

**City of Plainview
City Council Regular Meeting Minutes
January 10, 2012**

I. CALL TO ORDER – Mayor Fix called the meeting to order on January 10, 2012 at 7:02pm. Present: Heaser, Goede, Neumann. Absent: Boettcher. Also Present: City Administrator/Clerk Mierau, City Attorney Suhler, Public Works Director Burgdorf, Police Chief Schneider, Fire Chief Jacobs, Peg Tentis, Mark Scheiber, Cheryl Nymann, Tracy Hutchison, Duane Haack, Roger Ziebell, Dave Walkes, Tom Hagland, Bill Tice, Brandon Tice, Jesse Tice, Mike Lyons, Judith Jordan, Steve Sawyer, Richard Sawyer, Richard Zabel, Lisa McCabe, Dean Harrington, Val Schmidt, Josh Busby, Augie Schleicher, Michael Gause, Jay Holst, Jean Speedling and Chad Jensen.

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA-Motion by Goede, second by Heaser. Unanimously approved.

IV. APPROVAL OF CONSENT AGENDA- Motion by Heaser, second by Goede. Unanimously approved.

- A City Council Minutes
- B Bills
- C Permits/Licenses/Donations
- D Department Head Reports and Board Minutes

V. PRESENTATION OF COMMUNITY PETITIONS/GUESTS

“The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City business and must adhere to Data Privacy Rules, no employee’s name may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes, speakers will be recognized only once. Public Hearing items will be discussed during the public hearing. At this time we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address.”

Val Schmidt stated to the council she has been a member of the service for 13 years. First and foremost it is not my intention to cause trouble. I have deep respect and commitment to the people of Plainview and people a privilege to serve with over the years. I do not consider myself part of a disorganized group. Deeply saddened that members of this council have a negative opinion in regards to members of the Plainview EMS. We as a group are proud of our service, and have worked hard over the years to maintain high quality care and commitment and passion about our jobs that we do everyday to serve the community and our service area. Members of the crew have offered suggestions and have asked for help in the past couple of months. At our December meeting the city administrator said we would have a survey to fill out and to be completely open and honest want you all to know that the crew contributes multiple hours of volunteering to the service. Secondly I would like to address the hiring issue, at the December 28th special meeting, a 2-2 vote regarding a member of our community. I have had conversations with 2 councilmen and am still confused as to why a council member is allowed to vote on an ambulance matter when it was made clear to the crew that he would not be voting on ambulance issues due to conflict of interest. Also questioning after my discussions with these councilmen, as to whether the city council received accurate information about the two past crew members joining the crew. Eleven members including myself, that have served with both of these past crew members and I didn’t receive any comments or impressions given to me that there would be a problem with them re-joining the service. Personally, I feel both these men would bring energy & knowledge and commitment and outstanding EMT skills to the job, current in training and licensing and live in town, strong ties to our community. I have also spoken with both of them and feel they both have genuine desire to serve our community. Have also heard negative comments in regards to those two individuals that I asked is there anyone in this room that is perfect, is anyone here only have good traits and no bad traits, I myself cannot say that I only have good traits. I’m not perfect. Why are we focusing on the negative and why are we anticipating there will be trouble before it even happens, I do believe each person should be given another chance. Last time I checked we are paying a large amount of money to Gold Cross to manage and to take care of any issues that arise. I believe that is called being a manager. We keep hitting our heads against the wall trying to come up with solutions that are not taking actions on the solutions presented.

Tracy Hutchison stated she has been on the crew since 1998, served as interim director between many past directors, Elgin ambulance for 2 years, trauma nurse at St. Mary’s and work in the ER in Winona. On January 2nd I was contacted by EMSRB, Holly, she asked for the name of the city representative, two names of city council members and three names of people who are on the ambulance. I gave the names to Holly. At the same time I asked her what it was about; I already knew because my husband informed me that we had two missed calls the night before. I asked if we were already in trouble she said already received a double warning given to the city and Gold Cross. Back in November addressed this issue with the director, assistant director and my husband was there and if council was aware of our staffing problems and had already had 4 missed calls, was told by my director that the council was fully aware of the situation and that was on Nov. 2nd. I do not have conversations without a third person present in the ambulance garage. When my pager goes off we need two EMT’s need to respond. I need someone to be in that rig with me. I do not know if I will have another EMT to go with me. I do not know if

the EMT's is fully qualified to drive the rig or to be in the back of the rig. Are they capable of doing everything that I can do in the back of the rig. Those are not brand new people these are people that have been on our service for 2 years. Still don't know if they are fully variance or not. Last time we were approached by two people, fully qualified in my mind, Bill and Brandon, one a director and the other one took many hours here in town per month. Department Managers are to manage us, said to you before we need someone to manage us, we have our good points and bad points and that is when we need a manager to lead us. Ambulance governed by three bodies, EMSRB that licenses us, the City that owns us & Dr. Pesch who tells me what I can do in the back of the ambulance by written protocols. I feel none of those three have failed me at this point. Now a fourth person, that is Gold Cross. Communication issue for me as a tax payer, to you as the city council and to us as a crew. Feels like communication is not getting passed on from one to another. Do not know how many are looking at Elgin vs. Plainview, having Elgin cover our service area. Elgin averages 7-9 calls per month, we average up to 30, we are the largest service area in Wabasha county. There is a fine crew of people in Elgin but I prefer we keep our service here for our city. I appreciate members of council talking to us. Have been waiting for a month and a half for the survey so we can have a discussion of how things are going at the ambulance garage. I don't have a month and a half when my pager goes off I have 3 minutes. I ask you to give me the tools, the equipment and knowledge base to do my job and fully trained EMT's. Asking you to put Bill and Brandon on the service. If you have personnel issues that is for your manager to manage. Anything else further give me a call. I don't like getting a call woken up in the middle of the day to hear that we missed two calls. To my knowledge that is six calls to date in the last year and I am not proud of that.

VI. UNFINISHED BUSINESS

- A. Discuss City Hall Cleaning Bids-** Discussion was held. Attorney Suhler stated he needed more information before he can make a determination. Tabled.

VII. NEW BUSINESS

- A. PADCO- Building Purchase Proposal-** Dick Zabel spoke to the council regarding the purchase of the Haley building (north side of alley). Offer for the property of \$275,000; contingent on three items on the Plainview EDA office building purchase (west portion of the building) \$125,000-EDA grant of \$80,000 plus \$80,000 in savings, \$160,000 for this purchase; \$127,750 repairs and remodeling, \$145,000 then EDA in reserve \$7000 potential other repairs-long and short; they can own it free and clear-PADCO rent the 2 buildings cash flow if sat empty. Included would be three contingencies: 1) Permission for EDA to purchase the building. 2) Without separate water and sewer-PADCO and EDA agree if other sold to anyone else other then EDA would pay to have it done 3) City purchasing the property on 10th Street-(currently brush is there as long as they mow the lot). Looking at \$3500/year tax relief up to \$57,000-would deed the lot over to the city. One advantage the EDA would own the building free and clear, income to pay taxes and utilities. Asking council for consideration and \$57,000 for 15-16 years. Mayor Fix asked if we could by-pass the tax relief and work out an agreement with the lot and money. Mr. Zabel stated they have \$57,000 in the lot, would be open to something to help PADCO's cash flow. Council member Goede stated he had no problem with the first two, but he looked up the value of the 10th Street property and it is valued at \$31,000 and you are asking for \$57,000. Mayor Fix said are you asking us to make a decision or buy into the process that you are looking at. Mr. Zabel said to buy into the process and to me knowledge our offer hasn't been accepted yet but if it is then what is the value of that lot and to transfer the lot to the city. Need to know if this is something do-able. Council member Heaser said approve contingent on acceptance of the offer would be something after getting more information back from you by the March Meeting to make a final decision. Would still meet everything you need. Mr. Zabel stated would have to check the purchase agreement to see if the March meeting would be enough that they would like to know before then because of the timeline of the purchase agreement. Council member Heaser said to move forward contingent on coming together with the lot we still have a decision whether to agree to the 15 year abatement or to purchase outright, we are looking at approval as going forward. Mayor Fix said looking for a motion approving the concept to go forward with it. Motion by Neumann, second by Heaser. Unanimously approved.
- B. Approve Fire Department Resignation & Presentation of Plaque-** Motion by Heaser, second by Goede to approve the resignation of Jay Holst. Unanimously approved. Mayor Fix presented a plaque to Jay Holst and stated on behalf of the city, council and area, thank you for your commitment of 20 years on the department.
- C. Appoint City Council Liaisons & Approve Official Designations-** Motion by Heaser, second by Goede. Unanimously approved.
- D. Approve Refuse License-** Motion by Neumann, second by Heaser to approve Rommell Rubbish for 2012.
- E. Discuss Ambulance Applications-** Discussion was held. Motion by Goede, second by Heaser to approve hiring Brandon & Bill Tice. Neumann abstained. Fix approved. Motion passed.

VIII. ADJOURN-Meeting adjourned at 7:45pm.

SPECIAL EMERGENCY PLAINVIEW CITY COUNCIL MEETING
Tuesday, January 31, 2012 at 2:30 P.M.

- I. CALL TO ORDER AND APPROVAL OF AGENDA-** Acting Mayor Heaser called the special meeting to order on January 31, 2012 at 2:30pm. Present: Heaser, Boettcher, Neumann. Absent: Goede, Fix(listened to proposal via conference call). Also Present: City Administrator/Clerk Mierau, Public Works Director Burgdorf, Police Chief Schneider, Kevin Kuhlmeier and Scott Florin. Motion by Boettcher, second by Nuemann to approve the agenda. Unanimously approved.
- II. NEW BUSINESS**
- A. **Discuss & Approve Police Vehicle Purchases-** Discussion was held. Motion by Neumann, second by Boettcher to accept conditions from Sugarloaf Ford to purchase two Ford Utility Vehicles with delivery as far apart as possible. Unanimously approved.
- III. ADJOURN-** Meeting adjourned at 3:25pm.

Fred Heaser, Acting Mayor

Renee Mierau, City Administrator/Clerk

**City of Plainview
City Council Regular Meeting Minutes
February 14, 2012**

I. CALL TO ORDER – Acting Mayor Heaser called the meeting to order on February 14, 2012 at 7:02pm. Present: Heaser, Boettcher and Neumann. Absent: Fix and Goede. Also Present: City Administrator/Clerk Mierau, Deputy Clerk Tentis, City Attorney Suhler, Public Works Director Burgdorf, Police Chief Schneider, Fire Chief Jacobs, Shane Loftus, Cheryl Nymann, Donna Neumann, Eric Bennett, Bill Pugh, Jim Walkes, Tracy Hutchison, Roger Ziebell, Tom Hegland, Judith Jordan, Richard Sawyer, Richard Zabel, Dean Harrington and Val Schmidt,

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA- Dick Zabel asked that letter D under New Business say PADCO and not EDA request city purchase of 10th Street SW Lot. Motion by Boettcher, second by Neumann to approve the agenda with that correction. Unanimously approved.

IV. APPROVAL OF CONSENT AGENDA- Motion by Neumann second by Boettcher. Unanimously approved.

- A City Council Minutes
- B Bills
- C Permits/Licenses/Donations
- D Department Head Reports and Board Minutes

VI. PRESENTATION OF COMMUNITY PETITIONS/GUESTS

“The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City business and must adhere to Data Privacy Rules, no employee’s name may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes, speakers will be recognized only once. Public Hearing items will be discussed during the public hearing. At this time we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address.”

Bill Pugh asked why he was still being charged for water and sewer at his mother’s home when the water is shut off. Council explained that the city has to charge base rates to property owners.

Val Schmidt of the Ambulance Service stated that she didn’t have a concern. She appreciated the council sending out the survey to the ambulance crew members. It gave them the chance to give their input to the council. On January 27th, they were given the results of the survey from Renee. She also asked what was going to happen with the information collected from the surveys. She said it was her understanding that the ambulance did not have a council liaison and hadn’t had that confirmed yet, and is wondering who to go to. Heaser said that last August or September there was a directive/council saying which steps to follow. First crew members would go to Greg, then to Renee. All council has received the survey information and there will be a special council meeting concerning this when there is a full council, and will need to get personal information from the city attorney.

Roger Ziebell expressed his concerns about the city water bills. Why the rates increased in January for December usage? Heaser stated that council put the increase in effect for the January water billing. Ziebell also stated that he felt the city could do better job of explaining the water bills and all the charges that are printed on them. He also asked about the city web site. He said it is outdated and is now under construction. City Adm/Mierau said that City Hall is short staffed and with budget cuts, it is not a priority at this time, but she would make an effort to work on it. Further discussion was held concerning water bills and the web-site. Ziebell also brought up water tower maintenance and Verizon Wireless using the tower. Discussion was held about Verizon’s contract with the city and where the \$7,500.00 goes. Public Works Director Burgdorf explained that past council had decided the money would go into the Cemetery Fund to use toward repairing headstones. Ziebell said he felt the money should go toward water tower maintenance and that the city should charge more rent from Verizon when the contract came due.

VI. UNFINISHED BUSINESS

None

VII. NEW BUSINESS

A. Approve Donations for Pool- Motion by Boettcher, second by Neumann to approve Pool Donations for \$994.71 from the Plainview Lion’s Club Gambling Account and \$5.29 from the Plainview Lion’s Club Project Account. Unanimously approved.

- B. Fire Department-Corn on the Cob-**Fire Chief Jacobs presented information on the Fireman’s Dance/Corn on the Cob Days. He asked that the city close 2nd Street NW for the dance. Motion made by Neumann, second by Boettcher. Unanimously approved. Motion by Boettcher, to hire Lost Highway as the band for the dance, second by Neumann. Unanimously approved.
- C Approve Ambulance Resignations-** Motion by Boettcher, second by Heaser to approve resignations from Ashley Fabian and Brianna Knudson from the Ambulance Service. Unanimously approved.
- D. PADCO Request-City purchase of 10th St. SW Lot-** Dick Zabel representing PADCO presented information on the city purchasing the 10th St. SW Lot from them. Discussion was held concerning the purchase.
- E. EDA request to purchase office building at 445 West Broadway-** Discussion was held concerning EDA purchasing the Haley Building at 445 West Broadway.

It was decided by council to table both of these items until PADCO gets a purchase agreement ready and City Attorney Suhler researches if the city will need to hold a public hearing for purchasing the 10th Street SW Lot.

Acting Mayor Heaser read a thank-you from the Lake City Police Department to the Plainview Police Department thanking them for their support during the last month.

VIII. ADJOURN-Meeting adjourned at 8:08pm.

Fred Heaser, Acting Mayor

Peg Tentis/Deputy Clerk

SPECIAL PLAINVIEW CITY COUNCIL MEETING
Friday, March 2, 2012 at 3:00 P.M.

I. CALL TO ORDER AND APPROVAL OF AGENDA- Acting Mayor Heaser called the special meeting to order on March 2, 2012 at 3:00pm. Present: Heaser, Boettcher, Goede and Neumann. Absent: Fix. Also Present: City Administrator/Clerk Mierau, City Attorney Suhler, Public Works Director Burgdorf, Fire Chief Jacobs, Roger Ziebell, Tom Hegland, Dave Walkes, Judith Jordan, Richard Zabel, Dean Harrington and Chris Eck. Council member Goede asked to add item letter E; Going Green. Motion to approve amended agenda by Boettcher, second by Neumann. Unanimously approved.

II. NEW BUSINESS

- A. Approve Land Purchase from PADCO-**Discussion was held. The property has no relationship to the comprehensive plan. Motion by Goede, second by Boettcher to purchase the 10th Street Property at a one time payment of \$39,000. Unanimously approved.
- B. Approve EDA building Purchase-**Motion by Boettcher, second by Neumann to allow EDA to go ahead with the purchase with PADCO. Unanimously approved.
- C. Approve County Attorney Contract-Police Department-**Motion by Heaser, second by Boettcher to approve the contract. Unanimously approved.
- D. Authorization needed to get Plans & Specs for Fire Department Addition-**Motion by Goede, second by Neumann to proceed. Unanimously approved.
- E. Going Green-**Council member Goede stated that a lot of other cities, other entities are going green. We would save a lot of time and money by switching over. Of course there will be a learning curve, but by the first of the year we should be up and running. Discussion was held. Motion by Goede, second by Boettcher to go ahead and purchase iPads and other equipment that is needed to go green. Unanimously approved.

III. ADJOURN- Meeting adjourned at 3:35pm.

Fred Heaser, Acting Mayor

Renee Mierau, City Administrator/Clerk

**City of Plainview
City Council Regular Meeting Minutes
March 13, 2012**

- I. CALL TO ORDER** – Mayor Fix called the meeting to order on March 13, 2012 at 7:00pm. Present: Fix, Heaser, Goede, Boettcher and Neumann. Absent: None. Also Present: City Administrator/Clerk Mierau, Deputy Clerk Tentis, City Attorney Suhler, Public Works Director Burgdorf, Police Chief Schneider, Fire Chief Jacobs, Tom Haglund, Roger Ziebell, Randy Doughty, Shane Loftus, Mark Scheiber, David Walkes, Richard Sawyer, Cheryl Nymann, MariClair Schneider, Val Schmidt, Sue Tangen, Tom Fennell and Donna Neumann.
- II. PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF AGENDA-** Mayor Fix stated that letter P would be omitted under New Business and Heaser asked that letter Q be added as Council Comments. Motion by Goede, second by Heaser to approve the agenda as stated. Unanimously approved.
- IV. APPROVAL OF CONSENT AGENDA-** Motion by Neumann second by Heaser to approve the Consent Agenda. Unanimously approved.
- A City Council Minutes
 - B Bills
 - C Permits/Licenses/Donations
 - D Department Head Reports and Board Minutes
- V. PRESENTATION OF COMMUNITY PETITIONS/GUESTS**
“The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City business and must adhere to Data Privacy Rules, no employee’s name may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes, speakers will be recognized only once. Public Hearing items will be discussed during the public hearing. At this time we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address.”
- VI. UNFINISHED BUSINESS**
- A. City Hall Cleaning Bids-**Discussion was held concerning past bids for cleaning city hall. Heaser asked City Attorney for his legal opinion on rebidding for city hall cleaning. City Attorney said the city has the right to accept the bid that complies or to start over. Motion made by Boettcher, second by Neumann to reject current bids and reopen the bidding. Unanimously approved.
- VII. NEW BUSINESS**
- A. Approve 3.2% Liquor License-** Motion made by Goede, second by Heaser to approve 3.2 Beer License Renewals for New Fresh Wok, Gopher Lanes (both on sale) and Lyon’s Oil (off sale). Unanimously approved.
 - B. Review & Approve Sewer Maintenance Policies-**Discussion was held concerning the Sewer Maintenance Policy. Goede clarified that city staff would receive training and certification for sewer maintenance. Motion made by Heaser, second by Neumann to approve the Sewer Maintenance Policy. Unanimously approved.
 - C. Review & Approve Street Maintenance Policies-** Motion by Heaser, second by Goede to approve the Street Maintenance Policy. Unanimously approved.
 - D. Discuss Sewer Repair Bill-**Heaser explained the sewer back-up situation from Feb. 22, 2012 at Ron Klavetter’s. Motion made by Heaser, seconded by Goede to reimburse Ron Klavetter \$239.75 for clean up for sewer backup. Unanimously approved.
 - E. Community Center Request-**Motion made by Heaser, second by Goede to approve the City’s annual contribution for \$5,000.00 to the Plainview Area Community Center. Unanimously approved.
 - F. Festivals Request-**Motion made by Goede, second by Heaser to approve festival requests: Blue Bell- \$1000, Corn on the Cob-\$2,000 and Olde Fashioned Christmas-\$1,000 and \$200 to the Flower Club. Unanimously approved. Goede said that the Plainview Lion’s Club would not be holding their annual dance for Corn on the Cob.
 - G. Set Spring Clean-Up Date-**Clean-Up Day will be held on Saturday, May 12, 2012 from 1:00-4:00pm at St. Joachim’s Parking Lot. Mayor Fix said he will be one of the workers and one more would be needed.
 - H. Approve Board of Review-**Motion made by Heaser, second by Goede to hold the Board of Review on Tuesday, April 12, 2012 at 5:00pm with City Council Meeting to follow immediately following. Unanimously approved.
 - I. Approve Resolution 2012-01, Re-establishing Precincts and Polling Places-**Motion made by Neumann, second by Boettcher to approve Resolution 2012-01, Re-establishing Precincts and Polling Places. Unanimously approved.

- J. LMC Annual Conference Attendance & Mayor's Conference-**The Mayor's Conference will be held April 27 & 28th in Winona and the Annual Conference will be held June 20-23rd in Duluth. Goede and Neumann would like to attend the Annual Conference in Duluth.
- K. Discuss Gold Cross Contract-**Tom Fennell from Gold Cross Ambulance Service said Gold Cross was happy to be in Plainview and would like to continue here. He asked if council had any questions for him. Mayor Fix said he had concerns about questions from the Ambulance Survey and wanted council to look in to them. Fennell said Gold Cross is waiting for direction from the City and what action Gold Cross can take for the city. Council discussed tabling the contract until April. Fennell expressed his concerns for tabling it until April. Motion made by Boettcher, second by Heaser to approve the contract with Gold Cross. All voting in favor, Neumann abstaining.
- L. Smoking/Tobacco Policy-**Motion made by Goede, second by Neumann to approve the Tobacco Policy. Unanimously approved.
- M. Cemetery Contract-Mowing, 1 Year Extention-**Discussion was held about mowing and trimming for the cemetery. Public Works Director-Burgdorf explained costs and when mowing and trimming were done. He sad the Indian Creek Lawn Services would keep the price the same as the last 2 years, \$290 to mow and \$360 to trim. Motion made by Goede, second by Heaser to approve the 1 year extension to the contract. Unanimously approved.
- N. Compost Site-2 Year Contract-**Motion made by Goede , second by Neumann to approve the 2 Compost Site Contracts-Mike & Jeanette Morath for \$1,600 and Tom & Lisa Hoekstra for \$800 per year. Unanimously approved.
- O. Discuss Fire Department Hire-**Discussion was held concerning New Fire Department Hire. Goede said that approving a city employee/Fire Dept. would not be taking anything away from the city when responding to fire calls.
- P. Closed Meeting to Discuss Personnel Issue-**Withdrawn.
- Q. Council comments-**Heaser said that it is 2 years past ambulance rotation for the city and that should be addressed. He also has concerns with the 17 blighted properties in Plainview, weeds and grass and what the city has for policies concerning them. He also commented about getting extra staff in City Hall.

VIII. ADJOURN-Meeting adjourned at 7:54pm.

Larry J. Fix/Mayor

Peg Tentis/Deputy Clerk

**City of Plainview
Special City Council Meeting Minutes
April 10, 2012**

- I. CALL TO ORDER AND APPROVAL OF AGENDA** – Mayor Fix called the meeting to order on April 10, 2012 at 5:00pm. Present: Fix, Heaser, Goede, and Boettcher. Absent: Neumann . Also Present: City Administrator/Clerk Mierau, Deputy Clerk Tentis, Police Chief Schneider, Penny Schmit, Leo Saggisor, Tom Haglund, Roger Ziebell, Mark Scheiber, David Walkes, Cheryl Nymann, and MariClair Schneider, .
Motion by Heaser , second by Boettcher to approve the agenda. Unanimously approved.
- II. BOARD OF EQUALIZATION**-Penny Schmit representing the Wabasha County Assessor’s Office presented information from people that had contacted the county concerning their proposed tax rates.
- Motion by Goede, second by Heaser to approve Parcel # R26.00497.00 Dean & Sally Harrington from \$75,200 to \$14,200. Unanimously approved.
Motion by Heaser, second by Boettcher to approve Parcel # 26.00009.03 Ken & Cheryl Eversman from \$167,700 to \$160,800.
Unanimously approved.
Motion by Boettcher, second by Goede to approve Parcel #26.00723.06 Joe Hofschulte from \$108,600 to \$77,000. Unanimously approved.
Motion by Heaser, second by Goede to end the Board of Equalization. Unanimously approved.

**Special City Council Meeting Minutes
Tuesday, April 10, 2012**

- I. CALL TO ORDER** – Mayor Fix called the meeting to order on April 10, 2012 at 5:30pm. Present: Fix, Heaser, Goede, and Boettcher. Absent: Neumann and Public Works Director Burgdorf. Also Present: City Administrator/Clerk Mierau, Deputy Clerk Tentis, City Attorney Suhler, Police Chief Schneider, Fire Chief Jacobs, Leo Saggisor, Tom Haglund, Roger Ziebell, Mark Scheiber, David Walkes, Cheryl Nymann, MariClair Schneider, Terry Grubbs, Peter Engstrom, Tim Hruska and Merlin Schreiber.
- II. PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF AGENDA**- Motion by Goede, second by Heaser to approve the agenda as stated. Unanimously approved.
- IV. APPROVAL OF CONSENT AGENDA**- Motion by Goede, second by Heaser. Unanimously approved.
- A City Council Minutes
 - B Bills
 - C Permits/Licenses/Donations
 - D Department Head Reports and Board Minutes
- V. PUBLIC HEARING**
- A. Variance Request to replace front steps with a small deck with handicap access in an R-1 district. This property is 120 1st Avenue NE, legally described Sect-08 Twp-108 Range-011 East Plainview E ½ of Lot 7 and W 40’ of Lot 8 Blk. 5 (WWW).
Mayor Fix closed the Public Hearing.
- VI. PRESENTATION OF COMMUNITY PETITIONS/GUESTS**
- “The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City business and must adhere to Data Privacy Rules, no employee’s name may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes, speakers will be recognized only once. Public Hearing items will be discussed during the public hearing. At this time we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address.”

Roger Ziebell said that he had some concerns for council. He asked why no one ever has any questions on the Consent Agenda, that there are no Department Head Reports. Council said that they have them in there packets and that they are available at City Hall. He also has questions about City Contracts, and how they are done, plowing of the Library Parking Lot, School Contract, Cemetery Contract and times for mowing. Ziebell asked about cracks in city streets and why they

were sealed before being filled. He also brought up the power outage on March 29th and if the city had a back-up plan for this. He said that he had a river flowing through his back yard when the water tower overflowed, and that there was a hole by the water tower that had washed there 2 weeks ago and still hadn't been fixed.

Cheryl Nymann had concerns about city parking and the 3-hour parking requirements on Broadway. She asked that it be enforced equally and consistently. She said that there are students and others that are parking there a lot longer than the 3 hours. She also said that she had called the police department and had also spoke to Tim Schneider about this.

VII. UNFINISHED BUSINESS

- A. Discuss Water Tower-**Tim Hruska and Pete Engstrom from WHKS presented information concerning the water tower. Pete said the city water tower has good structure, needs new coating and has no steel loss. Alternatives, technologies and budgeting this for 2013 were discussed.

VIII. NEW BUSINESS

- A. Well-** WHKS will be revising project bidding information for removing the bit from Well #1. It will be put on the May 8 Council Meeting Agenda.
- B. Fire Hall Plans & Specs.** –Terry Grubbs presented his proposal for the expansion of the City Fire Hall. Motion by Heaser, second by Goede to proceed with start the bidding process for the expansion. Unanimously approved.
- C. Variance Request-** Motion by Goede , second by Boettcher to approve the Variance Request for 120 1st Avenue NE, Leo Saggisor. Unanimously approved.
- D. School Contract-**Council discussed the 2012-2013 School Contract with the city. Council discussed options for the mowing and trimming at Eckstein Field. Motion by Heaser, seconded by Goede to approve the contract with changing #1 and #4 by 50%. Unanimously approved.
- E. Seasonal Help-**Motion by Goede, second by Boettcher to approve having Kenny Jacobs for Park&Rec, Anthony McClellan, Samantha Jacobs, Brenna Norton, Emily Riedemann and Jessica Rohlik for Pool and to work at Mass Registration on April 16th. Unanimously approved.
- F. Intrepid-**Council asked Police Chief and City Adm. to put the city vehicle/Intrepid on the internet/online auction
- G. Popcorn Stand-**Motion by Heaser, second by Boettcher to approve Leona Klassen having her Popcorn Stand at the corner of 218, West Broadway from May 1st-October 1st, 2012. Unanimously approved.
- H. Parking Discussion-**Motion by Boettcher, second by Goede to turn the proposed ordinance over the City Attorney and to add Roll-Offs to Section B. Unanimously approved.
- I. Street Closing Request-**Dave Walkes of Kim's Saloon & Grill requested closing the corner of 1st Avenue SW to th Alley of 4th Street SW to hold a Street Dance on August 18th 2012. Heaser said he had concerns for Firemen trying to go on runs, trucks going out. Fire Chief Jacobs said that the trucks don't go out by Kim's and the firemen could come in from a different street. Council also discussed using the alley by Kim's. Police Chief Schneider said he had concerns in size of the street, extra coverage for the Police Department and possibly closing it to Main Street. Motion by Heaser, second by Boettcher to close 4th Street SW to the corn of 1st Avenue SW on Sat. August 18th at noon until Sunday, August 19th at 8:00am. Voting in favor Heaser, Boettcher and Fix. Goede abstained.
- J. Fire Department Hire-**Motion by Heaser, second by Boettcher to approve Shane Loftus as the new hire for the Fire Department. Unanimously approved.
- K. Cemetery Improvements-**Dave Walkes, City Cemetery Sexton requested moving Martin Beyer's stone and Footing from lots # 2 & 3 to lot #1 per city deed, Isabella Nelson's stone and footing over one lot South and William Nelson's stone and footing to be moved over one lot South. Motion by Heaser, second by Goede to approve. Unanimously approved. Walkes also said in Sections A & B because of space that when closing graves he would remove and replace any stone that needed to be removed for any future burials for \$85.00 This will include packing and seeding the area around the graves. Motion by Boettcher , second by Heaser to approve. Unanimously approved.

- IX. COUNCIL COMMENTS-**Heaser said that City Code should be reviewed concerning the number of dogs people should have and multiple pet licenses.

- X. ADJOURN-**Meeting adjourned at 6:55pm.

Larry J. Fix/Mayor

Peg Tentis/Deputy Clerk

SPECIAL PLAINVIEW CITY COUNCIL MEETING
Wednesday, April 25, 2012 at 2:00 P.M.

- I. CALL TO ORDER AND APPROVAL OF AGENDA** – Mayor Fix called the meeting to order on April 25, 2012 at 2:00pm. Present: Fix, Heaser, Goede, Neumann and Boettcher (3:15). Also Present: City Administrator/Clerk Mierau, Tom Fennell. Motion by Heaser, second by Goede to approve the agenda. Unanimously approved.
- II. NEW BUSINESS**
- A. Discuss Ambulance Survey – Council discussed the survey results. Discussion included better communication, seriously looking at partnering with another city, enforce the minimum call hours.
- III. ADJOURN**-Meeting adjourned at 3: 51pm.

Larry J. Fix/Mayor

Renee Mierau/City Administrator/Clerk

City of Plainview
City Council Regular Meeting Minutes
Tuesday, May 8, 2012 at 7:00 P.M.

I. CALL TO ORDER – Mayor Fix called the meeting to order on May 8, 2012 at 7:00pm. Present: Fix, Heaser, Goede, and Boettcher. Absent: Neumann and Public Works Director Burgdorf. Also Present: City Administrator/Clerk Mierau, Deputy Clerk Tentis, City Attorney Suhler, Police Chief Schneider, Fire Chief Jacobs, Eric LaBare, Julie LaBare, Marin Dennis, Tim Hruska, Cheryl Nymann, Bill Rahman, Richard Sawyer, Jay Holst, Sheriff-Rodney Bartsh, Ken Douglas, Jim Mason, Norma Mason, Shane Loftus, Mark Scheiber, Gene Schneider, Tim Schalow, Bryan Goettl, Pat Burgdorf, Stephanie Burgdorf, Dave Walkes, Terry Grubbs, Judith Jordan, Scott Richter, Randy Doughty and Kelly McMillin.

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA- Motion by Boettcher, second by Heaser to approve the agenda as stated. Unanimously approved.

IV. APPROVAL OF CONSENT AGENDA- Motion by Goede, second by Heaser. Unanimously approved.

- A City Council Minutes
- B Bills
- C Permits/Licenses/Donations
- D Department Head Reports and Board Minutes

V. PUBLIC HEARING

- A. Conditional Use Permit request for a home occupation; for a heating and air conditioning business out of the garage. This property is 345 3rd Street SW, legally described Sect.-17, Twp-108, Range-011, Outlot-10. Fred Heaser spoke as a neighbor of Bill Rahman's. Heaser said that he was in favor of Rahman having the CUP, and that Rahman had done the appropriate steps to improve his garage for the business.
- B. Rezoning request from R-1 to R-2 and C-2. This property is Sect.-17 Twp-108 9.38AC W 42 RDS of East 107.8RDS of N35 RDS of N1/2 SW ¼. Jay Holst presented information for the zone change.
- C. First Reading-Ordinance Change relating to parking. City Attorney Suhler presented information concerning parking.

Mayor Fix closed the Public Hearing.

VI. PRESENTATION OF COMMUNITY PETITIONS/GUESTS

“The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City business and must adhere to Data Privacy Rules, no employee's name may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes, speakers will be recognized only once. Public Hearing items will be discussed during the public hearing. At this time we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address.”

Eric and Julie LaBare who are owners of Dog-Pound Pizza said they and inquired before about obtaining a 3.2 Liquor License and asked council how they could get one. City Administrator Mierau said that licenses are based on the city population, and that all licenses were in use at this time. Council will check into this and get back to LaBares.

VII. UNFINISHED BUSINESS

- A. **Discuss Well Project-**Tim Hruska of WHKS presented information and quotes for the Well #1 project. Bids were from Keys Well Drilling Co. for \$73,500 and Traut Well for \$110,000. Motion by Heaser, second by Goede to approve Keys Well Drilling Co. Hruska said he would recommend Keys Well. Unanimously approved. Completion of the project to be August 3, 2012.
- B. **Discuss City Hall Cleaning Bids-**Cleaning bids for City Hall were due on May 1st, 2012 at 9:30am. Bids were from Arlene Perez for \$20.00 per hour and cleaning supplies provided. Plainview Lawn and Snow \$565.00 per month and Arnold's Supply for \$565.00 per month. Motion by Boettcher, second by Goede to award the City Hall Cleaning Bid to Plainview & Snow. Unanimously approved.

VIII. NEW BUSINESS

- A. **Conditional Use Request-** Motion by Heaser, second by Boettcher to approve the Conditional Use Permit for a home occupation; for a heating and air conditioning business out of his garage to Bill Rahman at 345 3rd Street SW. Unanimously approved.
- B. **Rezoning Request-**Motion by Goede, second by Heaser to approve the Rezoning Request from R-1 to R-2 and C-2 to Jay and Robin Holst. Unanimously approved.
- C. **Fire Hall Expansion-** Motion by Goede , second by Heaser to award the bid for the Fire Hall Expansion to Kreofsky Building Systems for \$183,300 and special testing to Chosen Valley Testing for \$2,938. Unanimously approved.
- D. **Gene Schneider/Trinity Ev. Free Church-**Gene Schneider representing the Trinity Ev. Free Church, thanked City Council for access to their church and asked if the city was looking at any expansion in the future. Discussion was held. Council told Schneider if there were any changes coming in the future they would contact the church.
- E. **Club Liquor/Sunday Licenses-**Motion by Heaser, second by Boettcher to approve the Club Liquor/Sunday Liquor License for the William Allen Post 179 American Legion. Unanimously approved.
- F. **Seasonal Help/Wages-**Motion by Goede, second by Heaser to approve the Summer Help Hires for 2012 Contingent upon passing drug testing and background checks. Unanimously approved. The 3rd Grade Class will Be having a pool party on Wednesday May 23, 2012. Motion by Heaser, second by Goede to approve the correct pay, pay-scale steps, and no half steps are to be used on the pay-scale. Unanimously approved.
- G. **Wedgewood Park Restrooms-**The condition of Wedgewood Park Restrooms was discussed and City Administrator Mierau will check to see if the city will need to hire an Architect and talk to WHKS concerning this.
- H. **Task Force-**Police Chief Schneider presented information concerning the Task Force. Discussion was held by Council, Sheriff Rodney Bartsh and police staff.
- I. **Reimburse Police Department-**Discussion was held regarding reimbursement of PTO for Police Chief Schneider and Office Ken Douglas that was used during December 25, 2011 through January 12, 2012. Motion by Heaser, second by Boettcher to table this and have the City Administrator to check how other cities handle this situation. Unanimously approved.
- J. **Ambulance PSA-**Motion by Goede, second by Boettcher to approve Ambulance PSA into Olmsted County-Quincy Township Sections 1-9. Unanimously approved.
- K. **Police Part-time Officer Resignations/New Hire-**Motion by Heaser, second by Boettcher to approve resignations of Michael Becklund and Anthony Wurst as Part-time Police Officers. Unanimously approved. Motions by Goede, second by Boettcher to approve Chris Purdue, a new Part-time Police Officer. Unanimously approved.
- L. **Regional Safety Group Agreement-**Motion by Boettcher, second by Goede to approve agreement establishing regional safety group. Unanimously approved.
- M. **Notices on Doors for Delinquent Utility Bills-**Discussion was held about hanging letters on doors for delinquent utility bills. Motion by Boettcher, second by Goede to eliminate hanging delinquent notices on doors. Unanimously passed.
- N. **Proclamation for National Police Week-** Mayor Fix read the Proclamation for National Police Week. Motion by Goede, second by Heaser to approve National Police Week May 13-19, 2012 and Peace Officers' Memorial Day May 15, 2012. Unanimously approved.

IX. ADJOURN-Meeting adjourned at 9:14pm.

Larry J. Fix/Mayor

Peg Tentis/Deputy Clerk

City of Plainview
City Council Regular Meeting Minutes
June 12, 2012 at 7:00 pm

I. CALL TO ORDER – Mayor Fix called the meeting to order on June 12, 2012 at 7:00 pm. Present: Heaser, Goede, Neumann, Boettcher. Also Present: City Administrator/Clerk Mierau, City Attorney Suhler, , Police Chief Schneider, Mark Scheiber, Cheryl Nymann, Dave Walkes, Julie LaBare, Glen and Bonnie Zell, Roger Ziebell, Richard Sawyer, Val Schmidt, Norma Mason, Jim Mason, Troy Hutchison, Dan Jensen, Bryan Goettl, Judith Jordan, Jody Krause, Lisa Hoekstra, Tim Schalow, Pat Burgdorf, Heidi Zell.

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA-Motion by Boettcher, second by Goede. Unanimously approved.

IV. APPROVAL OF CONSENT AGENDA- Motion by Heaser, second by Neumann. Unanimously approved.

- A City Council Minutes
- B Bills
- C Permits/Licenses/Donations
- D Department Head Reports and Board Minutes

V. PUBLIC HEARINGS

- A. Lot split request for the property at 810 3rd St SW. Neumann gave Planning and Zoning report. Mayor Fix asked Jim Mason if they had any questions. They had none.
- B. Second reading – ordinance change relating to parking. Mayor Fix explained to the audience the meaning of the ordinance. Bryan Goettl spoke to council voicing his concerns about the ordinance. Bryan stated that he parks his boat on the street and that his pick up is longer than his boat. He was wondering if just moving the parking back would be better than restricting the parking on the street altogether. Tim Schalow addressed the council stating his opinion against the parking ordinance. He felt as though the council was being “bullied” into making this ordinance. Heaser spoke on behalf of the council stating that abuses is what prompts these ordinances to start, and indicated that maybe an empty lot would provide the storage areas needed for campers and boats.

VI. PRESENTATION OF COMMUNITY PETITIONS/GUESTS

“The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City business and must adhere to Data Privacy Rules, no employee’s name may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes, speakers will be recognized only once. Public Hearing items will be discussed during the public hearing. At this time we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address.”

The Girl Scouts spoke to the council about clean up day on October 13, 2012. The requested the permission of the council to work with the public works department in marking storm drains and picking up debris. Literature was passed out to the council explaining what they are planning to do. Mayor Fix thanked the Girl Scout Group for coming and addressing the council and advised them that council would have an answer for them at the next meeting.

Julie LaBare from Dog-pound spoke to the council regarding the 3.2% liquor license that was addressed at the previous council meeting. She was wondering what information was found out about this. Mayor Fix explained that the city cannot issue anymore liquor licenses at this time based on the current city ordinance. City Administrator Mierau explained how the ordinance works, that it is based on the population and only a certain number 3.2% liquor licenses may issued based on the current population. LaBare questioned whether or not this was a state mandated or city mandated ordinance. City attorney Suhler spoke to the fact that it he believed that the city’s ordinance is creating the restriction and the city has a right to make that decision. Fix stated that they would get clarification from Mr. Suhler as to whether it is state mandated or a City mandated issue and they will get back LaBare at the next meeting.

VII. UNFINISHED BUSINESS

- A. **Discuss restrooms at Wedgewood**- Discussion was held. Administrator Mierau gave a report on the bathrooms. Mierau indicated she has been trying to get in touch with Jay Kruger from CMS and wants to check into the possibility of just changing out the fixtures, whether that would make the bathrooms ADA compliant. Mierau asked for directive from the council as to whether it was fine with them that she go ahead and meet with Jay and move

forward with what he and WHKS recommend for fixing the bathrooms. The council agreed that she should move forward with contacting Jay and WHKS to see what the options are.

VIII. NEW BUSINESS

- A. Lot Split Request-** Motion by Goede, second by Heaser to approve the lot split at 810 3rd St SW, unanimously approved.
- B. Stop Sign Request-** Jody Krause addressed the council asking that a stop sign be installed at intersection of 3rd Ave SW and 5th St SW. She said that cars are driving to fast past her house and in some cases actually seem to be accelerating as they drive by. Discussion was held between council, Krause, and Police Chief Schneider. Points were made that there are no stops signs on 3rd street or 4th street, so not sure about putting a stop sign on 5th street. Discussion was also held about possibly putting up children at play signs, or slow signs before just putting up a stop sign right away. Mayor Fix stated that they will meet with Tim to discuss this issue and see what they come up with.
- C. Concerns of Property located at 120 East Broadway-** Gary Koblilarscik spoke on behalf of several citizens that live in the vicinity of this property. He pointed out that the house is abandoned and has been for quite some time, there are weeds everywhere, and siding missing from the house. He also voiced his concerns about the health issues as there are mice, rats, bats, deer ticks, etc. He pointed out that the city doesn't mow the lawn until it's 12 inches high, and how in the winter nothing gets shoveled and it's a hazard. City Attorney Suhler discussed how he wasn't familiar with the property but will take a look at it. He discussed several options that the City can do with this property, and it just depends on how much money the city wants to put into it. Heaser noted that no one can find the owner of this property, not even the county. Everything gets sent back. Lisa Hoekstra stated she had an address for the owner and would get it to the City. Suhler went on to state that he can sympathize with the residents living in the area of the blighted property, but stated it's not as simple as it may seem to fix the problem. Rules have to be followed and people's freedoms need not be infringed upon. Suhler said he will take a look at the property and give a road map as to what can be done.
- D. Zoning Ordinance 2012-03 -** Motion by Heaser, second by Neumann to approve zoning ordinance. Unanimously approved.
- E. Street Closing Request-** Troy Hutchison addressed the council on closing the street by his home for a block party. Discussion was held between council members, Troy, and citizens in the audience. Concerns were voiced about the party getting too large and out of hand. Troy assured the council that would not be the case. Police Chief Schneider stated he had no concerns if the neighbors were not concerned. Heaser questioned whether or not Troy would need special insurance to make sure the city wouldn't be liable if anything should happen. Suhler stated that insurance is not usually required for such things. City Administrator Mierau said she would look back and see what past practice has been. Chief Schneider did state he wanted to make sure being that it was during Corn on the Cob Days that it wouldn't turn into a continuation of the Fireman's Dance. Issue tabled until July meeting.
- F. Approve Ambulance New Hire** – Motion made by Goede to approve Adam Mueller as a new hire for the ambulance. Second by Boettcher, Fix and Heaser approved. Neumann abstained.
- G. Approve Ambulance Resignation** – Motion made by Heaser to approve the resignation of Barb Funke and Chad Jenson from the ambulance. Second by Goede. Fix and Boettcher approved. Neumann abstained.
- H. Approve Police Department New Hire** – Motion made by Heaser to approve the Nathan Barker as a part-time officer for the Police Department. Second by Boettcher. Unanimously approved pending background check.
- I. Plainview Milk Products, Flow & Phosphorous increase request** – Discussion was held. It was noted that there are reserves available for them to do this and they will also be charged more as well. Heaser moved to increase the flow by 40, 000 gallons per day and phosphorous by 5 pounds per day. Second by Neumann, unanimously approved.
- J. Fire Department Addition – Change order #2** – Goede moved to approve the Fire Department change order #2 to replace wood fiber with Isogaurd and the results is a \$980.00 deduction from the cost. Second by Heaser, unanimously approved.
- K. Approve Library Job Descriptions** – Neumann moved to approve the Library Job descriptions of Head Librarian, Child Librarian, Librarian Assistant, Library Clerk, and Library Page. Second by Heaser, unanimously approved.
- L. Parking Ordinance 2nd Reading** – Goede spoke on how the City needs to be proactive on this issue and stop people from parking non used vehicles on the street. Discussion held between citizens in the audience and Council. Goede pointed out to the citizens that this ordinance is not out the ordinary when compared to other cities in fact; Plainview has

been quite lenient on this issue. Motion by Boettcher, second by Neumann (with reservations), Goede, and Fix approved. Heaser opposed. Motion passed 4-1.

IX. ADJOURN-Meeting adjourned at 8:15 pm.

Larry J. Fix, Mayor

Renee Mierau, City Administrator/Clerk

SPECIAL PLAINVIEW CITY COUNCIL MEETING
Tuesday, July 10, 2012 at 6:30P.M.

I. CALL TO ORDER AND APPROVAL OF AGENDA

II. NEW BUSINESS

- A. Preliminary consideration of allegations or charges against a City Employee pursuant to Minn. Stat. sec 13D.05, subd. 2(b). Mayor Fix asked the city employee if he wanted the meeting open or closed. City employee asked for a closed meeting. Council went into closed session at 6:32p.m. Mayor Fix open the City Council meeting back open at 6:58pm. Boettcher moved that the city request that Michael L. Burgdorf voluntarily resign as Public Works Director on or before July 13, 2012 subject to the conditions in the draft letter from Mayor Larry J. Fix to Michael J. Burgdorf on July 10, 2012. Secondly that if Mr. Michael Burgdorf does not resign as such, he be issued a written reprimand and placed on a performance improvement plan as stated in the draft letter from Mayor Larry J. Fix to Michael L. Burgdorf date July 10, 2012, subject to the conditions stated in the letter. That the mayor signs the letter in final form on behalf of the City Council. Motion seconded by Goede. Unanimously approved

III. ADJOURN- Meeting adjourned at 7:00p.m.

City of Plainview
City Council Regular Meeting Minutes
July 10, 2012 at 7:00P.M.

- I. CALL TO ORDER** – Mayor Fix called the meeting to order on July 10, 2012 at 7:00 pm. Present: Heaser, Goede, Neumann, Boettcher. Also Present: City Administrator/Clerk Mierau, Deputy Clerk Tentis, City Attorney Suhler, , Police Chief Schneider, Michael L. Burgdorf, Pat Burgdorf, Stephanie Burgdorf, Marian Burgdorf, Ione Spring-Jacobs, Therese Jacobs, Mark Scheiber, Cheryl Nymann, Dave Walkes, Julie LaBare, Roger Ziebell, Richard Sawyer, Tom Haglund, Shane Loftus, Troy Hutchison, Dan Jensen, Judith Jordan, Chris Eck, Kevin Graves and Mark Thein,

II. PLEDGE OF ALLEGIANCE

- III. APPROVAL OF AGENDA-**Motion by Boettcher, second by Goede to approve agenda with the following additions J- Approve Ambulance new-hire and K-Council Comments. Unanimously approved.

- IV. APPROVAL OF CONSENT AGENDA-** Motion by Heaser, second by Neumann. Unanimously approved.

- A City Council Minutes
- B Bills
- C Permits/Licenses/Donations
- D Department Head Reports and Board Minutes

V. PUBLIC HEARINGS

- A. First Reading-Ordinance 2012-01.1 Amendment Relating to Water & Sewer Fees**
- B. First Reading-Ordinance 2012-04 Relating to Background Checks**

VII. PRESENTATION OF COMMUNITY PETITIONS/GUESTS

“The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City business and must adhere to Data Privacy Rules, no employee’s name may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes, speakers will be recognized only once. Public Hearing items will be discussed during the public hearing. At this time we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address.”

Michael L. Burgdorf stated that for the last 3 to 4 months on the agendas you have been using other people than the designated Sr. Public Works Employee for information. And in the Poly-Pro it is suppose to be per the Sr. Representative instead of the other people that you are using.

Councilmen Heaser said he had an Estimate for additional bathrooms for Corn on the Cob Days from Joel Eggenberger for around \$600.

VII. UNFINISHED BUSINESS

- A. **Discuss restrooms at Wedgewood-** Discussion was held concerning rebuilding or remodeling the restrooms. Motion by Heaser, second by Neumann to proceed with remodeling and seek bids for Wedgewood Park Restrooms. Unanimously approved.

VIII. NEW BUSINESS

- A. **Well #2 Update-** Mark Thein from Thein Well updated council about pulling the pump at Well #2 Motion by Heaser, second by Boettcher to proceed with the bids from Thein Well and Plainview Electric for Starter System and VFD for Well #2. Unanimously approved.
- B. **Approve Administrator Job Description-** Motion by Boettcher, second by Neumann to approve the job description for City Administrator-Clerk and to add the Pay-Step/Pay-Scale to the August Council Meeting Agenda. Unanimously approved.
- C. **Concerns of Property located at 120 East Broadway-**City Attorney Fred Suhler gave updates on the property at 120 East Broadway. City will continue to mow and trim the property and bill the homeowner. The city will try to notify homeowner with a letter to inspect the home and proceed from there. City Administrator has received a current address for the homeowner.
- D. **Street Closing Request-**Discussion was held about neighbors concerns for closing 1st Street NE on August 17, 2012. Police Chief Schneider expressed his concerns with it being Corn on the Cob Week-end also. He also said that that a loud-speaker permit would need to be obtained for the gathering.
- E. **Approve Fire Department Position Resignation-** Motion made by Heaser, second by Goede to approve the resignation of Ike Speedling as Training Officer for the Fire Department. Unanimously approved.
- F. **Discuss Blade for Public Works Vehicle-**Motion by Heaser, second by Goede to proceed to get bids for the blade for the Public Works Vehicle. Unanimously approved.
- G. **Approve Resolution 2012-02 Appoint Election Judges-**Motion made by Goede, second by Boettcher to approve Resolution 2012-02 Appointing Election Judges. Unanimously approved.
- G. **Information on 3.2% Licenses-**Discussion concerning the number of 3.2% licenses was held. Heaser moved, second by Boettcher to change the current ordinance and hold the first reading of new ordinance at the August meeting. Unanimously approved. Motion Boettcher, second by Neumann to amend the ordinance to a cap of 6 3.2 Liquor Licenses for the city. Unanimously approved.
- H. **Approve Girl Scout Clean-Up Day October 13th** – Motion made by Goede, second by Boettcher to approve Girl Scout Clean-Up Day on October 13, 2012. Unanimously approved.
- I. **EMT/Ambulance New Hire-** Motion by Boettcher, second by Goede to approve Jesse Lynn Tice as EMT to the Ambulance Service pending drug testing and background check. Unanimously approved.
- J. **Council Comment-**Heaser discussed moving of the City Brush Site. Boettcher discussed Filings for City Council will begin on July 31 and go through August 14, 2012. Mayor Fix discussed Senator Carla Nelson being recognized by the League of MN Cities. Boettcher encouraged citizens to file for city council beginning July 31- August 14, 2012.

- IX. **ADJOURN-**Meeting adjourned at 8:00 pm.

Larry J. Fix, Mayor

Peg Tentis, Deputy Clerk

SPECIAL PLAINVIEW CITY COUNCIL MEETING
Wednesday, August 1, 2012 at 2:00 P.M.

I. CALL TO ORDER AND APPROVAL OF AGENDA – Mayor Fix called the meeting to order on August 1, 2012 at 2:00pm. Present: Fix, Heaser, Goede, Neumann and Boettcher. Also Present: City Administrator/Clerk Mierau, Deputy Clerk Tentis, Police Chief Schneider, Public Works Director Burgdorf, Richard Sawyer and David Walkes. Mayor Fix asked that the following letters be added to the Agenda: D-Pay Scale, E-Loader Tires, F-Architect Proposal/Wedgewood Park Bathrooms, G-Fire Department Change Order, H-Air Conditioning at City Hall and Ambulance Building and I-Approve Ordinance 2012-04 Background Checks. Motion by Boettcher, second by Heaser to approve the agenda with the additions. Unanimously approved.

II. PUBLIC HEARINGS

A. Second Reading-Ordinance 2012-14 relating to background checks.

III. NEW BUSINESS

- A. **Discuss Budgets-** Council discussed budget. The 2013 preliminary budget is due September 15, 2012.
- B. **Approve Gambling Permit-**Motion by Goede, second by Boettcher to approve Gambling Permit to Plainview Community Theater. Unanimously approved.
- C. **Approve Part-Time Hire-** Motion by Heaser, second by Neumann to approve Marteena Bangtson as part-time hire for the Liquor Store, pending on Background Check and Drug Screening. Unanimously approved.
- D. **Pay Scale-** Motion by Heaser, second by Boettcher to add Grade P to the Pay Scale and recommend Step 5 for City Administrator/Clerk Renee Mierau. Unanimously approved. Motion by Heaser, second by Goede to make the increase retro-active to January 1st, 2012. Unanimously approved.
- E. **Loader Tires-** Bids were received from Appel's Service for \$9065.80 and Bauer Built Tire for \$7861.92 for tires for Public Works Loader. Motion by Neumann, second by Heaser to approved bid to Bauer Built Tires. Unanimously approved.
- F. **Architect Proposal Wedgewood Park Bathrooms-** Motion by Goede, second by Heaser to approve hiring Terry Grubbs, PLLC as Architect for Remodeling Wedgewood Park Bathrooms at \$900.00 plus reimbursable expenses. Unanimously passed.
- G. **Fire Department Change Order-**Motion by Goede, second by Heaser to approve Change Order 3 for the Plainview Fire Hall for \$4435.00. Unanimously passed.
- H. **Air Conditioning for City Hall and Ambulance Building-** Bids were received from Haley Comfort Systems for \$6030.00 and Rahman Heating and AC for \$5470.00 for replacing the Air Conditioners at City Hall and the Ambulance Building. Motion by Boettcher, second by Neumann to approve bid of Rahman Heating and AC. Unanimously approved.
- I. **Approve Ordinance 2012-04 Background Checks-** Motion by Goede, second by Heaser to approve Ordinance 2012-04 Relating to Employment Background Checks. Unanimously approved.

Budget Council Meeting was set for Wednesday, September 5, 2012 at 2:00 P.M.

IV. ADJOURN- Meeting adjourned at 2:56 P.M.

Larry J. Fix/Mayor

Peg Tentis/Deputy Clerk

**City of Plainview
City Council Regular Meeting Minutes
August 16, 2012 at 7:00P.M.**

- I. CALL TO ORDER** – Mayor Fix called the meeting to order on August 16, 2012 at 7:00 pm. Present: Heaser, Goede, Neumann, Boettcher. Also Present: City Administrator/Clerk Mierau, Deputy Clerk Tentis, Police Chief Schneider, Pat Burgdorf, Stephanie Burgdorf, Marian Burgdorf, Mark Scheiber, Cheryl Nymann, Dave Walkes, Eric LaBare, Brad Jech, Shane Loftus, Randy Doughy and Mike Fabel. Absent: City Attorney Fred Suhler.
- II. PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF AGENDA**-Motion by Goede, second by Heaser to amend the agenda with the following additions E-Change Order #4 Fire Hall-Deduct \$200.00 for Electrical, F-Road Grader and G-Ambulance Resignations. Unanimously approved.
- IV. APPROVAL OF CONSENT AGENDA**- Motion by Goede, second by Neumann. Unanimously approved.
- A. City Council Minutes
 - B. Bills
 - C. Permits/Licenses/Donations
 - D. Department Head Reports and Board Minutes
- V. PUBLIC HEARINGS**
- A. **2nd Reading-Ordinance 2012-01.1 Amendment Relating to Water & Sewer Fees**
 - B. **First Reading-Ordinance relating to the number of 3.2% Liquor Licenses**-Second reading will be held at the September 11, 2012 Council Meeting.
- VIII. PRESENTATION OF COMMUNITY PETITIONS/GUESTS**
- “The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City business and must adhere to Data Privacy Rules, no employee’s name may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes, speakers will be recognized only once. Public Hearing items will be discussed during the public hearing. At this time we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address.”
- VII. UNFINISHED BUSINESS**
- A. **Discuss restrooms at Wedgewood**- Discussion was held concerning projected costs from Terry Grubbs for remodeling the restrooms. Council asked that City Administrator Mierau get area contractors to look at the restrooms.
 - B. **Inspection Letter for 120 East Broadway**- City Attorney/Suhler is preparing a letter concerning the property.
- VIII. NEW BUSINESS**
- A. **Discuss National Night Out**- City Administrator/Mierau said that the city had received very positive information and calls on National Night Out and thanked everyone for their hard work in organizing the event.
 - B. **Discuss Snow Removal**- Council discussed obtaining contracts for snow removal at city buildings and lots. Motion by Heaser, second by Boettcher to obtain bids for snow removal by September Council Meeting and have the bids ready for approval at the October Council Meeting. Unanimously approved. Dave Walkes also discussed snow removal concerns at the Greenwood Cemetery for funerals/graves. This also will be discussed at the October Council Meeting.
 - C. **Fall Clean-Up Date October 13, 2012**- Fall Clean-Up will be held on Saturday October 13, 2012 in the am. Two City Volunteers will be needed to work at the clean-up.
 - D. **Blade Approval**-Motion made by Heaser, second by Neumann to approve the bid from Titan Machinery for \$29,889 for blade. Unanimously approved.
 - E. **Change Order #4 Fire Hall-Deduct \$200.00 for Electrical**- Motion made by Goede, second by Heaser to approve the Change Order #4 for the Fire Hall for a deduction of \$200.00 for Electrical. Unanimously approved.
 - F. **Road Grader**- Discussion was held about what to do with the city’s grader.
 - G. **Ambulance Resignations**-Motion made by Heaser, second by Goede to approve the resignations of Alexander Cady and Jon Bergevin from the Ambulance. Unanimously approved.
- IX. ADJOURN**-Meeting adjourned at 7:24 pm.

SPECIAL PLAINVIEW CITY COUNCIL MEETING
Wednesday, September 5, 2012 at 1:00 P.M.

- I. CALL TO ORDER AND APPROVAL OF AGENDA** – Mayor Fix called the meeting to order on August 1, 2012 at 2:00pm. Present: Fix, Heaser, Goede, and Boettcher. Absent: Neumann. Also Present: City Administrator/Clerk Mierau, Deputy Clerk Tentis, Police Chief Schneider, Public Works Director Burgdorf, Ryan Baum, Heather Walter and Mike Lyons. Approval of Agenda: Mayor Fix stated that after Letter A, Utility Services Company Inc. will present information to the council. Motion by Heaser, second by Boettcher to approve the agenda as amended. Unanimously approved.
- II. NEW BUSINESS**
- A. WHKS Update**-Tim Hruska from WHKS discussed city projects. Motion by Heaser, second by Goede to accept the 1st Street Forcemain Extension Project and final payment to Blitz Construction for \$9850.68. Unanimously approved. Motion by Heaser, second by Goede to accept Well #1 Closure Project and final payment to Keys Well Drilling Company for \$64150.00. Unanimously approved. Motion by Goede, second by Heaser to accept the Fire Hall Utility Improvement Project and final payment to Swenke Company, Inc. for \$8774.00. Unanimously approved.
 - B. Utility Services Company Inc. Presentation**-Ryan Baum representing Utility Service Company, Inc. presented information for the city water tower.
 - C. Approve Resignation Liquor Store**-Motion by Goede, second by Heaser to accept the resignation of Anne Mandarino from the Plainview Liquor Store. Effective September 11, 2012. Unanimously approved.
 - D. Approve Part-Time Hires for Liquor Store**-Motion by Goede, second by Heaser to approve Gabrielle Shiver and Jessica Meyers as Part-Time hires for the Plainview Liquor Store, contingent on drug testing and background checks. Unanimously passed.
 - E. Approve Hires for Ambulance**-Motion by Goede, second by Heaser to approve Scott Mosher and Jay Olson as new hires for the Plainview Ambulance, contingent on drug testing and background checks. Unanimously approved.
 - F. Approve Ambulance Assistant Directors Resignation**-Motion by Boettcher, second by Heaser to accept the resignation of Amy Selnes as Assistant Director of the Plainview Ambulance Service. Unanimously approved.
 - G. Discuss Plainview/Elgin Ambulance Services**- City Administrator Mierau had met with Elgin Ambulance Director Dave Kohs. She asked for two council people to be on the committee to discuss options. Boettcher and Fix will serve on the committee. Mierau will set up a meeting time with Elgin. Heather Walter from Gold Cross Ambulance Service introduced herself. She is replacing Greg Neumann.
 - H. Wedgewood Park Restrooms**-Council discussed options for the restrooms at Wedgewood Park and costs. Motion by Goede, second by Heaser to demolish the existing restrooms at Wedgewood Park and replace with new restrooms. Unanimously approved.
 - I. Amend 2012 Budget**-Motion by Goede, second by Boettcher to approve amending the 2012 Budget by \$415306.23. Unanimously approved.
 - J. Utility Services**-Motion by Goede, second by Heaser to approve contract with Utility Services for the water tower maintenance. Unanimously passed. Discussion was held if the contract included the interior coating. Goede withdrew motion until the September 11th meeting and City Administrator can verify information with Utility Services for the interior coating of the tower.
 - K. Discuss 2013 Budget**- The Preliminary Levy will be on the agenda Tuesday, September 11, 2012. Discussion was held on items for the 2013 Budget. Motion by Heaser, second by Goede to approve updates to the Sterling Truck for winter service. Unanimously approved.
- III. ADJOURN**- Meeting adjourned at 3:04 P.M.

Larry J. Fix/Mayor

Peg Tentis/Deputy Clerk

**City of Plainview
City Council Regular Meeting Minutes
September 11, 2012 at 7:00P.M.**

- I. CALL TO ORDER** – Mayor Fix called the meeting to order on September 11, 2012 at 7:00 pm. Present: Heaser, Goede, Neumann, Boettcher. Also Present: City Administrator/Clerk Mierau, Deputy Clerk Tentis, Police Chief Schneider, Public Works Director Burgdorf, City Attorney Suhler, Ryan Baum, Roger Ziebell, Stephanie Burgdorf, Marian Burgdorf, Mark Scheiber, Cheryl Nymann, Dave Walkes, Julie LaBare, Tim Hruska, Therese Jacobs, Val Schmidt, Fran Grover and Richard Sawyer. Mayor Fix asked that everyone take a moment for remembering 9-11 and also Dr. Dan Pesch.
- II. PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF AGENDA**-Motion by Heaser, second by Goede to amend the agenda with the following additions to add the approval of the 3.2% Licenses, Water and Sewer Rate Increases and the Proclamation for September 17-23, 2012 as Constitution Week to New Business. Unanimously approved.
- IV. APPROVAL OF CONSENT AGENDA**- Motion by Goede, second by Heaser to approve the Consent Agenda. Unanimously approved.
- A. City Council Minutes
 - B. Bills
 - C. Permits/Licenses/Donations
 - D. Department Head Reports and Board Minutes
- V. PUBLIC HEARINGS**
- A. **Second Reading-Ordinance relating to the number of 3.2% Liquor Licenses**- No questions or discussion.
- VI. PRESENTATION OF COMMUNITY PETITIONS/GUESTS**
- “The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City business and must adhere to Data Privacy Rules, no employee’s name may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes, speakers will be recognized only once. Public Hearing items will be discussed during the public hearing. At this time we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address.”
- Therese Jacobs presented information that the Plainview Ambulance did not respond to a call on Sunday, September 9, 2012 at 3:30am. She said she had called 911 and that the ambulance hadn’t showed up 30 minutes later. She asked council why this happened and why no one was on call?? She told the council that it was not acceptable. Council said they were working on this issue. Fran Grover also commented on the ambulance service.
- VII. UNFINISHED BUSINESS**
- None.
- VIII. NEW BUSINESS**
- A. **Water and Sewer Rate Increase Ordinance 2012-01.1**- Motion by Heaser, second by Neumann to approve Ordinance 2012-01.1 to increase water and sewer rates. Unanimously approved.
 - B. **3.2% Licenses**- Motion by Boettcher, second by Goede to approve Ordinance 2012-5 which changes the 3.2 Liquor Licenses from 1 for every 1000 residents to up to 6 licenses regardless of the population. Unanimously approved.
 - C. **Approve Preliminary Levey-Resolution 12-03**—Motion by Boettcher, second by Heaser to approve Resolution 12-03 for the Preliminary 2012 Tex Levy Collectible in 2013. Unanimously approved.
 - D. **Approve Truth in Taxation Meeting Dates-December 11th at 6pm (Continue December 12th at 6pm if needed)**- Motion made by Heaser, second by Boettcher to approve the Truth in Taxation Meeting December 11th and 12th. Unanimously approved.
 - E. **Discuss Water Tower Maintenance**- Discussion was held about the water tower maintenance. Goede said that we already discussed this and approved this so why are we bringing it up again? There was one item we needed answered and that was if the interior coatings were included. Ryan Baum from Public Utilities answered that the interior coating is included in the contract. Mayor Fix asked about Competitive Bidding. City Administrator read Minn. Stat.# 471.345,subd.5b Water tank service contracts from the League of Minnesota Cities. Motion made by Boettcher, second by Goede to approve signing the contract with Utility Services. Unanimously approved.
 - F. **Decertify TIF District**-Motion by Heaser, second by Boettcher to approve Resolution 2012-04 Approve the Decertification of Tax Increment Financing District No. 1-6. Unanimously approved. This is effective 12/31/2012.

- G. New Hire Library**-Motion by Boettcher, second by Neumann to approve hiring Meg Curtiss as the Children's Librarian at \$12.57 through Dec. 31, 2012 and then at \$13.29 Jan. 1, 2013 and also increasing Alice Henderson's hours from 20 hours per week to 30 hours per week Nov. 1, 2012 to Jan. 1, 2013. Unanimously approved.
- H. Clean-Up**-Heaser said he would like to have Fall Clean-Up free to the citizens. Discussion was held concerning this and council will continue to charge for this service. Fall Clean-Up that is set for Saturday, October 13, 2012 in the am.
- I. Proclamation-October 13, 2012 as Warren Bateman Day**-Mayor Fix discussed Mr. Bateman growing up in Plainview and that a visit was held here on June 20, 2012. Motion by Goede, second by Heaser to approve Proclamation-October 13, 2012 as Warren Bateman Day. Unanimously approved.
- J. Proclamation-September 17-23, 2012 as Constitutional Week**-Motion by Goede, second by Boettcher to approve Proclamation-September 17-23, 2012 as Constitutional Week. Unanimously approved.

Councilmen Goede told council that September 30, 2012 will be Fallen Fighters Day at the State Capital. Bob Johnson Jr. (deceased fireman from Plainview) name will be put on the wall of Fallen Firefighters.

IX. ADJOURN-Meeting adjourned at 7:32 pm.

Larry J. Fix, Mayor

Peg Tentis, Deputy Clerk

EMERGENCY SPECIAL PLAINVIEW CITY COUNCIL MEETING
Thursday, September 20, 2012 at 2:00 P.M.

- I. CALL TO ORDER AND APPROVAL OF AGENDA**-Mayor Fix called the meeting to order at 2:00pm., on Thursday, September 20, 2012. Present: Neumann, Goede, Heaser, Fix and Boettcher. Also present: City Administrator/Clerk Mierau, Ambulance Director Heather Walter, Amy Selness.
- II. NEW BUSINESS**
- A. **Discuss and Approve Medical Director**-Discussion was held regarding the urgency of finding a medical director. Two options were suggested. Join the SE MN Consortium or go with Dr. Wilcox, out of New Prague, MN. The part-time ALS license would be on hold for a while. Discussion was held regarding having first responders on the crew again. The consensus from the council was out of respect for Dr. Pesch to go with the SE MN Consortium. Motion by Boettcher, second by Heaser to sign with the Southeastern Minnesota Emergency Medical Services and pay the membership fee of \$450.00. Unanimously approved.
- III. ADJOURN**-Meeting adjourned at 2:25 pm.

Larry J. Fix, Mayor

Renee Mierau, City Administrator/Clerk

SPECIAL PLAINVIEW CITY COUNCIL MEETING
Wednesday, September 26, 2012 at 2:00 P.M.

- I. CALL TO ORDER AND APPROVAL OF AGENDA** – Mayor Fix called the meeting to order on September 26, 2012 at 2:02pm. Present: Fix, Heaser, Goede, and Boettcher. Absent: Neumann. Also Present: City Administrator/Clerk Mierau, Deputy Clerk Tentis, Police Chief Schneider, Roger Ziebell, Marian Burgdorf and Dave Walkes. Mayor Fix stated that Letter I-Ambulance Resignation would be added to New Business. Motion by Boettcher, second by Goede to approve the agenda as amended. Unanimously approved.
- II. NEW BUSINESS**
- A. Discuss and Approve Change Order #5 for Fire Station**-Motion by Goede, second by Heaser to approve Change Order #5 from Superior Mechanical to install T and Valve for future use. Unanimously approved.
 - B. Discuss and Approve Snow Plow Addition**-Mayor Fix asked Councilmen Heaser to talk about the snow plow addition. Heaser said the Public Works Director Burgdorf had come to him around the 12th requesting adding hitch and trip-cutting edge blade to the snow plow order. Heaser said he told Burgdorf to go ahead that city policy says department heads can spend up to \$5000.00 without council approval. And that he was Burgdorfs liaison and that he had told him to go ahead and that he still felt Michael was right by not going to council with the request. Heaser also said that sales tax was not on the invoice. He had spoken with Renee and that the city has to pay sales tax so we will have to pay the \$2,264.00 for sales tax. Council discussed the amount compared to RDO's invoice. Boettcher said he had talked with the Public Works Employees and that we had this on one of the plows in the past and it didn't work right so Michael had them weld it shut. Motion by Heaser that we add that to the snow plow order/per the Public Works Director. Motion failed for lack of second.
 - C. Discuss Ladder Truck**- The City has been asked to bring their ladder truck to St. Paul on September 30, 2012 in honor of Fallen Fire Fighter Bob Johnson Jr. Council discussed taking the truck out of the city and county. And that the truck had been taken to Lake City for Officer Shawn Schneider's Funeral. Goede stated that the department head had not gotten approval then and that this time we found out from the Plainview News after the last council meeting. Goede also said that the department heads need to know who is running the city. It's the City Council and the City Administrator. Heaser said that he was going back and forth with the issue and concerns for licensing to drive truck there. Boettcher said he had questions about mileage and being out of service. Boettcher and Heaser also agreed with Goede that department heads need to following the chain of command. Motion by Heaser, second by Boettcher to allow the Fireman to take the ladder truck to St. Paul one day (Sunday) and to use their own funds for fuel. Voting in favor:Fix, Heaser and Boettcher. Voting against: Goede.
 - D. Approve Temporary Liquor Licenses**- City Administrator Mierau said that the Hassler Theater has asked for Temporary Liquor Licenses for Oct. 18-21, Oct. 25-28. Nov. 1-4, Nov. 8-11 and Nov. 15-18, 2012. Motion by Goede, second by Heaser to approve the temporary liquor licenses to the Hassler Theater. Unanimously approved.
 - E. Discuss 2013 Fees**-Proposed Fees for 2013 were discussed by council. Motion by Heaser, second by Goede that Picnic Table Rental Rates will apply the same to Profit and Non-Profit. Unanimously approved. Motion by Boettcher, second by Goede to amend previous motion excluding The Blue Belle Festival, Corn on the Cob and Olde Fashioned Christmas. Unanimously approved.
 - F. Approve Part-Time Hire at Liquor Store**-Motion by Goede, second by Heaser to approve hiring Stefanie Gappa as a Part-Time Hire at the Liquor Store contingent upon drug testing and background check. Unanimously approved.
 - G. Discuss Snow, Sand and Truck Quotes**- City Administrator Mierau explained what Exclusive First Right of Service meant for the Snow, Sand and Trucking Quotes. Council discussed having city parking lots & sidewalks plowed before city employees come to work. City Administrator asked council if they wanted contracts after the bidding or to have language in the bidding information. Council would like contract information in the bidding quotes, and contractor will coordinate start time with the Public Works Director.
 - H. Discuss upcoming contracts that need RFP's**-Council discussed upcoming contracts that need RFP'S. The city will obtain bids for the City Attorney and City Engineer.
 - I. Approve Ambulance Resignation**-Motion by Boettcher, second by Heaser to approve the resignation of Bill Tice from the Ambulance Service. Unanimously approved.
- III. ADJOURN**- Meeting adjourned at 3:00 P.M.

**City of Plainview
City Council Regular Meeting Minutes
October 9, 2012 at 7:00P.M.**

- I. CALL TO ORDER** – Mayor Fix called the meeting to order on October 9, 2012 at 7:00 pm. Present: Heaser, Goede and Boettcher. Absent: Neumann. Also Present: City Administrator/Clerk Mierau, Deputy Clerk Tentis, Public Works Director Burgdorf, City Attorney Suhler, Roger Ziebell, Anthony McClallan, MariClair Schneider, Tracy Hutchison, Mike Hutchison, Jordan Henrickson, Stephanie Burgdorf, Marian Burgdorf,, Shawn McCarthy, Jessica Gartner, Cheryl Nymann, Dave Walkes, Val Schmidt, Barb Funke, Kevin Kuhlemeier and Matt Dick.
- II. PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF AGENDA**-Motion by Goede, second by Heaser to amend the agenda with the following addition Letter G-Closed Session for Personnel Request. Unanimously approved.
- IV. APPROVAL OF CONSENT AGENDA**- Motion by Heaser, second by Boettcher to approve the Consent Agenda. Unanimously approved.
- A. City Council Minutes
 - B. Bills
 - C. Permits/Licenses/Donations
 - D. Department Head Reports and Board Minutes
- V. PUBLIC HEARINGS**
- B. First Reading-Ordinance relating to 2013 Fees**- Tracy Hutchison questioned the charge for “Treat/Release Service Call” for the Ambulance Service. She thought that \$350.00 seemed like a lot, and that she could see \$100.00 being charged. City Administrator said it had been \$350.00 for the last year. Councilman Goede stated that the change from ten dollars to fifteen for fire calls is contingent on the fire meeting on October 24.
- VI. PRESENTATION OF COMMUNITY PETITIONS/GUESTS**
- “The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City business and must adhere to Data Privacy Rules, no employee’s name may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes, speakers will be recognized only once. Public Hearing items will be discussed during the public hearing. At this time we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address.”
- VII. UNFINISHED BUSINESS**
- None.
- VIII. NEW BUSINESS**
- A. **Approve Library Resignation**- Motion by Goede, second by Heaser to approve the resignation of Kathie Sagissor as Librarian of the Plainview Public Library on February 28, 2013. Unanimously approved. Council would like to thank Kathie for her years of service.
 - B. **Approve Liquor Store Hire**- Motion by Goede, second by Heaser to approve hiring Heather Bennett as a full-time hire for the Plainview Liquor Store on November 1. Heather is currently a part-time employee. Unanimously approved.
 - C. **Approve 3.2% Liquor License**—Motion by Boettcher, second by Goede to approve a 3.2% on sale Liquor License to Dog Pound Pizza. Unanimously approved.
 - D. **Approve Resolution 2012-7**-Motion by Heaser, second by Boettcher to Resolution 2012-07with the MN Dept. of Transportation to make improvements on Highway 247 at an estimated cost of \$7,900.00 to the city. Unanimously approved.
 - E. **Street Closing Request**-Motion by Heaser, second by Boettcher to approve closing the 300 and 400 blocks of 3rd Avenue SW on Saturday, December 1, 2012 from 1:00-9:00pm for the Lights of Luminary Display during the Olde Fashioned Christmas. Unanimously approved.
 - F. **Discuss Water Shut-Off Repair Bill/Payment**-Discussion was held. Councilmember Goede stated that when things like this come up in the future, we need to look at it on an individual basis, case by case. Motion by Goede, second by Boettcher to approve paying half of the water shut off repair bill to George Mason and establish markings for future use. Unanimously approved.

G. Closed Session for Personal- Council went into closed session to discuss employee request. At 7:25pm Council re-opened meeting. Motion by Fix, second by Boettcher to approve employee family leave request. Unanimously approved.

IX. ADJOURN-Meeting adjourned at 7:26 pm.

Larry J. Fix, Mayor

Peg Tentis, Deputy Clerk

SPECIAL PLAINVIEW CITY COUNCIL MEETING
Wednesday, October 10, 2012 at 2:00 P.M.

- I. CALL TO ORDER AND APPROVAL OF AGENDA-** Mayor Fix called the meeting to order on October 10, 2012 at 2:00pm. Present: Fix, Heaser, Boettcher.and Goede. Absent: Neumann. Also Present: City Administrator/Clerk Mierau, Eugene Grover, Mark Scheiber, MariClair Schneider.
- II. NEW BUSINESS**
- A. Negotiate Local 49er's Contract-**Discussion was held regarding number of years for the contract and wage increases. Councilmember Goede asked about Article 18.2 and that it should be deleted. Discussion was held about staff wearing uniforms. Councilmember Heaser asked that if we were short a person and there was a snow situation, would you allow us to use our director. Mr. Grover stated that an 'emergency' is defined by the state. Mayor Fix stated that we are all in agreement-3 year contract, 2013-2015, 1.75% cola for all three years, and remove article 18.2.
- III. ADJOURN-**Meeting adjourned at 2:40pm.

Larry J. Fix, Mayor

Renee Mierau, City Administrator/Clerk

**City of Plainview
City Council Regular Meeting Minutes
November 13, 2012 at 7:00 P.M.**

- I. CALL TO ORDER** – Mayor Fix called the meeting to order on November 13, 2012 at 7:00 pm. Present: Heaser, Goede and Boettcher. Absent: Neumann. Also Present: City Administrator/Clerk Mierau, Deputy Clerk Tentis, Police Chief Schneider, Public Works Director Burgdorf, City Attorney Suhler, MariClair Schneider, Kathy Schneider, John Paul Schneider, Mark Scheiber, Roger Ziebell, Dave Walkes, Bill Tice, Val Schmidt, Jess Tice, Ben Jacobs, Tom Fennell, Randy Van Marter, Wendy Czapiewski, George Czapiewski, Karrington Czapiewski, Montgomery Czapiewski, Simon Czapiewski, Michael Gause, Cheryl Nymann, Todd Graves, John Ernst, Craig Ziebell, Ron Krueger, Marian Burgdorf, Jennifer Judge, and Tim Finne.
- II. PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF AGENDA**-Motion by Goede, second by Heaser to approve the agenda. Unanimously approved.
- IV. APPROVAL OF CONSENT AGENDA**- Motion by Heaser, second by Goede to approve the Consent Agenda. Unanimously approved.
- A. City Council Minutes
 - B. Bills
 - C. Permits/Licenses/Donations
 - D. Department Head Reports and Board Minutes
- V. JOINT PLAINVIEW AND ELGIN CITY COUNCIL MEETING TO APPOINT BOARD MEMBER TO THE PLAINVIEW-ELGIN SANITARY SEWER DISTRICT.**
- A. Mayor Fix stated that Merlin Bratberg’s term will expire on December 31, 2012 and that Bratberg is interested in doing another term. Motion by Boettcher, second by Heaser to appoint Merlin Bratberg to the Plainview-Elgin Sanitary Sewer District.. Ron Krueger called the Elgin City Council to order. Motion by Ernst, second by Ziebell to approve Merlin Bratberg to the Plainview-Elgin Sanitary Sewer District. Unanimously approved. Krueger adjourned the joint meeting.
- VI. PUBLIC HEARING**
- A. Second Reading Ordinance 13-01 Establishing Fees for 2013- Mayor Fix read the following fee changes. There were no questions.
- VII. PRESENTATION OF COMMUNITY PETITIONS/GUESTS**
- “The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City business and must adhere to Data Privacy Rules, no employee’s name may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes, speakers will be recognized only once. Public Hearing items will be discussed during the public hearing. At this time we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address.”
- VIII. UNFINISHED BUSINESS**
- A. **Wedgewood Park Bathrooms**-Motion by Boettcher, second by Heaser to hire Terry Grubbs as architect for the Wedgewood Bathroom Project and to proceed. Unanimously approved.
- IX. NEW BUSINESS**
- A. **Lifesaving Award Presentation**-Karrington Czapiewski was honored by the city for pulling a young boy from a lake in Rochester on May 19, 2012. Chief Schneider presented her with a Lifesaving Medal from the City of Plainview.
 - B. **Approve Ordinance 13-01 Establishing Fees for 2013**- Motion by Boettcher, second by Heaser to approve Ordinance 2013-01 Establishing Fees for 2013. Unanimously approved.
 - C. **Approve Special Assessments To Be Filed With County**—Motion by Goede, second by Boettcher to approve the listed Special Assessments to be submitted to the county for 2013. Unanimously approved.
 - D. **Approve 2013-2015 Local 49 Union Contract**-Motion by Goede, second by Boettcher to approve Local 49 Union Contract for 2013-2015. Unanimously approved.
 - E. **Canvass Election Results**-Motion by Heaser, second by Goede to approve Resolution 12-09 Canvassing Returns for Mayor and City Council Elections. Unanimously approved.

- F. Approve Liquor License Renewal-** Motion by Boettcher, second by Heaser to approve Liquor License Renewal for Walkes Enterprise/Kim's Saloon, and also for his Sunday Liquor and 2AM Liquor. Unanimously approved.
- G. 2011 Water Fluoridation Quality Award-** Acknowledged that the City of Plainview received this award for 2011.
- H. Discuss Walking & Biking Trails-** Goede stated that he had some citizens inquire why the walking trail was not plowed in the winter. Public Works Director said that blows in there too deep.
- I. Approve Resolution 2012-08 for State Windrow-**Motion by Boettcher, second by Goede to approve Resolution 12-08 to contract with the State of MN to Windrow for the 2012-2012, Snow Season. Unanimously approved.
- J. Discuss Plainview/Elgin Ambulance Service-**Mayor Fix said that committees from both Elgin and Plainview have held 5 meetings to discuss the ambulance services. The next meeting will be held on November 15, 2012. The committees/towns will continue to meet and share information.
- K. Discuss New Ambulance** Heaser said that he had asked that this be put on the agenda. He said that the city needed to give our good ambulance service a new ambulance. He also brought up that the city has had several ambulance directors in the last 10 years. He stated that the city needs the ambulance service and that he had 2 things that he wanted for the ambulance service:
#1: That the city thank the ambulance service for their time and efforts.
#2: That he would make a motion the city orders a new ambulance.
Motion made by Heaser to order new ambulance at this time. Motion failed for lack of second. Heaser left the meeting at this time. Motion by Boettcher, second by Goede to table this item until 2013 budget is completed. Unanimously approved. Tom Fennell of Gold Cross Ambulance Service asked council to reconsider tabling the motion of waiting to order a new ambulance. Council then decided to put new ambulance on the December 11th Agenda.
- L. Approve Ambulance New Hire-**Motion by Boettcher, second by Goede approve re-hire of Barbara Funke to the Ambulance Service, and new volunteer employee Erin Schneider; contingent upon drug testing and back-ground check. Unanimously approved.
- M. Performance Review-** Mayor Fix read the notice of Employee Performance Evaluation . City Employee requested the meeting be closed for the evaluation. Meeting Closed at 7:32pm. Mayor Fix opened the meeting at 8:17 pm.

X. ADJOURN-Meeting adjourned at 8:18pm.

Larry J. Fix, Mayor

Peg Tentis, Deputy Clerk

SPECIAL PLAINVIEW CITY COUNCIL MEETING
Wednesday, December 5, 2012 at 1:00 P.M.

- I. CALL TO ORDER AND APPROVAL OF AGENDA** – Mayor Fix called the meeting to order on December 5, 2012 at 1:00pm. Present: Fix, Heaser and Goede. Absent: Boettcher and Neumann. Also Present: City Administrator/Clerk Mierau, Deputy Clerk Tentis, Public Works Director Burgdorf, Randy VanMarter, Roger Ziebell, Dave Walkes, Kathie Sagissor, Alice Henderson, Marian Burgdorf and Chris Eck. Approval of Agenda: Motion by Goede, second by Heaser to approve the agenda. Unanimously approved.
- II. NEW BUSINESS**
- A. Discuss 2013 Budget/Levy**-Discussion was held concerning the 2013 Budget/Levy.
- B. Snow Removal/Sidewalks & Parking Lots** –Councilmember Goede asked whether a contract was put in place for contracting this out; he was not at the last meeting. Goede asked how or when do you let Plainview Lawn & Snow know to go out before the city guys plow? Heaser stated let’s try it for a year and see what happens, Mayor Fix stated that public works and the contractor need to work together and we need good communication. Public Works Director asked what about my guys? Mayor Fix asked Burgdorf when do public works employees sweep the sidewalks? Burgdorf stated under two inches. Goede said if we have a contract with someone else to do it, the contractor should go out and do the five city parking lots and sidewalks as is needed. Burgdorf stated that this will cost the city a lot of money. Goede agreed with Heaser and stated lets try it for a year and see how it goes. Mayor Fix stated that maybe we should contract out the streets also and then lay off personnel. Mayor Fix stated it comes down to communications again.
- C. Discuss Ambulance** – Motion by Heaser, second by Goede to approve hiring Kimberly Harper as an EMT and Mike Hutchison as a First Responder to Ambulance Service, contingent upon drug testing and background check. Discussion was held concerning Ambulance protocols. Randy stated that there are protocols in place. Mayor Fix stated that everyone on the ambulance should sign this so then all are aware of the expectations. Motion by Heaser, seconded by Goede that Ambulance protocol is in place for all Ambulance Personal to follow and sign an acknowledgement that they read and understand the protocols. Unanimously approved. Motion by Heaser, seconded by Goede to pay first responders fifty percent less than what the EMT’s get across the board. Unanimously approved. Administrator Mierau stated that the crew would like to do another survey. Council all agreed now is not a good time and have had two within the last year.
- D. Approve Part-time Hire for the Liquor Store**-Motion by Goede, second by Heaser to approve hiring Stephanie Kollasch as a part-time hire for the Liquor Store. No drug or background check is needed as she was a Summer Public Works Hire. Unanimously approved.
- E. Discuss Attorney Proposals** – Proposals were submitted from Fred Suhler and Flaherty & Hood. Suhler proposal came in at \$600.00/month; Flaherty & Hood had two different options. Discussion was held Mayor Fix suggested having Suhler as attorney and using Flaherty & Hood for other things. Administrator Mierau stated we would need to check which one would legally be the attorney. Motion by Goede, seconded by Heaser to stay with Suhler. Unanimously approved.
- F. 2013 Wages** – Motion by Goede, second Heaser to approve a 1.75% pay increase for 1 year and step increase for those who qualify for non-union employees. Unanimously approved.
- III. ADJOURN-** Meeting adjourned at 1:51 P.M.

Larry J. Fix/Mayor

Peg Tentis/Deputy Clerk

SPECIAL PLAINVIEW CITY COUNCIL MEETING
Monday, December 10, 2012 at 2:00 P.M.

I. CALL TO ORDER AND APPROVAL OF AGENDA-Mayor Fix called the meeting to order on December 10,2012 at 2:00pm. Present: Fix, Heaser, Neumann and Goede. Absent: Boettcher. Also Present: City Administrator/Clerk Mierau, Librarian Kathie Sagissor, Alice Henderson, Polic Chief Schneider, Kevin Hindrichs, Kevin Kuhlmeier. Approval of Agenda: Motion by Heaser, second by Neumann to approve the agenda. Unanimously approved.

II. NEW BUSINESS

- A. Negotiate Police Union Contract-** Discussion was held regarding number of years for the contract and wages, uniform allowance and shift differential. Council agreed to a three year contract. Much discussion regarding longevity pay seeing almost everyone is at the top of the payscale. Council stated they would give a 1.75% COLA effective January 1, 2013; versus waiting for employees anniversary date. Council agreed to an additional \$50.00 per year for uniforms and a \$.05 increase for night shift differential pay. Councilmember Heaser stated that he feels both parties have consistently dealt with each other in good faith. Councilmember Goede stated that he would like to see the night shift staff get out of the office more and do more patrolling in the evening.
- B. Discuss salaries-** Mayor Fix stated that we have received a letter from the Library Board promoting Alice Henderson to the full-time Head Librarian/Technician position as of January 1, 2013 replacing Kathie Sagissor. Also in the letter was their recommendation for salary and pto. Discussion was held. Motion by Goede, second by Neumann to place Alice on step 3 of the payscale and beginning of pto. Heaser opposed. Motion passed three to one.

III. ADJOURN – Meeting adjourned at 3:32pm.

Larry J. Fix/Mayor

Renee Mierau/City Administrator/Clerk

SPECIAL PLAINVIEW CITY COUNCIL MEETING
Tuesday, December 11, 2012 at 6:00 P.M.

- I. CALL TO ORDER AND APPROVAL OF AGENDA** – Mayor Fix called the meeting to order on December 11, 2012 at 6:00pm. Present: Fix, Hease, Goede and Boettcher. Absent: Neumann. Also Present: City Administrator/Clerk Mierau, Deputy Clerk Tentis, Police Chief Schneider, Public Works Director Burgdorf, Randy VanMarter, Tom Fennell, Roger Ziebell, Kathie Sagissor, Alice Henderson, Ben Jacobs, Mark Scheiber, Shane Loftus, Richard Sawyer, Cheryl Nymann, Bob Haley and Sue Tangen,
- II. APPROVAL OF AGENDA-** Motion by Heaser, second, by Boettcher to approve the agenda. Unanimously approved.
- III. 2013 TRUTH IN TAXATION HEARING-**Information was present concerning the 2013 Budget. There were no questions or comments.
- IV. ADJOURN-**Meeting adjourned at 6:05pm.

City of Plainview
City Council Regular Meeting Minutes
Tuesday, December 11, 2012 at 6:07 P.M.

- I. CALL TO ORDER** – Mayor Fix called the meeting to order on December 11, 2012 at 6:07 pm.. Present: Fix, Hease, Goede and Boettcher. Absent: Neumann. Also Present: City Administrator/Clerk Mierau, Deputy Clerk Tentis, Police Chief Schneider, Public Works Director Burgdorf, Randy VanMarter, Tom Fennell, Roger Ziebell, Kathie Sagissor, Alice Henderson, Ben Jacobs, Mark Scheiber, Shane Loftus, Richard Sawyer, Cheryl Nymann, Bob Haley, Sue Tangen, Val Schmidt. Jordan Henrickson and Sean McCarthy.
- II. PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF AGENDA-**Motion by Goede, second by Boettcher to amend the agenda with letter O-Police/Union Contract added to New Business and in Unfinished Business-add Employee Performance Evaluation. Unanimously approved.
- IV. APPROVAL OF CONSENT AGENDA-** Motion by Goede, second by Boettcher to approve the Consent Agenda. Unanimously approved.
 - A.** City Council Minutes
 - B.** Bills
 - C.** Permits/Licenses/Donations
 - D.** Department Head Reports and Board Minutes
- V. PRESENTATION OF COMMUNITY PETITIONS/GUESTS**

“The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City business and must adhere to Data Privacy Rules, no employee’s name may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes, speakers will be recognized only once. Public Hearing items will be discussed during the public hearing. At this time we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address.”
- VI. UNFINISHED BUSINESS**
 - A. Performance Evaluation-**Mayor Fix stated that Public Works Director Michael Burgdorf had received a satisfactory evaluation and that a follow-up evaluation will be done in six months.
- IV. NEW BUSINESS**
 - A. Approve Final 2013-Levy-Resolution 12-10-**Motion by Boettcher, second by Heaser to approve Resolution 2012-10 Approving the Final 2012 Levy, Collectible in 2013. Unanimously approved.
 - B. Approve 2013 Cigarette Licenses-** Motion by Goede, second by Heaser to approve the 2013 Cigarette Licenses to Lyon’s Oil and High Plains. Unanimously approved.

- C. **Approve 2013 Refuse Licenses**—Motion by Heaser, second by Goede to approve the 2013 Refuse Licenses to Waste Management, Lake City Disposal and Veolia Environmental/Advanced Disposal.. Unanimously approved.
- D. **Approve Library Director**-Motion by Heaser, second by Goede to approve Alice Henderson as Head Librarian and will also maintain being the Technical Service Director .Unanimously approved.
- E. **Approve Library Board Members**-Motion by Goede, second by Heaser to approve the resignation of Bob Tangen from the Library board. Unanimously approved. Motion by Heaser, second by Boettcher to approve re-appoint Ann Mussell and appointing Mary Schneider to the Library Board of Trustees. Unanimously approved.
- F. **Approve Library Cleaning Proposal**- Motion by Heaser, second by Goede to approve the Library Cleaning Contract to Tom’s Lawn & Cleaning Service. Unanimously approved.
- G. **Library Maintenance Agreement**- Motion by Goede. second by Heaser to approve Library Maintenance Agreements with Adam’s Lawn Care and Pine One Hour Heating and Air Conditioning. Unanimously approved.
- H. **Approve Auditor Engagement Letter**- Motion by Goede, second by Heaser to approve Wolter & Raak as City Auditors for 2013. Unanimously approved.
- I. **Approve Fire Department Designations**- Council member Goede stated that he just read something in the league magazine, and said some city officials need to sit on the relief association board. Motion by Goede, seconded by Heaser to approve all but the fire relief association board, table this one item until next month. Unanimously approved.
- J. **Discuss New Ambulance**-Motion by Heaser, second by Goede to approve the purchase of a new ambulance. Unanimously approved. Discussion was held concerning the Ambulance Survey. Goede stated that he did not like some of the comments made towards the council, we have been more than fair to members of the crew; and some of us have taken some verbal abuse. Boettcher also stated that some comments made were as unprofessional as you can get and if you don’t like it, then leave.
- K. **Approve Ambulance Resignation**- Motion by Goede, second by Heaser to accept the resignation of Jessica Rinn from the ambulance service. Unanimously approved.
- L. **Insurance Tort Limits**-Motion by Boettcher, second by Heaser to approve Insurance Tort Limits. Unanimously approved.
- M. **Approve Resolution 12-11, MNDOT Agreement #02588**-Motion by Heaser, second by Boettcher to approve Resolution 12-11 to Enter into MNDOT Agreement #02588. Unanimously approved.
- N. **Approve Maintenance Agreement with Wabasha County**-Motion by Goede, second by Heaser to approve Maintenance Agreement with Wabasha County and the City of Plainview. Unanimously approved.
- O. **Police Union Contract**—Motion by Heaser, second by Goede to approve the LEL Local 352 Police Union Contract for 2013, 2014 and 2015. Unanimously approved.

X. **ADJOURN**-Meeting adjourned at 6:26pm.

Larry J. Fix, Mayor

Peg Tentis, Deputy Clerk