

Plainview City Council Meeting
Tuesday January 12, 2016 at 6:00 p.m.

I. CALL TO ORDER– Mayor Goede called the city council meeting to order on Tuesday, January 12, 2016 at 6:00 p.m. In attendance : In attendance: Mayor Goede, Councilmen Boettcher, Jacobs, Haley, and Ziebell, Administrator Mierau, Deputy Clerk Tentis, Police Chief Schneider, Public Works Director Burgdorf, City Librarian Henderson, Roger Rettmann, Tom Haglund, Roger Durgin and Curtis Appel, .

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA – Mayor Goede said that letter L in New Business would be tabled at this time, he asked for a motion to amend the agenda. Motion by Boettcher to approve the agenda as amended, second by Jacobs. Unanimously approved.

IV. APPROVAL OF CONSENT AGENDA

- A. City Council Minutes
- B. Bills
- C. Permits/Licenses/Donations
- D. Department Head Reports and Board Minutes

Mayor Goede recognized donations totaling \$550.00 for the Plainview Pool in memory of Frank Olson and \$40.00 to the Plainview Fire Department from Duane and Karen Haack. Motion by Boettcher, second by Ziebell to approve the consent agenda. Unanimously approved.

V. PRESENTATION OF COMMUNITY PETITIONS/GUESTS

“The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City Business and must adhere to Data Privacy Rules, no employee’s name may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes, speakers will be recognized only once. At this time we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address”.

Curt Appel of 325 4th Street SW said he had issues with the city snow plowing. He asked why the city goes around with the plow up and sands and then goes back later to plow the snow and puts all the sand in the homeowners yards. He said he had talked to several people that had felt the same about it, but they did not attend the meeting because they said nothing gets done about it. Mayor Goede said that he and City Hall had both received calls concerning snow removal and that council would be meeting concerning this.

VII. NEW BUSINESS

- A. Approve 2015 Pay Equity Report** – Motion by Jacobs, second by Haley approve the 2015 Pay Equity Report. Unanimously approved. This report is done every three years.
- B. Approve 2016 Official Designations** - Motion by Jacobs, second by Boettcher to approve the 2016 Official Designations for the city.
- C. Approve Fire Department Donations** – Motion by Jacobs, second by Boettcher to approve donations from the Plainview Fire Relief in the amount of \$63,175.37. Unanimously approved. This money is raised from pull tabs at BJ’s Bar & Grill and Kim’s Saloon and from the Fireman’s Gun Raffle. The money will be used toward the Fire Departments new truck and equipment for them. Mayor Goede thanked the department.
- D. Approve Library Cleaning Contract** – Motion by Boettcher, second by Ziebell to approve the Cleaning Contract with Tom’s Lawn and Cleaning Service and the Library. Unanimously approved.
- E. Approve Library Lawn Care Contract** – Motion by Jacobs, second by Boettcher to approve the Lawn Care Contract with Adam’s Lawn Care Services and the Library for the 2016 Season. Unanimously approved.
- F. Approve Ambulance Call Hour Policy** – Motion by Jacobs second by Boettcher to approve the new call hour policy for the Plainview Ambulance. Unanimously approved.
- G. Approve Fire Department Band Contract for Corn on the Cob Days** – Motion by Jacobs, second by Boettcher to the contract with Lost Highway and the Plainview Fire Department for the Corn on the Cob Days on Friday, August 19th, 2016.

- H. Approve Credit Card Company-GovPayNet** - Motion by Boettcher, second by Jacobs to approve the City Participation Agreement with GovPayNet for processing credit and debit card transactions at no cost to the city. Unanimously approved.
- I. Approve Ambulance Holiday Pay Rates** - Motion by Jacobs, second by Boettcher to approve Ambulance Holiday Pay for \$10.00 per hour. Unanimously approved.
- J. Approve LGA Resolution 2016-1** – Motion by Boettcher, second by Haley to approve Resolution 2016-01 Supporting LGA in the 2016 Legislative Session. Unanimously approved.
- K. Approve Police Part-Time Hire** - Motion by Jacobs, second by Haley to hire Michael LaVigne as a part-time hire for the police department, contingent upon required testing. Unanimously approved.
- L. Discuss/Approve Part-Time Police Wages** – Tabled.
- M. Rochester Sales Tax Recommendations from EDA** – Councilman Boettcher presented the EDA proposed recommendations for the Rochester Sales Tax Money. The EDA is recommending that the balance of the Rochester Sales Tax Monies (\$345,109) be used for economic development projects as follows:
Commercial District Improvement Program - \$100,000
Lot Development Program - \$100,000
Residential Building Program - \$50,000
The EDA is also requesting that the remaining Sales Tax Money (\$95,109) be held in a reserve account so that more of the money could be added to the programs if the demand is greater than the available funds. Council and City Attorney Flaherty discussed these recommendations. Discussion was held about the repayment funds to go into a separate city account. Motion by Boettcher, second by Jacobs to approve the EDA Recommendations for the Rochester Sales Tax Money. Unanimously approved.
- N. Approve Mower/Pickup Purchases** – Council discussed proposed quotes. Motion by Boettcher, second by Haley to approve purchasing the Grasshopper Mower for \$18,854.00 and 2016 GMC Pickup for \$25,061.37. Unanimously approved.
- O. Discuss Seasonal Hires & Re-hires** – Discussion was held concerning the seasonal hires and re-hires and if they would have to go through the regular hiring process as it says in the Personal Policy. City Attorney Flaherty will go through the Personal Policy about amending it. This item will be tabled and put on the February Agenda.
- P. Approve Start of Police Hire** – Motion by Boettcher, second by Jacobs to approve the Police Department to hire and investigator internally and to fill that position with a full-time officer. Unanimously approved.
- Q. Approve Start of Public Works Hire** – Motion by Jacobs, second by Haley to approve Public Works Director Burgdorf to start the process of hiring of a full time Public Works Employee. Unanimously approved.

VIII. ADJOURN- Motion by Boettcher, second by Jacobs to adjourn the meeting. Unanimously approved. Meeting adjourned at 6:33 pm.

Bill Goede/Mayor

Peg Tentis/Deputy Clerk

**Plainview City Council Meeting
Tuesday February 9, 2016 at 6:00 p.m.**

I. CALL TO ORDER– Acting Mayor Boettcher called the city council meeting to order on Tuesday, February 9, 2016 at 6:00pm. In attendance: Acting Mayor Boettcher, Councilmen Jacobs, Haley, and Ziebell. Absent: Mayor Goede. Also in attendance: Administrator Mierau, Deputy Clerk Tentis, City Attorney Mike Flaherty, Police Chief Schneider, Public Works Director Burgdorf, City Librarian Henderson, Fire Chief Jacobs, EDA Director Judith Jordan, Adam Nyman, Jim Walkes. Mike Lyons, Gregg Luebke, Shane Loftus, Randy Eversman, Eric Bennett and Dave Walkes.

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA – Motion by Jacobs, second by Haley to approve the agenda. Unanimously approved.

IV. APPROVAL OF CONSENT AGENDA

- A. City Council Minutes
- B. Bills
- C. Permits/Licenses/Donations
- D. Department Head Reports and Board Minutes

Motion by Jacobs, second by Haley to approve the consent agenda. Unanimously approved.

V. PRESENTATION OF COMMUNITY PETITIONS/GUESTS

“The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City Business and must adhere to Data Privacy Rules, no employee’s name may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes, speakers will be recognized only once. At this time we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address”.

Public Works Director Burgdorf said that the Pool Committee and the Park Department each had received a \$1,000 donation from People’s Energy Cooperative. The Pool Committee will use it towards purchasing Chaise Loungers for the Pool and the Park Committee will use it towards the Park Grant.

VI. NEW BUSINESS

- A. Presentation of Plaque for Fire Department Retiree** – Acting Mayor Boettcher presented Jim Walkes with a plaque of appreciation recognizing Jim for his years of service on the Plainview Fire Department from 1990-2015 and also serving as Treasurer for 20 years.
- B. Library Board Resignation and Approve Replacement** – Motion by Jacobs, second by Haley to approve the resignation of Amber Benike from the Plainview Library Board, and approve George Czapiewski to complete the remainder of the term through December 31, 2017. Unanimously approved.
- C. Approve Ambulance Hires** – Motion by Jacobs, second by Haley to approve hiring Matt Clemons, James Dunham and Christopher Hughes for the full-time EMT positions for the Ambulance Service and Matt Clemons as a volunteer EMT pending upon background checks and drug screening. Unanimously approved.
- D. Approve Summer Recreation Director-Seasonal** – Motion by Jacobs, second by Haley to approve hiring Adam Olig as the 2016 Summer Recreation Director. Unanimously approved.
- E. Approve Pool Director-Seasonal** – Motion by Haley, second by Ziebell to approve the hiring Michelle Olig as 2016 Summer Pool Director. Unanimously approved.
- F. Discuss Snow Removal Ordinance** – Councilman Ziebell said he had asked for this to be on the agenda. Council discussed sidewalk snow removal. No council action taken at this time.
- G. EDA Annual Report** – The 2015 Annual EDA Report was submitted to the council.
- H. Approve Police Department Squad** - Motion by Jacobs, second by Haley to approve the Police Department to order a 2016 Ram 1500 Crew Cab SSV Police Package and this will replace the 2008 Durango that is used by DARE. Cost to the city will be \$23,318. Unanimously approved.
- I. Approve Police Department Hires** - Motion by Jacobs, second by Haley to approve hiring Ken Douglas for the Full-time Investigator. Unanimously approved. The Police Department will still be hiring a Full-Time Officer.
- J. Discuss Cemetery** – Councilman Ziebell said that he thought the Public Works Department should mow Greenwood Cemetery this year, since they were to hire another person and had purchased a new mower.

He also said that council needed to decide on this before May. Councilman Boettcher said he would talk with Public Works Director Burgdorf concerning this. No council action taken at this time.

- K. Approve Letter of Collaboration** - Motion by Jacobs, second by Haley to approve Letter of Collaboration with Tri-Town Prevention Coalition. Unanimously approved.
- L. Discuss Plainview Community Center** – City Administrator Mierau received a request from the Community Center for a one-time contribution of \$5,000 to offset meals that are served at the center. There have been significant turn over with SEMCAC and the center is looking for another organization to deliver meals to the center. Motion by Ziebell, second by Haley to approve the \$5,000 contribution to the Community Center. Unanimously approved.
- M. Hire Part-time Public Works Seasonal** – Motion by Jacobs, second by Haley to approve Randy Doughty and Garrel Steneman as seasonal part-time workers for the 2016 Summer for the Public Works Department. Unanimously approved.
- N. Discuss Snow Removal Policy on City Streets, sidewalks and Parking Lots**– Council discussed city snow removal. No council action taken at this time.

- VII. COUNCIL COMMENTS** – Ziebell said that he would like council set up boards for the Ambulance, Zoning, City Code and other areas of the city.
Haley said that he wanted to thank the Public Works Director Burgdorf and staff for the great job on the skating rink.
Boettcher said he would like to thank Bernie and Jean Feils for their donation of \$50.00 and KBS for their donation of \$750.00 to the Plainview Ambulance Service.

- VII. ADJOURN**- Motion by Boettcher, second by Jacobs to adjourn the meeting. Unanimously approved. Meeting adjourned at 6:30 pm.

Dustin Boettcher/Acting Mayor

Peg Tentis/Deputy Clerk

**Special Plainview City Council Meeting
Tuesday, March 29, 2016 at 5:00 p.m.**

- I. CALL TO ORDER and APPROVE THE AGENDA** – Mayor Goede called the special city council meeting to order on Tuesday, March 29, 2016 at 5:00pm. In attendance: Mayor Goede, Councilmen Boettcher, Haley, and Ziebell. Absent: Jacobs. Also in attendance: Administrator Mierau, Deputy Clerk Tentis, Police Chief Schneider, Public Works Director Burgdorf, City Librarian Henderson, Shane Loftus, Dave Walkes and Roger Durgin. Motion by Boettcher, second by Ziebell to approve the agenda. Unanimously approved.
- II. NEW BUSINESS**
- A. Appoint Council Representative to the EDA** – Council discussed the open EDA Position. Motion by Ziebell, second by Haley to approve Mayor Goede to fill the position on the EDA Board through the end of 2016. Voting in favor: Boettcher, Haley and Ziebell. Abstaining: Goede. Motion passed.
- B. Approve Pool Hires for 2016** – Motion by Boettcher, second by Haley to approve the following to the 2016 Pool Staff: Kylie Dykes, Emily Riedemann, Samantha Jacobs, Stephanie Schmidt and Tia Standing as WSI. Chloe Holtz, Andrea Schouweiler, Madeson Sylvester, Alyse Sylvester, Paige Gudmundson, Kristen Elias, Emmaline Polson, Alyssa Eversman, Carrin Baumgartner, Madelyn Holst, Danika Bthke, Colton Bennett, Linnea Clark, Larissa Jurgenson, Barron Holtz, Cody Colburn, Baighley Standing, Brady Bennett, Crystal O’Neil, Taite Clark, Carley Ranta, and Kate Bade as Lifeguards, contingent on passing Lifeguard Training Course on June 6-7, 2016. Mallory Newcomb, Amber Liebenow, Sam Hinrichs and Maria Stock as Desk Attendants. Tammy Sawyer for Water Aerobics. Unanimously approved.
- C. Discuss/Approve Task Force** – Motion by Boettcher, second by Haley to approve joining the SE MN Violent Crime Enforcement Team and Ken Douglas as the officer. Unanimously approved.
- D. Discuss City Code**– Council discussed the city code needing updating. City Administrator Mierau said she had given council copies of new and changed city code. Council would like recommendations for any changes to be given to the City Attorney for revisions. Council also discussed the City Administrator Position. Motion by Boettcher, second by Haley to approve redoing city code and updating job descriptions. Unanimously approved.
- III. ADJOURN**- Motion by Ziebell, second by Goede to adjourn the meeting. Unanimously approved. Meeting adjourned at 5:28 pm.

Bill Goede/Mayor

Peg Tentis/Deputy Clerk

**Plainview City Council Meeting
Tuesday, April 12 2016 at 6:00 p.m.**

- I. CALL TO ORDER**– Mayor Goede called the Plainview City Council Meeting to order on Tuesday, April 12, 2016 at 6:00pm. In attendance: Mayor Goede, Councilmen Jacob, Haley and Ziebell. Absent: Councilman Boettcher.
Also in attendance: City Administrator Mierau, Deputy Clerk Tentis, City Attorney Mike Flaherty, Police Chief Schneider, Public Works Director Burgdorf, City Librarian Henderson, Fire Chief Jacobs, City Engineer Tim Hruska, Tom Fennell, EDA Director Judith Jordan, Fred Heaser, Les Conway, Mark Scheiber, Ike Speedling, Jean Speedling, Amanda Speedling, Mike Lyons, Marian Burgdorf, Roger Durgin, Roger Rettman, Char Balcome Angela Balcome and Dan Miller.

II. PLEDGE OF ALLEGIANCE

- III. APPROVAL OF AGENDA** – Motion by Jacobs, second by Haley to approve the agenda. Unanimously approved.

IV. APPROVAL OF CONSENT AGENDA

- A. City Council Minutes
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Mayor Goede said the Park Department received a \$250.00 donation from Lakeside Foods, and the Pool received a \$350.00 donation from Foresight Bank. Also St. Joachim’s Catholic Church had applied for a Gambling Permit and a Temporary Liquor License for their Annual Fall Festival September 23-25, 2016. Motion by Jacobs, second by Ziebell to approve the Consent Agenda. Unanimously approved.

Mayor Goede asked for a motion to close the council meeting for the Public Hearing. Motion by Jacobs, second by Ziebell to close the meeting at 6:03pm. Unanimously approved.

V. Public Hearing

Said Public Hearing shall be held at the request of Meyer Building to hear the following:

- 1.) Zoning Map Amendment for Agriculture District to an R-2 for future homes in Orchard Hills Sixth Addition. (See Attachment).
- 2.) Approve Orchard Hills Sixth Subdivision Preliminary Plat. (See Attachment).
- 3.) A variance request to not install sidewalks in Orchard Hills Sixth Addition.

City Engineer Hruska gave the information for the proposed addition.

Mayor Goede asked for a motion to close the Public Hearing. Motion by Jacobs, second by Haley to close the Public Hearing at 6:11pm. Unanimously approved.

VI. PRESENTATION OF COMMUNITY PETITIONS/GUESTS

“The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City Business and must adhere to Data Privacy Rules, no employee’s name may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes, speakers will be recognized only once. At this time we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address”.

None

VII. NEW BUSINESS

- A. Presentation of Plaques for the Fire Department Retirees-** Mayor Goede presented Ike Speedling a plaque of appreciation for his 20 years of service to the Plainview Fire Department. Craig Kobilarcsik was also to receive his plaque for 20 years of service to the Plainview Fire Department, but Craig unable to attend.
- B. Public Hearing Approval for Orchard Hills Sixth Addition** – Motion by Jacobs, second by Ziebell to approve the Orchard Hills Sixth Addition. Unanimously approved.
- C. Approve Resolution 2016-02** – Motion by Haley, second by Jacobs to approve Resolution 2016-02 Calling Public Hearing on the Creation of Tax Increment Financing District No. 1-10 within

Redevelopment Project Area No. 1 and the Adoption of a Tax Increment Financing Plan Relating Thereto. Unanimously approved.

- D. Approve Resolution 2016-03** – Motion by Ziebell, second by Haley to approve Resolution No. 2016-03 Resolution Supporting Reinstatement of Tax /Reciprocity for Minnesota and Wisconsin. Unanimously approved.
- E. Approve Resolution 2016-04** – Motion by Jacobs, second by Haley to approve Resolution No. 2016-04, Resolution in Support of the 2016 Rochester Regional Airport Bonding Bill. Unanimously approved.
- F. Approve Part-Time Seasonal Hires-Public Works** – Motion by Haley, second by Ziebell to approve hiring Caitlin Schad, Matt Folkert and Nate Stamschror as Part-Time Public Works Assistants for this summer, pending background checks and drug screening. Unanimously approved.
- G. Approve Full Time Public Works Hire** – Motion by Jacobs, second by Haley to approve hiring Spencer Larson as the Full-Time Hire for the Public Works Department, pending background check and drug testing. Voting in favor: Goede, Jacobs and Haley, Against: Ziebell. Motion passed 3-1. Ziebell said he was not in favor of hiring another Public Works Employee, and that he had nothing against Mr. Larson.
- H. Approve EDA Board Member** – Motion by Jacobs, second by Ziebell to approve appointing Jennifer Judge to the EDA Board to serve out the remainder of Lee Peterson’s term. Unanimously approved. Peterson had resigned, his term is until Dec. of 2017
- I. Approve Refuse Collector** – Motion by Jacobs, second by Haley to approve 2016 Refuse Collector License to Sunshine Sanitation. Unanimously approved. Sunshine Sanitation will be replacing Rommel Rubbish.
- J. Approve Agreement for 10 West Broadway** – City Attorney Flaherty gave an update on the Delmer Liebenow Property at 10 West Broadway. He said that there was a purchase agreement for the property. Also the city will be paid back the money they have in legal fees.
- K. Approve Gold Cross Contract** – Motion by Jacobs, second by Haley to approve the city contract with Gold Cross Management Support Services. Unanimously approved. Mayor Goede said the city is happy with the service. Haley also said that Angie Jarrett was doing a great job.
- L. Approve Library’s Little Free Library Project** – Motion by Haley, second by Jacobs to approve Library’s Little Free Library Project. Unanimously approved. There will be two locations, one at 636 6th Avenue NW and new shelter area by the pool.
- M. Approve EDA Loan Recommendations** – Motion by Jacobs, second by Haley to approve the following EDA Loan Recommendations: Lot Development Program: \$10,000-Highway 42 North Common Grounds LLC (1 lot) and \$110,000-Meyer Builders (11 lots). Residential Building Program: \$5,000-Lincoln and Danielle Tlougan. Commercial District Improvement Program: \$10,000-Highway 42 North Common Grounds LLC. Unanimously approved.

VIII. COUNCIL COMMENTS:

Haley thanked Ike Speedling and Craig Kobilarcsik for their years of service on the Fire Department. Jacobs said the Ambulance Service was doing a great job. Ziebell said that he had talked with an ambulance patient family and they were very pleased with the service. He also feels the city should forfeit city hook-up fees for developers. Goede said that possibly the remaining Sales Tax Dollars could be used toward developer fees. Ziebell also brought up Buzzy Eggers drainage easement. Goede said that Tim Hruska and Michael Burgdorf had already checked it out.

The Spring Clean-Up will be on Saturday, May 7, 2016 from 1-4pm at the Public Works Building. Board of Review is on Tuesday, April 19, 2016 at 5:00pm.

- X. ADJOURN-** Mayor Goede adjourned the meeting at 6:16pm.

Bill Goede/Mayor

Peg Tentis/Deputy Clerk

**Special Plainview City Council Meeting
Tuesday, April 19, 2016 at 5:00 p.m.**

- I. CALL TO ORDER and APPROVE THE AGENDA** – Mayor Goede called the special city council meeting to order on Tuesday, April 19, 2016 at 5:00pm. In attendance: Mayor Goede, Councilmen Boettcher, Jacobs, Haley and Ziebell. Wabasha County Assessor Penny Schmidt and County Appraiser Dick Schouweiler. Also in attendance: Administrator Mierau, Deputy Clerk Tentis, City Librarian Henderson, Steve Kreofsky, Kathleen Walters, Wally Carlson, Darla Wallerich-Carlson and Merlin Bratberg. Motion by Boettcher, second by Jacobs to approve the agenda. Unanimously approved.

II. BOARD OF EQUALIZATION

A. Citizens Petition and Request for Appeal

Steve Kreofsky/WAK Construction at 835 Enterprise Drive SW, Plainview, MN. Parcel R26.00501.09, said his Market Value for 2015 was \$144,000 and for 2016 is \$272,500. He said this was an increase of 190%.

Kathleen Walters of 340 2nd Street SW, Parcel R26.00725.18 said that her Market Value for 2015 was \$125,400 and for 2016 is \$105,300. She stated she had her home for sale.

Wally Carlson owner of 329 West Broadway, Parcel 26.00297.00 said their Market Value for 2015 was \$148,200 and for 2016 is \$132,900.

Merlin Bratberg of 325 2nd Street SW, Parcel 26.00727.12 said his Market Value for 2015 was \$116,700 and for 2016 is \$115,600. He had read his valuation notice incorrectly.

County Assessor Schmidt said Ray and Julie Wingert own property at 305 West Broadway, Parcel 26.00280.00 formerly the Plainview Hotel and is now an empty lot suggested the value be now at \$14,000. Motion by Boettcher, second by Jacobs to approve the value of \$14,000. Unanimously approved.

Motion by Boettcher, second by Haley to recess the Board of Review until Thursday, April 28th, 2016 at 5:00pm. Unanimously approved.

**CITY OF PLAINVIEW
2016 BOARD OF EQUILIZATION
(Reconvened)
Thursday, April 28, 2016 at 5:00 p.m.**

- I. CALL TO ORDER-** Mayor Goede reconvened the 2016 Board of Equalization on Thursday, April 30, 2016 at 5:00pm. Present: Boettcher and Ziebell. Absent: Haley and Jacobs. Also in attendance: Deputy Clerk Tentis and County Assessor Penny Schmidt.

- II. BOARD OF EQUALIZATION** – County Assessor Schmidt said she had met and went through properties for Steve Kreofsky/WAK and Wally & Darla Carlson. She had found a computer error with Kreofsky’s Valuation Notice.

Steve Kreofsky/WAK – R26.00501.09 Value adjusted to \$196,300. Motion by Boettcher, second by Ziebell to approve adjusted value of \$196,300. Unanimously approved.

Wally & Darla Carlson – R26.00297.00 Value adjusted from \$132,900 to \$76,300. Motion by Boettcher, Second by Ziebell to approve adjusted value of \$76,300. Unanimously approved.

- III. ADJOURN** – Mayor Goede adjourned the meeting at 5:05pm.

Bill Goede/Mayor

Peg Tentis/Deputy Clerk

Plainview City Council Meeting
Tuesday, May 10, 2016 at 6:00 p.m.

- I. CALL TO ORDER**– Mayor Goede called the Plainview City Council Meeting to order on Tuesday, May 10, 2016 at 6:00pm. In attendance: Mayor Goede, Councilmen Boettcher, Jacob, Haley and Ziebell.
Also in attendance: City Administrator Mierau, Office Manager Schneider, City Attorney Mike Flaherty, Police Chief Schneider, Public Works Director Burgdorf, City Librarian Henderson, Fire Chief Jacobs, City Engineer Tim Hruska, EDA Director Judith Jordan, Roger Durgin, Roger Rettman, Char Balcome Angela Balcome and Dan Miller, Marie Ratz, Don Ratz, Jamie Ratz, Jason Ratz, Susan Atkinson, Fran Grover, Spencer Larson, George Mason, Pete Meyer, and Josh Hall.

II. PLEDGE OF ALLEGIANCE

- III. APPROVAL OF AGENDA** – Boettcher made a motion to amend the agenda by adding Letter N to the agenda, Liquor Store hire. Second by Haley, unanimously approved.

- IV. APPROVAL OF CONSENT AGENDA** – Boettcher made a motion to approve the consent agenda. Second by Jacobs, unanimously approved.

- A. City Council Minutes
- B. Bills
- C. Permits/Licenses/Donations
- D. Department Head Reports and Board Minutes

V. Public Hearing

Said Public Hearing shall be held at the request of Meyer Building to hear the following:

- 1.) Approve Orchard Hills Sixth Subdivision Final Plat. – Motion by Boettcher to close the regular council meeting and open the public hearing to approve the Orchard Hills Sixth Subdivision Final Plat, second by Jacobs, unanimously approved. Discussion ensued. Ziebell had some questions on the retention pond and expressed concerns over the dead end streets and the ability for fire trucks and ambulance to get in that area safely. Ziebell also asked about the retention pond and why that was the city's to take care of. Boettcher shared that the developer puts the retention ponds in and then they are typically turned over the city for maintenance. City Engineer Hruska answered the questions regarding the streets and that the long term plan is to continue on, so they would not be permanent dead ends, and rather temporary cul-de-sacs. Hruska went on to explain why the city takes responsibility for the retention ponds, ensuring it's taken care of, and up to code standards etc. Roger Durgin spoke from the audience that it "won't work". Ziebell also expressed some concerns regarding wetlands and drainage. Hruska went on to discuss how it will work and addressed the wet land issues etc. Roger Durgin continued to speak from the audience about a different area of town completely and out of turn. Mayor Goede corrected Durgin about the topic at hand to speak at the appropriate time following appropriate procedure. Motion by Boettcher to close public hearing, second by Jacobs, unanimously approved.

Said Public Hearing shall be held at the request of Jamie Ratz to hear the following:

- 2.) A conditional use request to change the permitted use of a single-family dwelling to a residential care facility in an R-1 district. This property is located at 810 3rd St SW, Plainview, MN 55964. – Motion by Boettcher to open the public hearing for the conditional use request to change the permitted use of a single-family dwelling to a residential care facility in an R-1 district, second by Jacobs, unanimously approved. George Mason expressed his concerns about dogs running loose, and requested a fence be required around the property. Ziebell asked if the Police Department had been made aware of the dog issue. Mason asked if the fence could be made a condition of approval. Goede and Ziebell both said no. Motion by Boettcher to close the public hearing, second by Haley, unanimously approved.

Said Public Hearing shall be held at the request of Jim, Charlene, Angela Balcome and Dan Miller of 42 N Main Common Grounds, LLC to hear the following:

- 3.) A conditional use request to change the permitted use of any accessory use of an existing conforming and/or approved conditional use in a Transition District. This location intended use will be a Cabin Coffee Business. This property is located at 10 West Broadway, Plainview, MN 55964. – Motion by Boettcher to open the public hearing regarding a conditional use request to change the permitted use of any accessory use of an existing conforming and/or approved conditional use in a Transition District. This location intended use will be a Cabin Coffee Business, second by Ziebell, unanimously approved. No questions were raised or asked. Motion by Jacobs to close the public hearing, second by Haley, unanimously approved.

Motion by Boettcher to re-convene the regular council meeting, second by Jacobs, unanimously approved.

VI. PRESENTATION OF COMMUNITY PETITIONS/GUESTS

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None.

VII. NEW BUSINESS

- A. Public hearing approval for Orchard Hills 6th Addition Final Plat and Developer’s Agreement-** Discussion took place regarding sidewalks and the park. Motion by Boettcher to approve the final plat contingent on the signatures on the developer’s agreement and that they would meet all the requirements on the review letter. Sidewalks were discussed as it is listed in the original developer’s agreement. Flaherty clarified that there were two versions of the developer’s agreement, one with sidewalks and one without. The plat shows no sidewalks and they typically don’t. Discussion ensued over sidewalks near the park in Orchard Hills 5th. Pete Meyer expressed his concerns about sidewalks and that he assumed when the variance was granted for no sidewalks previously it would carry over into this new development. Council agreed no sidewalks were needed around the park. Mayor Goede asked for a motion again to approve the final plat and developer’s agreement with no sidewalks, contingent on the necessary signatures and that the requirements were met. Jacobs made a motion to approve, discussion was held that a motion to approve was already on the table, second by Jacobs, unanimously approved.
- B. Public Hearing Approval-Conditional Use for 810 3rd St SW-** Motion by Boettcher to approve the conditional use request from Jamie Ratz, second by Haley, unanimously approved.
- C. Public Hearing Approval-Conditional Use for 10 West Broadway –** Motion by Jacobs to approve the conditional use request from Jim, Charlene, Angela Balcome and Dan Miller of 42 N Main Common Grounds, LLC for a Cabin Coffee, second by Haley, unanimously approved.
- D. Approve Seasonal Pool Hire –** Motion by Jacobs to approve the hiring of Amos Kroening to teach Aqua Zumba at the pool, second by Boettcher, unanimously approved.
- E. Approve Full Time Ambulance Hire –** Motion by Boettcher to approve the full-time ambulance hire, Matthew Clemens, Ziebell asked for clarification on the hire. Boettcher and Goede stated the last one backed out, so this is the replacement, leaving three full time EMT’s with the ambulance as previously discussed and agreed upon. Second by Jacobs, unanimously approved.
- F. Approve Fire Department Hires –** Motion by Boettcher to approve the hire of Brandon Reiter, Nick Stamschor, and Kenny Jacobs to the Plainview Fire Department, second by Jacobs, unanimously approved.
- G. Approve Fire Hall Generator Quote –** Quotes from HG Electric at \$28,926, and Nietz Electric at \$38, 325. Goede asked for clarification on whether it is LP or natural gas. Burgdorf stated natural gas. Motion by Boettcher to approve the quote from HG Electric for \$25,926, second by Jacobs, unanimously approved.
- H. Approve Seal Crack Filling Quote –** The city received the following quotes for crack filling. Seykora Asphalt \$.92/lineal foot. SL Contracting, \$.95/lineal foot. Fahrner Asphalt, \$1.02/lineal foot. Motion by Boettcher to approve Seykora Asphalt as the company to do the crack filling at \$.92/lineal foot, second by Ziebell, Haley asked if Burgdorf was happy with that company, and he stated he was and that they have worked for the city the last two years, unanimously approved.
- I. Approve Club License renewal –** Motion by Haley to approve the license renewal for the Plainview American Legion, second by Boettcher, unanimously approved.
- J. Discuss Building Permit fees, WAC & SAC –** Mierau explained how EDA had discussed this at one of their meetings, but no motion was ever made by council. Mierau also explained how the city makes no profit on building permit fees, the money goes back to CMS (Construction Management Services). If WAC and SAC fees were waived, water rates would need to be raised to account for the difference. Mierau also stated that there was some discussion about the Rochester Sales Tax monies being used to cover those costs. Council discussion ensued and no one was in favor of using those monies for WAC and SAC fees. Goede asked for a motion to not waive the building permit fees, Haley asked if they have

to approve anything if they aren't changing anything, Flaherty confirmed no motion was needed as no changes were being made.

- K. Discuss City Hall Building** – Discussion regarding the city hall building. Security has become an increasing issue, as well as the roof that has been needing repair for several years. Council discussed the ideas of expanding the city hall to the front to the sidewalk. Schneider explained some of the specifics regarding the security quote that was received from Custom Alarm regarding panic buttons and a door locking system. Council agreed that the expansion option should be explored to encompass the security from the architect. Mierau will keep in contact with the architect to keep the ball rolling on this project.
- L. Approve Service Area Coverage Agreement** – Motion by Jacobs to approve the service agreement, second by Haley, unanimously approved.
- M. Approve HIPPA Business Associate Agreement**– Motion by Boettcher to approve the HIPPA agreement, second by Haley, unanimously approved.
- N. Liquor Store**- Motion by Jacobs to approve the hire of Jessica Meyers part-time at the Liquor Store pending background and drug test. Second by Boettcher, unanimously approved.

VIII. COUNCIL COMMENTS: Haley wanted to thank the Plainview Police Department and congratulate the city on ranking number 1 as the safest city in Minnesota. Jacobs reminded everyone of the open house at the Ambulance next week. Ziebell asked about the ad in the paper for the full-time Liquor Store assistant. Mierau stated the deadline was today and they were going to look and see what they received for applicants. Goede reminded council about the TIF meeting on May 31, 2016. Goede also brought up how June is normally a slow month, and was wondering if the meetings could be combined and skip the regular June council meeting. Goede stated he and Mierau will not be at any June meeting because they will be attending the League conference that week. Council was in agreement to combine the two. Motion by Boettcher to combine the two meetings to May 31, 2016, second by Jacobs, unanimously approved.

X. ADJOURN- Motion by Boettcher to adjourn the meeting, second by Jacobs, unanimously approved. Meeting adjourned the meeting at 6:16pm.

Bill Goede/Mayor

MariClair Schneider/Office Manager

Plainview City Council Meeting
Tuesday, June 14 2016 at 6:00 p.m.

- I. CALL TO ORDER**—Acting Mayor Boettcher called the Plainview City Council Meeting to order on Tuesday, June 14, 2016 at 6:00pm. In attendance: Acting Mayor Boettcher, Councilmen Jacob, Haley and Ziebell. Absent: Mayor Goede and City Administrator Mierau.
Also in attendance: Deputy Clerk Tentis, City Police Chief Schneider, Public Works Director Burgdorf, City Librarian Henderson, Ambulance Director Jarrett, Matthew Clemens, Josh Hall, Shane Loftus, Spencer Larson, Arthur Eggers, Roger Siebenaler and Julie Wingert.

II. PLEDGE OF ALLEGIANCE

- III. APPROVAL OF AGENDA** – Motion by Jacobs, second by Haley to approve the agenda. Unanimously approved.

IV. APPROVAL OF CONSENT AGENDA

- A. City Council Minutes
- B. Bills
- C. Permits/Licenses/Donations
- D. Department Head Reports and Board Minutes

Motion by Jacobs, second by Haley to approve the Consent Agenda. Unanimously approved. There was a \$50 donation to the pool from Darlene Stephan and a \$50 Donation to the Plainview Fire Relief from HBC.

V. Public Hearing (No Council Action will take place on these items this evening)

- 1.) At the request of Roger Siebenaler of Arable Brothers Co., LLC to hear the following:

A conditional use request to change the permitted use of a single-family dwelling to a duplex-dwelling in an R-1 District. This property is located at 550 4th Avenue NE, Plainview, MN.; Sect-09-Twp-108 Range-011 LeVan Subdivision.

- 2.) At the request of Julie, Raymond and Nicholas Wingert to hear the following:

A variance request to change the set-backs for new construction to build an apartment building with a foot print similar to the previous Plainview Hotel Building. This property is located at 305 West Broadway, Plainview, MN.; The East 54' of Lot 5 in Block 15 of the City of Plainview, excepting therefrom the South 61' 3" of the East 40' of said Lot 5, Block 15 in a C-1 District.

A conditional use request to allow a new three level apartment building in a C-1 District. This property is located at 305 West Broadway, Plainview, MN.; The East 54' of Lot 5 in Block 15 of the City of Plainview, excepting therefrom the South 61' 3" of the East 40' of said Lot 5, Block 15.

Acting Mayor Boettcher asked for any comments or questions. There were none at this time.

VI. PRESENTATION OF COMMUNITY PETITIONS/GUESTS

“The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City Business and must adhere to Data Privacy Rules, no employee’s name may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes, speakers will be recognized only once. At this time we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address”.

Arthur Eggers of 45 4th Street SE, asked council when they were going to do something with the alley/road behind his property? He said he has brought this issue up to the city numerous times. Eggers said he had also talked to Wabasha County and the State’s Attorney about his concerns. Council discussed the issue and will be put on the July Agenda.

VII. NEW BUSINESS

- A. **Approve Ambulance Hire**- Motion by Jacobs, second by Ziebell to approve hiring Kelsey Schlicker as an EMT for the Ambulance Service, pending background check and drug testing. Unanimously approved.

- B. Approve Police Part-time Hires** – Motion by Haley, second by Jacobs to approve hiring Rob Jarrett and Ian Henderson as part-time hires for the Police Department, pending background checks and drug testing. Unanimously approved.
- C. Approve Resolution 2016-06 Outdoor Grant Eckstein Field** – Motion by Jacobs, second by Haley to approve Resolution 2016-06 Department of Natural Resources Outdoor Recreation Grant Eckstein Field Deed Requirements. Unanimously approved.
- D. Approve Street Closures for Corn on the Cob Days** – Motion by Haley, second by Jacobs to approve Dave Walkes/Kim’s Saloon request to close 4th Street SW, from the corner of 1st Avenue SW to Main Street from 8:00am Saturday, August 20th until 10:00am Sunday, August 21st, 2016. Unanimously approved.
- E. Approve Home Business Application**– Motion by Jacobs, second by Haley to approve a Home Business Application to Dan Hunter of 315 4th Avenue SE, called Black Diamond Gunsmith. Unanimously approved.

VIII. COUNCIL COMMENTS:

- X. ADJOURN**- Acting Mayor Boettcher motioned to adjourn the meeting, Haley second the motion. Unanimously approved. Meeting adjourned at 6:13pm.

Dustin Boettcher/Acting Mayor

Peg Tentis/Deputy Clerk

**Special Plainview City Council Meeting
Tuesday, June 28, 2016 at 5:00 p.m.**

- I. CALL TO ORDER AND APPROVAL OF THE AGENDA**– Mayor Goede called the Plainview City Council Meeting to order on Tuesday, June 28, 2016 at 5:00pm, adding item E, approval of the Police Union contract. In attendance: Mayor Goede, Councilmen Boettcher, Jacob, and Ziebell. Absent: Councilman Haley. Also in attendance: City Administrator Mierau, Office Manager Schneider, Police Chief Schneider, Public Works Director Burgdorf, City Librarian Henderson, Shane Loftus, John Wolter, and Josh Hall.
- II. New Business**
- A. Approve 2015 Audit:** John Wolter, from Wolter and Rak, presented the audit findings to council. Motion by Jacobs to approve the 2015 audit, second by Ziebell. Unanimously approved.
- B. Approve Southwest Park Playground Donation:** Jean Lyons presented council with an additional \$150.00 cash donation and thanked the city for doing a wonderful job on the playground. Playground and cash was donated by the family of Frank and Mary Olson, and Frank Olson Jr. in their memory. Goede thanked Jean. Motion by Boettcher to approve the donation, second by Ziebell. Unanimously approved.
- C. Approve Land Sale:** Motion by Jacobs to approve the land sale between Lillian Wiste and Dennis and Barb Ranta, second by Boettcher. Unanimously approved.
- D. Discuss Temporary Health Care Dwellings:** Discussion was held. Information was given to council to review. Tabled until next council meeting.
- E. Approve Police Department Union Contract:** Motion by Boettcher to approve the Police Union Contract. Contract duration is one year, and COLA of 2.75%, \$1.00/hour increase on night differential, \$200.00 boot allowance, \$750.00 for clothing allowance, eliminated the part-time officer’s wage scale and added the Investigator position to the contract, to be retroactive as of January 1, 2016, second by Jacobs. Unanimously approved.
- III. Adjourn** – Boettcher made a motion to amend the agenda by adding Letter N to the agenda, Liquor Store hire. Second by Haley, unanimously approved.

Plainview City Council Meeting
Tuesday, July 12 2016 at 6:00 p.m.

I. CALL TO ORDER– Mayor Goede called the Plainview City Council Meeting to order on Tuesday, July 12, 2016 at 6:00pm. In attendance: Mayor Goede, Councilmen: Boettcher, Jacobs, Haley and Ziebell. Also in attendance: City Administrator Mierau, Deputy Clerk Tentis, City Attorney Mike Flaherty, City Police Chief Schneider, Public Works Director Burgdorf, City Librarian Henderson, EDA Director Jordan, Josh Hall, Shane Loftus, Julie Wingert, Roger Rettmann, Chip Cuccio, Sally Harrington, Roger Durgin, Roger Siebenaler, Art White and Brad Jech.

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA – Mayor Goede asked for a motion to amend and approve the agenda with the removal of Letter F. Motion by Boettcher, second by Haley to approve the amended agenda. Unanimously approved.

IV. APPROVAL OF CONSENT AGENDA

- A. City Council Minutes
- B. Bills
- C. Permits/Licenses/Donations
- D. Department Head Reports and Board Minutes

Motion by Jacobs, second by Haley to approve the Consent Agenda. Unanimously approved. There was a \$100 donation to the Ambulance Service from Olmsted Medical Center. Councilman Ziebell said he had a couple questions from the Public Works Report. He asked about water usage being down and would like information on that issue before Budget Meetings and also asked why the Water Tower was out of service and why weren't city residents notified?

Motion by Boettcher, second by Jacobs to close the Council Meeting at 6:03pm for the Public Hearing. Unanimously approved.

V. Public Hearings

1.) At the request of Roger Siebenaler of Arable Brothers Co., LLC to hear the following:

A conditional use request to change the permitted use of a single-family dwelling to a duplex-dwelling in an R-1 district. This property is located at 550 4th Avenue NE, Plainview, MN, Sect-09-Twp-108 Range-011 LeVan Subdivision.

2.) At the request of Julie, Raymond and Nicholas Wingert to hear the following:

A variance request to change the set-backs for new construction to build an apartment building with a foot print similar to the previous Plainview Hotel Building. This property is located at 305 West Broadway, Plainview, MN.; The East 54' of Lot 5 in Block 15 of the City of Plainview, excepting therefrom the South 61' 3" of the East 40' of said Lot 5, Block 15 in a C-1 District.

A conditional use request to allow a new three level apartment building in a C-1 District. This property is located at 305 West Broadway, Plainview, MN.; The East 54' of Lot 5 in Block 15 of the City of Plainview, excepting there from the South 61' 3" of the East 40' of said Lot 5, Block 15.

3.) At the request of A.W. Beadblasting, LLP:

A variance request to exclude from the requirement for 1000 square feet of landscaping of front yard. City Code Section 617.7. The building was built with no front yard. This property is located at 520 N. Wabasha, Plainview, MN.; Section-08, Twp-108, Range-011.86AC that part of out-lot 16 & small part of out-lot 17 (Approximately NYL6') lying North of out lot 17 as described in document #237024 & 259276.

Mayor Goede asked for comments or questions on the Public Hearings. There were none.

Motion by Boettcher, second by Jacobs to close the Public Hearing at 6:05pm. Unanimously approved. Regular council meeting resumed at that time.

VI. PRESENTATION OF COMMUNITY PETITIONS/GUESTS

“The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City Business and must adhere to Data Privacy Rules, no employee’s name may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes, speakers will be recognized only once. At this time we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address”.

Sally Harrington of 300 5th Street SW representing the Broadway Group reviewed items that were done for Earth Week and upcoming events. Jen Walz from Wabasha County Soil and Conservation will be speaking at their next meeting on July 20th meeting which begins at 4:00pm at the Common Sense Building. Jen will be explaining the Pilot Program and would like to see community involvement.

Roger Durgin of 250 East Broadway said there had been a problem at the cemetery. A bronze marker from Randall Zabel’s Grave had been hit and broken last summer during mowing. He feels the city should replace it. Mayor Goede said the city would look into this.

VII. NEW BUSINESS

- A. **Public Hearing Approval Conditional Use – Roger Siebenaler-** Motion by Boettcher , second by Jacobs to approve Resolution 2016-08for the request for a conditional use permit to change the permitted use of a single-family dwelling to a duplex dwelling in and R-1 District. Unanimously approved.
- B. **Public Hearing Approval – Variance Request - Wingerts –** Motion by Boettcher, second by Jacobs to approve Resolution 2016-09 for a variance to allow new construction to build an apartment building with a foot print similar to the previous Plainview Hotel Building. City Code Section 616.4. Unanimously approved.
- C. **Public Hearing Approval-Variance Request - Wingerts-**Motion by Boettcher, second by Jacobs to approve Resolution 2016-10 for a request for a conditional use permit to allow new construction of a three level apartment building. Unanimously approved.
Unanimously approved.
- D. **Public Hearing Approval-AW Beadblasting-**Motion by Boettcher, second by Jacobs to approve Resolution 2016-11 for a request for a variance to exclude from the requirement for 1000 square feet of landscaping of front yard; City Code Section 617.7. Unanimously approved.
- E. **Approve Resolution 2016-07 Elections Judges–** Motion by Jacobs, second by Haley to approve Resolution 2016-07 appointing Election Judges for the Primary Election of August 9, 2016 and the General Election of November 8, 2016. Unanimously approved.
- F. **Approve Street Closures for National Night Out-**Removed from agenda.
- G. **Discuss Temporary Health Care Dwelling Act-** Council discussed the Temporary Health Care Act. Motion by Ziebell, second by Jacobs to opt out of the act. City Attorney Flaherty recommended that council amend the ordinance. Unanimously approved.
- H. **Community Center Update-Roger Rettmann –** Rettmann gave a review of the activities and finances of the Community Center.
- I. **Approve Feasibility Study-City Hall –** Motion by Jacobs, second by Boettcher to Approve the Feasibility Study of City Hall, with OWA Architects in the amount of \$2,900.00. Unanimously approved.
- J. **August City Council Meeting Date –** City Administrator Mierau said that the regular August Council Meeting date would need to be changed as that date is the Primary Election. Motion by Jacobs, second by Boettcher to change the August Council Meeting date to Tuesday, August 16th 2016 at 6pm. Unanimously approved.

VIII. COUNCIL COMMENTS:

Councilman Ziebell told council he had met with Terry Peters from Wabasha County concerning Wetlands. Ziebell said that he felt it would be beneficial to invite Terry Peters and Kevin Krause to do a presentation before or during a city council meeting. Council discussed that they would invite Peters and Krause to the August 16th, meeting and present at 5:30pm. Ziebell also questioned why the city had closed the On-Sale part of the Liquor Store in June without discussing it with the rest of the council. Haley also questioned the Liquor Store being closed. Mayor Goede said that he and Renee had decided on the closing.

- X. **ADJOURN-** Motion by Boettcher, second the Jacobs to adjourn the Council Meeting. Unanimously approved. Meeting adjourned at 6:35pm.

**Special Plainview City Council Meeting
Tuesday, August 16, 2016 at 6:00 p.m.**

I. CALL TO ORDER– Mayor Goede called the Special Plainview City Council Meeting to order on Tuesday, August 16, 2016 at 6:00pm. In attendance: Mayor Goede, Councilmen: Boettcher, Jacobs, Haley and Ziebell. Also in attendance: City Administrator Mierau, Deputy Clerk Tentis, City Attorney Mike Flaherty, City Police Chief Schneider, Public Works Director Burgdorf, City Librarian Henderson, EDA Director Jordan, Josh Hall, Karen DuCharme, Elizabeth Wefel, Matt Schmit, Shane Loftus, and Arthur Eggers.

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA – Mayor Goede said that he wanted to amend the Agenda by adding Letter H to New Business- New Part-Time Hire for the Liquor Store. Motion by Boettcher, second by Haley to amend and approve the agenda with the addition of Letter H. Unanimously approved.

IV. APPROVAL OF CONSENT AGENDA

- A. City Council Minutes
- B. Bills
- C. Permits/Licenses/Donations
- D. Department Head Reports and Board Minutes

Motion by Haley, second by Jacobs to approve the Consent Agenda. Unanimously approved. Ziebell asked questions from the Public Works Report about the 33’ of property by Kwik Trip and the Park Project.

Motion by Haley, second by Boettcher to close the Special City Council Meeting at 6:07pm and open the Public Hearing. Unanimously approved.

V. Public Hearings

**An ordinance opting-out of the Requirements of Minnesota Statutes 462.3593
(Temporary Family Health Care Dwellings)**

Motion by Boettcher, second by Haley to close the Public Hearing at 6:09pm. Unanimously approved.

Motion by Jacobs, second by Boettcher to reopen the Special City Council Meeting at 6:09pm. Unanimously approved.

VI. PRESENTATION OF COMMUNITY PETITIONS/GUESTS

“The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City Business and must adhere to Data Privacy Rules, no employee’s name may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes, speakers will be recognized only once. At this time we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address”.

None

VII. NEW BUSINESS

- A. Public Hearing Approval of Ordinance 2016-02** – Motion by Haley, second by Boettcher to approve Resolution 2016-02 Ordinance Opting –Out of the Requirements of Minnesota Statutes 4623629. Unanimously approved.
- B. Approve Library Part-Time Hire** – Motion by Jacobs, second by Boettcher to approve the hire of Susan Niemi as Part-Time Hire for the Library contingent on drug testing and background check. Unanimously approved.
- C. Senator Matt Schmit Legislative Update** – Senator Schmit presented legislative updates.
- D. CGMC-Elizabeth Wefel-Legislative Update** – Ms. Wefel presented legislative updates.

- E. **SEMMCHRA-Karen DuCharme** – Ducharme discussed the Small Cities Development Program. A Public Hearing will be held on Tuesday, September 13, 2016.
- F. **Approve Ambulance Full-Time Hire** – Motion by Jacobs, second by Haley to approve the hire of Caleb Dahl for the Full-Time EMT Position on the Ambulance Service contingent on drug testing and background check. Unanimously approved.
- G. **Discuss Shelter Bids** – Public Works Director Burgdorf said the park shelter plans are done. Council discussed bids. Bids will go out in early September and will be due in later that month.
- H. **Discuss Part-Time Hire for Liquor Store** – Motion by Jacobs, second by Boettcher to approve the hire of Dustin Mussell as Part-Time Bartender for the Liquor Store contingent on drug testing and background check. Unanimously approved.

VIII. COUNCIL COMMENTS:

Councilmen Ziebell said that Art Eggers has concerns for access to his land, and that this item was to be put on the July Agenda and it wasn't. Ziebell then asked for it to be put on the September 13, 2016 Council Meeting Agenda. He also reminded council that Roger Durgin had asked for Council to fix or replace the bronze marker on Randall Zabel's Grave at the July meeting and nothing had been done about it. Mayor Goede responded that he was working on it.

- X. **ADJOURN**- Motion by Boettcher, second the Jacobs to adjourn the Council Meeting. Unanimously approved. Meeting adjourned at 6:55pm.

Bill Goede/Mayor

Peg Tentis/Deputy Clerk

**Special Plainview City Council & Department Head
Work Session
Tuesday, September 13, 2016 at 5:00 p.m.**

- I. **CALL TO ORDER AND APPROVAL OF THE AGENDA**– Mayor Goede called the Special Plainview City Council & Department Head Work Session to order on Tuesday, September 13, 2016 at 5:00pm. In attendance: Mayor Goede, Councilmen Haley and Ziebell. Absent: Councilman Boettcher and Jacobs. Also in attendance: City Administrator Mierau, Deputy Clerk Tentis, Police Chief Schneider, Public Works Director Burgdorf, City Librarian Henderson, Ambulance Director Jarrett, Shane Loftus and MariClair Schneider.
- II. **DISCUSS 2017 BUDGET**-City Administrator Mierau had been working on the preliminary levy and had gone through the proposed items that Department Heads are requesting. The preliminary levy is roughly a 19% increase. Council then went through the proposed list. Mierau said that if the city was going to continue to give money to these other buildings, the city should take ownership. EDA Director Jordan is requesting an increase in wages. It was also suggested that the city could possibly combine the EDA Director/City Administrator into one position. Council and staff discussed the Police Department needing more space. Suggestions made were possibly remodeling and adding on to city hall, adding on the Ambulance Building where the parking lot is, also using the Liquor Store Building and the Speedling Building. Mayor Goede said he didn't like the 19% increase for the proposed levy.

Angie Jarrett/Ambulance Director explained the 2 Zoll Monitors which are currently 10 years old and technically outdated. She has also applied for grants. Goede said they should leave the Ambulance alone.

The Fire Department is requesting to seal the floor and a sprinkler system.

Other items discussed were the City Christmas Decorations need to be replaced as they are very old. Cost of Playground Pellets being used for parks versus wood chips, Blacktopping of the Fisk Acres Road and department vehicle replacements.

Council decided to hold another Budget Work Session on Monday September 19, 2016 at 5:00pm. City Administrator Mierau will rerun some numbers for the session.

- III. ADJOURN** – Motion by Haley, second by Ziebell to adjourn the Special Council & Department Head Work Session at 5:56pm. Unanimously approved.

**Plainview City Council Meeting
Tuesday, September 13, 2016 at 6:00 p.m.**

- I. CALL TO ORDER**– Mayor Goede called the Plainview City Council Meeting to order on Tuesday, September 13, 2016 at 6:00pm. In attendance: Mayor Goede, Councilmen: Boettcher, Haley and Ziebell. Absent: Councilmen Jacobs. Also in attendance: City Administrator Mierau, Deputy Clerk Tentis, City Attorney Mike Flaherty, Police Chief Schneider, Public Works Director Burgdorf, Ambulance Director Jarrett, City Librarian Henderson, City EDA Director Jordan, Shane Loftus, MariClair Schneider, Karen DuCharme, Roger Rettmann, Arthur Eggers, Kevin Kreofsky, Bill Ihrke, Curtis Appel, Tony Montgomery, Greg Speedling and Steve Sawyer.
- II. PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF AGENDA** – Motion by Haley, second by Boettcher, to approve the agenda. Unanimously approved.
- IV. APPROVAL OF CONSENT AGENDA**
- A. City Council Minutes
 - B. Bills
 - C. Permits/Licenses/Donations
 - D. Department Head Reports and Board Minutes

Motion by Boettcher, second by Haley to approve the consent agenda. Ziebell said he had some questions concerning the consent agenda. He said that he had an issue with the minutes under Council Comment. He said he had not asked for Arthur Egger’s land issue to be put on the July Agenda, that it had been Councilmen Boettcher. He also asked why The Public Works Director had attended and spoke at the school board meeting requesting money for Eckstein Field. Ziebell asked about the expansion of Hillcrest Acres and how many lots that they would be adding and where the residents would go during storms. Ziebell asked if the Kwik Trip Deed had been found? Public Works Director Burgdorf said it had been located. Ziebell also asked about the County Road #8 reconstruction and curb and gutter for next year. He also asked when the Park Bids were due. He brought up the tree program that Wabasha County is doing. Ziebell questioned why some Public Works Employees were being reimbursed \$25 per month for their personal cell phones and if the employees didn’t have city cell phones to use. Burgdorf said they were outdated and that this was cheaper and the public works cell phones were outdated. Ziebell said that Burgdorf didn’t have the authority to do that. Mayor Goede said the city had voted yes for employee phone reimbursement a few years ago. Ziebell also said that this would create a union issue. Mayor Goede asked for a vote on the consent agenda. Unanimously approved.

Meeting closed at 6:10pm for the Public Hearings.

V. Public Hearings

1). Small Cities Development Program

2.) At the request of Plainview-Elgin-Millville Schools to hear the following:

A conditional use permit request to use this property for either additional parking or a potential building expansion for public school use. This property is 140 6th Street NW, Plainview, MN, legally described Sect-08 Twp-108 range-011, Centerville, N1/2 of lots 4 & 5 Blk 1, County of Wabasha.

A conditional use permit request to use this property for either additional parking or a potential building expansion for public school use. This property is 530 1st Avenue NW, Plainview, MN, legally described Sect-08 Twp-108 Range-011, Centerville, E47’ of Lot 7 & S42’ of W13’ of Lot 7 Blk 2, County of Wabasha.

No comments or questions.

3.) At the request of Tony Montgomery to hear the following:

A variance request to change the side yard set-backs for new construction of a single family patio homes in Anastacia Estates. The properties are located at 620-675 1st Street NW, Plainview, MN, in a R-2 District.

Greg Speedling Contractor representing Tony Montgomery explained the reason for the variance request.

Mayor Goede asked for comments or questions on the Public Hearings. There were none.
Motion by Ziebell, second by Boettcher to close the Public Hearing. Unanimously approved.
Regular council meeting resumed at that time.

VI. PRESENTATION OF COMMUNITY PETITIONS/GUESTS

“The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City Business and must adhere to Data Privacy Rules, no employee’s name may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes, speakers will be recognized only once. At this time we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address”.

None

VII. NEW BUSINESS

A. Small Cities Development Program Grant Adjustment – Karen DuCharme from SEMMCHRA asked that council approve a grant adjustment for the Small Cities Development Program. Motion by Boettcher, second by Haley to approve the grant adjustment. Unanimously approved.

B. Public Hearing Approvals:

Motion by Boettcher, second by Ziebell to approve a conditional use permit to Plainview-Elgin-Millville Schools to use the property at 140 6th Street NW for either additional parking or a potential building expansion for public school use. Unanimously approved.

Motion by Boettcher, second by Haley to approve a conditional use permit to Plainview-Elgin-Millville School to use the property at 530 1st Avenue NW for either additional parking or a potential building expansion for public school use. Unanimously approved.

City Attorney Mike Flaherty recommended to council that both of these conditional use permits should be approved by a resolution at the Special Council Meeting on Monday, September 19th, 2016.

The variance request from Tony Montgomery will be tabled until the Special Council Meeting on Monday, September 19th, 2016.

C. Approve Parks Part-Time Hire – Motion by Boettcher, second by Ziebell to approve hiring Marty LaGesse as part-time parks hire, contingent upon background and drug testing. Unanimously approved.

D. Approve Liquor Store Part-Time Hire-Motion by Boettcher, second by Ziebell to approve hiring Holly Eklund as part-time hire for the Liquor Store, contingent upon background and drug testing. Unanimously approved.

E. Approve Library Part-Time Hire– Motion by Haley, second by Ziebell to approve hiring Tanya Eversman as part-time hire for the Library, contingent upon background and drug testing. Unanimously approved.

F. Approve Ambulance Part-time EMT Hire – Motion by Boettcher, second by Haley to approve hiring Amanda Dybedahl as part-time EMT hire for the Ambulance, contingent upon background and drug testing. Unanimously approved.

G. Approve Resolution 2016-12 Joint Powers Agreement – Motion by Boettcher, second by Haley to approve Resolution 2016-12 Approving State of Minnesota Joint Powers Agreements with the City of Plainview on Behalf of its City Attorney and Police Department. Unanimously approved.

H. Approve Maintenance Agreement with Wabasha County – Motion by Boettcher, second by Haley to approve the Maintenance Agreement between Wabasha County and the City of Plainview. Unanimously approved.

I. Approve Preliminary Levy – Tabled until meeting on Monday, September 19, 2016 at 5:00pm.

VIII. COUNCIL COMMENTS: Council was reminded that Saturday, October 8, 2016 from 9:00am to 12:00 noon will be the Fall Clean-Up at the Public Works Building.
Ziebell said that he would like to comment that Alice Henderson’s name is mentioned at most SELCO Board Meetings for her innovative ideas.

IX. ADJOURN- Motion by Ziebell, second by Jacobs to adjourn the Council Meeting. Unanimously approved.
Meeting adjourned at 6:28pm.

**Special Plainview City Council & Department Head
Work Session
Monday, September 19, 2016 at 5:00 p.m.**

- I. CALL TO ORDER AND APPROVAL OF THE AGENDA**– Mayor Goede called the Special Plainview City Council & Department Head Work Session to order on Monday, September 19, 2016 at 5:00pm. In attendance: Mayor Goede, Councilmen Boettcher, Jacobs and Ziebell. Absent: Councilman Haley. Also in attendance: City Administrator Mierau, Deputy Clerk Tentis, Police Chief Schneider, Public Works Director Burgdorf, City Librarian Henderson, Ambulance Director Jarrett and Shane Loftus.
- II. DISCUSS 2017 BUDGET**- Discussion was held on budget items and what items could be changed. City Administrator Mierau will rerun the proposed budget numbers.
- III. ADJOURN** – Motion by Boettcher, second by Jacobs to adjourn the Special Council & Department Head Work Session at 5:18pm. Unanimously approved.

**Special Plainview City Council Meeting
Monday, September 19, 2016 at 5:30 p.m.**

- I. CALL TO ORDER AND APPROVAL OF THE AGENDA**– Mayor Goede called the Special Plainview City Council Meeting to order on Monday, September 19, 2016 at 5:19pm. In attendance: Mayor Goede, Councilmen Boettcher, Jacob, and Ziebell. Absent: Councilman Haley. Also in attendance: City Administrator Mierau, Deputy Clerk Tentis, Police Chief Schneider, Public Works Director Burgdorf, City Librarian Henderson, Shane Loftus and Tony Montgomery. Motion by Jacobs, second by Boettcher to approve the agenda. Unanimously approved.
- II. Old Business**
 - A. Approve Resolution 2016-13-Conditional Use for PEM** - Motion by Boettcher, second to approve Resolution 2016-13 approving the request for a Conditional Use Permit to allow additional parking or potential building expansion for public school use. Unanimously approved.
 - B. Approve Resolution 2016-14 Conditional Use for PEM** - Motion by Boettcher, second by Jacobs to approve Resolution 2016-14 approving the request for a Conditional Use Permit to allow additional parking or a potential building expansion for public school use. Unanimously approved.
 - C. Discuss Anastacia Estates** – Discussion was held concerning Anastacia Estates and that no variance was needed. No action was taken.
 - D. Approve Preliminary Levy Resolution 2016-15** – Motion by Boettcher, second by Jacobs to approve Resolution 2016-15 Approving the Preliminary 2016 Tax Levy, Collectible in 217. Unanimously approved.

City Administrator Mierau said that Truth and Taxation will be held on Tuesday, December 13, 2016 at 5:30pm, before the City Council Meeting.

- III. Adjourn** – Motion by Boettcher, second by Jacobs to adjourn the Special City Council Meeting at 5:29pm. Unanimously approved.

**Plainview City Council Meeting
Tuesday, October 11, 2016 at 6:00 p.m.**

- I. CALL TO ORDER**– Mayor Goede called the Plainview City Council Meeting to order on Tuesday, October 11, 2016 at 6:00pm. In attendance: Mayor Goede, Councilmen Boettcher, Jacobs, Haley, and Ziebell. Also in attendance: City Administrator Mierau, Deputy Clerk Tentis, City Attorney Mike Flaherty, Police Chief Schneider, Public Works Director Burgdorf, Ambulance Director Jarrett, City Librarian Henderson, EDA Director Judith Jordan, Spencer Larson, Bruce & Marcella Kahn, Arthur Eggers, Roger Rettmann and Chris Hughes.
- II. PLEDGE OF ALLEGIANCE**
- III. APPROVE AGENDA** –Mayor Goede said that Letter C, Police Department Part-time Wages was going to be removed from the Agenda/New Business. Motion by Boettcher, second by Jacobs to approve the agenda as amended. Unanimously approved.
- IV. APPROVAL OF CONSENT AGENDA** – Motion by Jacobs, second by Haley to approved the Consent Agenda. Unanimously approved.
- V. PRESENTATION OF COMMUNITY PETITIONS/GUESTS**
“The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City Business and must adhere to Data Privacy Rules, no employee’s name may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes, speakers will be recognized only once. At this time we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address”.
- None
- VI. NEW BUSINESS**
- A. Marcella & Bruce Kahn – Marcella & Bruce Kahn who purchased property at 425 5th Street SW from a foreclosure with U.S. Bank came to council to contest an outstanding water bill that was with the property. It is city policy that outstanding water bills remain with the property. Discussion was held concerning the outstanding bill. Boettcher then made the motion for the city to dismiss the water bill, Jacobs second the motion. Unanimously approved.
- B. Eckstein Field-Park Shelter – Council discussed the Eckstein Field Park Shelter Project. Motion by Boettcher, second by Haley to award the contract for the project to WAK Construction at \$164,000.00. Unanimously approved.
- C. Police Department Part-Time Wages –Removed from agenda.
- VII. COUNCIL COMMENTS** – Councilmen Ziebell said that the Library Council would be holding a meet and greet for council and mayor candidates on Tuesday, October 18, 2016 at 7:00pm at the library.
- VIII. ADJOURN** – Motion by Boettcher, second by Jacobs to adjourn the council meeting at 6:37pm. Unanimously approved.

Bill Goede/Mayor

Peg Tentis/Deputy Clerk