 p.m. Present: Heaser, Goede, Neumann. Absent: Boettcher. Also Present: City Administrator/ Clerk Mierau, Public Works Director Burgdorf, Interim Police Chief Schneider, Librarian Sagissor. Motion by Heaser, second by Neumann to approve the agenda. Unanimously approved.

II. NEW BUSINESS

- A. Discuss and Amend 2011 Budget ó Discussion was held to amend the 2011 budget. Discussion was held regarding the EDA director offer to help with a quarterly newsletter. Council agreed that the city staff should do the newsletter and the months that staff should try to put one out would be October, April and July. Council member Goede suggested hiring part-time help for city hall. Motion by Goede, second by Heaser to approve the following amendments to the 2011 budget for a total of \$\$157,503: Council-\$3225 (includes newsletter costs), Admin-\$43,500 (includes new copier of \$10,000) Police-\$7569, Public Works-\$14,952, Ice & Snow-\$12,642, Park-\$15,847, Library-\$12,327, Pool-\$26,248, Water- \$8221, Sewer- \$12,972.
- B. Discuss 2012 Budget ó Discussion was held. Department heads to present their budgets in a few weeks.

III. ADJOURN – Adjourned at 2:05 pm.

Larry J. Fix, Mayor

Renee Mierau, City Administrator/Clerk

PLAINVIEW CITY COUNCIL MEETING

August 9, 2011 at 7:00 P.M.

- I. CALL TO ORDER** ó Mayor Fix called the meeting to order at 7:00pm. Present: Heaser, Goede, Neumann, Boettcher. Absent: City Administrator/Clerk Renee Mierau Also Present: City Attorney Suhler, Deputy Clerk Peg Tentis, Interim Police Chief Tim Schneider, Public Works Director Burgdorf, Fire Chief Ed Jacobs, Tom Fennell, Mark Scheiber, MariClair Schneider, Shane Loftus, Dave Walkes, Roger Ziebell, Tom Haglund ,Cheryl Nymann, and Richard Sawyer.
- II. PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF AGENDA-** Motion by Goede, second by Heaser to approve the agenda. Unanimously approved.
- IV. APPROVAL OF CONSENT AGENDA-** Motion by Goede, second by Neumann to approve the consent agenda. Unanimously approved.
- IV. APPROVAL OF CONSENT AGENDA**
- A City Council Minutes
 - B Bills
 - C Permits/Licenses/Donations
 - D Department Head Reports and Board Minutes
- V. PRESENTATION OF COMMUNITY PETITIONS/GUESTS**
- óThe City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City business and must adhere to Data Privacy Rules, no employee's name may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes, speakers will be recognized only once. Public Hearing items will be discussed during the public hearing. At this time we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address.ö
- Roger Ziebell addressed the council that he has concerns regarding employees timecards being changed and not paying overtime and that this is a violation of Labor Laws. What happens to the city if someone files suit and why has this been kept under wind for 1 ½ years. Why hasn't this come out in the open and that somebody address the problem that we have?? Mayor Fix asked City Attorney Fred Suhler if he wanted to address this. City Attorney Suhler said that he and council were recently made aware of an issue that has to be dealt with. There are things going on that have to be dealt with in a non-public setting. There is one more process that has to be gone through before we get to the point it gets to be public. When it gets to be public everyone will know what is going on. What happens will happen in a public forum and the people will have an opportunity to observe and understand what is going on. He thought that at this point that probably in the next 2 weeks that something would be done. And at this point he was not at liberty to discuss any more at this time. Ziebell asked that if something will be done then??
- Todd Graves first wanted to offer kudos to Tim Schneider for taking over as Interim Chief of Police and doing a fine job for Plainview on short notice. He also said that his question for council would be that he had been hearing from multiple sources about an investigation of potential use of Wabasha County to cover police activities in Plainview. He also stated that he had heard this was a money saving issue. He had heard this 2nd and 3rd handed and thought he would come to the source and see what has to be said about that. Mayor Fix asked what the question was again. Graves asked if it was being looked into using Wabasha County in place of the Plainview Police Department to cover our city streets. Mayor Fix said it would be looked into from 2 stand points. Number 1 being the financial element that we need to know what it is going to cost to operate our own department and secondly to what the county can do to offer the same services that we currently have. The second reason behind this is a trend in the State of Minnesota to go toward county law enforcement. These are things that are coming in our state bulletins and so on. There are towns that are doing it, so we have a responsibility to the taxpayers to see if it is a way to save money or not. Graves asked if it would be same services that Plainview has at this time being 24-7 and wanted to know if there would be public notice for this. The mayor said if it gets to that point after council gets the information for the money, then yes it would. Graves also wanted to know if they were looking at a time frame. Mayor Fix said the City Budget goes into effect Jan 1, 2012 and it would be between now and then.
- VI. UNFINISHED BUSINESS**
- A. **Approve Resolution No. 2011-11 for PFA Loan (Bond) for East Broadway Project.** Motion made by Neumann, second by Boettcher to approve Resolution 2011-11. Unanimously approved.
- VII. NEW BUSINESS**
- A. **Presentation from AT Group regarding Health Insurance.** Bill Singer presented information for employee health insurance with Health Partners. Discussion held. Bill will follow up with Renee.
 - B. **Library Resignation –** Motion by Heaser, second by Neumann to approve the resignation of Michelle Gostonczik. Unanimously approved.

- C. **Ambulance Resignation-** Motion by Goede, second by Heaser to approve the resignation of Meredie Sexton. Unanimously approved.
- D. **Fire Department New Hire-** Motion by Goede, second by Heaser to approve hiring Brian Flies to the Fire Department contingent on passing drug testing and background check. Unanimously approved.
- E. **Liquor Store ATM-** Council member Goede presented information on the ATM at the Liquor Store and D&R Vending. Motion by Goede, second by Heasesr to approve the option that city city will receive half the surcharge and fill the machine . Unanimously approved.
- F. **Change Council Meeting Date in November.** Motion by Neumann, second by Boettcher to approve changing the November City Council Meeting to Monday, November 7, 2011. Unanimously approved.
- G. **Refuse Collection-** Public Works Director -Michael Burgdorf talked about the number of garbage trucks on city streets. This will be tabled until the September 13, 2011 meeting.
- H. **Temporary Liquor License for Rural Am. Arts-**Motion by Heaser, second by Neumann to approve five temporary liquor licenses for Rural American Arts Partnership. Unanimously approved.
- I. **Special City Council Meeting/August 22, 2011 at 2pm-**Motion by Goede, second by Boettcher to approve the meeting. Unanimously approved.
- J. **Ambulance Supplemental Staffing Proposal-**Tom Fennell from Gold Cross Ambulance presented a proposed solution for Plainview Ambulance Staffing. Questions were asked by council. It was decided to table this until the August 22nd Special Council Meeting.
- K. **Donation to Police Department-**Motion by Goede, second by Boettcher to approve \$25.00 donation to the Police Department from J. Hutchens. Unanimously approved.
- L. **Police Resignation-**Motion by Goede, second by Heaser to approve the resignation of Trevor Armbruster from the Police Department effective 8/01/2011. Unanimously approved.

VIII. ADJOURN – Adjourn at 7:37pm.

Larry J. Fix, Mayor

Peg Tentis /Deputy Clerk

SPECIAL PLAINVIEW CITY COUNCIL MEETING
Monday, August 22, 2011 at 2:00 P.M.

I. CALL TO ORDER AND APPROVAL OF AGENDA– Mayor Fix called meeting to order at 2:02 p.m. Present: Heaser, Goede, Neumann, Boettcher. Also Present: City Administrator/ Clerk Mierau, Public Works Director Burgdorf, Interim Police Chief Schneider. Mayor Fix stated he would like to add letter D- Fall clean-up and this is an emergency matter that is why it is being added. Council member Boettcher stated he would like to add letter E-Continuation of discussion regarding the disciplinary issue before us. Council member Goede stated I think we need to get this thing done and over with. Mayor Fix stated ok we will put it down and see where we go. Those kind of things should be given to Renee far enough in advance so it doesn't come as a surprise to us. Council member Goede stated that this is no surprise Larry. Mayor Fix said I mean it is for discussing it today. Ok we got it down. Council member Goede stated this has been dragging on too long. Mayor Fix said o.k. lets start with letter A the police union contract. Waiting for the union steward. Move to the next item.

II. NEW BUSINESS

- A. **Discuss Police Union Contract**- Tabled until another time.
- B. **Discuss Health insurance**- Discussion was held. Motion by Goede, second by Boettcher to stay with BCBS for 15 months through 2012. Unanimously approved.
- C. **Discuss Ambulance Support Staff**- Council member Neumann clarified some questions regarding the First Responders/EMT recruitment program. Motion by Heaser, second by Boettcher to accept the first responders program that progresses into individuals becoming a national registered EMT; also up to a maximum of four people @ \$1.00/hr on call and ½ the wage of the EMTs for runs and the program cannot exceed a one-time, one year for each person. Unanimously approved.
- D. **Fall Clean-up**- Discussion was held. Council member Goede stated he would be gone that day. Motion by Goede, second by Heaser to approve the date of September 17, 2011 from 9-12. Unanimously approved.
- E. **Continuation of discussion regarding the disciplinary issue before us**- Mayor Fix asked how we should handle this item should we close the meeting or is it public meeting ,how does this play out. Council member Boettcher said probably public, Council member Heaser said it should be closed, we not going to solve anything. Mayor Fix said we will close the meeting if we are not making any decisions. Mayor Fix said at this time we will close the regular meeting and go into a closed session at 3:00pm.

Mayor Fix re-opened meeting at 3:15pm. Discussion was held about the water tower issue that was brought up at the last council meeting.

III. ADJOURN – Adjourn at 3:24 pm.

Larry J. Fix, Mayor

Renee Mierau, City Administrator/Clerk

PLAINVIEW CITY COUNCIL MEETING
September 13, 2011 at 7:00 P.M.

I. CALL TO ORDER Mayor Fix called the meeting to order at 7:00pm. Present: Heaser, Goede, Neumann, Boettcher. Also Present: City Administrator/Clerk Renee Mierau, City Attorney Suhler, Interim Police Chief Tim Schneider, Public Works Director Burgdorf, Peg Tentis, Mark Scheiber, MariClair Schneider, Shane Loftus, Judith Jordan, Chris Eck, Eugene Grover, Darrold Heddlesten, Richard Sawyer, Chris McCaleb, Mike Gostonczik, Valerie Schmit, Roger Ziebell, Tom Haglund, Greg Speedling, Carol Cravath, Margaret Brownell, Joanne Schleck, Beth Haley, Randy Doughty.

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA- Motion by Boettcher, second by Heaser to approve the agenda. Unanimously approved.

IV. APPROVAL OF CONSENT AGENDA- Motion by Goede, second by Heaser to approve the consent agenda. Unanimously approved.

IV. APPROVAL OF CONSENT AGENDA

- A City Council Minutes
- B Bills
- C Permits/Licenses/Donations
- D Department Head Reports and Board Minutes

V. PRESENTATION OF COMMUNITY PETITIONS/GUESTS

The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City business and must adhere to Data Privacy Rules, no employee's name may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes, speakers will be recognized only once. Public Hearing items will be discussed during the public hearing. At this time we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address.

Mark Schreiber, public works employee, and I have a couple questions for Mr. Suhler. Has Dunlap & Seegar finished their investigation? Attorney Suhler stated yes they have and it has been distributed to the council tonight and after council takes whatever action they feel is necessary then it will be public. Mark asked was it just the council that got copies of that. Suhler said I assume they have, that is something Renee handled I didn't and that report was not sent directly to me it was sent directly to the city clerk. Mark said I have a question about Dunlap & Seeger. I went on the computer and found this about William Ryan, the investigator, he has extensive experience in business and transitional law and with an emphasis on commercial real estate he represents developers, contractors, lenders and sellers and buyers for both commercial and residential properties. Nothing in here, he has no experience with labor laws, and I just feel it was a waste of taxpayer's money for the city to hire somebody that doesn't specialize in that. Attorney Suhler stated, well look, I recommended that gentleman. I've been personally acquainted with him for 30 years professionally and otherwise, he has worked for the City of Rochester, for a period of time after I left Rochester he was acting as city attorney. I have asked him to do similar kinds of work with other cities that I have, I represent, if the public scrutiny of his work at some point indicates that there was some deficiency I guess I would bear that responsibility. The council hired Mr. Ryan at my recommendation. I have no axe to grind either way at this point. I am just asking you to review the report and I have confidence in Mr. Ryan's intelligence and integrity and I did talk to him at one point and indicated to him that if any issues did come up I was aware of other members at his firm, Mr. Griffith, which I have hired in the past for other cities that he could consult with him and that is the process. If you don't like the result at the end of this process then I guess it is my fault. At this point Council did what I recommended and some point we will find out. Mark asked if we can get copies of that. Suhler stated they would be available after council takes action. Mark said at the last council meeting when this was brought up, you stated that this has just been brought to your attention & council recently, were you aware that on February 24, 2010 I talked to Mr. Heaser about this at the fire hall. Suhler stated I don't want to discuss this with you at this point. I don't think it is an appropriate discussion to have at this part of the meeting. You are represented by a bargaining unit now, by a labor union, some concerns relate to your issues involving your employment I suggest you use the process that the union contract provides to resolve these problems and do not make a spectacle of yourself in front of the city council. I don't have to be interrogated it is not the purpose of this part of the agenda. Mayor Fix asked Mark if he was close to summoning this up. Mark said yes.

Tom Hegland, has a concern about the parking on 6th St. NW. All cars parked around there now that school has started, and by the stop sign there could be an accident there especially when winter comes. Is there something that can be done with the parking with the school kids. Can't make the corner by stop sign. As soon as it snows, you know how the streets get plowed and it could be worse.

Roger Ziebell if you live in that area, you can't park there. Mayor Fix stated that this has been talked about for the last 30-40 years. Deserves merit to look into it and we will pursue it and speak with the police department. Darrold Heddlesten stated that they are not utilizing the space that is available.

VI. UNFINISHED BUSINESS- none at this time.

VII. NEW BUSINESS

- A. **Approve Preliminary Levy- Resolution 2011-10** ó Mayor Fix stated that the levy is the same amount as it was last year. Motion by Goede, second by Boettcher to approve the preliminary levy resolution 2011-10. Unanimously approved.
- B. **Approve Truth in Taxation meeting dates-December 13th@ 6pm (cont. Dec.14th)** ó Motion by Heaser, second by Neumann to approve the meeting dates. Unanimously approved.
- C. **Approve Ambulance Hires-** Motion by Goede, second by Boettcher to approve the hiring of Jordan Hendrickson, Alexander Cady, and Jon Bergevin pending background and drug tests. Unanimously approved.
- D. **Approve Wabasha County Maintenance Agreement for 2012-** Motion by Heaser, second by Boettcher to approve the maintenance agreement with Wabasha County. Unanimously approved.
- E. **Discuss ATM at Liquor Store (Manager to withdraw \$\$ from savings for ATM)-** Motion by Goede, second by Neumann to approve the liquor store manager, Don Hall, to withdraw money from the savings account at First National Bank to fill the ATM machine. Unanimously approved.
- F. **Chris McCaleb Bldrs & Son- permits needed for work in city limits-** Chris McCaleb stated that he has a client in the audience and he had been issued a citation. He was replacing some concrete along side of his garage, the concrete fell 3-4 inches and he has been fighting a wet basement all spring and I told my concrete guy knock out the concrete sidewalk out along side and in front of the garage. Poured concrete back, then next week get the citation in the mail. I am not aware of needing a permit to replace concrete in a private sidewalk and driveway that is already there and just replacing it because it failed. I can see getting a permit if you are going to put in a brand new driveway that you do not have. This work was already permitted when the house was built. So now we stare at a fine for \$150.00 and a permit for \$20. Is this proper procedure? I got a letter that was sent to me on 12/30/09 last letter my company has received on permits. It says cement work and then he gets this letter the following week, August 25, and I don't know why these letters get sent to Mike Gostoncik. I was told that the city sent out letter to majority of contractors, I have a State license number and why don't I get these letters? Mayor Fix asked him if he received a letter dated February 22, 2011. Chris said no I didn't. I was also very shocked to find out that the fee for water & sewer connection is now \$1000 each, I had no clue. Mayor Fix asked Chris is this your address listed on there? Chris said yes that is his address. Mayor Fix said we have a copy of letter that was sent. It did get sent from the office. Chris stated the last letter I received was dated December 30, 2009. Mayor Fix said we have a copy of that also. I think another thing that bothers me why couldn't somebody stop in and say do you have a permit & would have went down & got a permit then I wouldn't be here now. Chris asked who is the building official. Mayor Fix stated that CMS is our engineer. Chris stated he spoke with Jay, and he doesn't look at this stuff. It is replacement work. Just like shingles you know, they are only good for 15-20 years I don't now why they need permits for that. Mayor Fix said they are partially required by the state. Chris said another thing, windows; I was told that you don't need a permit as long as you don't alter the header. Mayor Fix asked who told you that? Chris stated Michael Burgdorf. I'm going to tell everyone in this room that I am not in business to make enemies; I'm in the business to make friends. If I need a permit I'd be glad to get one. Good instance I replaced door for inside of here we didn't get a permit for that, same size door & didn't alter the header. City building, right here. If this building doesn't need a permit, I don't know why I think people are buying permits that don't need to and starting to show on our end of our paycheck, people aren't spending money because they can't afford it. Water heaters & furnaces, there's another thing, what to do if it goes out at 3am what do we do? We call a licensed plumber to replace it. City hall is not open on Saturday. Mayor Fix said you should come up on Monday then and get it. Chris said they probably would. Mayor water heaters & furnaces are also dictated by the state. Chris I think that it is a very good thing that they are inspected. Things like that need inspecting and don't get inspected. Now they face a fine of \$150. Why can't someone jump out of the truck & say hey Chris do you have a permit. Council member Heaser said it is just as easy for the contractors to call city hall and ask; do I need a permit? Chris asked why when it is replacement. Council member Goede said that the letter that you received in December 2009 says cement work \$20. Chris said but why for replacement driveways, all the years been in here, you need permits. Chris we've got to ease up so people can afford to fix it up or you know what this town would look like, if they didn't have to pay \$75 for this, \$50 for that, \$30 for that. Another thing, I don't see nothing on here about doors. So you don't need a permit for doors so I can install a door in a garage & won't need a permit. I think to put some teeth in this thing, be more specific of what you need. Mayor Fix stated that it is on our agenda for the next meeting and we will keep in mind what you are telling us. Chris stated that the guys riding along should stop and say something but instead, the next thing you get a citation in the mail. Shane Loftus stated that we don't know who has permits and who doesn't. Chris said concrete is not inspected but you need a permit for it. Chris asked the council does he owe \$150 or not? Council members Goede made a motion to waive the fine but pay for the permit. Council member Heaser seconded. Mayor stated looking at fees next month. Mayor Fix no different than shingles, state requires it. Rochester & Stewartville are exceptions. Mayor CMS is suppose to. Chris I will call Jay Kruger & have him look at it. Council member Heaser said permits that get filled out get sent over to CMS. Mayor Fix stated there is a motion made and seconded to eliminate the fine. Chris asked if we will be notified of new fees. Mayor Fix stated yes as you were Feb. 22, 2011 and Dec. 2009. Greg Speedling asked when you have these meetings when are they and do you consider the opinions of the builders in town and let us way in on the fees? Mayor Fix stated normally discussed at a council meeting and also we see what other cities charge, etc. Greg Speedling stated that it is total confusion for

us builders, city hall could give us the wrong information, total chaise. When needing permits for all this little pidley stuff, it will have an effect on the whole community. Mayor Fix stated to go through this process, we have a first reading & a second reading somewhat your responsibility to keep track of the agenda, hey better come and see what is being proposed. The agenda is posted on TV channel 6, website, city hall, post office, library, First National Bank. Council member Heaser said Greg & Chris, the last few years we have had a frequent visitor at these meetings, Pete Meyer, and we have made some changes that he has brought forward. Every town is different, and in an emergency situation, no problem, just come to city hall and explain the situation. Chris said our lives are like an emergency situation, sometimes we need to act fast, like if weather says 3 days no rain. Mayor Fix stated there is a telephone and cell phone. Mayor Fix stated it is time to move on.

- G. **Discuss Refuse Collection-** Administrator stated county mentioned it when street project was being done, one company in town to do the whole town, info for council, from other cities, preserving the streets, Mayor get feel of community feed back from people whether they want it or not.
- H. **Approve Resolution 2011-12 Joint Powers Agreement with BCA-** Motion by Neumann, second by Boettcher to approve the joint powers agreement with BCA, resolution 2011-12. Unanimously approved.
- I. **Ambulance Billing company-** Tabled at this time.
- J. **Rochester Bus-routes & stops-** Public works Director Burgdorf stated he would like to see it centralized to one site for pick up. Discussion was held. How many sites & routes do they take daily. Mayor Fix to speak with the owner of Rochester Bus.
- K. **Water Tower Agreement-** Motion by Boettcher, second by Neumann to approve the renewal of the water tower agreement with Verizon. Unanimously approved.
- L. **Approve Police dept part-time hire-** Motion by Heaser, second by Goede to hire Matthew Dick, pending background and drug tests. Unanimously approved.
- M. **Council Meeting November 7th-** Mayor Fix reminded council that the meeting in November will be Monday, November 7th.
- N. **Fall Clean-up workers-** Boettcher & Heaser offered to work.
- O. **Proclamation-** Mayor Fix read the proclamation for the Plainview Church of Christ for 150 years for Sunday, September 18, 2011.
- P. **Transit Report-** Mayor Fix stated that he attended a meeting in Zumbrota and the numbers are down around 1000 riders for the quarter compared to last year.
- Q. **EDA Budget approval & discussion of other funding options-** EDA Director Judith Jordan, thanked the council for approval of their budget by approving the levy. She stated she is here to discuss other funding options for the EDA. PADCO would consider contributions but would like to see more strategic planning, and they are requesting a dedicated EDA levy for the EDA. Put an EDA levy in place. Mayor Fix stated a couple ways to put in place, council arbitrarily do it, secondly put it on the ballot for the people in the community to determine whether there should be one or not. One concern regarding levies at this particular time the general attitude whether it is Plainview or elsewhere is how the levy vote goes for the PEM school district that is being put on the agenda. Whether passes or fails, would be a good indication. Judith said OK, I am bringing it forward to you so you have the option of seeing what the statue says regarding this process. PADCO & EDA have not had discussions. PADCO has. As an alternative to them. Mayor Fix asked whether or not they will be contributing to the EDA. they are not going to dedicate \$15,000 Judith stated no request has been made to them yet, PADCO said they want to see a strategic plan with broader goals and more specific activities. EDA looking at that PADCO contributed \$5000 the last 2 yrs, \$9000 from you, out of the general fund. PADCO feels with economic development, when growth occurs everyone benefits, more people paying taxes. They would like to see the levy, so when it comes time to get things done, PADCO and EDA can work together. If they are providing funding for general operations then they are cutting into their funds for other projects. The levy would be 0.0183 and in 2006 it would generate about \$26,000 per year. Judith stated she agreed with the Mayor that now is not a time to add to people's property taxes. Council member Heaser stated he thought the latest figures was closer to \$40,000. He stated he was not against a levy, but did not feel it should be put in place by 5 people, would like to see it established and put on the ballot and have an open meeting for the public, an informational meeting and let the people vote on it by ballot. Once voted on, it stays. Personally, I don't want to be the one to say I am going to put this in place.
- R. **Donation for Olde Fashioned Christmas-** Council stated a donation was already made, would not make another.
- S. **Closed meeting to discuss personnel issues-** Mayor Fix closed the council meeting at 8:05pm to discuss personal issues.

Mayor Fix re-opened the meeting at 8:50pm. Mayor Fix read the recommendation from Dunlap & Seeger as follows: "Because the instances that I found in which timecards were improperly altered are few in number and were, I believe, the result of honest mistake or misunderstanding by Mr. Burgdorf as to the proper implementation of applicable City policies, and because neither of the affected employees submitted written grievances within the time specified in the Personnel Policies and Procedures Manual, I do not recommend any disciplinary action be taken against Mr. Burgdorf." That's the recommendation as presented by Dunlap & Seeger.

Motion by Goede to follow the recommendation of the Dunlap & Seeger attorney. Mayor Fix said ok we have a motion to accept the report as given. Second by Neumann. Mayor Fix asked for any discussion. Council member Goede said the city probably owes the employees an apology; maybe for the way things were handled and everything else and we will sure look into procedures from here forth. At the time this happened, well right now, we

have the unions in place and things will definitely change with the procedures and all that. Council member Heaser said, as a liason, I would like to apologize to the 3 employees from public works and also apologize to Michael if there was any problems. I tried to handle it in a manner that I thought was right and I do apologize for any mistakes that were made. Mayor Fix stated that this document is public knowledge after the decision is made tonight. We have a motion and a second and we've had discussion; all in favor. Unanimously approved. Motion carries. Anything else on the agenda then?

Council member Goede said that he had met with Rodney Bartsh and he asked my opinion and I said there is enough turmoil now with the county, Mayor Fix said Rodney is on the schedule to talk with him on the 20th. Council member Heaser said I have a comment with the new radios. I understand Olmsted County is already on the system, and we are not. There was an incident and we did not have contact, we couldn't communicate. Council member Goede said our county is not ready yet, maybe by the first of the year.

VIII. ADJOURN – Adjourn at 8:58 pm.

Larry J. Fix, Mayor

Renee Mierau, City Administrator/Clerk

SPECIAL PLAINVIEW CITY COUNCIL MEETING
Tuesday, September 27, 2011 at 2:00 P.M.

- I. CALL TO ORDER AND APPROVAL OF AGENDA** ó Mayor Fix called the meeting to order at 2:03pm. Present: Heaser, Goede, Neumann, Boettcher. Also Present: City Administrator/Clerk Renee Mierau, Public Works Director Burgdorf, Interim Police Chief Tim Schneider, Richard Sawyer, Joe Kaupa, Kevin Kuhlmeier, Kevin Hindrichs. Motion by Goede, second by Heaser to approve the agenda. Unanimously approved.
- II. NEW BUSINESS**
- A. **Discuss Police Union Contract-** The proposal for 2012 was discussed. A counter proposal was offered. Union to meet and discuss whether or not to approve the counter proposal.
- B. **1st Responder Discussion-Ambulance-** Council discussed the crews concerns regarding 1st responders being on the service longer than one year. Council agreed to leave as was discussed at the last meeting for the year, find out how it goes, and will review after the first year. Discussion was also held regarding the shortage of volunteers able to make calls.
- III. ADJOURN** – Adjourned at 3:10pm.

Larry J. Fix, Mayor

Renee Mierau, City Administrator/Clerk

PLAINVIEW CITY COUNCIL MEETING
EXECUTIVE WORKSESSION
Tuesday, September 27, 2011 at 3:00 PM

- I. CALL TO ORDER AND APPROVAL OF AGENDA** ó Mayor Fix called the meeting to order at 3:10pm and stated that these items are for discussion only and there will be no action taken on them today. Present: Heaser, Goede, Neumann, Boettcher. Also Present: City Administrator/Clerk Renee Mierau, Public Works Director Burgdorf, Interim Police Chief Tim Schneider, Richard Sawyer, Joe Kaupa. Motion by Boettcher, second by Heaser to approve the agenda. Unanimously approved.
- II. DISCUSSION ITEMS:**
- A. Presentation by Rodney Bartsh- Wabasha County Sheriff
- B. Snowbirds
- C. Water Rates ó Letter to unoccupied homes
- D. Parking Issues at Intersections - School
- E. Residential Parking - School
- F. Permits (Fees & Fines)
- G. Bus Routes
- H. Water Tower
- I. Noise Concerns
- J. Campers, Boats, Roll-out parking in residential areas
- K. LMC Regional Meeting Update
- III. ADJOURN-** Adjourned at 4:40pm

Larry J. Fix, Mayor

Renee Mierau, City Administrator/Clerk

SPECIAL PLAINVIEW CITY COUNCIL MEETING
Monday, October 3, 2011 at 2:00 P.M.

- I. CALL TO ORDER AND APPROVAL OF AGENDA** Mayor Fix called the meeting to order at 2:00pm. Present: Heaser (left at 3:30pm), Goede, Boettcher. Absent: Neumann. Also Present: City Administrator/Clerk Renee Mierau, Public Works Director Burgdorf, Interim Police Chief Tim Schneider. Motion by Boettcher, second by Goede to approve the agenda. Unanimously approved.
- II. NEW BUSINESS**
- A. **Discuss 2012 Fees-** Discussion was held regarding the fee schedule.
 - B. **Discuss Refuse Collection-** Discussion was held regarding having one hauler pick up garbage and recycling for the city. Administrator Mierau stated that renewal letters need to be sent out soon. Tabled until 2012.
 - C. **Discuss Bus Routes-** Mayor Fix stated that he has spoke with Rochester Bus this morning and discussions will continue.
 - D. **Discuss Corn on the Cob-** Mayor Fix stated that a request had been made for an additional \$500. Council agreed that there will not be any additional funding given at this time.
 - E. **Discuss EDA-USDA grant application-** Mayor Fix stated that the city received a letter from USDA about the grant application for the fire station. Council liaisons to discuss this with the EDA Director.
 - F. **Discuss contract renewals-** Council stated that all contracts that are up at the end of the year should be all advertised and request bids.
 - G. **Discuss personnel manual-** Discussion was held about some wording in the personnel manual. Administrator Mierau asked council if the sentence regarding unused PTO could be eliminated so all the employees are treated the same and the non-union employees could also get their PTO paid out on December 1st. Motion by Goede, second by Boettcher to remove the sentence -Any unused PTO earned in excess of 100 for that calendar year is lost and to add any unused PTO earned for that calendar year will be paid to the employee by December 1 of each year. Unanimously approved.

Mayor Fix stated at this time would like to close the meeting at 4:10pm to discuss the proposal from the Local 49ers for the 2012 contract. Motion by Goede, second by Boettcher to close the meeting to discuss labor negotiations. Mayor Fix re-opened the meeting at 4:40pm and administrator to send a counter proposal to the 49ers.

- III. ADJOURN-** Adjourned at 4:50pm.

Larry J. Fix, Mayor

Renee Mierau, City Administrator/Clerk

PLAINVIEW CITY COUNCIL MEETING
Tuesday, October 11, 2011 at 7:00 P.M.

- I. CALL TO ORDER** ó Mayor Fix called the meeting to order at 7:00pm. Present: Heaser, Neumann, Boettcher. Absent: Goede. Also Present: City Administrator/Clerk Renee Mierau, City Attorney Suhler, Public Works Director Burgdorf, Interim Police Chief Schneider, Fire Chief Jacobs, Gary Kuphal, Tom Haglund, Chris Eck, Roger Ziebell, Nancy Kaupa, Pat Burgdorf, Shane Loftus, Merlin Schreiber, Richard Sawyer, Chris McCaleb.
- II. PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF AGENDA-** Motion by Heaser, second by Boettcher. Unanimously approved.
- IV. APPROVAL OF CONSENT AGENDA-** Motion by Heaser, second by Neumann. Unanimously approved.
- A City Council Minutes
 - B Bills
 - C Permits/Licenses/Donations
 - D Department Head Reports and Board Minutes
- V. PUBLIC HEARINGS**
- A. First Reading Ordinance 12-01 Establishing Fees for 2012 ó Mayor Fix stated this is the first reading of Ordinance 12-01; which is to establish fees for 2012. This is the first reading to go through briefly some of the changes and I will read them, which are the ones that are penciled in. Ambulance fees have gone up, necessary to maintain the operation have increased. Re-side & reroof have been lowered to more towns around us. Also raised refuse collection. Increase in water and sewer to be in compliance with state mandates, looking at this time a possible 15% increase, attending workshop next week and will be coming back with more information. Open to listening to you if you have anything to say, will open up for comments, if you wish to comment, do go to the podium if you wish to be recognized. Have spoken with some individuals and have taken their concerns in place. Shane Loftus asked if the increase in refuse collection is this because of the wear and tear on the roads. Mayor Fix stated that we are in line with what other cities are charging and we are finding others are charging \$800-\$1000. As far as this garbage collection, this is something we would like to pursue, a year away, at the earliest 2013. Community would be involved. Mayor asked for more comments, then closed the meeting.
- VI. PRESENTATION OF COMMUNITY PETITIONS/GUESTS**
- óThe City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City business and must adhere to Data Privacy Rules, no employee's name may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes, speakers will be recognized only once. Public Hearing items will be discussed during the public hearing. At this time we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address.ö
- Tom Hagland stated he received the newsletter and had a question regarding the towing. Don't say anything about how much snow before you plow. Years ago it was 2 inches or less. Could we get notification of when we need to have cars off the street? Councilmember Heaser stated that the ordinance states from November 1 to April 1 no parking on the streets. Mayor stated my understanding what you are saying it is still 2ö. Make it known whether in the paper, with the lady here, no towing during the day if they have to plow.
- Roger Ziebell coming to meetings the last 8-9 months has concerns with what is going on. Buses city wide, nothing against them, they are great. Empty lots these people vital to the city of Plainview. Other cities have parking lots, encourage more, Councilmember Heaser stated that you are totally wrong; we are not discouraging the buses at all. Roger stated that he came to the council the first time to talk about the trucks. Mayor Fix stated that he has been meeting with the two owners and the goal is to minimize driving on certain streets. They are more than happy, ideally one parking spot and then several sites for the walkers. Obstacles at the church first off at evening and last one on in the morning. We are working trying to appease and satisfy all people involved. City snow plowing salt & sand down, 4 passes, then when done more salt & sand on there, Spent a lot of money on these streets, better job plowing the snow, last year in December hope that doesn't happen again. Couldn't even get to work that time. Why doubling manpower, wear & tear on the trucks, it took three days to move four inches of snow. Mayor Fix stated will get some answers and get back to you.
- VII. UNFINISHED BUSINESS**
- A. **Water Tower Update-** Public Works Director Burgdorf gave an update on the water tower, has been in contact with two different vendors that clean. Scrub, and paint. The best answer will be in about 5 weeks, hope by the middle of November have a price. Our tank is four times the size of Elgin's. A couple of years ago got some prices on Elgin tank was built in 1996, and holds 125,000 gallons; ours was built in 1993, and holds 500,000 gallons. In 2007 it was cleaned on the inside. Councilmember Heaser commented that he spoke with councilman Ziebell from Elgin, and

he explained to me their ten year plan, suppose to look brand new; pay \$37,000 for three years then 7 years at \$10,000.

VIII. NEW BUSINESS

- A. **Presentation from Gary Kuphal-regarding PEM school referendum-** Mr. Kuphal gave a handout to the council and audience and explained the information regarding the PEM school referendum.
- B. **Approve Rural Fire Contracts-** Motion by Heaser, second by Neumann to approve 2012-2013 Rural Fire Contracts. Unanimously approved.
- C. **Snow Quotes-** Motion by Boettcher, second by Neumann to approve snow removal quotes of trucks hauling to Bennett & Sons; snow blowing to Plainview Agri-Power; winter sand to Bennett & Sons; and snow plowing to Plainview Lawn & Snow. Unanimously approved.
- D. **Fire Department – repairs & addition-** Motion by Heaser, second by Boettcher to approve overhead doors. Unanimously approved.
- E. **Approve Donation for Fire Department** ó Motion by Heaser, second by Boettcher to approve \$50 donation from Alliant Energy. Unanimously approved.
- F. **Set date for Liquor Store Hearing** ó Motion by Heaser, second by Boettcher to approve the Liquor Store hearing date for November 16, 2011. Unanimously approved.
- G. **Approve Resolution 2011-12 regarding TIF-** Motion by Heaser, second by Neumann to approve Resolution 2011-12, to amend boundaries. Unanimously approved.
- H. **Approve Ambulance Training Center Fees –** Motion by Boettcher, second by Heaser to approve the fees for the ambulance training center. Unanimously approved.
- I. **Appointment of Police Chief** ó Mayor Fix stated that we received a memo from the police union stating that they don't feel it necessary to post the position, and they are o.k. with the position being a working chief. Motion by Heaser, to appoint Tim Schneider effective November 1, 2011 and to place him on Grade N, step 4. Discussion was held. Heaser amended his motion without the dollar amounts, which will be worked out at a different time. Motion by Heaser, second by Boettcher to approve Tim Schneider to Police Chief, effective November 1, 2011. Unanimously approved.
- J. **Approve 2012 Police Union Contract –** Motion by Boettcher, second by Heaser to approve the 2012 Police Union Contract. Unanimously approved.

IX. ADJOURN - Adjourned at 8:03 pm.

Larry J. Fix, Mayor

Renee Mierau, City Administrator/Clerk

SPECIAL PLAINVIEW CITY COUNCIL MEETING
Tuesday, October 25, 2011 at 2:30 P.M.

I. CALL TO ORDER AND APPROVAL OF AGENDA Mayor Fix called the meeting to order at 2:30pm. Present: Heaser, Neumann, Goede, Boettcher. Also Present: City Administrator/Clerk Mierau, Public Works Director Burgdorf, Police Chief Schneider(at 3:30pm), Richard Sawyer, Mark Scheiber, Gene Grover, MariClair Schneider. Motion by Boettcher, second by Goede to approve the agenda with the addition of letter E/Discuss Ambulance & Assistant Stipend. Unanimously approved.

II. NEW BUSINESS

- A. **Negotiate Local 49er's Contract**- The proposal for 2012 was discussed. A counter proposal was offered. Union to meet and discuss whether or not to approve the counter proposal.
- B. **Discuss 2012 Fees**-Council discussed the fees. City Administrator/Clerk to put in Ordinance to have ready for the first reading at the next council meeting.
- C. **Approve Temporary Liquor License**-Motion by Boettcher, second by Goede to approve the Temporary Liquor license for St. Isidore Healthcare. Unanimously approved.
- D. **Discuss Police Chief Job Description/Salary**- Mayor Fix stated that he hasn't had time to review. Would like a committee of two to write up a job description. Have a sample from Wabasha, much more extensive than what we have. Mayor Fix asked Goede to review and go over the job description.
- E. **Discuss Ambulance & Assistant Stipend**- City Administrator stated that the crew at the ambulance would like to have drivers come back. No one has signed up for the First Responder class yet. Mayor Fix stated that maybe it is time to look at having a combined service with the City of Elgin. We need to be concerned with the welfare of our patients. Concerned about the regularity of constant turmoil done there. Boettcher and Goede agreed that we should look at that and we are only five miles apart. Heaser stated that Dr. Pesch had stated at an ambulance advisory board meeting that if we go ALS, everyone needs to be an EMT. Council stated they would like to continue working with Gold Cross. City Administrator stated that she would attend the next meeting on November 21st to see if the crew has any concerns. City Administrator stated that due to the shortage of crew members to take all the calls, contacted Elgin to see what they did for a temporary fix. Elgin hired two people to be available to go on calls and paid them. Now they have enough on the crew and the two will not have to put in so many hours. City Administrator suggested that maybe we expand the role of the assistant ambulance director's job description to pay more as a stipend to fill in the open shifts, on a temporary basis, to get us through. Discussion was held. Motion by Goede, second by Boettcher to have the assistant director temporarily fill the open shifts up to 20 hours per week at \$10.00 per hour. Unanimously approved.

III. ADJOURN- Adjourned at 4:10pm.

Larry J. Fix, Mayor

Renee Mierau, City Administrator/Clerk

SPECIAL PLAINVIEW CITY COUNCIL MEETING
Wednesday, November 2, 2011 at 2:00 P.M.

I. CALL TO ORDER AND APPROVAL OF AGENDAó Mayor Fix called the meeting to order at 2:05pm. Present: Heaser, Neumann, Goede, Boettcher. Also Present: City Administrator/Clerk Mierau, Public Works Director Burgdorf, Police Chief Schneider, Richard Sawyer. Motion by Goede, second by Boettcher to approve the agenda with the addition of letter D/Ambulance Applications per Heaser. Unanimously approved. Mayor Fix announced that the union is unable to attend today and letter C will be tabled.

II. NEW BUSINESS

- A. **Discuss Police Chief Job Description/Salary**-Mayor Fix stated that Goede and I met with Tim and all agreed to the job description from Wabasha. Mayor Fix also stated that hiring procedures should involve more than the director. Would like to see the administrator, mayor, a person from the community, etc., to be involved in hiring and this should apply to all departments. Mayor Fix stated that he is talking about full-time positions. Discussion was then held regarding the police chief salary. Motion by Heaser, second by Boettcher to pay the police chief \$29.08 per hour for November and December, then January 1, 2012 put him at the next step. Unanimously approved.
- B. **Discuss Local 49er's Proposal**- Discussion was held. City Administrator to send off a counter proposal.
- C. **Negotiate Local 49er's Contract**- Tabled.
- D. **Ambulance Applications**-Heaser stated that he had applications from Bill Tice and Brandon Tice for volunteers for the ambulance.

III. ADJOURN- Adjourned at 3:28pm.

Larry J. Fix, Mayor

Renee Mierau, City Administrator/Clerk

PLAINVIEW CITY COUNCIL MEETING
Wednesday, November 9, 2011 at 7:00 P.M.

- I. CALL TO ORDER** ó Mayor Fix called the meeting to order at 7:00pm. Present: Heaser, Goede, Neumann and Boettcher.
Absent: City Administrator/Clerk Mierau Also Present: Deputy Clerk Peg Tentis, City Attorney Suhler, Public Works Director Burgdorf, Police Chief Schneider, Shane Loftus, MariClair Schneider, Mark Scheiber, Roger Ziebell, Judith Jordan, Richard Sawyer, and Val Schmidt.
- II. PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF AGENDA-** Motion by Goede, second by Boettcher to approve agenda with the addition of letter M/Firefighters Grant Agency Agreement. Unanimously approved.
- IV. APPROVAL OF CONSENT AGENDA-** Motion by Heaser, second by Neumann. Unanimously approved.
- A City Council Minutes
 - B Bills
 - C Permits/Licenses/Donations
 - D Department Head Reports and Board Minutes
- V. PUBLIC HEARINGS**
- A. Second Reading Ordinance 12-01 Establishing Fees for 2012 ó Mayor Fix stated this is the second reading of Ordinance 12-01; which is to establish fees for 2012. Mayor Fix reviewed the proposed fees and that after reviewing 20 other cities we are in the middle of the pack for water rates. Roger Ziebell asked why the sewer and water rates were increased? Mayor Fix asked if Public Works Director Burgdorf wanted to explain. Public Works Director Burgdorf óstated that sewer rates by raising them to where it is we are barely breaking even, not even making money, not enough to pay for it self. Mayor Fix said that a lot has to do with the fees we pay to the Plainview-Elgin Sewer District. Ziebell asked if the sewer district increased their fee? Mayor Fix-no they didn't, no. Boettcher asked if their fee was higher to start with? Burgdorf-It was still 15% short last year. Heaser-Lakeside cut their usage Roger by 50%. They use 51% of the water, they cut usage by 50%. Our income on water, we were down 25%, just because of them alone. The State comes and says you have to have a certain amount of money in there, and we didn't have it. Ziebell-Do you use a consulting firm or somebody to tell you how you can run your rates, any rates that you have in the city? Burgdorf ó said he had been at water school. Ziebell-asked besides that? Are you the guy that decides that?? Burgdorf-the council went through them too. Ziebell-other cities will hire a consultant to tell you what your rates should be and how to manage. Burgdorf-Consultants cost 4 to 6 thousand dollars. Heaser-The State came down and told us we were too low, and they couldn't figure out how we could operate. They said that we would have to and in order to maintain that 6 month pool, we have in there, where we can operate without any income and will pay the bills in an enterprise fund, that we were way too low. We had to come up. Ziebell-Last year you raised the rates on water and sewer and you the put a \$10.09 charge on utility bills for the streets. That's a 20% increase in my water bill. Now you're going to put another 10% on top of that. That's almost a 40% increase in a year. Heaser-talked about water charges, bond for East Broadway, upgrades to 2nd Ave and still paying on 3rd St. Mayor Fix-review remaining water and deposit charges and then asked for anymore comments or questions. He then closed the Public Hearing.
- VI. PRESENTATION OF COMMUNITY PETITIONS/GUESTS**
óThe City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City business and must adhere to Data Privacy Rules, no employee's name may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes, speakers will be recognized only once. Public Hearing items will be discussed during the public hearing. At this time we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address.ö
- None
- VII. UNFINISHED BUSINESS**
None
- VIII. NEW BUSINESS**
- A. **Approve Ordinance 12-01 Establishing Fees for 2012**óMotion by Boettcher, second by Neumann to approve Ordinance 12-01 Establishing Fees for 2012. Unanimously approved.
 - B. **Approve Special Assessments to be filed with county-** Motion by Heaser, second by Goede to approve Special Assessments to be filed to the County. Unanimously approved.

- C. **Discuss and Approve Ambulance Billing Company-** Mayor Fix asked Neumann if he had any comments. Neumann said that he was pleased with Expert T Billing. Motion by Heaser, second by Goede to continue using Expert T Billing for Ambulance Billing. Unanimously approved.
- D. **Approve Donation for Trees at Trailhead from Lion's Club-** Motion by Goede, second by Heaser to approve the donation from the Plainview Lions Club for two trees for the Trailhead. Unanimously approved.
- E. **Approve Liquor License Renewal and Transfer** ó Motion by Goede, second by Neumann to approve the 2012 Liquor License and Transfer for Kim's Saloon and Grill. Unanimously approved.
- F. **Approve Tobacco Licenses for 2012** ó Motion by Goede, second by Heaser to approve the Tobacco Licenses for 2012. Unanimously approved.
- G. **Approve Ambulance Resignation-** Motion by Boettcher, second by Heaser to approve the resignation of Erin Zarling from the Ambulance Service. Unanimously approved.
- H. **Approve Agreement with Wabasha County for ARMER Radio System** – Motion by Goede, second by Heaser to approve the Agreement with Wabasha County for the ARMER Radio System. Unanimously approved.
- I. **Approve Street Closing for Dec. 3rd Olde Fashioned Christmas** ó Motion by Neumann, second by Boettcher to approve closing the 300 and 400 blocks of 3rd Avenue SW for the Olde Fashioned Christmas. Unanimously approved.
- J. **Approve EDA Request to Accept \$79,000 USDA Grant** –Heaser stated that council only had to accept the grant and there would be no costs from the city. Motion by Heaser, second by Boettcher to accept the \$79,000 USDA Grant to continue the Business Incubator Project. Unanimously approved.
- K. **Approve Resolution 2011-13 for State Windrow-** Motion by Neumann, second by Boettcher to approve Resolution 2011-13 to contract with the State for the 2011-12 snow season. Unanimously passed.
- L. **Approve 2012 Wage Increase-**Motion by Heaser, second by Goede to approve a 1.5 % pay increase and whatever steps if eligible for all non-union personal. Unanimously passed.
- M. **Approve Firefighters Grant Agency Agreement-** Goede asked City Attorney Suhler about the duration of the agreement. Motion by Goede, second by Heaser to approve the Firefighters Grant Agency Agreement. Unanimously approved.

Mayor Fix reminded council at this time of the Liquor Store Hearing on Wednesday, November 16, 2011. Goede reminded the council to review the Liquor Store Financial Statements.

IX. ADJOURN - Adjourned at 7:24 pm.

Larry J. Fix, Mayor

Peg Tentis, Deputy Clerk

SPECIAL PLAINVIEW CITY COUNCIL MEETING
Wednesday, November 23, 2011 at 1:30 P.M.

I. CALL TO ORDER AND APPROVAL OF AGENDA Mayor Fix called the meeting to order at 1:30pm. Present: Heaser, Neumann, Goede, Boettcher. Also Present: City Administrator/Clerk Mierau, Public Works Director Burgdorf, Police Chief Schneider. Motion by Heaser, second by Boettcher to approve the agenda with the addition of letter H/Bingo Application, Letter I/Ambulance, and Letter J/Police Donation. Unanimously approved.

II. NEW BUSINESS

- A. **Discuss Liquor Store-** Discussion was held regarding the public hearing on November 16.
- B. **Business Subsidy Request from Haley Comfort Systems-** Motion by Heaser, second by Goede to move forward and have a public hearing (scheduled for December 6). Unanimously approved.
- C. **Approve Ambulance Donation-** Motion by Goede, second by Heaser to approve the donation of \$100 from Sunshine Chapter #98, Order of the Eastern Star, St. Charles; and \$100 from the Minnesota Masonic Charities. Unanimously approved.
- D. **Approve Cemetery Donation-** Motion by Goede, second by Neumann to approve the donation of \$20 from Marcella Michel, in memory of her father, Francis Cox. Unanimously approved.
- E. **Discuss Fire Station Addition-** Motion by Goede, second by Heaser to get some plans and bids and then decide where to go. Unanimously approved.
- F. **Discuss Local 49er's Proposal-** Discussion was held.
- G. **Negotiate Local 49er's Contract – 3:00pm-** Discussion was held. A counter proposal was offered. Union to meet and discuss whether or not to approve the counter proposal.
- H. **Approve Bingo Application-** Motion by Heaser, second by Neumann to approve the Bingo Application for the Plainview Elgin Area Food Shelf. Unanimously approved.
- I. **Ambulance-** City Administrator stated that she had attended the meeting with the ambulance crew on November 21st. Some concerns were that they haven't been asked for any input regarding Gold Cross and they would like to have drivers back. Mayor Fix stated that there seems to be issues down there all the time, again we should look at combining services with Elgin. City Administrator stated that she would send out a questionnaire and ask the crew to fill it out and then compile the results and will share them with the crew and council. Neumann then stated he would like to see and increase for their training. Now they are being paid five dollars a month to attend training. He would like to see them get thirty dollars a month. Several members of the crew work the night shift elsewhere and five dollars doesn't pay for them to miss work or use their vacation. Discussion was held. Motion by Boettcher, second by Heaser to pay them thirty dollars for the training meeting once a month. Unanimously approved.
- J. **Approve Police Donation for DARE Program-** Motion by Goede, second by Boettcher to approve the donation of \$149 from the Community Presbyterian Church. Unanimously approved.

III. ADJOURN- Adjourned at 3:30pm.

Larry J. Fix, Mayor

Renee Mierau, City Administrator/Clerk

SPECIAL PLAINVIEW CITY COUNCIL MEETING
Tuesday, December 6, 2011 at 5:30 P.M.

I. CALL TO ORDER AND APPROVAL OF AGENDA Mayor Fix called the meeting to order at 5:30pm. Present: Heaser, Neumann, Goede, Boettcher. Also Present: City Administrator/Clerk Mierau, Public Works Director Burgdorf, Richard Sawyer. Motion by Neumann, second by Boettcher to approve the agenda. Unanimously approved.

II. NEW BUSINESS

A. **Discuss Local 49er's Proposal-** Discussion was held regarding the unions proposal. Motion by Heaser, second by Boettcher to approve the one year contract for 2012. Unanimously approved.

III. ADJOURN- Adjourned at 5:50pm.

Larry J. Fix, Mayor

Renee Mierau, City Administrator/Clerk

SPECIAL PLAINVIEW CITY COUNCIL MEETING
Tuesday, December 13, 2011 at 6:00 P.M.

- I. CALL TO ORDER AND APPROVAL OF AGENDA**– Mayor Fix called the special meeting to order at 6:00pm. Present: Heaser, Neumann, Goede, Boettcher. Also Present: City Administrator/Clerk Mierau, Public Works Director Burgdorf, Police Chief Schneider, Author Eggers, Richard Sawyer, MariClair Schneider, Judith Jordan, Peg Tentis, Eugene Grover, Shane Loftus, Mark Scheiber, Curt Appel, Ryan Baum, Merlin Scheiber, David Walkes, Tom Haglund, Roger Ziebell, Cheryl Nymann, Robert Langanki, Tim Hruska. Motion by Heaser, second by Goede to approve the agenda. Unanimously approved.
- II. APPROVAL OF AGENDA**–Motion by Heaser, second by Goede to approve the agenda. Unanimously approved.
- III. 2012 TRUTH IN TAXATION HEARING** (General information about 2012 budget) City Administrator stated that the levy is the same as last year and the council and all departments worked hard and keeping their budgets the same as the year before. She also explained about the market value credit that we had in the past and now the new market value exclusion. She also stated that the staff that has left those positions have not been filled and all the staff have been doing more work with less help and she thanked everyone. Council member Heaser showed a few examples to the audience to explain the difference between the market value credit and the market value exclusion. Mayor Fix then opened the meeting to the public for any comments. Mayor Fix thanked the City Administrator and Council member Heaser for their presentations. Meeting adjourned at 6:20 p.m.
- IV. ADJOURN**– Meeting adjourned at 6:20 p.m.
(If this meeting ends before 7:00, the City Council may immediately move onto business that is scheduled at the 7:00 meeting.)

PLAINVIEW CITY COUNCIL MEETING
Tuesday, December 13, 2011 at 7:00 P.M.

- I. CALL TO ORDER AND APPROVAL OF AGENDA**– Mayor Fix called the special meeting to order at 6:00pm. Present: Heaser, Neumann, Goede, Boettcher. Also Present: City Administrator/Clerk Mierau, Public Works Director Burgdorf, Police Chief Schneider, Author Eggers, Richard Sawyer, MariClair Schneider, Judith Jordan, Peg Tentis, Eugene Grover, Shane Loftus, Mark Scheiber, Curt Appel, Ryan Baum, Merlin Scheiber, David Walkes, Tom Haglund, Roger Ziebell, Cheryl Nymann, Robert Langanki, Tim Hruska. Motion by Heaser, second by Goede to approve the agenda. Unanimously approved.
- II. PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF AGENDA**– Motion by Goede, second by Boettcher to approve the agenda. Unanimously approved.
- IV. APPROVAL OF CONSENT AGENDA** –Motion by Heaser, second by Goede. Unanimously approved.
- A. City Council Minutes
B. Bills
C. Permits/Licenses/Donations
D. Department Head Reports and Board Minutes
- V. PRESENTATION OF COMMUNITY PETITIONS/GUESTS**
ōThe City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City business and must adhere to Data Privacy Rules, no employee's name may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes, speakers will be recognized only once. Public Hearing items will be discussed during the public hearing. At this time we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address.ō
None.
- VI. UNFINISHED BUSINESS**– None
- VII. NEW BUSINESS**
- A. **Approve Final 2012 Levy**– Motion by Goede, second by Heaser to approve Resolution 2011-14. Unanimously approved.
B. **Utility Service Presentation – 7pm** –Ryan Baum from Utility Services gave a powerpoint presentation on their services.
C. **WHKS Update – 7:30pm**–Tim Hruska gave an update of the street project this summer. Received minimal complaints. Received numerous compliments. Overall the project went well, came in under budget and did a few extra things that were not included in the bid.
D. **Municipal Liquor Store**– Motion by Goede, second by Heaser to continue operations of the municipal liquor store, after feedback from residents at the public hearing that was held November 16m, 2011. Unanimously approved.

- E. **Insurance Agent Bids**-Mayor Fix opened the two bids and shared them with the council. Motion by Boettcher, second by Neumann to approve Greenwood Insurance for 2012-2014. Unanimously approved.
- F. **City Attorney Bids**-Mayor Fix opened the two bids and shared them with the council. Motion by Heaser, second by Goede to continue with Attorney Fred Suhler, Jr. Unanimously approved.
- G. **Cleaning Bids**- Mayor Fix opened the two bids and shared them with the council. Discussion was held. Tabled until January 10th meeting.
- H. **Approve Refuse licenses**-Motion by Goede, second by Boettcher to approve the refuse licenses for 2012 to Veolia Environmental Services, Lake City Disposal and Waste Management. Unanimously approved.
- I. **Winter Parking**- Discussion was held regarding plowing, how many inches, towing, sidewalks. Discussion was held to review the ordinances and tabled for now.
- J. **Approve Library Board Members**- Motion by Heaser, second by Boettcher to approve Cheryl Zerke and Missy Mulder to replace Mary Schneider and Missy McRay on the library board. Unanimously approved.
- K. **Approve Library Cleaning Proposal**- Motion by Neumann, second by Heaser to approve contract to Tomø Cleaning for the library. Unanimously approved.
- L. **Approve Auditor Engagement Letter**- Motion by Goede, second by Heaser to approve Wolter & Raak LTD, for 2011 audit. Unanimously approved.
- M. **GASB54 Resolution & Policy**-Motion by Goede, second by Neumann. Unanimously approved.
- N. **Business Subsidy Loan**-Discussion was held. Motion by Goede, second by Boettcher to have the City Administrator and City Attorney to contact Mr. Haley and work out an interest rate and draw up an agreement for council to approve. Unanimously approved.
- O. **Approve Fire Department designations**-Motion by Heaser, second by Goede to approve the positions of the Plainview Volunteer Fire Department. Unanimously approved.

VIII. **ADJOURN**- Adjourned at 8:40 pm.

Larry J. Fix, Mayor

Renee Mierau, City Administrator/Clerk

SPECIAL PLAINVIEW CITY COUNCIL MEETING
Tuesday, December 27, 2011 at 1:00 P.M.

- I. CALL TO ORDER AND APPROVAL OF AGENDA CALL TO ORDER**– Acting Mayor Heaser called the special meeting to order at 1:00pm. Present: Heaser, Neumann, Goede, Boettcher. Absent: Mayor Fix. Also Present: City Administrator/Clerk Mierau, Public Works Director Burgdorf, Police Chief Schneider, Roger Ziebell, Tom Haglund, Marian Burgdorf, Judith Jordan, Chris Eck, David Walkes. Acting Mayor Heaser stated he would like to add item I. Liquor Store, & item J. Personnel Issue and this portion will be closed. Motion by Goede, second by Neumann to approve the amended agenda. Unanimously approved.
- II. NEW BUSINESS**
- A. Approve Fire Department Donation**- Motion by Goede, second by Boettcher to approve the donation of \$7957.00 from the Plainview Firefighters Relief Association gambling fund for safety equipment. Unanimously approved.
 - B. Approve Ambulance Donation**-Motion by Boettcher, second by Goede to approve the \$2000.00 equipment grant from S.E. Minnesota EMS. Unanimously approved.
 - C. EDA- Next Generation Loan approval**-Motion by Boettcher, second by Neumann to approve the \$7000.00 loan for Bruce Firzloff to remodel building. Unanimously approved.
 - D. Discuss Excess Units**-Motion by Goede, second by Neumann to sell the Intrepid. Unanimously approved.
 - E. Union Grievance**-Grievance has been accepted that the public works director is not allowed to operate equipment.
 - F. Approve Cell Tower Agreement**- Motion by Goede, second by Boettcher to approve final agreement. Unanimously approved.
 - G. Discuss possible hires**-Motion by Boettcher, second by Goede to approve Sean McCarthy for the ambulance pending background and drug tests. Unanimously approved. One application was not accepted due to not being completed. The other application resulted in a tie vote.
 - H. Insurance Tort Limits**- Motion by Goede, second by Heaser to not waive the monetary limits. Unanimously approved.
 - I. Liquor Store**-Motion by Goede, second by Boettcher to move Heather Bennett to step 3 on the payscale. Unanimously approved.
 - J. Personnel Issue**- Meeting closed at 1:30pm. Discussion was held. Meeting re-opened at 1:45 p.m. Motion by Boettcher, second by Goede to pay Tim Schneider and Ken Douglas for hospital detail for the pay period from 12/11/11-12/24/11. Unanimously approved.
- III. ADJOURN**- Adjourned at 1:50 pm.

Fred Heaser, Acting Mayor

Renee Mierau, City Administrator/Clerk

