

City of Plainview
City Council Regular Meeting Minutes
Tuesday, January 13, 2015 at 7:00 P.M.

- I. OATH OF OFFICE** – City Administrator Mierau presented the Oath of Office to Bill Goede. Dustin Boettcher and Roger Ziebell.
- II. CALL TO ORDER** – Mayor Goede called the meeting to order on Tuesday, January 13, 2015 at 7:00 pm. Present: Boettcher, Jacobs and Ziebell. Absent: Haley. Also present: City Administrator/Clerk Mierau, Deputy Clerk Tentis, Police Chief Schneider, Public Works Director Burgdorf, City Librarian Henderson, Fire Chief Jacobs, Diane Lutzke, Sandra Haglund, Tom Haglund, Sally Harrington, Sharon Ziebell, Cindy Rettmann, Shane Loftus, Karen DuCharme, Mark Scheiber, Susan Atkinson, Zach Corbin, Joe Atkinson, Tara Goede, Brett, Goede, Val Graner-Wolf, Herb Wurst, Judith Jordan, Andrea Schouweiler, Marian Burgdorf, Dave Doane, Josh Hall, Chad Ziebell, Jen Judge, Tim Finne, Mary Lou Judge, Jim Judge, Cassie Harrington and Fran Grover.
- III. PLEDGE OF ALLEGIANCE**
- IV. APPROVAL OF AGENDA** – Motion by Boettcher, second by Jacobs to approve the agenda. Unanimously approved.
- V. APPROVAL OF CONSENT AGENDA** – Motion by Boettcher, second by Jacobs to approve the Consent Agenda. Unanimously approved. Ziebell asked why all departments did not have reports in the packet and that he would like to see that they do.
- VI. PRESENTATION OF COMMUNITY PETITIONS/GUESTS**
“The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City Business and must adhere to Data Privacy Rules, no employee’s name be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes, speakers will be recognized only once. At this time we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address.”
- Sally Harrington spoke on behalf of a group that is concerned with the growth of Plainview.
- VII. NEW BUSINESS**
- A.** Approve Resolution 2015-01-TAP Grant – Ziebell asked some questions concerning the resolution. Motion by Boettcher, second by Jacobs to approve Resolution 2015-01- TAP Grant, Unanimously approved.
- B.** SEMMCHRA-Karen DuCharme-Resolution 2015-02 – Karen DuCharme representing SE Minnesota Multi-County Housing and Redevelopment Authority explained Plainview’s Application for the Small Cities Development Program. Motion by Boettcher, second by Ziebell to approve Resolution 2015-2, authorizing a Public Hearing for this grant on February 10, 2015 at 7:00pm. Unanimously approved.
- C.** Approve Official Designations –Mayor Goede read through the Official Designations for 2015 and moved Boettcher to the EDA Board and Ziebell to the Planning and Zoning Board. Motion by Boettcher, second by Jacobs to approve the designations as presented, Unanimously approved.
- D.** Approve Fire Department Donations – Motion by Jacobs, second by Boettcher to approve donations to the Fire Department for \$10,000 for Equipment Fund, \$8,125 for Air Tanks and \$15,000 for Truck Fund, Unanimously approved. Mayor Goede thanked the Fire Department.
- E.** Approve Ambulance Hire – Motion by Boettcher, second by Jacobs to approve the hiring of Megan Woychik as a new EMT to the Ambulance service, contingent upon Background and Drug Testing. Unanimously approved.
- F.** Approve Frozen Water/Sewer Policy – Discussion was held concerning the proposed policy for frozen water/sewer services. Ziebell said he did not agree with the policy. Motion by Boettcher, second by Jacobs to Approve the Frozen Water/Sewer Service Lines Policy. Voting in favor: Goede, Boettcher and Jacobs, Against: Ziebell. Motion carried 3-1.
- G.** Discuss Legacy Grants – Mayor Goede said that the city had received word from Ken Flies that the City of Plainview was awarded 2 Legacy Grants for Historical Markers for the Trail Head in the amounts of \$ 2,290 for Pioneer Peace Corps Marker and \$7,105 for Civil War Marker. Mayor Goede said thank you to Ken Flies & Millie Binder for all their hard work on getting these grants for Plainview.

- H. Approve Library Cleaning Contract – Motion by Boettcher , second by Jacobs to the Library Cleaning Contract to Tom’s Lawn & Cleaning Service for \$1,000 per month. Unanimously approved.
- I. Approve Library Lawn Care Contract – Ziebell asked if Adam Klavetter is licensed for spraying weeds as listed in his contract with the Library. Librarian Henderson will check. Motion by Boettcher, second by Jacobs to approve the Lawn Care Contract 2015 Season with Adam’s Lawn Care Service for \$165 per month, plus tax for the months of May-October 2015. Unanimously approved.

Mayor Goede brought up Snow Removal concerns. City Administrator Mierau said she had talked with Dave Walkes of Plainview Lawn and Snow on Sat. Jan 10th. Walkes would do the city sidewalks, alleys and lots if the city was plowing and if the city wasn’t plowing the city would do them. Goede said the city businesses had complaints about sidewalks not being done and also city hall lot and sidewalks weren’t being done as needed. Public Works Director Burgdorf said the Walkes did not meet the specifications on bidding and that he had quit doing the sidewalks, lots and alleys. Boettcher said he felt the city should have Plainview Lawn and Snow do the snow removal job as they did last year, and that the city did not have the staff to do so. Motion by Boettcher, second by Jacobs to approve Plainview Lawn & Snow to remove snow on city sidewalks, lots and alleys as they did last year. Voting in favor: Goede, Boettcher and Jacobs, Abstaining: Ziebell. Motion passed.

VIII. ADJOURN- Mayor Goede adjourned the meeting at 7:36 pm.

Bill Goede/Mayor

Peg Tentis/Deputy Clerk

**Special Plainview City Council & Department Head
Work Session
Tuesday February 17, 2015 5:30 p.m.**

- I. CALL TO ORDER AND APPROVAL OF AGENDA** – Mayor Goede called the special city council and department head work session to order at 5:30 p.m. In attendance : Mayor Goede, Councilman Jacobs, and Boettcher, Clerk/Administrator Mierau, Office Manager Schneider, Police Chief Schneider, Public Works Director Burgdorf, Liquor Store Manager Hall, Head Librarian Henderson, Dave Walkes, Cheryl Nymann, Josh Hall, and Shane Loftus.
- II. INFORMATION/DISCUSSION ON VARIOUS TOPICS** – Mayor Goede started out the meeting by thanking all the department heads for taking the time out to meet with council to discuss topics.

Liquor Store-Goede asked Hall how the liquor store was running. Hall stated everything had been running very smoothly. Ziebell asked about the liquor store's profit. Mierau informed them that it has seen a \$43,000 profit. Ziebell asked if that was the amount after all the expenses were paid and Mierau answered yes. Ziebell went on to share that he learned at the LMC training he attended that most municipal liquor stores are now closed or have gone to strictly off sale and would like to see Plainview's liquor store move that direction and even secure a location on Highway 42. Boettcher asked if there was an easy way to get a break out of what the costs are between on and off sale. Mierau said she could do that pretty easily. Dram shop insurance was discussed and Mierau pointed out the cost has gone down significantly over the past several years.

Library- Henderson informed council that the energy audit was coming up soon. The audit is to include the roof. She had an insulation specialist come to look at it and they wouldn't touch it. David Schumacher has been raking the snow off the roof after each snowfall. The furnace and A/C is new. Ziebell asked about sanding the parking lot and if that was tracking into the library and making a mess. Henderson indicated that it hasn't really been an issue. Goede asked how often the library is cleaned weekly, and she stated 3 times a week. Ziebell complimented Henderson on what a great job she does running the library and Goede commented that the library gets used quite a bit. Goede asked about the windows. Henderson stated they do steam up. Goede asked how old the building was. Henderson answered 1992. Goede thanked Henderson again.

Police Department – Schneider indicated that the police department would be looking at new squads in 2016. Possibly get rid of the D.A.R.E Durango and use one of the current Interceptors for the D.A.R.E. squad. Schneider also indicated that new squad cameras would be needed within the next year. When the county starts to add them to their squads, he would also like to start adding them in the police department squads. The cameras are able to 'talk' to each other which makes them very useful. He also indicated that the company they would be purchasing them from would let them finance them so they could get them in 2015 but not have to pay until 2016 so it could be worked into the 2016 budget. Ziebell asked about the current squad cameras. Schneider indicated they were 7-8 years old and starting to fail. Ziebell asked about body cameras. Schneider answered that the government is still trying to figure some logistics out with them as far as the data is concerned and who would have access to that footage etc. Council and Schneider also discussed the walls/shields that are proposed for city hall and the police department to keep the office staff safe from angry/dangerous citizens. Schneider took council to the front of the building to explain what the plan was. Schneider also brought up the current snow ordinance and how he would like to see it changed for next year. His preference is to have no parking on streets at all from November to April during the hours of 2:00 a.m. to 7:00 a.m. He feels the current ordinance is till vague and they have had more tickets this year than in the past, about 125-150 tickets total so far. Burgdorf didn't feel that the city should allow no parking at all during that time because he felt it was punishing the people that actually to move their cars when it snows. Goede also was not in favor of this. Schneider pointed out that a lot of other surrounding cities follow that policy and it alleviates the 'surprise' factor for citizens. Council agreed that this should be up for discussion to review for next year.

Public Works – Burgdorf shared with council that they are all moved in to the new building, however, not quite settled, but getting there. Weiser Brothers were up to take care of a few things with the building that needed attention. Burgdorf also informed council that they plan on rebuilding 4 manholes on highway 42 this summer during MnDot's construction. During this time they will also check to see if the lines are still good. Burgdorf plans on spending \$20,000-\$25,000 on crack filling this summer. In 2016 will plan crack filling, and seal coating. Burgdorf mentioned that the pool committee was to be involving him in their meetings and they have not been. He also shared with council that as of that evening there were 8 applications for the pool. His plans is to hire some in March so they can assist with set up and then hire more again in April. He pointed out that it takes 10 lifeguards minimum to run the pool. Goede asked Burgdorf if there was an update on the highway 42 project from the state. He indicated he had no knowledge of any updates. Burgdorf reminded the council that the TAP Grant is due on March 20, 2015 and that he and city engineer Hruska would be attending. Boettcher shared that he toured the new public works building and was very happy with how it turned out and feels that council made the right decision. Ziebell asked about the compost pile as to where it would be located and how people would get to

it until things were ready for people to drive on it. Burgdorf suggested they close it until it was ready. Ziebell disagreed. Boettcher offered up a roll off for the compost. Burgdorf agreed that could be a possibility. Jacobs asked if Elgin would let the city use theirs temporarily. Ziebell asked if the chipping would be done before spring. Burgdorf indicated that it would probably not be done because there was not enough there yet for the company to come down and do it. Burgdorf also stated that the current brush site was not properly engineered years ago and needs to be re-done correctly. Boettcher asked if the compost would be behind the building and what it would be sitting on. Concrete vs blacktop. Burgdorf thought concrete. Goede asked if any new equipment would need to be purchased, and Burgdorf thought a new mower in 2016. Goede asked about a Vaction Truck to suck up the leaves. Burgdorf would do some checking around. Ziebell brought up snow removal. Ziebell proceeded to bring up his concerns with snow removal in the downtown area. He expressed his dislike for the snow piling up at the curb line, especially on the south side that never sees the sun. Goede asked if the current owners of the hotel ever shovel their sidewalk. Ziebell said it was shoveled now. Ziebell went on to say he felt the sidewalks downtown need to be cleaned off even if there is a little bit of snow. He had contacted the state about picking up the slush in the middle of the street. He felt it was a plus to have the city clean it off and look presentable and feels that the city needs to make the effort. Burgdorf replied that he would have increase his budget to twice of what it is now to accomplish that. He also stated that when the stated went through and salted things it made the slush problem worse. Ziebell doesn't like to see windrows left and not picked up and feels the city should be picking it up in a timely manner. He also expressed concerns as to where the city dumps their snow loads when the weather starts to warm up and wondered if there was an alternative plan in place. Burgdorf stated that when it warms up the snow will be gone. Ziebell asked if public works had ever considered using more salt with sand or more salt in general. Burgdorf said they do not currently have the storage for that. Burgdorf's plan is transition to a liquid inhibitor within the next 2-3 years. It mixes with salt as it goes down.

Administration- Mierau informed council that she is looking to update the city website. It will cost the city some money, but she felt it was necessary and will be researching the costs. She gave them some meeting dates for the next couple of months. April 1, 2015 is the joint meeting with the school board and surrounding cities to share ideas etc. Board of Review with county is April 21, 2015. She explained it shouldn't last more than 30 min and they do need a quorum. Boettcher's term on the board of review expires in July of 2015, and council needs to decide if someone else will step up to take his place on the board.

- III. ADJOURN-** Motion by Boettcher to adjourn the work session, second by Jacobs. Unanimously approved. Motion passed. Work session adjourned at 6:50 p.m.

City of Plainview
City Council Regular Meeting Minutes
Tuesday, February 17, 2015 at 7:00 P.M.

- I. CALL TO ORDER** – Mayor Bill Goede called the meeting to order at 7:00 P.M. Present: Mayor Goede, Councilman, Haley, Jacobs, Boettcher, and Ziebell, Clerk/Administrator Renee Mierau, City Attorney Mike Flaherty, Office Manager Schneider, Head Librarian Alice Henderson, Cheryl Nymann, Mark Scheiber, Police Chief Schneider, Public Works Director Burgdorf, Joe Atkinson, Judith Jordan, Eric Bennett, Bruce Iverson, Trish Iverson, Fred Heaser, Joyce Heaser, Marian Burgdorf, Shane Loftus, Michael Johnson, Tracy Hutchison, Greg Lubinski, Roxanne Lubinski, Karen DuCharme, Mary Ploof, Mike Lyons, Dan Marcotte, Stacy Montgomery, Gwen Ahern, Dave Walkes, Ed Jacobs, Randy Eversman, and Josh Hall.
- II. PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF AGENDA-** Mayor Goede announced that item ‘H’, under New Business, would be added. Approve the Ambulance new hire. Motion made by Boettcher to approve the agenda. Second by Ziebell. Approved unanimously. Motion passed.
- IV. APPROVAL OF CONSENT AGENDA-** Motion by Boettcher to approve the consent agenda. Second by Haley. Unanimously approved. Motion passed.
- A.** City Council Minutes
 - B.** Bills
 - C.** Permits/Licenses/Donations
 - D.** Department Head Reports and Board Minutes
- V. PUBLIC HEARINGS**
- A. Small Cities Development Program Grant** – Karen DuCharme presented the housing study results to council. They are looking to do 15 residential rehabs, 24 units of rental rehab, and 8 commercial rehab projects in the downtown area. Total request from the Small Cities Development funding is about \$853,000. Karen stated of the \$853,000 they have about \$450,000 in match money. Total projects will total about \$1.3 Million. On the housing side Karen explained there are about 26 homeowners that have expressed interest and meet income qualifications on a preliminary level. 12 commercial property owners have expressed interest as well. Karen pointed out that they stayed in line with the preliminary amount that was proposed in November of 2014. Karen asked for any questions from the council and there were none. Mayor Goede asked for any comments or questions from the audience, and there were none. Mayor Goede closed the public hearing.
- VI. PRESENTATION OF COMMUNITY PETITIONS/GUESTS**
- “The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City Business and must adhere to Data Privacy Rules, no employee’s name may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes, speakers will be recognized only once. At this time, we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address.”
- Mike Johnson spoke to council regarding the concrete island on 4th Ave SE and his concerns about vehicles hitting and running up on it. Feels it’s a safety issue and would like to see the city put up some reflective post so people are aware that it is there. He reminded the council that he has been before them last spring regarding this issue as well and nothing was done about it.
- Dan Marcotte expressed his concerns with Rochester City Lines riders parking their vehicles in the church parking lot and shining their lights into his house while they wait for the bus. He stated this has been going on for more than 2 ½ years. Dan explained that Christian from Rochester City Lines has been in touch with him and now wants to have the riders dropped off in his driveway and he is not going to allow that to happen.
- Tracy Hutchison voiced her concerns regarding the ambulance. She feels that the current volunteers are getting burned out because they have to sign up for so much call time due to the fact that they don’t have enough volunteers on staff. She went on to say that she knows of eligible volunteers that have been turned away and doesn’t understand it. Tracy also shared that felt it was wrong that a current ambulance member, who also works for Gold Cross, could not sign up for call on a particular weekend because they were going to be out of town, but then turned around and signed up for over time through Gold Cross to take call in Plainview. She also touched on the run number issues and how they are getting paid versus how they were getting paid.

Bob Haley offered his apologies for missing the council work session prior to the council meeting. Stated he did not receive the email and has been having issues with some of his emails going to his junk mail folder.

VIII. UNFINISHED BUSINESS

- A. **SEMMCHRA** – Karen DuCharme- Goede made a note that the resolutions need to be numbered and that Renee would number them appropriately on Wednesday morning when she was back in the office. Motion by Boettcher to approve Resolution “A”- Local Government Resolution, a second by Jacobs. Unanimously approved. Motion passed. Motion by Jacobs to approve Resolution “B” – Identifying Slum and Blighting condition in a target area of the City of Plainview, second by Haley. Unanimously approved. Motion passed. Goede asked for a motion to approve the \$5000 commitment from the city for the Grant. Boettcher moved to approve the \$5000 commitment, a second by Haley. Unanimously approved. Motion passed.
- B. **Pool Group Update**- Mayor Goede asked Gwen Ahern /pool committee to please include Michael Burgdorf in all future meetings with pool committee. This has not been yet, and was supposed to be. Gwen presented 3 ideas to the council. The first idea is to change the lesson schedule. Extend the lesson time to 45 minutes per day, and one week duration instead of the current 30 minutes and two week duration. The second idea presented was to amend the hiring process and change the title from assistant pool director to pool manager and feel that would better serve the patrons of the pool and also better supervision of the lifeguards. Gwen concluded with concerns from one of the pool committee members and the timeline for interviewing/hiring. They are asking to hire the pool manager first, prior to that April 3rd deadline, and to have them involved in the preparation of the pool and hiring process. Some discussion was held between council members regarding part-time/seasonal help and hours/days allowed to work. Council thanked Gwen and the pool committee for the ideas and acknowledged that there were some great ideas.
- C. **Approve Lakeside Foods Phosphorous Reduction**- Motion by Boettcher to approve Phosphorous reduction for Lakeside until they get back on their feet after losing the Hormel division of business in town, second by Haley. Unanimously approved. Motion passed.

IX. NEW BUSINESS-

- A. **Presentation of plaque for Fire Department Retiree**- Mayor Goede presented Bruce Iverson with a retirement plaque in appreciation for his 24 years of service on the Plainview Fire Department. Bruce’s official retirement date was December 31, 2014.
- B. **Mary Ploof**- Discussion was held regarding plowing near Mary’s home at the end of 5th St SW. Greg Lubinski, who is a neighbor, shared what was done in the past. Discussion regarding private vs. city property was discussed. Burgdorf pointed out that the property is not technically in the city. It is platted and dedicated, but not accepted by the city. After further debate and discussion the council asked Michael to do his best to make sure it gets plowed out so that Mary can get out of her driveway. No motions made.
- C. **Discuss/Approve Gold Cross Contract**- Motion by Boettcher to approve the attachment A of the Gold Cross Contract. Ziebell asked for some clarification. Second was made by Jacobs. Unanimously approved. Motion passed. Motion was made by Boettcher to reimburse the ambulance support services, attachment B. Second by Jacobs. Unanimously approved. Motion passed.
- D. **Pay for Ambulance Runs**- Renee explained how the ambulance personnel was paid in the past and how when Gold Cross was going through the policy manual they noticed that it was not being done according to the policy. Discussion took place between Mierau, council and Tracy Hutchison. Council asked for more research to be done on how other services pay their personnel. Tabled until the March meeting. No motions made.
- E. **City Hall/Police Department Safety Update**- Mayo Goede explained the shield drawings in the packet were basically shields to protect the office staff of the police department and city hall from angry citizens. Boettcher discussed some other issues that concern the current building and feels some more research should be done on possible expansion etc, to make sure the money is spent as wisely as possible. No motions made.
- F. **Pools/Parks-Interview Committee**-Council discussed putting together an interview committee for the park and recreation hires for the summer. Jacobs stated he could, but would need sufficient notice. Ziebell also offered and Haley said he could if necessary.
- G. **Street Closing Request**-Kim’s Saloon is requesting the street closing for a street dance during corn on the cob days. Closure would one block off of Main Street, on 4th ST SW to 1st Ave SW. Boettcher made a motion to approve the street closing, second by Jacobs. Unanimously approved. Motion passed.
- H. **Approve Ambulance Hire**- The ambulance is requesting the hire of Rodney Keyzer contingent on his background check and drug test. Ziebell asked where Keyzer lived. Mierau answered Rochester. Ziebell expressed his thoughts that more people from Plainview should be hired on the ambulance. Motion by Boettcher to approve Rodney Keyzer to be hired on the ambulance service. Second by Jacobs. Unanimously approved. Motion passed.

- X. **ADJOURN** – Boettcher made a motion to adjourn the meeting, a second by Jacobs. Unanimously approved. Motion passed. Meeting adjourned at 7:55 p.m.

**City of Plainview
City Council Regular Meeting Minutes
Tuesday, March 10, 2015 at 7:00 P.M.**

- I. CALL TO ORDER** – Mayor Goede called the meeting to order on Tuesday, March 10, 2015 at 7:00 pm. Present: Boettcher, Haley, Jacobs and Ziebell. Also present: City Administrator/Clerk Mierau, Deputy Clerk Tentis, Police Chief Schneider, Public Works Director Burgdorf, City Librarian Henderson, Fire Chief Jacobs, Roger Rettmann, Cindy Rettmann, Shane Loftus, Mark Scheiber, Val Graner-Wolf, Judith Jordan, Ethan Mueske, Connor Adams, Andrea Schouweiler, Steve Schouweiler, Marian Burgdorf, Josh Hall, Mike Hutchison, Tracy Hutchison, Dave Walkes, Christini Welke, Jamie Groebner, Todd Graves, Marty Hassig, Eric Bennett, and Steve Sawyer. Mayor Goede welcomed and thanked the two Boy Scouts (Ethan Mueske and Connor Adams) for coming to the Council Meeting.
- II. PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF AGENDA** – Mayor Goede said that he would like to add letter H-Personnel Committee to the Agenda. Motion by Boettcher, second by Ziebell to approve the agenda as amended. Unanimously approved.
- IV. APPROVAL OF CONSENT AGENDA** – Motion by Boettcher, second by Haley to approve the Consent Agenda. Unanimously approved. Ziebell asked why the Public Works Department and the Liquor Store did not have Department Reports in the Council Packet. Public Works Director Burgdorf said he was misinformed of what information Ziebell wanted in the packet. Mayor Goede thanked Kreofsky Building Supplies for the \$1,000 donation to the Plainview Fire Department.
- V. PRESENTATION OF COMMUNITY PETITIONS/GUESTS**
“The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City Business and must adhere to Data Privacy Rules, no employee’s name be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes, speakers will be recognized only once. At this time we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address.”

Tracy Hutchison said she first wanted to thank the city and the public works department for putting the reflectors in the island area by People’s State Bank. She said she was also here to ask for help on the Ambulance Service and asked council to look in the community for help. She said there was no EMT on call for that night. She urged council to think about the situation and hire who they could hire. Hutchison also asked the council if any of them were a Veteran? She said that the ambulance service was not allowed to take an ambulance to a retired Zumbro Falls Firemen’s Funeral and wanted to know why?? She felt the city should have a policy in place concerning this situation, and that the ambulance service should be included along with the fire and police departments. Mike Hutchison then asked why there was no policy. Mayor Goede then asked Mike Hutchison if he had went to the funeral that day? Goede also said that he, Renee, Tim and Heather would be meeting to discuss this situation and get a policy in place. Further discussion was held about hiring ambulance volunteers.

Val Graner Wolf stated she has been on the Plainview Ambulance Service for the 17 years. She also thanked council for their support. She said that the service has both in town and out of town members, so this makes a difference on call time. She said the service is short of EMT’s and Gold Cross has had to assist. She also said that Andrea Schouweiler has taken all the training and desires to service the community. She feels that Andrea would be a great asset to the service and asked why she was being excluded from being hired.

Andrea Schouweiler said she has been a resident of Plainview all her life and told council of her experience. She also said that she has been with the Elgin Ambulance since July 2014. She feels she knows people and she is familiar to them. She would like to give back to the community and pay it forward. She has applied to the Plainview Ambulance two times since April 2013 and has had only 1 interview.

Marty Hassig representing the Plainview Lion's Club said that this year at the Corn on the Cob Days the Lions would like to hold a Soap Box Derby. They would like to close 2nd Avenue SW/3rd Street SW to hold the derby. Mayor Goede asked Hassig to put in writing the dates, hours and streets to be used and submit it to the council for approval.

Christina Welke 140 7th Avenue SE asked where the proposed policy was for the basketball hoop in their neighborhood. She also said that it was in the July 24, 2014 minutes that council agreed that the city attorney was to draft a policy concerning this item and that Councilmen Haley and Jacobs felt that it should be dealt with on a case by case issue. She said that she and her husband had met with Renee in October after Pete Meyer had come to the Welke Home and was very angry and told them to take the hoop down. She said that they had discussed this with Renee and felt she had done nothing concerning this. City Attorney Mike Flaherty said council has two choices either do nothing about the hoop or come to an agreement with Meyer to license the hoop. Mayor Goede then stopped the discussion as the allowed time was up.

VI. UNFINISHED BUSINESS

- A. Pay for Ambulance Runs-** Discussion was held about pay for ambulance runs. The Ambulance Staff feel that they should be paid per person and not per run. Ziebell said other towns pay by the run and not the patient. Jacobs said that the ambulance staff are doing a good job, and asked when the last time this issue was looked at and felt that the ambulance pay should be in line with other area towns. Council decided that this item will be tabled until the April 14th Council meeting.

VII. NEW BUSINESS

- I. Approve 3.2 Liquor Licenses** – Motion by Jacobs, second by Boettcher to approve 3.2% Beer Licenses to New Fresh Wok and Gopher Lanes for on sale and Lyon's Oil for off sale. All three have presented the necessary paperwork. Unanimously approved.
- II. Approve Park Grants Resolution 2015-05** – Motion by Boettcher, second by Jacobs to approve the Park Grant Resolution 2015-5. Unanimously approved.
- III. Pool Group Update** – Public Works Director Burgdorf said the he had met with the Pool Group in February and March. The pool will open on Monday, June 1st. This year the city will be holding their Mass Registration on Monday May 4th from 6:00 – 8:00pm at the New Public Works Building. Burgdorf reviewed the proposed information concerning the pool and swim lessons for the upcoming season. Haley asked how staffing was looking for the upcoming season at the pool. Council also discussed reimbursement for Life Guard Training, closing date for the pool and getting information out to the public. Motion by Boettcher, second by Jacobs to reimburse for lifeguard training. Unanimously approved.
- IV. Approve Summer Seasonal Hires** – Motion by Boettcher, second by Jacobs to approve the seasonal hires: Michelle Olig-Pool Manager, Adam Olig-Park & Rec. Assistant, Kenny Jacobs and Tony Crudele as Public Works Assistants. Ziebell had questioned why they were being hired before the April 3rd deadline. Unanimously approved.
- V. Discuss/Approve Cemetery Mowing Contracts** – Two quotes came in exactly the same. Hutchi Lawn Care and Plainview Lawn & Snow both quotes were \$300.00 for mowing and \$300.00 trimming. Indian Creek Lawn Service quoted \$411.47 for mowing and \$470.25 for trimming. Councilman Ziebell said he would refrain from voting on this issue since he works for one of them. Public Works Director Burgdorf recommended Indian Creek Lawn Service be awarded the contract since they have been with the city for 7 years. Council discussed the quotes. Dave Walkes Cemetery Sexton discussed his concerns with recent mowing issues and also presented pictures to the council. Motion by Jacobs to accept quote from Hutchi Lawn Care. Motion failed for lack of second. Motion by Boettcher, second by Haley to accept the quote from Plainview Lawn and Snow. Voting in favor: Goede, Boettcher, Haley and Jacobs. Ziebell abstained. Motion passed.
- VI. EDA Annual Report** – Judith Jordan, EDA Director presented the EDA Annual Report. Goede and Ziebell clarified that the EDA had nothing to do with Kwik Trip coming to Plainview.
- VII. Approve Adjustment of Savings Target for 2009 Bond**–Motion by Boettcher, second by Jacobs to approve refinancing the 2009 Pool-Build America Bond with MN Rural Water Association MIDI Loan. Unanimously approved.
- VIII. Personnel Committee** – Motion by Boettcher, second by Jacobs that Bill Goede replace Todd Graves on the Personnel Committee. Unanimously approved.

- VIII. COUNCIL COMMENTS** – Mayor Goede asked for any council comments: Ziebell said when he is asked questions by the public, he will ask questions at the council meetings and will find out the answers for them. He also asked where the compost site was. Burdorf said that is located at the East end of the brush pile on 10th Street SW. Burgdorf also said that Kwik Trip would be starting with the demolition of the old public works building soon. Ziebell asked about the letter from the Plainview Area Community Center that was in the back of the packet. Mayor Goede said that the budget was already set for 2015.

- IX. ADJOURN-** Mayor Goede adjourned the meeting at 8:30pm.

**Special Plainview City Council & Department Head
Work Session
Tuesday April 7, 2015 4:00 p.m.**

- I. CALL TO ORDER AND APPROVAL OF AGENDA** – Mayor Goede called the special city council and department head work session to order at 4:00 p.m. In attendance : Mayor Goede, Councilmen Boettcher, Haley and Jacobs, Clerk/Administrator Mierau, Deputy Clerk Tentis, Police Chief Schneider, Public Works Director Burgdorf, Head Librarian Henderson and Lucas Golliet. Motion by Boettcher, second by Jacobs to approve the agenda. Unanimously approved.
- II. OVERVIEW OF ORGANIZATIONAL STUDY** – Mayor Goede said that he would like to keep the work session today to one hour. He then thanked Attorney Lucas Golliet for the good job he did on the Organizational Study and for coming today to present the study to the council. Attorney Golliet reviewed the Organizational Study, explaining its purpose, process and conclusion. Staffing recommendations from the study were discussed, Administration could use one full time person and Public Works ½ to 1 full time person. Mayor Goede said with some reorganization with staffing at the pool, some time should be freed up for public works. He also said that he had been getting complaints of two public works employees riding around together all the time.
- III. ADJOURN-** Motion by Boettcher second by Jacobs to adjourn the meeting. Unanimously approved. Work session adjourned at 4:53 p.m.

**City of Plainview
City Council Regular Meeting Minutes
Tuesday, April 14, 2015 at 7:00 P.M.**

- I. CALL TO ORDER** – Mayor Goede called the meeting to order on Tuesday, April 14, 2015 at 7:00 pm. Present: Boettcher, Haley, Jacobs and Ziebell. Also present: City Administrator/Clerk Mierau, Deputy Clerk Tentis, Police Chief Schneider, Public Works Director Burgdorf, City Librarian Henderson, MariClair Schneider, Mark Scheiber, Al Sisson, Arthur Eggers, Josh Hall, Shane Loftus, Andrea Schouweiler, Linda Monahan, Marian Burgdorf, Val Graner-Wolf, Marty Hassig, Roger Rettman, Cindy Rettman, Joe Atkinson and Judith Jordan.
- II. PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF AGENDA** – Mayor Goede said there were a couple changes to the agenda. Letter F- Handicap Parking at the Business Center, would be moved to the May 12th agenda. And letter J, had been settled. Motion by Boettcher, second by Jacobs to approve the agenda as amended. Unanimously approved.
- IV. APPROVAL OF CONSENT AGENDA** – Mayor Goede said that there was an addition to the March 10th Council Minutes for Lifeguard Reimbursement. And he wanted to thank Cynthia Eversman for the \$100 donation to the Plainview Fire Department. Motion by Boettcher, second by Jacobs to approve the amended Consent Agenda. Unanimously approved.
- V. PRESENTATION OF COMMUNITY PETITIONS/GUESTS**
“The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City Business and must adhere to Data Privacy Rules, no employee’s name be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes, speakers will be recognized only once. At this time we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address.”
- Marty Hassig from the Plainview Lion’s Club, gave the council the street closings that they are requesting for Corn on the Cob and a financial report for Blue Bell, Corn on the Cob and Olde Fashioned Christmas Festivals.
- Al Sisson from Orchard Hills Manor Townhouse Association expressed concerns about runoff water with the Kwik Trip Building. He said that no one from Kwik Trip or the city had contacted him concerning the construction. Sisson also said that there were holes on the properties from the fence Kwik Trip had put up. He wants it on the record that he was to the city with his concerns. Mayor Goede said it took a long time to get everything done. Public Works Director Burgdorf said that he and the city engineer Tim Hruska would be meeting with Sisson on April 16, 2015.
- Arthur Eggers of 45 4th Street SE expressed his concerns with property issues and wanted some answers from the city.
- Josh Hall from the Plainview News said that he had been at the April 1st meeting with the PEM School Board and felt that the City of Plainview was poorly represented.
- VI. UNFINISHED BUSINESS**
- A.** Pay for Ambulance Runs-Council discussed pay options for ambulance runs and will continue to keep the pay as it is, which is paying per call.
- B.** Approve Emergency Vehicle Policy-Motion by Boettcher, second by Jacobs to approve the Emergency Vehicle Policy. Unanimously approved.
- VII. NEW BUSINESS**

- A. **Discuss Library Building** – Librarian Henderson and Councilman Ziebell presented information to council concerning building problems at the library-heat vents are leaking heat, vent pipes on the South Side of building come out of the roof, large windows on the East and West end of building need to be replace and are starting to rot because of poor circulation, sheet rock does not go all the way to the top of wall and outside planters that are on the front of building need to be emptied and lined. Administrator Mierau said the city had budgeted \$15,000.00 for roof/repair for the library. Council asked Henderson to get some estimates for the repairs.
 - B. **Expansion of Pool House Building**-Public Works Director Burgdorf said the Pool House was originally to be twice the size it is now, but was downsized to cut costs when the pool was renovated in 2009-10. He also said that he had sent out 4 sets of plans to area contractors for the expansion and only one had come back and at the wrong time. The cost of the expansion is \$20,290.00. Motion by Boettcher, second by Jacobs to reapprove the expansion of the pool house building. Unanimously approved.
 - C. **Pool Group Update** – Public Works Director Burgdorf said the Pool Group had met on April 9th. He gave the updates to the pool activities for this summer. He said that he had additional pool staff that he needed approval from the council for this summer. Council discussed adding this item to the Special Council meeting on April 21, 2015 at 5:30 pm following the Board of Review. Council also discussed interviewing for summer jobs.
 - D. **Approve Resolution 2015-08, 2015A GO Swimming Pool Refunding Bond** – Motion by Boettcher, second by Jacobs to approve Resolution 2015-08, 2015A GO Swimming Pool Refunding Bond. Unanimously approved.
 - E. **Adopt Post-Issuance Compliance Policies & Procedures** – Motion by Jacobs, second by Boettcher to approve the Post-Issuance Compliance Policies and Procedures. Unanimously approved.
 - F. **Handicap Parking at the Business Center** – Removed from the agenda and will be on the May 12th. 2015 council meeting agenda.
 - G. **Street Closing** – Motion by Boettcher, second by Jacobs to closing 4th Street NW from Highway 247 to 1st Avenue NW on August 4, 2015 for National Night Out. Unanimously approved.
 - H. **Approve Brush Compost Leases** – Motion by Boettcher, second by Jacobs to approve the Brush and Compost Lease Contracts with Michael & Jeanette Morath for \$1,600 per year and Tom & Lisa Hoekstra for \$925 per year. Each contract is for 3 years. Unanimously approved.
 - I. **April 1st meeting update with the school board, City of Elgin** – Councilman Ziebell presented information from the April 1 meeting with the school board and the City of Elgin. City Administrator Mierau also attended this meeting. The towns of Plainview, Elgin and Millville were all invited to attend. They would like to see two council members, EDA Director and a citizen representing Plainview to attend these upcoming meetings. Items that were discussed at the meeting were security of entrances for all school buildings, Performing Arts Center, parking, possible properties to buy for school use and what was going on in the towns of Elgin and Plainview. Ziebell felt the City of Plainview was poorly represented at the meeting.
 - J. **Preliminary consideration of internal affairs data relating to allegations of law enforcement personnel misconduct pursuant to Minn. Stat. Section 13D 05, subd. 2(a)2.** This item was settled before the council meeting.
- VIII. COUNCIL COMMENTS** – Ziebell said he felt there should be a Park Board established for the city. He wants to see the city work together and share in the future.
- Judith Jordan asked about Letter G on the agenda Handicap Parking at the Business Center. Mayor Goede said it was moved to the May 12th Council Meeting.
- IX. ADJOURN** - Motion by Boettcher, second by Jacobs to adjourn the meeting at 7:45pm. Unanimously approved.

Bill Goede/Mayor

Peg Tentis/Deputy Clerk

City of Plainview
2015 Board of Equalization
Tuesday, April 21, 2015 at 5:00 P.M.

- I. CALL TO ORDER AND APPROVAL OF AGENDA-** Mayor Goede called the Board of Equalization to order on April 21, 2015 at 5:00pm. Motion by Boettcher, second by Jacobs to approve the agenda. Unanimously approved. Present: Boettcher, Haley, Jacobs and Ziebell. Also present: City Administrator Mierau, Deputy Clerk Tentis, Wabasha County Assessor Loren Benz and Appraiser Penny Schmit, Carol Meyers, Curt & Susan Buck, Brenda Lanning, Julie Wingert and Steve Erwin.

BOARD OF EQUILIZATION:

Curt and Susan Buck OF 320 4th Avenue SW, Parcel #26.00448.00 said their property evaluation went from \$208,500 in 2014 to \$262,200 in 2015. The Bucks said they didn't understand the formula the county uses. Penny Schmidt will meet with the Buck's at the home.

Carol Meyer 320 2nd Street SW, Parcel #26.00725.03 formerly owned by Tom Zabel. Carol said that the value of the home went down and the property tax went up. She also did not get to Homestead the property.

Brenda Lanning 50 1st Avenue NE, Parcel #26.00541.00 said that there was a 45% increase and she was questioning the county how.

Julie Wingert owns property at 305 West Broadway, Parcel #26.00280.00 and 330 3rd Street SW, Parcel #26.00449.00. Parcel #26.00449.00 was \$77,000 and is now \$140,800. Julie said that they had gutted the property the end of November, 2014. Their plan is to put apartments in the upstairs and a café in the downstairs. Parcel 26.00449.00 was \$79,900 and now is \$87,100. Julie said they only fixed a few things in the house. Penny Schmidt will meet with the Wingert's.

Mayor Goede asked if there were any others for the Board of Review at that time. Motion by Goede, second by Boettcher to recess the Board of Review until Tuesday, April 28, 2015 at 5:30pm. Unanimously approved.

Bill Goede/Mayor

Peg Tentis/Deputy Clerk

Special Plainview City Council Meeting
Tuesday April 21, 2015 5:30 p.m.

- I. CALL TO ORDER AND APPROVAL OF AGENDA** – Mayor Goede called the special city council to order at 5:30 p.m. Motion by Boettcher, second by Jacobs to approve the agenda. Unanimously approved. In attendance : Mayor Goede, Councilmen Boettcher, Haley and Jacobs, Clerk/Administrator Mierau, Deputy Clerk Tentis, Public Works Director Burgdorf, Fire Chief Jacobs, Sally Harrington, Dean Harrington, Judith Jordan, Susan Atkinson, Joe Atkinson and Zach Corbin.
- II. NEW BUSINESS**
- A. Approve Seasonal Hires-**Motion by Jacobs, second by Haley to approve Seasonal Hires: Emily Riedemann, Kiara Loechler, Miranda VeenHuis, Alyssa Eversman, Stephanie Schmidt, Mary Kate Miller, Tammy Sawyer, Stacie Braun, Kylie Dykes, Colton Bennett, Matt Folkert and Caitlyn Schad, Madelyn Holst, Chloe Holtz, Linnea Clark, Kristen Elias, Hannah Schneider, Madelyn Chldek, Alyse Sylvester, Andrea Schouweiler for 2015 Pool and Park & Rec. Unanimously approved.
- B. Approve Fire Department Hire-** Motion by Jacobs, second by Ziebell to approve Bob Haley to the Plainview Fire Department. Voting in favor: Goede, Boettcher, Jacobs and Ziebell. Haley abstained. Motion by Boettcher, second by Ziebell to move Jacobs as the Fire Department Liaison and Goede as the Liquor Store Liaison. Unanimously approved.
- C. Spring Clean-Up May 9th** – Spring Clean-up will be on May 9th from 9:00am to 12:00 noon at St. Joachim's Parking Lot. City Administrator asked for council to help at the clean-up.

- D. Parking Lot at Liquor Store-**Motion by Boettcher, second by Haley to approve the Liquor Store Parking Lot. This item was budgeted for this year. The amount is \$47,000 and work is to be done in June 2015.
- E. Parking Lot at Eckstein Field-** Council discussed parking at Eckstein Field. Public Works Director Burgdorf gave council a plan for a proposed parking lot for Eckstein Field.
- F. Summer Recreation Program-** Public Works Director Burgdorf presented council with the 2015 Park & Rec Information. Adam Olig will be in charge of Summer Park & Rec. It will begin on June 8th and go through July 30th, 2015. It is a \$30 participation fee and that will include all of the activities. Motion by Jacobs, second by Boettcher to approve the 2015 Summer Park & Rec Program. Unanimously approved.
- G. Update on TAP Grant-** The city was informed that they qualified for the Tap Grant.

Dean and Sally Harrington then spoke and asked that council keep the public involved on decision making

- III. ADJOURN-**Motion by Mayor Goede, second by Boettcher to adjourn at 6:10pm. Unanimously approved.

Bill Goede/Mayor

Peg Tentis/Deputy Clerk

**Special Plainview City Council Meeting
Tuesday, April 28, 2015 at 5:30 P.M.**

I. CALL TO ORDER AND APPROVAL OF AGENDA- Mayor Goede called the Special City Council Meeting to order on April 28, 2015 at 5:30pm. Present: Boettcher, Haley, Jacobs and Ziebell. Also present: City Administrator Mierau, Deputy Clerk Tentis, Wabasha County Appraiser Penny Schmit, Alice Henderson and Curt & Susan Buck. Motion by Boettcher, second by Jacobs to approve the agenda. Unanimously approved.

II. BOARD OF EQUILIZATION-RECONVENE

A. Citizen Petition and Request for Appeal-Curt & Susan Buck of 320 4th Avenue SW, Parcel # 2600448.00 said that they wanted to present some more information about their property to the council and they said that Penny Schmidt had been to their home. They have owned their property for 30 years. The existing kitchen is 31 years old, the house has the original wood siding, screens that have to be put on the windows and the barn was converted to a garage. They also said that their home was being compared to homes in Stewartville which is 10 min from Rochester and felt they should be compared to homes in Plainview. The council and Penny Schmidt discussed this with the Buck's. City Administrator asked the Buck's what they felt was a fair value? The Buck's want to work with the council and not go to the county board. Council asked the Buck's if they would be ok with splitting the difference with the city? Mrs. Buck said they would be and that they were satisfied coming to the city and that they city had listened to them. Motion by Boettcher, second by Haley to change the amount to \$235,300. Unanimously approved.

Ray & Julie Wingert's property at 305 West Broadway, Parcel # 2600280.00. Motion by Boettcher, second by Ziebell to change the amount to #70,300. Unanimously approved. Parcel #2600449.00, Motion by Boettcher, second by Ziebell to change the amount to \$71,700. Unanimously approved.

III. ADJOURN-Meeting adjourned at 6:04 p.m.

Bill Goede/Mayor

Peg Tentis/Deputy Clerk

**Special Plainview City Council Meeting
Tuesday, May 12, 2015 at 6:00 P.M.**

- I. CALL TO ORDER** – Mayor Goede called the special city council meeting to order on Tuesday, May 12, 2015 at 6:00pm. Present: Boettcher, Jacobs and Ziebell. Absent: Haley. Also present: City Administrator Mierau, Deputy Clerk Tentis, Police Chief Schneider, Public Works Director Burgdorf, City Librarian Henderson, Matt Mullins, Josh Hall, Dean & Sally Harrington, Cassie Harrington, Jenny Schumacher, Steve O’Connor, Dick Zabel, Joe & Susan Atkinson, Andrea Schouweiler, Jay Olson, Val Graner-Wolf, Karl & Jolene Wurst, Jay Holst, Arthur Eggers, Dave Walkes, Tom Haglund, Mark Becker, Heather Walter, Tom Beniak and Tracy Hutchison.
- II. PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF AGENDA** – Motion by Jacobs, second by Boettcher to approve the agenda. Unanimously approved.
- IV. APPROVAL OF CONSENT AGENDA** – Motion by Jacobs, second by Boettcher to approve the consent agenda. Unanimously approved. Mayor Goede thanks Darlene Stephan for her donation of \$50.00 to the pool.
- V. HOUSING STUDY PRESENTATION** (Approximately 1 hour). Matt Mullins/Maxfield Research Inc. presented information for the Plainview Housing Study Overview. The study was completed in the fall of 2014 and will serve as a guide for future housing needs.
- VI. PRESENTATION OF COMMUNITY PETITIONS/GUESTS**
“The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City Business and must adhere to Data Privacy Rules, no employee’s name may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes, speakers will be recognized only once. At this time we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address”.
- No Presentations
- VII. UNFINISHED BUSINESS**
A. Handicap Parking at the Business Center-Resolution 2015-09 – Motion by Boettcher, second by Jacobs to approve Resolution 2015-09 adding a handicap parking space on 5th Street SW. Unanimously approved.
- VIII. NEW BUSINESS**
A. Blighted Property-Stephen O’Connor – Mr. O’Connor of 20 West Broadway said he was there to talk about “Blighted Property” beside his property which belongs to Delmer Liebenow of 10 West Broadway. He said the Liebenow Property had been abandoned since 2002. He also said that he has tried talking with Mr. Liebenow and requested that he fix things at the property but nothing has happened. He feels he has been patient for 15 years, and he also felt the city is responsible to do something about it.
- B. Approve Popcorn Stand** – Motion by Boettcher, second by Jacobs to approve Leona Klassen to have her popcorn Stand in the Liquor Store Parking Lot May 22 to September 30, 2015. Unanimously approved.
- C. Approve Seasonal Hires** – Motion by Boettcher, second by Jacobs to approve season hires: Samantha Jacobs, Madison Sylvester, Emmalina Polson, Miranda Torres, Paige Gudmundson, Carrin Baumgartner and Tia Standing for the

pool and Tanner Goergen for public works, pending upon background and drugs testing. Unanimously approved.

D. Approve Club Liquor License Renewal – Motion by Boettcher, second by Jacobs to approve Club Liquor License and Sunday Liquor License. Unanimously approved. All paper and fees have been provided to the city.

E. Adopt Proclamation for Nation Police Week – Motion by Boettcher, second by Jacobs to approve Adopting the Proclamation for National Police Week. Unanimously approved. This is observed the week in which May 15th falls.

F. Cemetery Quotes – Mayor Goede said that it had been recommended that council reject all quotes because of issues with Worker’s Compensation Insurance and Sales Tax, he asked council what they would like to do. Motion by Boettcher, second by Jacobs to reject all quotes for the cemetery mowing. Unanimously approved. Council discussed mowing concerns, the city will mow for the current time.

G. Approve Sidewalk Policy - Councilman Ziebell asked questions about the \$1.50 sidewalk charge on the water bills. He said that the citizens ask about it and need to know what it is about. Motion by Boettcher, second by Jacobs to approve the Sidewalk Policy. Voting in favor: Goede, Boettcher and Jacobs, Against: Ziebell. Motion passed 3 to 1.

H. Approve Cement Quotes – Motion by Jacobs, second by Boettcher to approve the Cement Quote to Leonard Enterprises. Voting in favor: Goede, Boettcher and Jacobs, Against: Ziebell. Motion passed 3 to 1.

I. Frozen Pipe Policy – Discussion was held concerning Frozen Water/Sewer Service Line Policy. City Administrator Mierau asked that she, Public Works Director Burgdorf and Ziebell get together and draft a policy and bring it back to the council.

J. Organizational Study – Mayor Goede says the council will need to meet and decide what to do concerning the study. Council will hold a work session at the end of May.

K. Preliminary Consideration of Internal Affairs Date Relating to Allegations of EMS Personnel Misconduct Pursuant to Minn. Stat. Sec 13D.05, subd. 2(a) (2). Motion by Jacobs, second by Boettcher to close the council meeting at 7:29 and go into closed session. At 8:04pm the council meeting was reopened. Motion by Goede, second by Boettcher to dismiss Jolene Wurst from the Plainview Ambulance Service. Unanimously approved. Mayor Goede said that City Administration would send Wurst the appropriate notice of the decision for dismissal

IX. COUNCIL COMMENTS – Ziebell said that there had been issues with ambulance coverage. Mayor Goede wanted to let people know that the city received The Act of Kindness City Grant in the amount of \$853,532. Ziebell also brought up that on Grandparent’s Day at the K-3 Building, that Progressive Ag had someone out there at their property directing traffic and allowing people to park there.

X. ADJOURN – Motion by Goede, second by Boettcher to adjourn the meeting. Unanimously approved. Meeting adjourned at 8:06pm.

Bill Goede/Mayor

Peg Tentis/Deputy Clerk

**Special Plainview City Council Meeting
Tuesday June 2, 2015 5:30 p.m.**

- I. CALL TO ORDER AND APPROVAL OF AGENDA** – Mayor Goede called the special city council to order on Tuesday, June 2nd, 2015 at 5:30 p.m. He said that New Business would be moved before Unfinished Business on the agenda. Motion by Boettcher, second by Jacobs to approve the amended agenda. Unanimously approved. In attendance: Mayor Goede, Councilmen Boettcher, Haley, Jacobs and Ziebell, Clerk/Administrator Mierau, Deputy Clerk Tentis, Public Works Director Burgdorf, Police Chief Schneider, Librarian Henderson, Liquor Store Manager Hall, Tom Haglund, Roger Durgin, MariClair Schneider, Shane Loftus and Cheryl Nyman.
- II. NEW BUSINESS**
- A. Discuss Liquor Store** – Mayor Goede said that City Liquor Store Manager Don Hall has over 1,900 hours of PTO and would like to retire sometime in the near future. He would like to use his time during the upcoming year and is asking the city to hire an Assistant Liquor Store Manager/Full time person. Council asked questions concerning current liquor store employees. Discussion was held concerning liquor store revenue for the off sale and the on sale. Ziebell asked if the city would have to hold a Public Hearing if they would close the on sale part of the Liquor Store. City Administrator Mierau said the city should advertise for an Assistant Manager Position. Council also discussed hours of the liquor store and if they could be adjusted. Mayor Goede asked that City Attorney Flaherty check what needed to be done if the city were to close the on sale portion of the liquor store and to put it on the June 9th agenda.
- B. Discuss Police Squad** – Police Chief Schneider gave an update on the May 25th accident involving one of the city squads. He said insurance adjusters had been there today and thought that the squad was pretty much totaled and that he would know definite in about a day. Schneider also said there was not much out there for squads at this time. He did find a Ford Utility for \$27,000, Dodge Ram Pick Up \$23,500, Dodge Durango \$27-28,000 and Chevy Tahoe \$31,000-32,000. The other police squad is in Winona at this time getting the AC fixed. Schneider said it is the council's decision what they wanted to do, he felt the truck or tahoo are bigger and better Ziebell said that we need to explain to people why and where our police department covers. The Mayor asked council for their thoughts on the vehicles. Boettcher said he felt we need a vehicle now and it is available so why wait. Ziebell asked the chief how he felt. Schneider said he thought they should get the vehicle now. Motion by Haley, second by Boettcher to approve purchasing the Tahoe. Unanimously approved.
- C. Approve Seasonal Hires** – Motion by Boettcher, second by Haley to approve hiring Danika Bethke, Amber Liebenow and Larissa Jurgenson as seasonal workers for the pool, pending on background checks and drug testing. Unanimously approved.
- III. UNFINISHED BUSINESS**
- A. Cemetery** – City Administrator Mierau said that after listening to the council meeting tape from May 12th and that no motion had been made, she would recommend that the council reject all bids and that the city staff continue to mow the cemetery. Council discussed manpower, renting and buying equipment and overtime of staff. Motion by Jacobs, second by Ziebell that the city will continue to mow the Greenwood Cemetery. Unanimously approved. Public Works Director Burgdorf asked about the mower and purchasing a new one now instead of next year as he has budgeted. Jacobs told Burgdorf to get quotes for a new mower and bring them to the June 9th Council Meeting, and continue to rent the mower they are using. Roger Durgin asked about why the city wasn't mowing by Kim's and the Fire Hall. Mayor Goede said that issue was not being discussed at this time.
- B. Discuss Organizational Study**- Mayor Goede brought copies of the conclusion of the Organizational Study. Council discussed findings and recommendations of the study. No motions were made.
- IV. ADJOURN** - Motion by Boettcher, second by Jacobs to adjourn at 6:40 pm. Unanimously approved.

Bill Goede/Mayor

Peg Tentis/Deputy Clerk

Plainview City Council Meeting
Tuesday June 9, 2015 7:00 p.m.

- I. CALL TO ORDER**– Mayor Goede called the city council meeting to order on Tuesday, June 9, 2015 at 7:00 p.m. In attendance : Mayor Goede, Councilmen Boettcher, Haley, Jacobs and Ziebel Clerk/Administrator Mierau, Deputy Clerk Tentis, Public Works Director Burgdorf, City Librarian Henderson, Liquor Store Manager Hall. Mark Scheiber, Shane Loftus, Arthur Eggers, Josh Hall, Roger Durgin, Judith Jordan, Mike Hutchison, Tracy Hutchison, David Schumacher and Vic Ching.
- II. PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF AGENDA** – Motion by Boettcher, second by Jacobs to approve the agenda. Unanimously approved.
- IV. APPROVAL OF CONSENT AGENDA** – Motion by Jacobs, second by Boettcher to approve the consent agenda. Among those items are a Loud Speaker Permit to Kim’s for 8/15/15, Kwik Trip for a Tobacco License and a 3.2 Beer License and donations from Olmsted Medical Center for \$100.00 and Bluff View Country Bus Service for \$50.00 to the Plainview Fire Department. Unanimously approved.
- V. PRESENTATION OF COMMUNITY PETITIONS/GUESTS**
“The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City Business and must adhere to Data Privacy Rules, no employee’s name may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes, speakers will be recognized only once. At this time we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address”.
- Shane Loftus City Public Works Employee said at the meeting last week there was a discussion on buying a lawn mower for mowing the cemetery. He said that he thought the quote was for around \$10,000 for the mower and also purchasing a blower for the mower. He told council he didn’t feel it was necessary for the city to buy a lawn mower for \$10,000 when we have only half of the season left for mowing and we rent one now for \$15 hour say you mow 200 hours that’s 3,000 dollars and a savings of \$7,000 which would buy a pretty nice walk behind snow blower. He also said at the last council meeting there was a discussion on overtime and a comment was made that sometimes you have to work overtime whether you like it or not. He said he understood that but at the same time he is contractually obligated to pick his kids up at a certain time, so he is not able to work overtime every night or when the council feels I need to. He also said the next time maybe a little Due Diligence would be appropriate.
- VI. UNFINISHED BUSINESS**
- A. Library Building Repairs** – Mayor Goede said in the packet we have the repair quotes for the library roof. There have been issues with the roof for the last couple years. Quotes came in at \$37,876. Motion by Boettcher, second by Jacobs to approve the Library Roof Proposal from Kreofsky Building Systems. Unanimously approved.
- B. Discuss Lawn Mower Purchase** – Motion by Boettcher to approve the purchase of the Grasshopper Lawn Mower. Motion failed for lack of second.
- C. Discuss Liquor Store Hire** – Motion by Jacobs, second by Ziebell to post the job for Assistant Liquor Store Manager. Voting in favor: Goede, Jacobs, Haley and Ziebell, Against: Boettcher. Motion carried 4-1.
- VII. NEW BUSINESS**
- A. Approve Ambulance Agreement** – Council discussed a meeting that was held with Elgin & Plainview Administration and Ambulance Staff concerning mutual agreement between the towns. City Attorney Mike Flaherty will draft an agreement for the two cities. Motion by Boettcher, second by Jacobs to approve the ambulance agreement with Elgin. Haley said that the ambulance service should still keeping looking for volunteers. City Administrator Mierau said the Angie Jarrett/Ambulance Director was

advertising around Plainview for volunteers. Ziebell said that he would like Angie Jarrett/Ambulance Director come to an upcoming council meeting.

- B. Approve Ambulance Hires** – Motion by Boettcher, second by Haley to approve hiring Dennis Schiell Jr., Anthony Pasquale and Kaylie Shaw as EMT’s the ambulance service contingent upon background checks and drug testing. Unanimously approved.
- C. Discuss Training Reimbursement** – Council discussed reimbursing EMT’s for training. City Administrator Mierau said that they could reimburse them 1/3 up front, 1/3 after testing and 1/3 after the volunteer has committed for 1 year. Motion by Boettcher, second by Jacobs to approve the EMT reimbursement. Unanimously approved.
- D. Approve Band Contract of Fireman’s Dance during Corn on the Cob Day** – Motion by Boettcher, second by Jacobs to approve the contract with Lost Highway for the Plainview Fireman’s Dance Friday, August 14, 2015, close the alley behind the liquor store and to issue a loud speaker permit to the liquor store. Unanimously approved.

VIII. COUNCIL COMMENTS: Haley, Jacobs and Ziebell all expressed interest in having CEDA come to a council meeting and explain their services. City Administrator will contact them to do so, in July if possible.

Haley also said that he had received a complaint of an ambulance volunteer texting while driving on highway 247.

IX. ADJOURN- Mayor Goede, adjourned the meeting at 7:33pm.

Bill Goede/Mayor

Peg Tentis/Deputy Clerk

**Plainview City Council Meeting
Tuesday July 14, 2015 7:00 p.m.**

I. CALL TO ORDER– Mayor Goede called the city council meeting to order on Tuesday, July 14, 2015 at 7:00 p.m. In attendance : Acting Mayor Boettcher, Councilman Haley, Jacobs and Ziebell. Absent Mayor Goede. Clerk/Administrator Mierau, Office Manager Schneider, Public Works Director Burgdorf, City Librarian Henderson, Police Chief Schneider, City Attorney Mike Flaherty, Mark Scheiber, Shane Loftus, Josh Hall, Mike Hutchison, Tracy Hutchison, Sue Tangen, Angie Jarrett, Val Graner Wolf, Andrea Schouweiler, Kenneth Jacobs, Raini Jacobs, Mike Hamilton, Curt Appel, Matt Schmitt.

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA – Motion by Jacobs, second by Haley to approve the agenda. Unanimously approved.

IV. APPROVAL OF CONSENT AGENDA – Motion by Jacobs, second by Haley to approve the consent agenda.

V. PUBLIC HEARING – Motion by Jacobs to open the public hearing to discuss the condition use permit request from the PEM Schools for properties 120 & 130 6th St NW, a second by Ziebell. Unanimously approved. Administrator Mierau advised council to approve the conditional use permit based on Planning and Zoning’s recommendation. They saw no issues with it. Motion by Jacobs to close the public hearing, second by Haley. Unanimously passed.

VI. PRESENTATION OF COMMUNITY PETITIONS/GUESTS

“The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City Business and must adhere to Data Privacy Rules, no employee’s name may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes, speakers will be recognized only once. At this time we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address”.

Tracy Hutchison brought up to council the most recent fine that the city received for missing ambulance calls. Tracy expressed her concerns to the council. She also brought up the mutual aid contract. Tracy expressed that she had concerns about the agreement and felt there were things that needed to be taken out of it. Tracy also brought up the EMT classes. Her feelings were that reimbursement to the students for the cost of the classes isn’t good enough. She felt that the city should pay for the class up front to try and keep people.

Mierau updated the council on the mutual aid contract. She advised that it will be addressed at the July 15, 2015 Elgin city council meeting. City attorney Flaherty pointed out that Plainview already passed it, so as long as there aren’t any major amendments to it, it should be good to go.

Councilman Ziebell asked city attorney Flaherty for some clarification on the verbiage used in the contract regarding the 12 hours. Flaherty cleared up the question of the 12 hours explaining it’s a statute, and that Elgin may not cover for Plainview longer than the 12 hour timeframe.

Curt Appel asked about the new public works building and if it was done. Burgdorf gave an update on what was scheduled to be done in the very near future. Final grading and blacktop of the parking lot is ready for black-top when the company is able to come and do it.

Councilman Haley asked Burgdorf if there was a time frame on the black top.

VI. UNFINISHED BUSINESS

VII. NEW BUSINESS

A. Discuss/Approve Conditional Use Permit Resolution 2015-10 – Motion by Jacobs, a second by Haley, to approve the conditional use permit request from PEM Schools for properties 120 & 130 6th St NW. Unanimously approved.

B. Approve Ambulance Hires – Motion by Haley, second by Jacobs to approve hiring Ethan Motas as an EMT to the ambulance service contingent upon background checks and drug testing. Unanimously approved.

C. Approve Verizon Agreement– Mierau shared with council that the agreement had been reviewed by city engineer, Tim Hruska as well as Utility Services Company regarding the proposed agreement between Verizon and the city. Mierau explained that she felt it was a good agreement the dollar amount by \$275.00 more, it’s currently about \$900 a month at present. Motion by Jacobs, second by Haley to approve the Verizon agreement. Unanimously approved.

- D. Discuss Minnesota Energy** – Mierau explained to council that Minnesota Energy had outsourced their billing for a while and found that customers were getting under billed. Mierau explained that Minnesota Energy would try and recoup some of the cost from the residents upon the agreement from the city. Discussion was held. Council felt as though it should not go back on the city residents. Motion by Ziebell, second by Haley to not put the cost back on the residents of Plainview. Unanimously approved.
- E. ERT-Police Department-** Chief Schneider provided a limited explanation on what ERT is and how it would work. Uniform allowance of \$200.00, training covered under current budget. Schneider stated it would not cost the city more money. Ziebell asked how often they meet. Schneider replied by saying they meet once a month, and have about 8-10 hours of training. Haley asked what would happen if the officer were to get called from the ERT while on duty for the city. Schneider answered that the officer would not go. He would remain on duty for the city. Ziebell asked if anyone else from the county was on the ERT. Schneider said no, but that the city of Wabasha was at least considering as well as the Sheriff's Dept. Haley commented that he thought it would be a good tool to have. Ziebell commented that as long as it didn't cost the city any additional money or affect the police department's manpower, he was okay with it. Motion by Jacobs, second by Haley to approve the ERT for the police department. Unanimously approved.
- F. Approve part-time hire for the Library** – Motion by Jacobs, second by Haley to approve Sara Klees as a part-time library assistant. Unanimously approved.
- G. Discuss Plainview Area Community & Youth Center request** – Information on what type of services the PACY offers was read aloud. Their income is up from the past. Some major improvements need to be done to the building. The PACY is asking for help from the city to help fund the bands that come to play. If they can't get any help from the city, they will have to discontinue the bands. Ziebell commented that they do get a good turnout for these bands that come to play. Mierau stated she will talk with Cindy Rettman about making due for the time being and a possible increased amount from the city for next year. No motions made.
- H. Discuss/Approve Compensation & Job Description Study with Flaherty & Hood-** Mierau suggested that council approve this job study. It would include re-doing job descriptions and making sure that all employees were being compensated based on their job duties. Boettcher asked for a motion to approve the compensation and job description study for the three departments, Mierau suggested they include all departments. Motion by Jacobs, second by Ziebell to approve the job study to include all 5 departments. Unanimously approved.
- I. Discuss/Approve Hired Combined Position** – Boettcher explained what the combined position would entail. Ambulance Director, Angie Jarrett spoke about the ambulance being short staffed. She explained how they came up with the combined position idea and how it provides an immediate solution to the short staffed problem, while they work on getting more people recruited to take the EMT class that starts in September. Schneider gave his point of view on the issue and how he thought it was a good thing for both departments. Boettcher asked what type of split they were looking at for time in each department. Schneider explained it would be an "as needed" for the time being for the police department, and would be more for the ambulance right now. Boettcher asked how the person will be hired. Schneider explained the person they are considering is already working for the police department part-time, therefore no drug or background would need to be done etc. It was at this time that Tracy and Mike Hutchison spoke up from the audience and voiced several concerns and opposition to the combined position. Val Graner Wolf also spoke up about issues she had about the position. Discussion ensued between council, audience, Jarrett, and Schneider. Haley asked about other costs incurred with running short handed. Mierau explained that with the hiring of Gold Cross, they have spent about \$15,000. It was also pointed out that hiring this position wouldn't completely eliminate the need for more staff on the ambulance, but it would help out in the short term. A new class is set to be held starting in September of 2015. More discussion was held. Motion by Jacobs, second by Haley to approve the combined position with the police department and ambulance. Unanimously approved.
- J. Discuss/Approve MnDOT site** – Mierau explained that MnDOT would like to move from their current staging site just outside of Elgin, to a new staging site over by Lakeside outside of city limits. They don't really need permission from the city, it's more for information and they want to try and keep the city happy. Lakeside was consulted and it's safe for them to use this area for what they want to. The State also said they would allow the city to dump snow there in the winter months for removal.
- K. Update from Senator Matt Schmitt** - Senator Matt Schmitt updated the council and those in attendance what they accomplished during the regular session this year and what they are looking to in the future.

VIII. COUNCIL COMMENTS: Jacobs would like to discuss the ambulance reimbursement and does agree that the high cost may be deterring people from taking the class. Mierau will put on the August agenda. Haley stated he received an email from Judith Jordon about the Rochester Sales Tax dollars and was wondering what the money can be spent on. Flaherty stated he will research this further and find out. Haley stated he would like to have a broad idea of the funds can be used for. Flaherty stated when he finds out; he will email his findings to council, Judith, and Mierau. Ziebell would like city to thank and recognize Garell Steneman for volunteering her time to helping kids and adults cross the highway to get to the pool.

IX. **ADJOURN-** Acting Mayor Boettcher, adjourned the meeting at 8:07 pm.

Dustin Boettcher/ Acting Mayor

MariClair Schneider/Office Manager

SPECIAL PLAINVIEW CITY COUNCIL MEETING
Friday, July 31, 2015 at 3:00 P.M.

- I. CALL TO ORDER AND APPROVAL OF AGENDA-** Mayor Goede called the special city council meeting to order on Friday, July 31, 2015 at 3:00pm. Motion by Boettcher, second by Ziebell to approve the agenda. Unanimously approved. In attendance : Mayor Goede, Councilman Boettcher and Ziebell, Clerk/Administrator Mierau, Office Manager Schneider. Absent Jacobs and Haley.
- II. NEW BUSINESS**
- A. Approve seasonal hire:** Motion by Boettcher and seconded by Ziebell to approve Randy Doughty as a seasonal hire. Unanimously approved.
- III. ADJOURN-** Motion by Boettcher, second by Ziebell to adjourn at 3:03 pm.

Bill Goede / Mayor

Renee Mierau/ Administrator

**Special Plainview City Council Meeting
Tuesday August 11, 2015 5:30 p.m.**

- I. CALL TO ORDER**– Mayor Goede called the city council meeting to order on Tuesday, August 11, 2015 at 5:30 p.m. In attendance : Mayor Goede, Councilman Boettcher, Haley and Ziebell. Absent Councilman Jacobs. Clerk/Administrator Mierau, Office Manager Schneider, Public Works Director Burgdorf, City Librarian Henderson, Police Chief Schneider, City Attorney Mike Flaherty, Josh Hall, Mike Hutchison, Angie Jarrett, Ed Jacobs, Dean Harrington, Jim Walkes, Mark Becker, Ron Ziegler, Chris Gastner, Chris Geeson, Michelle Olig, and Judith Jordan.
- II. PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF AGENDA** – Motion by Boettcher, second by Ziebell to approve the agenda. Unanimously approved.
- IV. APPROVAL OF CONSENT AGENDA** – Motion by Boettcher, second by Ziebell to approve the consent agenda.
- V. CEDA** –Presentation – Ron Ziegler- Ron Ziegler from CEDA, along with Chris Gastner, and Chris Giesen, presented to council what CEDA is and what they do. CEDA has been around for about 30 years. They have expanded to include utility services as well as administration services. Over the course of their 30 years, they have brought 42 Million dollars into SE Minnesota, North Iowa, and Western Wisconsin. They are a 501c3 non-profit organization and answer to an eleven member board. CEDA is currently contracted with about 30-35 cities. Ziegler went on to say it's been about 8-9 years since they last worked with Plainview and have grown as a company since that time. Ziegler further explained the different options that are available to the city for contracting. CEDA currently had 19 staff members and definitely has the capacity to add more. Ziegler asked the council for questions and left a rate sheet for their review.
- VI. PRESENTATION OF COMMUNITY PETITIONS/GUESTS**
“The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City Business and must adhere to Data Privacy Rules, no employee’s name may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes, speakers will be recognized only once. At this time we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address”.
- There were no presentations of guests.
- VII. NEW BUSINESS**
- A. Approve Resolution 2015-11 regarding crosswalks**– Burgdorf stated it has been cleared by the State and also included is the crosswalk by the pool as well. Motion by Boettcher to approve Resolution 2015-11 for crosswalk at the intersection of Highway 42 and 4th Ave SE, and on Highway 42 at the pool. Second by Haley. Unanimously approved.
- B. Approve Resolution 2015-12 regarding speed display signs**– The state has approved the placement of speed warning signs on Highway 42 as drivers come into Plainview on the corner by Kwik Trip. Motion by Boettcher to approve Resolution 2015-12 speed display signs. Second by Ziebell. Unanimously approved.
- C. Approve Wabasha County Maintenance Agreement**– Snow removal on 3rd St SW, and also 9th and 10th St SW. The price is the same as it was last year at \$2439.55. Motion by Boettcher to approve the Wabasha County Maintenance Agreement for 2016. Second by Ziebell. Unanimously approved.
- D. Approve Part-time Hire PD** – Motion by Boettcher to approve the part-time hire of Kayla Kraft to the Police Department. Second by Ziebell. Unanimously approved.
- E. Discuss/Approve new parade route**- Motion by Boettcher to approve the new parade route to accommodate the detour that is in place because of the Highway 42 road construction. Second by Ziebell. Unanimously approved.
- F. Pool Update** – Michelle Olig gave an update to the council on how things went over the summer. Olig expressed she felt they had a very successful year, with 3 family fun nights, with about 200 in attendance at each one. Lessons went from 2 weeks to 1 week and longer duration, and they received a lot of good feedback from families. Olig expressed that she enjoyed running the pool this summer. She asked if she could be in charge of the interviewing and hiring of staff in 2016. She also asked for an increase in wage to \$4500 for the season. Burgdorf commented that he thought the pool was ran very well, and appreciated the good communication and positive feedback. Council thanked Olig for a job well done. No Motions made.

- G. Discuss/Approve specs for Fire Department Vehicle**– Discussion was held regarding the specs for the new Heavy Rescue Truck. Spec sheets were included in council members’ packets. Goede asked if the truck will fit in the fire hall. Jacobs assured him that it would fit. Ziebell asked for a cost breakdown. Jacobs explained it was city owned and Goede went on to point out that they city has been putting money away for this truck for a few years now and that this was a planned purchase. The Fire Department will be receiving \$22,500 for the old truck. The truck is a Peterbuilt and after the trade in of the old truck, it will cost \$295,000. Originally \$317,500. Motion by Boettcher to approve the specs for the new Fire Department vehicle. Second by Ziebell. Haley abstained from voting. Unanimously approved.
- H. Approve Crack Sealing Contract**- Contract was made with Fahrmer Asphalt Sealers, LLC on May 21, 2015 to crack seal the streets at a cost of \$21,400. Motion by Boettcher to approve the crack sealing contract. Second by Haley. Unanimously approved.

VIII. COUNCIL COMMENTS: Haley asked about the Liquor Store parking lot and if it would be done for the Fireman’s dance on August 14th. Mierau stated it would not be, but it is done to the point where there shouldn’t be any safety issues.

IX. ADJOURN- Motion by Boettcher to adjourn the meeting, second by Haley. Unanimously approved. Mayor Goede, adjourned the meeting at 6:15 p.m.

William Goede/ Mayor

MariClair Schneider/Office Manager

**SPECIAL PLAINVIEW CITY COUNCIL MEETING
Tuesday, August 25, 2015 at 5:00 P.M.**

- I. CALL TO ORDER AND APPROVAL OF AGENDA-** Mayor Goede called the city council meeting to order on Tuesday, August 25, 2015 at 5:00 p.m., and motion by Boettcher and seconded by Ziebell to approval of the agenda. In attendance : Mayor Goede, Councilmen Boettcher and Ziebell. Absent: Councilmen Haley and Jacobs. Also in attendance: Clerk/Administrator Mierau, Public Works Director Burgdorf, City Librarian Henderson, Liquor Store Manager Hall, Auditor John Wolter.
- II. NEW BUSINESS**
- A. Approve 2014 Financial Audit-**Motion by Boettcher, seconded by Ziebell to approve 2014 audit. Unanimously approved.
- B. Approve EMSRB Agreement-**Tabled until September 8, 2015 meeting.
- C. Approve Ambulance Hires-**Motion by Boettcher, seconded by Ziebell to approve Christopher Hughes and Isaac Molin. Unanimously approved.
- III. ADJOURN-** Mayor Goede, adjourned the meeting at 5:28 pm.

William Goede/ Mayor

Renee Mierau/City Administrator/Clerk

**Special Plainview City Council Meeting & Department Head Work Session
Tuesday September 8, 2015 6:00 p.m.**

- I. CALL TO ORDER AND APPROVAL OF AGENDA-** Mayor Goede called the special city council meeting to order on Tuesday, September 8, 2015 at 6:00pm. In attendance: Mayor Goede, Councilmen, Haley, Jacobs and Ziebell, absent: Boettcher. Clerk/Administrator Mierau, Deputy Clerk Tentis, City Attorney Mike Flaherty, Police Chief Schneider, Public Works Director Burgdorf, City Librarian Henderson, Fire Chief Jacobs, Ambulance Director: Jarrett, Arthur Eggers, Josh Hall, Judith Jordan, and Susan Atkinson.
- II. DISCUSS 2016 BUDGET** – City Administrator Mierau explained that some of city staff will be leaving the work session for an EMT Class tonight, so she would start with the Police and Ambulance Draft Budgets. Police items were new hire for the department and replacing the DARE Squad. Ambulance items discussed were being fined by the State suspending its license. Council discussed continuing of the service and hiring an EMT. Director Jarrett and Police Chief Schneider said that since using the PD/EMT Employee our ambulance service has not had to use Elgin’s Ambulance Service since. Council discussed hiring 2 EMT’s for covering the ambulance service. The city had also received information from the people that own the house next to the ambulance building, that they would be interested in selling it. Administration items discussed were City Hall Security, City Website and Laser Fiche. New street lights, as this was tabled from last year’s budget. Jacobs asked if the street lights could be covered under the tap grant. City Administrator will check into this. Public Works Department is requested a new truck and lawnmower. The mower has already been budgeted for this coming year. Fire Department is asking for a generator and also a sprinkling system. In the Park Department is the grant match for the Eckstein Park Grant which is \$100,000 and Eckstein Field Parking Lot. The Community Center is asking for \$6,600 for building repairs and also money for the Music in the Park. The EDA is \$42,000 about the same as last year. The Library is asking for \$3,208 for additional costs. A 3% COLA for city employees and the roof of the City Hall Building was also discussed.
- Mayor Goede said council would need one more work session to go through the items. Administrator Mierau said that a work session could be held on Wednesday, September 16, at 5:00pm and a special meeting on Tuesday, September 22, at 5:30pm.
- III. ADJOURN** – Motion by Ziebell, second by Jacobs to adjourn the work session at 6:50pm. Unanimously approved.

**Plainview City Council Meeting
Tuesday September 8, 2015 7:00 p.m.**

- I. CALL TO ORDER**– Mayor Goede called the city council meeting to order on Tuesday, September 8, 2015 at 7:00 p.m. In attendance : Mayor Goede, Councilmen Haley, Jacobs and Ziebel, Absent Boettcher, Clerk/Administrator Mierau, Deputy Clerk Tentis, City Attorney Mike Flaherty, Public Works Director Burgdorf, City Librarian Henderson, Arthur Eggers, Josh Hall, Judith Jordan and Susan Atkinson.
- II. PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF AGENDA** – Motion by Jacobs, second by Haley to approve the agenda. Unanimously approved.
- IV. APPROVAL OF CONSENT AGENDA** – Motion by Jacobs, second by Haley to approve the consent agenda. Among those items are Ambulance Donations for \$100 from Lester & Marian Burgdorf and \$75.00 from Frank & Sara Olson in memory of Doris Klavetter. Unanimously approved.
- V. PRESENTATION OF COMMUNITY PETITIONS/GUESTS**
“The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City Business and must adhere to Data Privacy Rules, no employee’s name may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes, speakers will be recognized only once. At this time we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address”.
- None.
- VI. NEW BUSINESS**
- A. Presentation from Coalition of Greater MN Cities/ Elizabeth Wefel** – Elizabeth Wefel gave a summary of the Legislative Session.
- B. Approve EMSRB Agreement** – City Attorney Mike Flaherty explained the EMSRB Agreement. Motion by Jacobs, second by Haley to approve the EMSRB Agreement. Unanimously approved.
- C. Approve New Board Member for the EDA** – Motion by Jacobs, second by Ziebell to approve Todd Graves as the new board member for the EDA, replacing Brad Jech who has resigned. Unanimously approved.
- D. Approve Part-Time Liquor Store Hire** – Motion by Jacobs, second by Haley to approve hiring Christopher Hotlen as part-time hire for the Liquor Store, pending background check and drug testing. Unanimously approved.
- E. Discuss Blighted Properties** – City Attorney Mike Flaherty updated the council concerning the blighted property at 10 W. Broadway, which belongs to Delmer Liebenow.
- VII. COUNCIL COMMENTS** – Haley, Jacobs and Goede none. Ziebell said he had been to meetings with the school board and vision planning for the city. He said he had heard concerns about the response time from the city council and the council solving problems. He also said he felt the city needs to establish a City Park Board. His other concerns were Rural Involvement, Downtown Area Improvement, School Performance Arts Center, City Code and Ordinances being updated, sidewalks in the NE part of town, sidewalks at the Liquor Store and business sidewalks. Ziebell also said he felt the city council was weak in leadership. He also questioned why there has been only one Planning and Zoning Meeting so far in 2015?
- VIII. ADJOURN**- Motion by Jacobs, second by Ziebell to adjourn the meeting. Unanimously approved. Meeting adjourned at 7:45pm.

Bill Goede/Mayor

Peg Tentis/Deputy Clerk

**Special Plainview City Council Meeting & Department Head Work Session
Wednesday September 16, 2015 5:00 p.m.**

- I. CALL TO ORDER AND APPROVAL OF AGENDA**– Mayor Goede called the city council meeting to order on Wednesday, September 16, 2015 at 5:00pm. In attendance: Mayor Goede, Councilmen Boettcher, Haley, Jacobs and Ziebel. Clerk/Administrator Mierau, Deputy Clerk Tentis, Police Chief Schneider, Public Works Director Burgdorf, City Librarian Henderson and Josh Hall. Motion by Boettcher, second by Jacobs to approve the agenda. Unanimously approved.
- II. DISCUSS 2016 BUDGET** – City Administrator Mierau presented the proposed Resolutions No. 15-13 and 15-13-2 for the 2015 preliminary tax levy. Resolution 15-13 includes items that council agreed on at the last workshop and Resolution 15-13-2 includes all items that were requested. Council discussed the Tap Grant. The Tap Grant money cannot be used until 2019. Street light problems were discussed, if repairs could be made, also if the city could wait to do that and also if solar lights could be used. Ambulance coverage was also discussed. Council decided to go with 1 Full-time EMT for the time being. Police Chief Schneider said that Ambulance Director Angie Jarrett and Part-Time Police Officer Kenny Jacobs had been taking the majority of the ambulance calls. Ziebell asked if there would be any advantage of having our own Ambulance Director instead of using Gold Cross. Boettcher said council needed to look through the budget and find ways to cut items. Jacobs asked Public Works if a new truck was needed? Public Works Director Burgdorf said that the pickup was well rusted and unsafe for using. Ziebell asked how many utility vehicles Public Works had. The Eckstein Park Grant was also discussed. The work for the Park Grant will begin in the spring of 2016 and finish in the fall. Work must be completed by 2017. Public Works Director asked if money from the Rochester Sales Tax could be used for the park. Police Schneider said the DARE Vehicle would cost around \$25,000. EDA is requesting an additional \$23,440 for 2016. Mierau will check the amount of the Capital Outlay Fund
- III. ADJOURN** – Motion by Boettcher, second by Haley to adjourn the work session at 6:05pm. Unanimously approved.

Bill Goede/Mayor

Peg Tentis/Deputy Clerk

SPECIAL PLAINVIEW CITY COUNCIL & DEPARTMENT HEAD WORK SESSION
Tuesday, September 22, 2015 at 5:00 P.M.

- I. CALL TO ORDER AND APPROVAL OF AGENDA-** Mayor Goede called the city council meeting to order on Tuesday, September 22, 2015 at 5:00pm. In attendance: Mayor Goede, Councilmen Boettcher, Jacobs and Ziebel. Absent: Haley. Clerk/Administrator Mierau, Police Chief Schneider, Public Works Director Burgdorf, City Librarian Henderson and Josh Hall. Motion by Jacobs, second by Ziebell to approve the agenda. Unanimously approved.
- II. DISCUSS 2016 BUDGET-**Administrator Mierau gave a breakdown of the budget. Extra funds could be used out of the capital outlay fund to reduce the levy. Discussion was held about the artificial turf, cola, new hires, public works vehicle, EDA. Will have another meeting later in October to discuss the preliminary levy some more.
- III. ADJOURN-**Motion by Boettcher, second by Jacobs to adjourn at 5:21 pm. Unanimously approved.

SPECIAL PLAINVIEW CITY COUNCIL MEETING
Tuesday, September 22, 2015 at 5:30 P.M.

- I. CALL TO ORDER AND APPROVAL OF AGENDA-** Mayor Goede called the city council meeting to order on Tuesday, September 22, 2015 at 5:30pm. In attendance: Mayor Goede, Councilmen Boettcher, Jacobs, Haley and Ziebell. Clerk/Administrator Mierau, Police Chief Schneider, Public Works Director Burgdorf, City Librarian Henderson, Delmer Liebenow, Stephen O'Connor and Josh Hall. Motion by Boettcher, second by Jacobs to approve the agenda. Unanimously approved.
- II. NEW BUSINESS**
- A. **Discuss/Approve Hazardous Building Order-** Mayor Goede asked Delmer Liebenow if he would like to speak and address the proposed order regarding his property on 10 West Broadway. Mr. Liebenow stated that he has been experiencing several health issues in the last few years and is unable to do some of the work on the house. Council agreed to have the building inspector come back out and meet with Mr. Liebenow. Motion by Boettcher, second by Jacobs to approve Order No. 2015-01. Unanimously approved.
- B. **Approve Resolution 15-13 Preliminary Levy-** Motion by Boettcher, second by Jacobs to approve Resolution 15-13 Preliminary Levy of \$1,828,882.00.
- C. **Approve Truth in Taxation meeting date of December 8, 2015 at 6:00pm** –Motion by Jacobs, second by Boettcher to approve the Truth in Taxation meeting date and time. Unanimously approved.
- III. ADJOURN-**Motion by Boettcher, second by Ziebell to adjourn the meeting at 6:08pm. Unanimously approved.

Bill Goede/Mayor

Renee Mierau/City Administrator/Clerk

Plainview City Council Meeting
Tuesday October 13, 2015 7:00 p.m.

- I. CALL TO ORDER**– Mayor Goede called the city council meeting to order on Tuesday, October 13, 2015 at 7:00 p.m. In attendance : Mayor Goede, Councilmen Boettcher, Haley, Jacobs and Ziebel, Administrator Mierau, Deputy Clerk Tentis, Police Chief Schneider, Public Works Director Burgdorf, City Librarian Henderson, Buffy Beranek, Karen DuCharme, Nick Schneider, Curt Appel and Cheryl Nymann.
- II. PLEDGE OF ALLEGIANCE**

III. APPROVAL OF AGENDA – Motion by Jacobs, second by Haley to approve the agenda. Unanimously approved.

IV. APPROVAL OF CONSENT AGENDA – Motion by Boettcher, second by Haley to approve the consent agenda. Among the items is a donation for \$500.00 from Kwik Trip to the Plainview Fire Department. Unanimously approved.

V. PUBLIC HEARINGS

A. First Reading Ordinance 2015-02 amending time change of City Council Meetings - Council discussed the proposed ordinance. Council Meetings would begin at 6:00pm beginning in January of 2016.

VI. PRESENTATION OF COMMUNITY PETITIONS/GUESTS

“The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City Business and must adhere to Data Privacy Rules, no employee’s name may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes, speakers will be recognized only once. At this time we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address”.

Curt Appel asked about the ongoing leak at Greenwood Cemetery and if the water was shut off. Public Works Director Burgdorf said that it had been fixed a few times this summer and the water was now shut off. He said it would be fixed in 2016.

VII. NEW BUSINESS

A. **Approve Policies & Procedure in Conjunction with the Small Cities Development Program (Includes Resolutions 2015-14 through 2015-17)** – Karen DuCharme from SEMMCHRA reviewed the Progress Report for the Small Cities Development Program. Motion by Boettcher, second by Haley to approve Resolutions 2015-14, 2015-15, 2015-16 and 2015-17. Unanimously approved.

B. **Approve part Time Hires for Police Department** – Motion by Boettcher, second by Haley approve hiring Michael Malde and Anthony Pasquale as part time Police Officers, contingent on physical, psychological, background check and drug testing. Unanimously approved.

C. **Approve Resolution 2015-18** – Motion by Jacobs, second by Boettcher to approve Resolution 2015-18. Unanimously approved.

D. **Approve/Discuss Crosswalk and Speed Sign Quotes** – Motion by Boettcher, second by Haley to approve Egan Company d.b.a. Nietz Electric quote for Pedestrian Crosswalk Flasher System and Speed Sign in the amount of \$26,250.00. Another quote was submitted by HG Electric in the amount of \$31,887.00. Unanimously approved.

VIII. ADJOURN- Motion by Goede, second by Boettcher to adjourn the meeting. Unanimously approved. Meeting adjourned at 7:10pm.

Bill Goede/Mayor

Peg Tentis/Deputy Clerk

**Special Plainview City Council Meeting
Tuesday October 27, 2015 5:00 p.m.**

- I. CALL TO ORDER AND APPROVAL OF AGENDA**– Mayor Goede called the special city council meeting to order on Tuesday, October 27, 2015 at 5:00 p.m. In attendance : Mayor Goede, Councilmen Haley and Ziebel. Absent: Councilmen Boettcher and Jacobs. Also in attendance: Administrator Mierau, Deputy Clerk Tentis, Police Chief Schneider, Public Works Director Burgdorf, City Librarian Henderson, City Engineer Tim Hruska, Andy McCaleb, Ron Bartz, Robyn Hoerr and Justin Blum. Motion by Haley, second by Ziebell to approve the agenda. Unanimously approved.
- II. PUBLIC HEARING**
- A. Wellhead Protection Public Hearing** – City Engineer Tim Hurska, Justin Blum, Robyn Hoerr and Public Works Director Michael Burgdorf gave an update of Phase I of the Wellhead Protection Plan and when Phase II will start. Discussion was held. Mayor Goede closed the Public Hearing at 5:20pm.
- III. NEW BUSINESS**
- A. Discuss/Approve Lot Split Resolution 2015-19** - Council discussed the proposed lot split. Motion by Haley, second by Ziebell to approve Lot Split Resolution 2015-19. Unanimously approved.
- B. Approve Winter Quotes** – Motion by Haley, second by Ziebell to approve the Winter Quotes for Sand and Trucking to Bennett & Sons and Snow Blowing to Plainview Agri Power. Unanimously approved.
- C. Approve Resolution 2015-20 State Windrow** - Motion by Haley, second by Ziebell to approve Resolution 2015-20 Contracting with the State of Minnesota to Windrow. Unanimously approved.
- IV. ADJOURN** – Motion by Haley, second by Ziebell to adjourn the meeting at 5:25pm. Unanimously approved.

Bill Goede/Mayor

Peg Tentis/Deputy Clerk

Plainview City Council Meeting
Tuesday November 10, 2015 7:00 p.m.

- I. CALL TO ORDER**– Mayor Goede called the city council meeting to order on Tuesday, November 10, 2015 at 7:00 p.m. In attendance : Mayor Goede, Councilmen Boettcher, Jacobs and Ziebell, Administrator Mierau, Office Manager Schneider, Police Chief Schneider, Public Works Director Burgdorf, City Librarian Henderson, Xander Henderson, City Attorney Michael Flaherty, Ron Kruger, Angie Jarrett, Robert Langanki, Tim Zierden, Shane Loftus, Roger Rettmann, Cindy Rettmann, Rick Hodny, Joe Atkinson, Tim Boardman, and Josh Hall. Absent, Councilman Haley.
- II. PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF AGENDA** – Goede asked for a motion to amend the agenda, to move New Business item B, up after the Consent Agenda, and then will recess and have a joint meeting with the City of Elgin. Motion by Boettcher to amend the agenda, second by Jacobs. Unanimously approved.
- IV. APPROVAL OF CONSENT AGENDA** – Motion by Boettcher, second by Jacobs to approve the consent agenda. Among the items were donations for \$100.00 from Advisor’s Group Dana Basballe, \$25.00 from Kevin & Michelle Gudmundson to the Plainview Municipal Pool in memory of Frank Olson, and \$25.00 to the Police Department from Donald Judd. Unanimously approved. Motion by Boettcher to recess the regular city council meeting. Second by Jacobs. Unanimously approved. Goede opened the special joint city council meeting with the City of Elgin for the appointment of the Plainview-Elgin Sanitary Sewer Board. Councilman in attendance from Elgin, were Rich Hall, Ron Kruger, and Tim Boardman. Hall, made a motion to open the meeting as well. Second was made by Boettcher. Unanimously approved by Plainview city council. Hall called for a motion to open the joint council meeting, motion by Kruger, second by Boardman. Unanimously approved. Merlin Bratberg has agreed to take on another 3 year term on the board. Motion by Boettcher to approve the appointment of Merlin Bratberg to the Plainview Elgin Sanitary Sewer Board for a three year term. Second by Jacobs. Unanimously approved. Hall asked for a motion to approve the appointment of Merlin Bratberg to the Plainview Elgin Sanitary Sewer Board for a three year term. Motion by Boardman, second by Kruger. Unanimously approved. Motion by Boettcher to adjourn the special joint council meeting with Elgin. Hall asked for a motion to adjourn the special joint council meeting with Plainview. Motion by Kruger, second by Boardman. Unanimously approved. Boettcher made a motion to reconvene the regular Plainview city council meeting. Second by Ziebell. Unanimously approved.
- V. PUBLIC HEARINGS**
- A. Second Reading Ordinance 2015-02 amending time change of City Council Meetings** – Motion by Boettcher to open the public hearing, second by Jacobs. Unanimously approved. Council discussed the proposed ordinance. Council Meetings would begin at 6:00pm beginning in January of 2016. Ziebell stated he personally was in favor of the time change, but has heard from some citizens that they would not be in favor of the time change as it makes it too difficult to attend the meetings at that time when working out of town. Motion by Boettcher to close the public hearing. Second by Jacobs. Unanimously approved.
- B. First Reading Ordinance 2016-01 – 2016 Fees.** Water and sewer rates need to be increased due to Hormel closing down at Lakeside. Discussion was held on different options. Ziebell asked how far behind the city was in the water department. Mierau stated about \$45,000. Discussion was held. Preliminary agreement on raising water rates 23% and sewer rates 2%. No motions made as this was a public hearing and first reading of the ordinance. Ziebell questioned the winter parking ticket increase from \$25.00 to \$75.00. Schneider explained that they will not be towing cars this winter and the reason for the cost increase to deter people remaining parked on the streets during a snow emergency event. When cars were towed in the past, the cost to citizens was \$125.00. \$100.00 went to the towing company and \$25.00 to the city. Burgdorf questioned if the cost of the ticket would cover the cost of the clean up fees when they have to go back and plow again. Schneider asked for clarification on what fund the fees go into. Mierau confirmed that the fees go back into the general fund, so it would all be covered. Boettcher made a motion to close the public hearing on Ordinance 2016-01, second by Jacobs. Unanimously approved.
- C.** Goede opened the public hearing for the variance request for an additional 5 feet to comply with the 10 ft setback needed in a C-2. This lot is located at 445 North Wabasha. The lot is currently used for commercial purposes. Planning and Zoning approved it. Discussion was held. Motion by Boettcher to close the public hearing, second by Jacobs. Unanimously approved.
- VI. PRESENTATION OF COMMUNITY PETITIONS/GUESTS**
“The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City Business and must adhere to Data Privacy Rules, no employee’s name may be used. Please do not expect action from the Council this evening regarding your concerns. We also request

that your comments be limited to four (4) minutes, speakers will be recognized only once. At this time we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address”.

No public presentations.

VII. NEW BUSINESS

- A. MNDOT- Robert Langanki-Discussion regarding snow removal on 247.** Langanki and Zierdan presented to council. Langanki stated that there have been concerns and complaints in the past regarding slippery conditions and clean up. Boettcher asked about requirements for cleaning off 247 from the State. Langanki stated that the city’s ordinance states 2 inches, however to remain ADA compliant, the city should take that into account. He went on to say that Burgdorf is very good about maintaining good communication with the state on clean up. Langanki brought up the south side of 247 where the sun doesn’t hit may need some more attention from the city and that the state is happy to pay the city for that. The staging/storing area along highway 42 is near completion and Langanki said the city could dump snow there during snow removal. More discussion was held. No motions made.
- B. Appointment to Plainview Sanitary Sewer Board – Moved.**
- C. Approve Resolution 2015-21 Variance Request –** Motion by Boettcher to approve Resolution 2015-21, variance request, second by Jacobs. Unanimously approved.
- D. Approve Liquor License renewals-Kim’s Saloon –** Motion by Ziebell to approve the liquor license renewal for Kim’s Saloon, second by Jacobs. Unanimously approved.
- E. Approve Monetary Limits-** Motion by Boettcher to approve the monetary limits, second by Jacobs. Unanimously approved.
- F. Approve Auditor Transfers-** Motion by Boettcher to approve the auditor transfers, second by Jacobs. Unanimously approved.
- G. Approve Special Assessments to be filed with county Res 2015-22 –** Ziebell had some questions about the special assessments. Motion by Boettcher to approve the special assessments to be filed with the county, Res 2015-22, second by Jacobs. Unanimously approved.
- H. Approve Ordinance 2015-02 Amending time change of City Council Meetings –** Motion by Jacobs to change the city council meeting times from 7:00 p.m. to 6:00 pm, second by Boettcher. Goede, Boettcher, and Jacobs voted yay. Ziebell voted nay. Motion passed.
- I. Approve Local 49er’s Contract-** Goede stated he felt the contract negotiations went well and were very straight forward. Motion from Boettcher to approve the 49er’s two year contract with 2.5% pay increase in 2016 and 2.75% in 2017, second by Jacobs. Discussion ensued between Ziebell and council. Unanimously passed.
- J. Approve Part-time hire for the Police Department –** Motion by Boettcher to approve the hiring of Caleb Krause as a part-time Police Officer pending background and drug screening, second by Jacobs. Discussion held between Ziebell, Schneider, and council. Unanimously passed.
- K. Approve Ambulance Hire-** Motion by Jacobs to approve the hiring of Anthony Jonas to the ambulance, second by Boettcher. Unanimously approved.
- L. Approve Lease agreement with Mark Becker for use of property for law enforcement training –** Motion by Boettcher to approve the lease agreement with Mark Becker, second by Jacobs. Ziebell had some questions. Schneider answered them. Unanimously approved.
- M. Discuss/Approve Lot Split Resolution 2015-23-** Motion by Boettcher to approve the Lot Split Resolution 2015-23 between Trinity Evangelical Free Church and Ardie Jurgenson. Second by Jacobs. Unanimously approved.
- N. Snow Quotes-Sidewalks and alleys -** Motion by Jacobs to approve the snow quotes from Plainview Agri Power. Second by Boettcher, Goede, Boettcher, and Jacobs voted yay. Ziebell abstained from the vote.

- VIII. ADJOURN-** Motion by Boettcher to adjourn the council meeting, second by Jacobs. Unanimously approved. Meeting adjourned at 7:40 pm.

Bill Goede/Mayor

MariClair Schneider/Office Manager

**Special Plainview City Council Meeting
Tuesday December 1, 2015 5:00 p.m.**

I. CALL TO ORDER AND APPROVAL OF AGENDA– Mayor Goede called the special city council meeting to order on Tuesday, December , 2015 at 5:00 p.m. In attendance : Mayor Goede, Councilmen Boettcher, Haley, Jacobs and Ziebel. Also in attendance: Administrator Mierau, Deputy Clerk Tentis, Police Chief Schneider, Public Works Director Burgdorf, City Attorney Mike Flaherty, City Librarian Henderson, Ambulance Director Jarrett, Holly Hammann-Jacobs, Matt Simpson, Tom Beniek, Josh Hall, Tracy Hutchison, Mike Hutchison, David Kohs, Val Graner-Wolf, Darla Wallerich-Carlson, Becky Huckleberry, Shane Loftus, Dean Harrington and Sally Harrington. Motion by Boettcher, second by Jacobs to approve the agenda. Unanimously approved.

II. NEW BUSINESS

A. EMSRB Rural Assessment Update – Holly Hammann-Jacobs and Matt Simpson were present from EMSRB. Holly first thanked everyone for helping with the assessment. She then presented a summary of the Assessment Project for the Plainview Rural Ambulance which was held October 21 & 22, 2015. The summary included the city hiring 3 Full Time Employees, develop 24 hour call policy, to continue to hire Gold Cross Ambulance with Angie Jarrett as Ambulance Manager and participation with the Ambulance Medical Director/Dr. Robert Wilfahrt. She asked if there were any questions from the council. Council is to review and discuss the recommendations made by EMSRB and develop implementation plan. Following the Council Meeting EMSRB, Mayor Goede, Councilman Jacobs and City Administrator Mierau will be meeting with the Ambulance Service. Mayor Goede thanked Holly and EMSRB for their time and efforts.

B. Continued Discussion Regarding 2016 Budgets/Levy – Council discussed the proposed 13.5 Levy. City Administrator Mierau said she had received several calls concerning citizen’s tax values. She also said she had called the county and asked about the tax values. Council discussed the work study and possible hiring of additional city employees in Administration, Police and Public Works Departments, Eastwood Park Grant, new pick up for Public Works. Councilman Ziebell said he felt council should cut some more from the proposed budget. He also said he felt the city overspent on the new public works building and in refinancing the city pool.

Council will decide final levy at city council meeting on Tuesday, December 8.

Sally Harrington reminded the council of the upcoming Environmental Meeting that will be held on December 2, at 6:30pm

Dean Harrington asked about Tax Base information for the city concerning Family Dollar and Kwik Trip.

III. ADJOURN – Motion by Haley, second by Jacobs to adjourn the meeting at 6:16 p.m. Unanimously approved.

Bill Goede/Mayor

Peg Tentis/Deputy Clerk

**Special Plainview City Council Meeting
Tuesday December 8, 2015 at 6:00 p.m.**

- I. CALL TO ORDER**– Mayor Goede called the city council meeting to order on Tuesday, December 8, 2015 at 6:00 p.m. In attendance : Mayor Goede, Councilmen Boettcher, Jacobs, Haley, and Ziebell, Administrator Mierau, Office Manager Schneider, Police Chief Schneider, Public Works Director Burgdorf, City Librarian Henderson, Ambulance Director Jarrett, Roger Rettmann, Kathy Walters, Beverly Pille, Lenora Pille, Gordon Wood, Karen Wood, Arthur Eggers, Tom Hagund, Ed Lyons, Curtis Appel, Nick Schneider, Scott Richter, Dean Harrington, Ike Speedling, Gary Schurhammer, and Josh Hall.

- II. APPROVAL OF AGENDA** – Motion by Boettcher to approve the agenda, second by Jacobs. Unanimously approved.

- III. 2015 TRUTH IN TAXATION HEARING** – Goede explained to those in attendance the process for going before council. Arthur Eggers voiced his concerns to the council over his property and asked why he had to pay taxes on parcels that he can't access. Mierau clarified what this meeting was about, which was the city's portion of the property taxes and not about the value of homes. Curt Appel stated that the last meeting he attended about property taxes he was told it was the December meeting he needed to attend. Council and Mierau assured Appel that the meeting to discuss the valuation of his property would take place in April. Ziebell expressed his disappointment in the county not getting the tax statements out in a timely manner. Boettcher explained that this will be the first time 4 years that the city has raised the levy at all. Bev Pille asked what she should have to be prepared in April. Mierau suggested calling the county and ask them. That way it gives them time to possibly come and view your property etc.

- IV. ADJOURN**- Motion by Boettcher to approve the agenda, second by Jacobs. Unanimously approved. Meeting adjourned at 6:25 p.m.

**Plainview City Council Meeting
Tuesday December 8, 2015 at 7:00 p.m.**

- I. CALL TO ORDER**– Mayor Goede called the city council meeting to order on Tuesday, December 8, 2015 at 6:35 p.m. immediately following the special Truth in Taxation meeting. In attendance : In attendance : Mayor Goede, Councilmen Boettcher, Jacobs, Haley, and Ziebell, Administrator Mierau, Office Manager Schneider, Police Chief Schneider, Public Works Director Burgdorf, City Librarian Henderson, Ambulance Director Jarrett, Roger Rettmann, Kathy Walters, Beverly Pille, Lenora Pille, Gordon Wood, Karen Wood, Arthur Eggers, Tom Hagund, Ed Lyons, Curtis Appel, Nick Schneider, Scott Richter, Dean Harrington, Ike Speedling, Gary Schurhammer, and Josh Hall.
- II. PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF AGENDA** – Goede asked for a motion to amend the agenda, to remove items J and O, and move presentation of community guests up to take place up after the Consent Agenda. Motion by Boettcher to amend the agenda, second by Haley. Unanimously approved.
- IV. APPROVAL OF CONSENT AGENDA** – Donation from Kwik Trip for \$200.00 to go towards playground equipment, restrooms and shelter. Motion by Jacobs and second by Boettcher to approve the consent agenda. Ziebell, asked about the billing for the playground equipment at Eckstein Field. Mayor Goede stated that council approved that when they approved the grant. Ziebell stated they approved the grant not adding to the grant. Boettcher asked for clarification. Discussion ensued and the conclusion was made that all monies had been approved prior and that the money was split up between two years. Motion passed unanimously.
- V. PRESENTATION OF COMMUNITY PETITIONS/GUESTS**
“The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City Business and must adhere to Data Privacy Rules, no employee’s name may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes, speakers will be recognized only once. At this time we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address”.
- No presentation of community petitions or guests.
- VI. PUBLIC HEARINGS**
A. Goede opened the public hearing. Second Reading Ordinance 2016-01 establishing the fees for 2016. – Ziebell asked if the water rates were being raised 23% and sewer 2%. Mierau confirmed that as being correct. Mierau stated that winter parking tickets was changed from \$75.00 to \$100.00. Also snow removal and the cost of the labor was added to the fee schedule. Goede closed the public hearing.
- VII. NEW BUSINESS**
A. **Approve Final 2015 Levy-Resolution 2015-23.** The final levy was set at \$1,828,882.00. Motion by Boettcher to approve the Resolution 2015-23. Second by Haley. Ziebell stated he felt there was a lot of money in the 13.5% increase that didn’t need to be spent and was not in favor of approving it as it sits. Jacobs stated he felt that council went through everything very well and feels that the things that are included on the levy have been shown to be needed and that there were some things that had been cut also. He also stated that the levy has not been raised in the last 3 years and felt the increase is necessary. Haley added that he agreed with Jacobs, and added that he felt listening to the department heads who work in their fields every day and trusting their opinions more than council’s on what they need is important. Goede, Boettcher, Jacobs, and Haley voted yay. Ziebell voted nay. Motion passed.
B. **Approve Cigarette licenses** – Motion by Jacobs, second by Boettcher to approve the 4 cigarette licenses. Motion passed unanimously.
C. **Approve Refuse licenses** – Motion by Haley, second by Boettcher to approve the refuse licenses for 2016. Motion passed unanimously.
D. **Approve Ordinance 2016-01 Establishing Fees for 2016** – Motion by Ziebell to approve the fees including raising the water rates 23%, and sewer rates 2%. Second by Haley. Motion passed unanimously.
E. **Approve Library Board Members-** Motion by Boettcher to approve the Library Board trustees of Mary Schneider and Amy Appel. Second by Jacobs. Motion passed unanimously.
F. **Approve Expert T Billing Contract for Ambulance Billing-** Basically the same except for some minor billing increases and instead of a 2 year contract will enter into a 5 year contract. Motion by Boettcher, second by Jacobs. Motion passed unanimously.
G. **Approve Fire Department Designations** – Motion by Boettcher to approve the volunteer fire department designations. Second by Jacobs. Motion passed unanimously.

- H. Approve Auditor Engagement Letter** – Motion by Boettcher to approve the auditor engagement letter, second by Haley. Motion passed unanimously.
- I. Approve Ambulance Hire-** Motion by Boettcher to approve the hire of Mitchell Martin pending drug screening and background check. Second by Jacobs. Motion passed unanimously.
- J. Approve Police Union Contract** – Item was removed from meeting agenda.
- K. 2016 Wages for non-union employees -** Motion by Boettcher to approve the 2.5% increase in wages for non union employees to keep in line with the union employees. Second by Haley. Motion passed unanimously.
- L. AED & AED Cabinet Donation** – Motion by Boettcher to approve the donation of the AED Cabinet to the person who needs it the most via an essay. Jarrett explained the provisions around it. Second by Jacobs. Motion passed unanimously.
- M. Approve EMSRB’s recommendations-Hire 3 full time EMT/Paramedics-** Motion by Jacobs to approve the EMSRB’s recommendations for the ambulance. Hiring 3 full time EMT/Paramedics. Second by Boettcher. Unanimously approved.
- N. Approve Primary Service Area retracting** – Mierau explained her meeting with the county on servicing areas. Plainview will be servicing the Theilman area and Wabasha the forest area. Cleaning up some overlapping areas. Motion by Boettcher to approve the servicing area. Second by Jacobs. Goede mentioned that the Altura ambulance service will be closing in 2017. Plainview will need to help pick up the slack.
- O. EDA Recommendations for Rochester Sales Tax use-** Item removed from meeting agenda.

VIII. ADJOURN- Motion by Boettcher to adjourn the council meeting, second by Haley. Unanimously approved. Meeting adjourned at 6:47 pm.

Bill Goede/Mayor

MariClair Schneider/Office Manager